

Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN
Regular Meeting – January 10, 2022 – 6:00 p.m.
Virtual Format Only

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

- Email townmanager@simsbury-ct.gov by noon on Monday, January 10, 2022 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email

PRESENTATIONS

- a) Legislative Visit – Representative Hampton and Senator Witkos
- b) Clean Energy Plan Update

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Public Safety
- d) Board of Education

SELECTMEN ACTION

- a) Tax Refund Requests
- b) Donation from Garrity Asphalt
- c) Donation from Teresa and Bill Kramer
- d) 2022 JAG Local Violent Crime Prevention (VCP) Grant
- e) LOTCIP Grant
- f) Schedule a Public Hearing – ARPA Funds

APPOINTMENTS AND RESIGNATIONS

- a) Resignation of Diane Madigan as an Alternate Member of the Zoning Commission
- b) Resignation of Sarah Cramer from the Culture, Parks and Recreation Commission
- c) Appointments to Simsbury SPIRIT Council

REVIEW OF MINUTES

- a) Regular Meeting of December 20, 2021

EXECUTIVE SESSION

- a) Pursuant to CGS 1-200(6)(e), Document Exempt from Disclosure Under Attorney Client Privilege:
Blight Enforcement - 442 Hopmeadow Street

ADJOURN




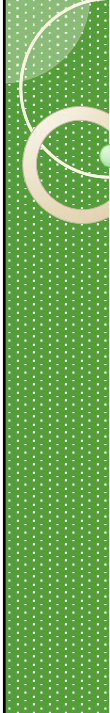
Town of Simsbury

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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Clean Energy Plan Update
2. **Date of Board Meeting:** January 10, 2022
3. **Individual or Entity Making the Submission:**
Tom Roy, Director of Public Works; Mark Scully, Clean Energy Task Force
4. **Action Requested of the Board of Selectmen:**
This presentation is informational.
5. **Summary of Submission:**
The Clean Energy Task Force will present an update on their Clean Energy Plan for the Town. Presenting this evening is Mark Scully, Chair of the Clean Energy Task Force with assistance from Tom Roy, Public Works Director.
6. **Financial Impact:**
Unknown at this time; costs and return on investment would vary dependent upon implementation.
7. **Description of Documents Included with Submission:**
 - a) Presentation Slides

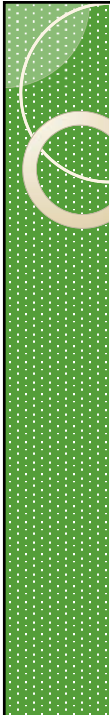


Simsbury's Plan for a Clean Energy Future

Board of Selectmen Meeting, January 10, 2022
Presented by the Simsbury Clean Energy Task Force

100PercentCT

1/7/2022 1



Background: Simsbury is a Clean Energy Leader

- 2008 – Clean Energy Task Force formed
- 2008 – Received \$15,000 Aquarion Water grant
- 2014 – BoS signed Clean Energy Communities Pledge
 - Participation to date: 28% of residents, 26% of businesses
- 2014 – Solarize Simsbury results in approx. 80 new solar arrays
- 2016 – Small Business Energy Advantage (SBEA) program promotes small businesses energy upgrades
- 2016 – First electric vehicle charging station installed at Town Hall.
- 2016 – \$10,000 Bright Ideas Grant funds weatherization upgrades to town-owned rental properties.

1/7/2022 2

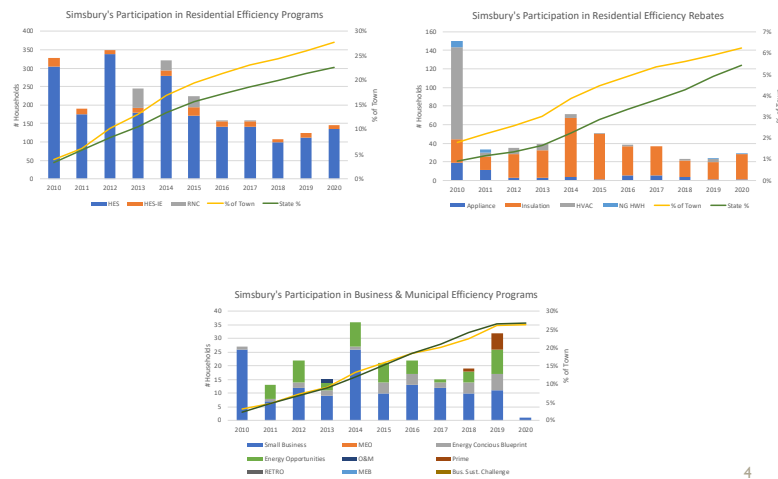
Background: Simsbury is a Clean Energy Leader

- 2017 – BoS passes a resolution supporting 100PercentCT goals.
- 2017 – 15 kW solar array installed on Simsbury High School through \$40,500 Clean Energy Communities grant.
- 2017 – DPW purchases streetlights from Eversource, re-lamped w/ LEDs.
- 2017 – Ground-mounted solar array installed at Simsbury Community Farm.
- 2019 – Solar arrays installed at Public Works and Skating Center.
- 2019 – BoS expresses support for draft town Energy Plan
- 2021 – Task Force drafts Climate Emergency Resolution
- 2021 – Task Force updates Energy Plan

1/7/2022

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Simsbury is a Leader in Utility Efficiency Programs



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Energy Plan Provides a Roadmap for Building on these Accomplishments

- First plan endorsed by the Clean Energy Task Force in August 2019
 - High-level approval by Board of Selectmen in October 2019
 - Presented to various town boards and commissions (e.g., Board of Ed, Board of Finance, Econ. Dev. Comm.)
 - Approved by Sustainable CT
- Updated and approved by CETF August 2021
 - Supports goal of 50% clean energy by 2030, 100% by 2040
 - Includes 2022 and 2030 plans for Municipal and Residential/Business
- Addresses five broad areas: Energy Efficiency, Heating & Cooling, Renewables, Transportation and Microgrids
- We expect plan to evolve through engagement with the wider community.

1/7/2022

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2021 Simsbury Energy Plan

Simsbury Clean Energy Task Force



We aspire for our **entire** community
to use 50% clean energy by 2030
and 100% by 2040.

Introduction

Energy is essential; it is the lifeblood of Simsbury. We use it to heat and cool our homes and business, to run our appliances and to travel to work and play. It is also one of the largest expenditures for our residents and businesses.

