

1
2
3
4
5
6
7
8
9

MINUTES
DESIGN REVIEW BOARD
REGULAR MEETING Monday, April 1, 2024, 5:30 P.M.
Simsbury Town Hall – Main Meeting Room
933 Hopmeadow Street, Simsbury, CT 06070

10
11
12

I. CALL TO ORDER & ROLL CALL

Secretary Rice called the meeting to order at 5:30 P.M.

Present: Design Review Board Secretary, Polly Rice; Design Review Board Members, Anca Dragulski, Doug McKown, Andrew Tarpill; Assistant Town Planner, Brittany MacGilpin; Code Compliance Officer, Joseph Hollis.

Absent: Design Review Board Chair, Elaine Lang; Design Review Board Member, Joleen Benedict; Design Review Board Alternate Member, Kristin Dubois.

13
14
15
16
17

II. APPROVAL OF MINUTES

March 18, 2024

MOTION: Commissioner McKown moved to approve the March 18, 2024 minutes for the regular meeting of the Design Review Board. Commissioner Dragulski seconded. The motion carried. (4-0-0)

18
19
20
21
22
23
24
25

III. NEW BUSINESS

Application ZC #24-08 of Thomas Tyburski, Applicant, Town of Simsbury, Owner, for a permit to construct a +/-31.6 sq. ft. replacement to the existing free-standing sign for the Simsbury Farms at the property located at 100 Old Farms Road (Assessor's Unique ID 04014930) Simsbury, CT 06070, zone R-40.

- Tom Tyburski, Director of Culture, Parks, and Recreation in Simsbury, summarized the application, noting that the new sign will be made of a foam and plastic material with a faux stone base.
 - Commissioner Tarpill expressed concern with the quality and aesthetics of plastic stone. Mr. Tyburski noted that real stone would exceed the budget and presented an image of a similar sign made of the same material, noting the material is very durable.
 - Commissioner McKown inquired if the posts would be visible. Mr. Tyburski noted that the posts will not be visible.
 - Secretary Rice recommended adding the street number to the sign. Discussion ensued around where the street number could be included. The Board agreed that including the street number "100" on the end of the sign would be ideal.
- 26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

- 41 • Mr. Tarpill suggested arching the top of the sign, which the other Commissioners agreed
42 would improve the overall aesthetics of the sign. Mr. Tyburski inquired if including a red
43 apple on the arched portion would be acceptable and the Board confirmed.
44

45 **MOTION:** Commissioner Tarpill moved that the Design Review Board submits for positive
46 referral of the Zoning Compliance Review of Application ZC #24-08 of Thomas Tyburski,
47 Applicant, Town of Simsbury, Owner, for a permit to construct a +/-31.6 sq. ft. replacement to
48 the existing free-standing sign for the Simsbury Farms at the property located at 100 Old Farms
49 Road (Assessor's Unique ID 04014930) Simsbury, CT 06070, zone R-40, with the noted
50 adjustments including the placement of the street number 100 to the end of the sign,
51 incorporating an arc to the top of the sign, and centering a red apple within the arc.
52 Commissioner Dragulski seconded the motion. The motion carried. (4-0-0)
53

54 **Zoning Compliance Review** of Daniel Steinmetz, Applicant, Res One Realty, LLC., Owner, for
55 the installation of a new +/-3.8 sq. ft. tenant panel sign with red lettering for MEYERS
56 SAPPINGTON, LLC Attorneys at Law at 237 Hopmeadow Street (Assessor's Map F16, Block
57 116, Lot 003B-1) Simsbury, CT 06070, zone B-3.

- 58 • Mr. Steinmetz, Applicant, addressed the Board, noting the existing sign will be replaced
59 with a new sign. The only change is the removal of the retiring partner's name
60 ("Webber") from the sign. The panel size and color will be the same.
61

62 **MOTION:** Commissioner McKown moved that the Design Review Board submits for positive
63 referral of the Zoning Compliance Review of Daniel Steinmetz, Applicant, Res One Realty,
64 LLC., Owner, for the installation of a new +/-3.8 sq. ft. tenant panel sign with red lettering for
65 MEYERS SAPPINGTON, LLC Attorneys at Law at 237 Hopmeadow Street (Assessor's Map
66 F16, Block 116, Lot 003B-1) Simsbury, CT 06070, zone B-3. Commissioner Tarpill seconded
67 the motion. The motion carried. (4-0-0)
68

- 69 • Mr. Hollis requested holding the next scheduled meeting of the Board on 4/15/24 as a
70 special meeting at 5:00 p.m. as opposed to the regularly scheduled time at 5:30 p.m. Ms.
71 MacGilpin noted that a special meeting is required because of the zoning commission
72 meeting time. She noted that Town Staff will send an email to the Commissioners
73 confirming the time change and no motion is required.
74

75 **IV. ADJOURNMENT**

76
77 **MOTION:** Commissioner McKown moved to adjourn. Commissioner Tarpill seconded the
78 motion. The motion carried. (4-0-0)
79

80 The meeting adjourned at 5:58 P.M.

81
82 Respectfully Submitted,

83
84 Cara Blackaby
85 Commission Clerk
86