

**WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
January 11, 2024  
“Subject to Vote of Approval”**

**1. CALL TO ORDER**

There being a quorum present, Mr. Paul Gilmore called the regular meeting of the Water Pollution Control Authority to order at 7:03 p.m. The meeting was held via Zoom and was streamed live.

☒ Mr. Paul Gilmore  
☒ Mr. Ed Kelly  
☒ Mr. Jacques Brignac  
☒ Mr. Tom Hickey

☒ Mr. Jay Sheehan  
☒ Mr. Lucian Dragulski  
☒ Dr. Michael Park

Also present was Tom Roy, Director of Public Works, Anthony Piazza, Superintendent, and Jessica Campbell, WPCA Administrative Secretary.

Prior to formal business, Mr. Piazza welcomed Jessica Campbell, the new administrative secretary.

**2. SAFETY BRIEF**

Chair Gilmore reminded the audience of the hazards that can come with inclement winter weather, and to take the proper precautions when traveling.

**3. FISCAL YEAR 2024-2025 BUDGET DISCUSSION AND POSSIBLE ACTION**

Mr. Piazza briefed the committee on the FY24/25 budget, which will be a three percent increase over the FY23/24 budget. The budget increase is mostly related to sludge disposal cost and because of the metropolitan district raising rates. Overall, salaries are down, and capital-wise, there will be an extra \$200,000 to fund the Pine Hill Sewer Project.

*Following discussion, Mr. Sheehan made a motion to accept the FY24/25 budget as presented. Mr. Kelly seconded the motion, and it passed unanimously.*

**4. STATUS REPORT ON SEWER EXTENSION PROJECTS, ETC.**

Mr. Piazza stated the only change on the Pine Hill Sewer Project is that the contractor was on site in December of 2023 using ground penetrating radar to find underground utilities. There will be a pre-construction meeting by the end of January 2024. If the weather is favorable, the contractor plans on starting construction in March 2024.

**5. TREATMENT FACILITY REPORT**

Mr. Piazza shared that the liquid polymer delivery system has arrived, resulting in less material used and significant time savings. They continue to work on correcting the issues identified through the OSHA inspection. Most of the corrections are minor or related to rewriting policies. The primary clarifier was awarded to Tucker Mechanical for \$735,000, and a pre-construction meeting will be held shortly with them. Due to the rain and recent snow melt, the flow peaked out at seven million gallons. The increased flow is being experienced by other neighboring municipalities as well.

**6. CORRESPONDENCE**

There was no correspondence.

**7. DECEMBER MEETING MINUTES – POSSIBLE APPROVAL**

*Mr. Sheehan made a motion to approve minutes. Mr. Hickey seconded the motion, which was unanimously approved, with Mr. Gilmore abstaining due to his December meeting absence.*

A minor correction to the minutes was identified, with the need to change the name to the approval signature line at the bottom of the minutes as Dr. Park served as the acting chair for the December meeting.

**8. ADJOURN**

Prior to adjournment, Mr. Kelly informed the committee that he renewed his term for another 4 years.

*Mr. Gilmore made a motion to adjourn the meeting at 7:32 p.m. Mr. Kelly seconded the motion, which was unanimously approved, and the meeting was adjourned.*

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Paul Gilmore, Chairman