In a recent survey of town residents, over 80% of respondents agree or strongly agree that Simsbury should be a leader in promoting energy efficiency and renewable energy in both town buildings and also among residents and businesses.¹ [2017 POCD, p. 94]

The Simsbury Clean Energy Task Force has prepared this Energy Plan to help guide the town toward greater energy efficiency and sustainability. Carrying out this plan will yield many benefits to town residents and businesses, including:

- **Savings:** We estimate that the town can reduce its energy expenditures significantly. And, we can keep more of the money we spend right here in town.
- **Comfort:** By making our homes and businesses more energy efficient, they also become more comfortable.
- **Resiliency:** Through greater reliance on local energy generation and a more modern electric grid, the town can weather storms, outages and natural catastrophes longer and more safely.
- **Health:** By reducing our reliance on fossil fuels and electrifying heating, cooling and transportation, we will improve air quality, leading to a range of health benefits, including notably lower asthma rates.

This energy plan aims for 50% of Simsbury's energy usage to be clean and renewable and 100% by 2040. to as well. Achieving these goals will require two parallel strategies. First, we must dramatically reduce the amount of energy we use and then we must source this energy from clean, renewable sources, both local and regional.

¹2017 Plan of Conservation and Development, p. 94]



The Solarize Simsbury team proudly shows the progress of their campaign to promote residential solar energy in town.

We recognize that it will be difficult to achieve this vision. But, it is both achievable – even with today's technology – and realistic – as other cities and states have set similar aspirations and timelines. By fostering a culture of conservation throughout the entire community and by making the right choices, Simsbury can address energy and climate change challenges in a meaningful way. Now is the time for the Town to lead by example and launch our community into an affordable, resilient, and clean energy future.

Simsbury Clean Energy Task Force
July 2021

2021 Perspective

This Energy Plan was largely written before the COVID-19 outbreak, the death of George Floyd, and other tragic events which have catalyzed widespread social unrest and a national conversation on the topics of racism and inequality.

We felt it necessary to acknowledge that these events have changed the way we look at the world, even in the context of this plan.

We must move forward on energy in a meaningful, inclusive way. To do so, we must focus on equity and environmental justice. This includes seeking out multiple perspectives and looking for intersectional solutions. It involves acknowledging and calling out individual and systemic racism. And it means committing to work actively and deliberately to dismantle barriers and transform our institutions, policies, and practices so that they work for everyone.

The Simsbury Board of Selectmen, at the urging of the SPIRIT Council, took a big step in 2020 toward acknowledging the need for greater equity when they passes a resolution declaring racism a public health crisis.

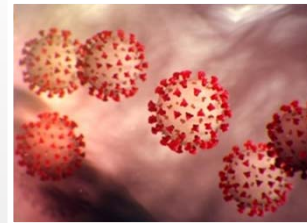
Disruption affords us an opportunity: to recover and rebuild in a deliberate way, not back to "normal," but back to better. To choose a different path, a different energy path – a clean, equitable, and just path. A path that is sustainable for the future. **The choice is ours.**

The Governor's Council on Climate Change (GC3) has established a Equity and Environmental Justice Working Group which issued a report^a and held a series of webinars^b in 2020. Sustainable CT also offers an Equity Toolkit^c, training, and support. These organizations can serve as valuable references to provide frameworks as we move forward.

^a <https://portal.ct.gov/DEEP/Climate-Change/GC3/GC3-Working-group-reports>

^b <https://portal.ct.gov/DEEP/Climate-Change/GC3/Equity-and-Environmental-Justice-in-Climate-Solutions-Webinar-Series>

^c <https://sustainablect.org/support-for-your-town/equitysupport/>



COVID-19



Simsbury's Energy by the Numbers

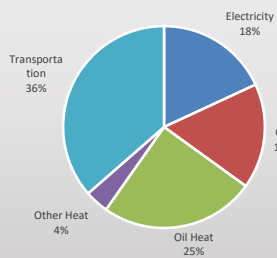
We estimate that in 2019, Simsbury:

- spent \$78 million on energy, or \$3,500 per person.
- consumed the energy equivalent of 884,000 megawatt-hours, or 40 per person.
- generated 244,000 tons of greenhouse gases (GHG), or 11 tons per person.

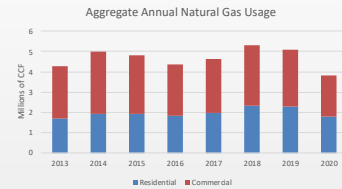
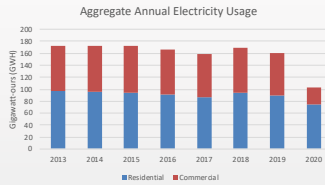
These amounts include the entire town (i.e., residents, businesses, the Town of Simsbury and the Board of Education), and they include heating, transportation and electricity. These figures are shown in detail in the appendix to this report.

As seen in the graph below, 46% of the town's energy is spent on heating, primarily with oil (25%) and natural gas (17%). Another 36% goes to transportation and 18% to electricity. (Source: Simsbury Clean Energy Task Force Analysis)

2019 Energy Mix

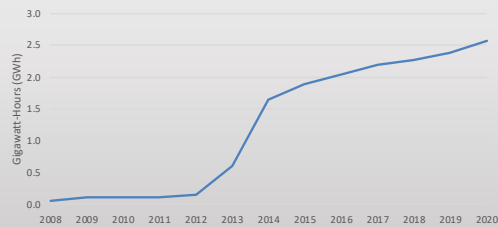


Both electricity and natural gas consumption declined slightly between 2014 and 2016, but have increased since 2017. (Source: Energize CT)



Simsbury has roughly 200 solar arrays in town, capable of producing roughly 2.7 gigawatt-hours of electricity each year, or 1.7% of current consumption. Roughly half of these arrays were added in 2014, when Simsbury conducted a "Solarize" campaign. (Source: CT Green Bank) We estimate that the town could responsibly produce 115 gigawatt-hours of solar energy in town, or over 40 times the current amount, excluding the Tobacco Valley Solar Project.

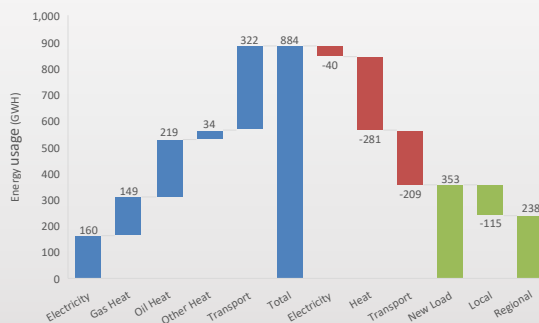
Cumulative Annual Solar Production to Date



We aim to use 50% renewable energy by 2030 & 100% by 2040

The chart below visualizes Simsbury's path to 100% renewable energy. The blue bars on the left side of this graph represent the town's current energy usage, expressed in a common unit: gigawatt-hours. The red bars represent the potential reduction in energy usage through efficiency and electrification, resulting in a vastly reduced energy load. The green bars represent the sources of local and regional renewable energy to meet this need.

