

**TAX PAYMENT INFORMATION POLICY: TOWN OF SIMSBURY, CT**

All taxes paid from July 1, 2008 to date are on the Town web-site at [www.simsbury-ct.gov/tax](http://www.simsbury-ct.gov/tax)

**COST: \$1.00 PER PAGE**

**PAID \$ \_\_\_\_\_**

**INFORMATION WILL BE RESEARCHED AFTER HOURS AND PROVIDED TO YOU AS SOON AS POSSIBLE. WE DO NOT WORK ON TAX PAYMENT INFORMATION REQUESTS UNTIL ALL OTHER OFFICE WORK HAS BEEN COMPLETED.**

1. Requests must be in writing, to ensure accuracy and completeness.
2. Requests should be specific as to name(s), address, and property description.
3. Request must include a telephone number where someone can be reached in case there is a question.
4. **The Tax Collector's office operates on a fiscal year (July to June) rather than calendar year (Jan. to Dec.). These requests involve research into the prior fiscal year's records.**
5. Information will be mailed back to you. If you wish to pick up your information at the Tax Collector's Office, our regular business hours are 8:30 am – 7:00 pm Mondays and 8:30 am – 4:30 pm, Tuesday through Friday.

**PRINT CLEARLY.** If we cannot read your writing, we cannot process your request.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Property location:**  
\_\_\_\_\_

**Please circle type of tax you are requesting information on and what years.**

**Real Estate - Motor Vehicle - Personal Property**

**Years requested for tax payments:** 2008 \_\_\_\_\_ 2007 \_\_\_\_\_ 2006 \_\_\_\_\_

**If car is leased we need either the plate # or Vin#** \_\_\_\_\_

**(Business Name):** \_\_\_\_\_

**Telephone number where you can be reached:** \_\_\_\_\_

**Address to which information is to be sent:** \_\_\_\_\_  
\_\_\_\_\_

**Please return this form to: Tax Collector's Office**

**933 Hopmeadow Street, Simsbury CT 06070**

**(860) 658-3238 Phone**

**Fax: (860) 658-3285**