



# Town of Simsbury

754 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Community and Social Services Department  
Kristen Formanek, Director

## Copier Policy

The photocopying machine located at Eno Memorial Hall and Simsbury Town Hall is not for public use. Copies may be requested if they relate to our programs and services. Copies are made at the discretion of staff.

Limited printing may be provided to indigent persons. Indigent persons may request up to ten (10) copies to be made, not to exceed twenty (20) copies in one week. This only applies to the printing of medical or legal documents.

There is a pay-per copy machine available at the Simsbury Public Library for public use.