Current Load - Future Load - Renewable Load



Several conclusions are evident from this chart:

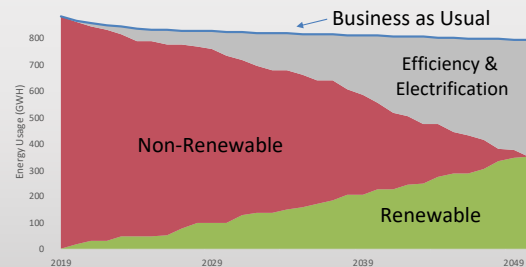
- Dramatic reductions in our current energy usage are necessary—and possible, particularly in the way we heat our buildings and transport ourselves.
- In the end, all of our energy will come from clean sources, with roughly one-third produced in town and two-thirds coming from regional sources

The transition to 100% renewable energy is shown over time in the chart below. The left end of this chart shows our total energy consumption (i.e., 884 GWh) and where we get this energy today. These sources include:

- A small amount of local solar
- Heating oil and natural gas for heating and cooking
- Gasoline to power our vehicles and
- The regional grid, consisting of non-renewable fuels (primarily natural gas,) nuclear and some solar and wind

Over time, as we transition our heating to electric heat pumps, our consumption of oil and natural gas declines dramatically. Similarly, as we transition to electric vehicles, our consumption of gasoline goes away.

In addition, over time, we get our energy from clean sources, including local solar and a clean regional grid, consisting primarily of solar and offshore wind.

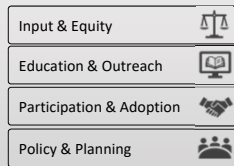


Approach

This energy plan has been developed with input from a wide variety of stakeholders, including town staff, business leaders, environmental nonprofits. Carrying out this plan will also require the engagement and support of the community. Our approach to implementing these actions comprises the following four strategies.

1. Seek out community **input** and multiple perspectives at all stages of planning and implementation to ensure **equitable** solutions.
2. Provide **education** and **outreach** to foster a culture of conservation and engage the community to make responsible energy choices.
3. Facilitate and support **participation** in energy programs and services and the **adoption** of energy efficient behaviors, practices, technologies, and capital improvements.
4. Develop and support **policy** and **planning** to ensure a sustainable clean energy future and the infrastructure to support it.

Our approach centers on giving people – residents, staff, and elected leaders alike – the knowledge, tools, and support to make responsible energy choices for themselves and to move Simsbury towards 50% clean energy by 2030 and 100% by 2040.



This plan comprises 5 areas of action

Energy Efficiency in Buildings 

Heating & Cooling 

Renewable Energy 

Transportation 

Microgrids 



Simsbury Performing Arts Center

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Energy Efficiency in Buildings

Energy efficiency is sometimes referred to as the “first fuel” because it offers the possibility of reducing energy consumption before turning to expensive and complex energy generation. Efficiency also offers some of the highest investment returns in reduced energy costs over many years. A range of programs and incentives exist for both residential and commercial buildings to make measures such as weatherization, insulation and building controls more achievable and profitable. Savings estimates vary widely, but it is realistic to expect reductions in energy usage of 25-50%. Before looking to increased generation of electricity and expansion of natural gas lines, the town should look for ways to educate and incentivize residents, businesses and the municipality to first reduce energy needs through common sense efficiency measures.

Progress to date:

- Purchased streetlights and converted to LED
- Insulation of several town-owned properties occupied by low- and moderate-income residents
- Small Business Energy Advantage (SBEA) energy upgrades in town buildings
- Energy upgrade to Water Pollution Control Authority (WPCA)
- 27.7% of households and 26.2% of businesses participated in Energize CT Efficiency programs

Benefits:

- Savings for residents and businesses
- Reduced need for energy production
- More comfortable and healthy living and work environments
- Greater resiliency during extreme weather
- Lower CO2 and greenhouse gas emissions
- Creates local jobs



Efficient buildings save money and are healthier and more comfortable to live and work in.

Actions:

- Monitor and benchmark energy usage in buildings over multiple years, separately for town, schools, residents and businesses.
- Conduct inventory of efficiency upgrade status of public buildings.
- Create schedule of efficiency upgrades in town properties.
- Offer information session on energy services available to low- and moderate-income residents
- Evaluate feasibility of municipal efficiency upgrade performance contract or bond.
- Conduct residential HES audit campaign.
- Restart Small Business Energy Advantage (SBEA)
- Promote C-PACE financing of commercial projects
- Explore town efficiency incentives through building and/or tax codes
- Analyze interval energy usage on town buildings and develop plan to reduce peak demand

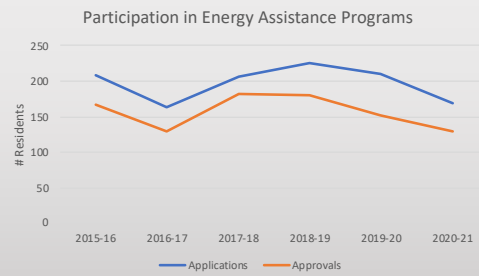
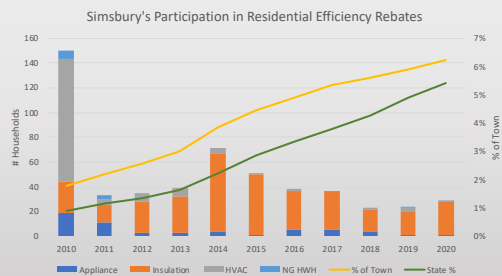
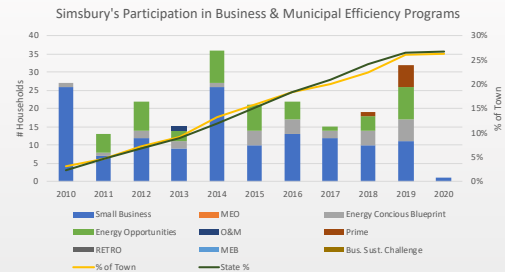
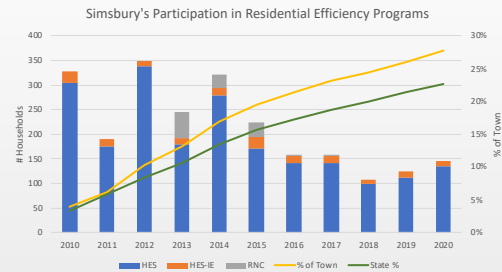
2021-22 Goals:

- 200 residential HES audits per year
- 50 residential rebates per year
- 35 businesses participate in efficiency programs
- Drop in energy assistance applications (potential short-term increase to reflect people getting help they need)
- At least 5% drop in energy use from 2020 level

2030 Goals:

- 80% of residences and businesses participate in efficiency programs
- 25% drop in energy use from 2020 level

Energy Efficiency Indicators



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Heating and Cooling

Heating and cooling account for almost half of the energy use in a typical U.S. home. In Simsbury, the vast majority of homes heat with oil (~67%) or natural gas (~23%). Air-source heat pumps offer an opportunity for homeowners to lower their energy costs, and at the same time reduce greenhouse gas (GHG) emissions. Long used for cooling in warm climates, heat pumps are now able to provide efficient heating in cold climates even at outdoor temperatures as low as -15 °F.

Air-source heat pumps are capable of not only heating in the winter (by extracting heat from outside air) but also cooling in the summer (by extracting cold from outside air.) Heat pumps use the same technology as a refrigerator or air conditioner.

Heat pumps can be used alongside existing heating systems to address specific needs and lower costs.

Progress to date:

- Multiple municipal installations
- Prominent commercial application of large-scale heat pumps

Benefits:

- Lower heating and cooling costs
- Comfort – With advances in controls, heat pumps can maintain very constant temperatures.
- Safety – Because heat pumps are electrically powered, there is no risk of combustion gas leaks.
- Improved air quality – Heat pumps filter indoor air all year and dehumidify it in the summer.
- Room-by-room control
- Reduced greenhouse gas emissions



An illustration of a ductless mini-split system.

Actions:

- Create schedule of upcoming HVAC upgrades on town buildings, including schools.
- Ensure heat pumps are considered in town building upgrades.
- Carry out town-wide campaign to educate about and promote heat pumps
- Work with town staff and zoning and planning commissions to promote heat pumps in new construction.
- Publicize examples of heat pump installations, both new and retrofits, for town buildings, households and businesses.

2020-21 Goals:

- Residential heat pump campaign
- No new fossil fuel HVAC installations

2030 Goals:

- 50% of all town buildings have at least one heat pump

Renewable Energy

Simsbury currently derives approximately 1.7% of its electricity from roughly 200 solar arrays in town, including both households, businesses and public buildings. As prices for solar panels continue to decline, ever more households and businesses will seek to lower their energy costs by going solar.

The Clean Energy Task Force has helped to promote solar by conducting a "Solarize" educational campaign and working with town officials to put solar arrays on several town buildings. In fact, almost half of the town's arrays were installed during the 2014 Solarize campaign. There is more we can do, including educational campaigns, solar arrays on public buildings, schools and over parking lots, promoting Community Shared Solar, and more.

We also need to have a public discussion about how to promote solar responsibly and sustainably. For example, which lands and buildings should we preserve due to their aesthetic, historic or agricultural value?

Progress to date:

- Total 203 arrays with total capacity of 2.3 MW
- 2014 Solarize campaign: 80 homes, 643kW
- High School Solar Array: 15kW
- Arrays on two town buildings: Public Works (120 kW) and Simsbury Farms skating rink (223 kW)
- Simsbury ranked #4 in state for impact on solar development

Benefits:

- Reduces and stabilizes electric bills
- Improved public health from decrease in pollution from fossil fuel plants.
- Creates jobs and economic growth
- Presents an educational opportunity, especially with school arrays
- Reduces climate change
- Lowers energy imports
- Helps the state meet its renewable energy and greenhouse gas emission goals

Actions:

- Explore additional solar arrays on town and school buildings and parking lots
- Pursue Community Shared Solar project
- Engage the community in a discussion of responsible and sustainable solar development
- Conduct educational campaign(s) (e.g., Solarize)
- Seek town SolSmart certification
- Review local regulations, permitting process and incentives for renewables
- Adopt a solar policy for new construction
- Advocate for solar access rights in CT
- Adopt Community Choice Aggregation (when enabling state legislation is passed)



The 2014 Solarize Simsbury campaign led to 80 households installing rooftop solar arrays.

2020-21 Goals:

- Solar on all viable town and school roof replacements
- Town-wide residential solar campaign
- Submit community shared solar project
- Solar-friendly policy for new construction
- Public discussion of solar siting

2030 Goals:

- Total local installed capacity of 50 MW
- Community Choice Aggregation adopted

Transportation

Transportation is a large source of greenhouse gases in the United States. According to the EPA the increase in emissions coming from transportation increased more over the last 2 decades than any other greenhouse gas source and now accounts for 27% of total emissions. Decreasing transportation-generated emissions in a community can have an immediate effect on local air quality in a way that other sustainability activities may not. Encouraging people-powered transportation (bikes, walkways), increasing public transportation access, and supporting non-fossil fuel transportation options (electric cars) are all ways to move toward this goal

Benefits:

- Improve local air quality and noise levels
- According to the National Association of Realtors (NAR), walkable/bike-friendly communities are preferred by homeowners (2017)
- Communities with available and easy to use public transportation access show resilience in property values even in times of volatility (NAR, 2013)

Actions:

- Complete Tariffville Bike Trail Connector
- Electrify town vehicle fleet
- Electric vehicle showcase event
- Develop plan for expanding charging infrastructure in town
- Add additional charging stations on municipal properties
- Improve Simsbury's Plug-In Electric Vehicle Readiness Scorecard (US DOE)
- Increase Simsbury residents' awareness and use of local public transportation options
- Conduct no idling campaign

Progress to date:

- Silver Bicycle Friendly Community
- Electric Car Charging Stations: two at Town Hall and several at local businesses



2020-21 Goals:

- Complete assessment and plans for EV charging infrastructure
- Education and outreach on EVs
- Five EVs in town fleet
- One electric school bus

2030 Goals:

- Charging stations at key locations across town
- 80% electric town fleet
- 80% electric school bus fleet

Microgrids

All of us in Simsbury rely on the electric grid to provide electricity to our homes, businesses and town facilities. Our current grid performs exceptionally well, but was built and designed before the advent of solar panels, allowing individual houses and businesses to generate their own electricity, and batteries, allowing them to store it. Moreover, it is vulnerable to blackouts during major storms and attacks.

If we want to continue to encourage more renewable energy and greater resilience, we need to re-think the grid. A key building block of the future grid will be microgrids, consisting of smaller subsets of power sources, users, wires and controls. Microgrids are capable of operating while connected to the wider grid, or they can "island" or operate separately in the event of a grid outage.

An example of a microgrid could be a collection of key town facilities, a solar array, battery storage and a backup generator. In the future, the grid might consist of a series of interconnected microgrids.

Benefits:

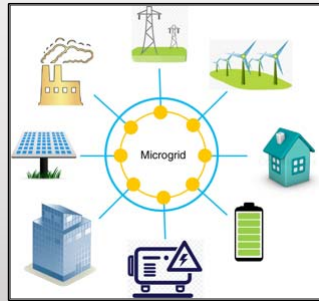
- Enables more renewable energy through integration of storage and smart controls. Electricity can flow in multiple directions.
- Greater resiliency, allowing the microgrid or key facilities (e.g., emergency shelter) to operate even when the broader grid is down.
- As prices of solar and batteries decline, microgrids offer cost savings.
- Gives local residents greater flexibility and control of their energy usage and generation.

Actions:

- Educate residents and businesses about microgrids.
- Build a pilot clean energy microgrid around key municipal facilities.
- Develop a master plan for multiple microgrids in town.
- Explore the integration of Tobacco Valley Solar into a town microgrid.

Progress to date:

- On two occasions, Simsbury explored the feasibility of creating microgrids in town:
 - One in the center of Simsbury
 - One built around the High School
- On both occasions, for different reasons, the projects did not proceed.
- In the process, though, we gained a great deal of knowledge on microgrids and have potential future projects in store.



2020-21 Goals:

- Identify sites for potential microgrids
- Explore economics of each site

2030 Goals:

- Contingent on funding, 2-3 clean energy microgrids operational

How will we achieve 50% clean energy by 2030?

2021-22

2030

General



- Complete schedule of upcoming municipal building HVAC and roof upgrades
- Issue RFP for solar arrays on school buildings and parking lots
- Deploy several electric vehicles in town fleet, including at least one school bus
- Complete assessment and plans for EV charging infrastructure and install chargers at all major town facilities.
- Submit bid for shared solar facility on town land (e.g., landfill)
- Hire an energy manager for town.
- Conduct annual update on municipal energy usage using the town's energy monitoring toolkit.
- Seek SolSmart certification of town
- Regular meetings with town officials and reports to Board of Selectmen
- Review and update bicycle & pedestrian plan
- Assess viable sites for solar canopies and secure installer bids

- Submit five proposals for shared solar facilities on town lands.
- As the technology and financing become feasible, - electrify 80% of town fleet, including school buses and -implement additional clean energy solutions
- Issue energy efficiency upgrade performance bond.
- Develop renewable energy microgrid around critical town properties.
- Implement Community Choice Aggregation
- Retrofit multiple town buildings with heat pumps and monitor results for future installations.
- Develop a remote utility-scale solar installation to supply a portion of the town's energy needs

Residential & Business



- Conduct residential campaign to promote efficiency, heat pumps and/or solar
- Work with town staff and zoning and planning commissions to promote solar, heat pumps and EV-readiness in new construction.
- Promote C-PACE
- Embed renewable energy, energy efficiency and electrification of transportation and heating/cooling in town planning documents
- Conduct annual update on residential and business energy usage using Clean Energy Task Force benchmarking toolkit
- Consider a moratorium on new natural gas service in town.
- Conduct an EV event

- Conduct residential Home Energy Audit (HES) audit campaign.
- Restart Small Business Energy Advantage (SBEA)
- Promote C-PACE financing of commercial projects
- Engage the community in a discussion of responsible and sustainable solar development
- Run another Solarize campaign
- Complete Tariffville Bike Trail Connector

Resources to Get Started

Residential

- [EnergizeCT](#) (Home)
- [CTGreenBank](#) (Homeowners)
- [Energy Saving Tips for Your Home](#) (Eversource)
- [CT Energy Assistance Program \(CEAP\)](#)
- [Housing Data Profiles](#) (Partnership for Strong Communities)

Commercial

- [EnergizeCT](#) (Business)
- [CTGreenBank](#)
- [Commercial Property Assessed Clean Energy \(C-PACE\)](#)
- [Energy Savings Tip for Your Business](#) (Eversource)

Transportation

- [Climate Change & Transportation](#) (CT DEEP)
- [CT Rides](#)
- [EVConnecticut](#)
- [EV Roadmap for Connecticut](#)
- [Electric School Bus Toolkit](#) (Live Green)
- [WayToGoCT-Simsbury](#)

Clean Energy / Renewables

- [GoSolarCT](#)
- [Residential Solar Investment Program](#)
- [Project SunRoof](#) (Google)

State of Connecticut

- [Executive Order No 3](#)
- [Connecticut's Comprehensive Energy Strategy](#) (CT DEEP)
- [Governor's Council on Climate Change](#) (GC3, includes Equity and Environmental Working Group)

Town of Simsbury

- [Clean Energy Task Force](#)
- [Energy Assistance](#) (Social Services, under Energy Assistance)
- [Plan of Conservation and Development](#)

Other

- [American Council for an Energy-Efficient Economy \(ACEEE\)](#)
- [US DOE Office of Energy Efficiency & Renewables](#)
- [US Energy Information Administration](#)
- [Energy Star](#)
- [People's Action for Clean Energy \(PACE\)](#)
- [Sustainable CT](#)

Picture credits:

- Cover page (Solar at Simsbury Farms): Asante Energy
- Slide 7 (Simsbury Performing Arts Center): Highcroft Apartments
- Slide 17 (Solar on Simsbury High School): Monica Jorge-Hartford Courant

15

Appendix 1: Simsbury's 2019 Energy Consumption

		Unit	Commercial	Residential	Total	Rate	Energy Expenditure (\$millions)	Notes:
Current Energy Used	Electricity	kWh	71,118,377	88,862,304	159,980,681	\$0.18	\$28.8	Natural gas and electricity figures provided by Energize CT. Figures for oil and other heat are estimated using data from the Simsbury Grand List and U.S. Census Bureau American Community Survey.
	Natural Gas	CCF	2,794,239	2,285,900	5,080,139	1.09	5.5	
	Oil Heat	Gallons	863,599	4,535,678	5,399,277	2.80	15.1	
	Other Heat	CCF	908,635	243,955	1,152,590	1.09	1.3	
	Transport	Gallons	1,207,492	8,426,865	9,634,357	2.80	27.0	
Current Energy in Gigawatt-Hours	Electricity	GWh	71	89	160	Total	\$77.7	Conversion factors for each fuel type to MWH are: <ul style="list-style-type: none"> • 1 CCF Natural Gas = 0.0293 MWH • 1 Gallon Heating Oil = 0.04059 MWH • 1 Gallon Propane = 0.02677 MWH • 1 Gallon Gasoline = 0.03341 MWH
	Natural Gas	GWh	82	67	149			
	Oil Heat	GWh	35	184	219			
	Other Heat	GWh	27	7	34			
	Transport	GWh	40	282	322			
	Total	GWh	255	629	884			
Current Greenhouse Gas Emissions	Electricity	GHG - tons	20,774	25,957	46,730			Greenhouse gas emission rates are: <ul style="list-style-type: none"> • 1 CCF Natural Gas = 0.005855 tons GHG • 1 Gallon Heating Oil = 0.01120 tons GHG • 1 Gallon Propane = 0.006348 tons GHG • 1 Gallon Gasoline = 0.00980 tons GHG • 1 MWH Electricity = 0.0000292 tons GHG
	Natural Gas	GHG - tons	16,360	13,384	29,744			
	Oil Heat	GHG - tons	9,672	50,800	60,472			
	Other Heat	GHG - tons	10,177	2,732	12,909			
	Transport	GHG - tons	11,833	82,583	94,417			
	Total	GHG - tons	68,816	175,456	244,272			

Appendix 2: Town of Simsbury Solar Projects

Year	Site	Size (KW DC)
2017	Simsbury High School	15 KW
2018	Public Works	84 KW
2019	Simsbury Farms Skating Rink	223 KW





Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** January 10, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Colleen O'Connor, Tax Collector

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Maria E. Capriola

Move, effective January 10, 2022 to approve the presented tax refunds in the amount of \$36,121.02, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds.

5. **Summary of Submission:**

Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**

The aggregate amount of all tax refunds as presented is \$36,121.02. The attachment dated January 10, 2022 has a detailed listing of all requested tax refunds.

7. **Description of Documents Included with Submission:**

- a) Requested Tax Refunds, dated January 10, 2022

REQUESTED TAX REFUNDS
JANUARY 10, 2022

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2019				
Hyundai Lease Titling Trust	19-03-58814	\$753.04		\$753.04
Willerup Jay T	19-03-70392	\$64.94		\$64.94
Beltran-Martinez Jose	19-04-80211	\$196.76		\$196.76
VW Credit Leasing Ltd (7 MV)	Various 2019	\$1,137.66		\$1,137.66
Total 2019		\$2,152.40	\$0.00	\$2,152.40
List 2020				
Attys Ebersol...Steck (Bisberg)	20-01-00693	\$218.29		\$218.29
Lereta - Chiulli	20-01-01459	\$1,592.17		\$1,592.17
Atty Anthony Depaolo (Devine)	20-01-02090	\$153.90		\$153.90
Dooley Joseph A	20-01-02197	\$418.33		\$418.33
Forbes Edna	20-01-02676	\$27.70		\$27.70
Lereta - Gradbros	20-01-03113	\$9,820.13		\$9,820.13
Corelogic - Hamilton	20-01-03328	\$5,879.55		\$5,879.55
Corelogic - Harris	20-01-03377	\$2,978.21		\$2,978.21
Corelogic - Ganteda	20-01-04981	\$72.67		\$72.67
Lereta - Mruk	20-01-05619	\$3,114.01		\$3,114.01
Servicelink - Quigley	20-01-06515	\$76.91		\$76.91
Corelogic - Livingston	20-01-06717	\$2,715.78		\$2,715.78
Lereta - Beernaert	20-01-07688	\$82.49		\$82.49
Closing Mrtg - Vayda	20-01-08466	\$822.02		\$822.02
ACAR Leasing Ltd	20-03-50068	\$219.04		\$219.04
ACAR Leasing Ltd	20-03-50084	\$435.12		\$435.12
Beltran-Martinez Jose	20-03-51291	\$359.51		\$359.51
Brooks David	20-03-52037	\$294.79		\$294.79
Casavant Raymond	20-03-52761	\$24.88		\$24.88
CCAP Auto Lease Ltd	20-03-52886	\$609.97		\$609.97
Guie John T	20-03-57275	\$122.68		\$122.68
Honda Lease Trust	20-03-58094	\$413.09		\$413.09
Honda Lease Trust	20-03-58187	\$267.59		\$267.59
Honda Lease Trust	20-03-58242	\$64.71		\$64.71
Hyundai Lease Titling Trust	20-03-58541	\$336.96		\$336.96
Hyundai Lease Titling Trust	20-03-58551	\$1,304.86		\$1,304.86
JP Morgan Chase Bank	20-03-59059	\$164.57		\$164.57
JP Morgan Chase Bank	20-03-59075	\$609.03		\$609.03
Nissan Infiniti LT	20-03-63360	\$119.60		\$119.60
Obrien Stephen	20-03-63563	\$151.21		\$151.21
Remby Amy	20-03-65200	\$168.08		\$168.08
VCFS Auto Leasing Co	20-03-68118	\$169.54		\$169.54
VCFS Auto Leasing Co	20-03-69117	\$161.23		\$161.23
Total 2020		\$33,968.62	\$0.00	\$33,968.62
TOTAL 2019		\$2,152.40	\$0.00	\$2,152.40
TOTAL 2020		\$33,968.62	\$0.00	\$33,968.62
TOTAL ALL YEARS		\$36,121.02	\$0.00	\$36,121.02



Town of Simsbury

933 HOPMEADOW STREET

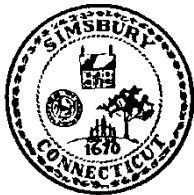
SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Donation from Garrity Asphalt Reclaiming, Inc.
2. **Date of Board Meeting:** January 10, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community & Social Services *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports acceptance of the Garrity Asphalt donation, the following motion is in order:

Move, effective January 10, 2022, to accept a donation from Garrity Asphalt Reclaiming, Inc. in the amount of \$5,000 for the purpose of supporting Simsbury Community and Social Services Department programs that assist residents in need.
5. **Summary of Submission:**
Garrity Asphalt Reclaiming, Inc. has provided a financial donation in the amount of \$5,000 to the Community and Social Services Department. The donation will be used to provide emergency assistance (i.e. heat, food, shelter) to Simsbury residents in need; this is particularly helpful given the continuing impact of the COVID-19 pandemic on our residents, many of whom have experienced hardship.
6. **Financial Impact:**
The \$5,000 donation will be deposited into the special revenue fund designated for this purpose.

Chapter 100 of our Code of Ordinances, "Gift Policy," Section 100-2 "Monetary Donations" states that no donation of more than \$1,500 may be accepted without Board of Selectmen approval. If the donation is accepted I will direct staff to send a thank you letter to Garrity Asphalt Reclaiming, Inc.
7. **Description of Documents Included with Submission:**
None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Donation from Teresa and Bill Kramer
2. **Date of Board Meeting:** January 10, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community & Social Services
Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports acceptance of the donation from Teresa and Bill Kramer, the following motion is in order:

Move, effective January 10, 2022, to accept a donation from Teresa and Bill Kramer in the amount of \$1,500 for the purpose of supporting Simsbury's food pantry and programs.

5. **Summary of Submission:**

Teresa and Bill Kramer, residents of Simsbury, have donated \$1,500 to the Community and Social Services Department, "to help people in town who are less fortunate," as they stated in a letter accompanying their donation.

The donation will be used to provide food assistance to Simsbury residents in need. This is particularly helpful given the impact of the COVID-19 pandemic on our residents, many of whom have experienced hardship.

6. **Financial Impact:**

The \$1,500 donation will be deposited into the special revenue fund designated for this purpose.

Chapter 100 of our Code of Ordinances, "Gift Policy," Section 100-2 "Monetary Donations" states that no donation of more than \$1,500 may be accepted without Board of Selectmen approval. If the donation is accepted I will direct staff to send a thank you letter to the Kramers.

7. **Description of Documents Included with Submission:**

a) None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** 2022 JAG Local Violent Crime Prevention (VCP) Grant

2. **Date of Board Meeting:** January 10, 2022

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Nicholas Boulter, Chief of Police

4. **Action Requested of the Board of Selectmen:** *Maria E. Capriola*
If the Board of Selectmen supports applying for and accepting the 2022 JAG Local VCP grant as presented, the following motion is in order:

Move, effective January 10, 2022, to apply for and accept the 2022 JAG Local VCP Grant, and to authorize Town Manager, Maria E. Capriola to execute all documents related to the grant application and award.

5. **Summary of Submission:**

The state of Connecticut, Office of Policy and Management, is providing grants to assist local police departments with violent crime prevention and public safety improvements. The state of Connecticut receives grant funds from the Federal Justice Assistance Grant (JAG) program and then passes the funds onto local police departments throughout the state. The grant application process for local police departments is simultaneous with the awarding of the funds; applying departments are guaranteed funding. The Office of Policy and Management is distributing the JAG funds from the FY 2017, 2018 and 2019 federal grant funds.

The funds can be used for the following types of police equipment:

- Police training curriculum and officer training time
- Department policies and procedures manuals
- Becoming CALEA accredited
- Community policing events, training and technical assistance
- Body-worn cameras and cruiser camera systems
- Cruiser equipment, mobile data terminal, license plate reader and other cruiser equipment
- Communication and dispatch technology
- Information technology, computers and peripheral equipment
- Police over-time for "special" operation, task force or multi-jurisdictional investigation
- Police protective gear and officer equipment
- Technology and equipment for tactical response, surveillance and investigation

The funds which are allocated to municipalities are based on the violent crime rate (VCR). The Simsbury Police Department has been allocated \$15,000.

The grant funds will be used to replace the existing dispatch voice recorder. The voice recorder captures all phone calls into the dispatch center (both through the 911 system and the routine number). The voice recorder also captures all radio transmissions over numerous frequencies (e.g. police, ambulance and fire). The current voice recorder is analog and will not function with the upcoming system change to digital. It is an integral part of our system for emergencies, inspection and quality control.

6. Financial Impact:

The grant award is \$15,000. The funds are deposited into fund 230, "Police Equipment Grant" account and are used to make equipment or technology purchases that are in compliance with the grant award.

7. Description of Documents Included with Submission:

- a) Grant Application Material



STATE OF CONNECTICUT
Office of Policy and Management

1

2022 JAG Local VCP Grant Program
Violent Crime Prevention (VCP)

(Distribution of JAG Local FY 2017-2019 Federal Grant Funds)

Project Narrative

Application Due to OPM: December 30, 2021

Instructions

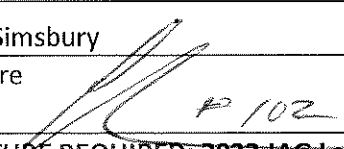
- Before beginning to fill out your 2022 JAG Local VCP Grant Project Budget, please read and review the Grant Application Rules and Requirements document which outlines the intent of the grant program and addresses allowable and unallowable costs.
- The **due date** for the 2022 JAG Local VCP Grant application is **December 30, 2021**
- The project narrative document must be completed, **signed** and **dated** as indicated under Applicant Information.
- The effective date of the Notice of Grant Award is February 1, 2022 **OR the date on which the Notice of Grant Award is signed by both parties - whichever is later.** Towns must not execute purchase orders or contracts or incur expenditures before the Grant Award is signed by both parties.
- Once completed, please convert your completed project narrative document to PDF format.
- Please attach the completed project narrative PDF document, along with the other required grant application PDF documents as one "master" e-mail submittal and send the single e-mail to:
Nichole.Howe@ct.gov

Applicant Information

Applicant Name: Deputy Chief Christopher Davis

Town: Simsbury

Sign Here


SIGNATURE REQUIRED: 2022 JAG Local VCP Grant Manager

Date: 12/30/21

OPM CONTACT

If you have any questions on the Project Narrative, submission process or accessing the grants portal please contact:

Nichole Howe: Nichole.Howe@ct.gov

Please provide the following information on your police departments use of Police Body Worn Cameras

Question	Response
Please indicate the number of existing body-worn cameras that are in use at your police department.	45
Please indicate the number of officers currently using body-worn cameras.	40

Programs (Questions 1-5)

1) Indicate the types of programs you plan to implement. (Check all that apply)

<input type="checkbox"/>	Community Policing Strategies
<input checked="" type="checkbox"/>	Response to Gun Crime and Shootings
<input type="checkbox"/>	Response to Gang/Group(s) Crime
<input checked="" type="checkbox"/>	Response to Domestic Violence
<input checked="" type="checkbox"/>	Response to Sexual Assault
<input checked="" type="checkbox"/>	Response to Mentally Ill Offenders

2) Please briefly explain how the activities will address violent crime? Describe purpose of activities and expected outcome.

We will be purchasing a voice recorder for our new dispatch console. The voice recorder will allow us to be able to capture and replay important information with regard to 911 and routine calls. It will help to capture the exact and specific information that is provided to our dispatchers, and help ensure that no important information is lost during the intake of the call. Being able to have the most accurate information will help officers to provide a better response to calls for service for such things as domestic violence, sexual assaults, mentally ill individuals, as well as gun crimes and shootings.

**3) Do you plan to hold an event using the JAG funds?
(Examples Include: Safe streets operations, community outreach campaigns)**

☐

Yes

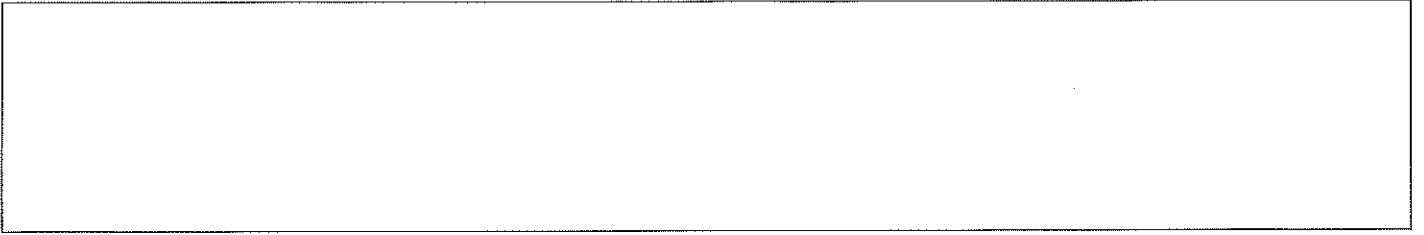
☒

No (Skip to next section)

4) What types of events do you plan for the grant period?

Check All that Apply	Event	Topic
<input type="checkbox"/>	Community Outreach	
<input type="checkbox"/>	Educational Events	
<input type="checkbox"/>	Media Campaign	
<input type="checkbox"/>	Community Meetings	
<input type="checkbox"/>	Citizen Police Academy	
<input type="checkbox"/>	Other	

5) Please provide a brief explanation of the anticipated events?



**Personnel
Questions (6-8)**

6) Do you plan to use JAG funds to support overtime hours?

☐

Yes

☒

No (Skip to next section)

**7) Indicate the type of position supported with overtime hours using JAG funds. Briefly State the purpose of the overtime.
(Examples Include: Attend training, surveillance operation, special patrol, citizen academy)**

Check All That Apply	Position Title	Purpose of Overtime
<input type="checkbox"/>	Police officer	
<input type="checkbox"/>	Corporal	
<input type="checkbox"/>	Detective or Investigator	
<input type="checkbox"/>	Sergeant	
<input type="checkbox"/>	Lieutenant	
<input type="checkbox"/>	Captain	
<input type="checkbox"/>	Major	
<input type="checkbox"/>	Lieutenant Colonel	
<input type="checkbox"/>	Colonel	

8) Please provide an estimate of the Over-Time hours to be supported by JAG Funds.

Equipment Purchases and Technology Investments
Questions (9-11)

9) Do you plan to use JAG funds for equipment purchases and/or technology investments?

☒

Yes

☐

No (Skip to next section)

10) What types of equipment purchases and/or technology investments
(Please see the detailed JAG Eligible Equipment List in Appendix A for more information)

Check All That Apply

Equipment Category

☐

Camera/Surveillance Equipment

☒

Computer Equipment

☐

Vehicles and Accessories

☐

Duty Equipment (not including weapons)

☐

Technology

☐

Forensics/Evidence

☐

Canines and Equipment

☐

Medical/Overdose Response

11) Describe any efficiencies or cost savings to be achieved as a result of any equipment purchases and or technology investments.

Being able to purchase a voice recorder for our new dispatch console will provide efficiencies through dispatchers in the call-taking of incidents. It will allow them to go back after the call to retrieve important information without having to call the complainants back in order to retrieve information that was relayed.

Training
(Questions 12 -13)

12) Do you plan to conduct any training during the grant period?

☐ Yes

☒ No (Skip to next section)

13) Please indicate the training topics, target audience, and provide an estimate of the number of persons to be trained. Please also identify the type of trainer. (Examples Include: Police Officer, POST, FBI, IAPC, or FLETC)

Task Forces
(Questions 14-15)

14) Do you plan to use JAG funds to support a multijurisdictional task force activity?

☐ Yes

☒ No (Skip to next section)

14a) Indicate the types of task forces below.

Task Force	Yes	No	Is this a Multijurisdictional Task Force?	Estimated number of Hours during grant period
Anti-Gang Task Force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Anti-Gun Task Force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Drug Task Force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Violent Crime Task Force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If other, please explain:				

15) Please provide a brief summary of the task force activities that will be supported by the JAG funds.

**2022 JAG Local Violent Crime Prevention (VCP)
Grant Program Project Budget**

(Distribution of JAG Local FY 2017-2019 Federal Grant Funds)

(Summary Page: No Data Entry Required)

Equipment			\$0.00
Personnel			\$0.00
Contractual			\$0.00
Training			\$0.00
Other			\$15,000.00
Total			\$15,000.00

2

There is no data entry

**2022 JAG Local Violent Crime Prevention (VCP) Grant Program
(Distribution of JAG local FY 2017-2019 Federal Grant Funds)**

Other Budget

Instructions: Enter OTHER items that cannot be included in any of the prior categories, itemized by estimated costs and the basis for the cost estimate (i.e., "prior purchase of like items", "vendor quote", "selling price on internet")

	[Click on the First Empty Blue Cell to access pulldown menu to pick Category]	[Enter 300 Characters or Less]	[Enter 300 Characters or Less]	[Enter] #	[Enter] #	[locked: No Entry]
Line	Violent Crime Response and Prevention Category	Description	Basis for Cost Estimate	Quantity	Cost per Item	Total Cost Per Item
EXAMPLE	Response to Gang/Group(s) Crime	Purchase police canine	Vendor Quote	1	\$3,200.00	\$3,200.00
1	Response to Domestic Violence	Purchase voice recorder for dispatch console	Vendor Quote	1	\$15,000.00	\$15,000.00
2				0	\$0.00	\$0.00
3				0	\$0.00	\$0.00
4				0	\$0.00	\$0.00

5				0	\$0.00	\$0.00
6				0	\$0.00	\$0.00
7				0	\$0.00	\$0.00
8				0	\$0.00	\$0.00
9				0	\$0.00	\$0.00
10				0	\$0.00	\$0.00

TOTAL	\$15,000.00
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STATE OF CONNECTICUT
Office of Policy and Management

3

2022 JAG Local VCP Grant Program
Violent Crime Prevention (VCP)
(Distribution of JAG Local FY 2017-2019 Federal Grant Funds)

AUTHORIZED SIGNATURE FORM

The State of Connecticut Office of Policy and Management (OPM) is providing grants to assist local police departments with violent crime prevention and public safety improvements. The grant is funded by the federal Justice Assistance Formula Grant (JAG) program.

This form must be **signed** and dated by the city/town official that has the legal authority to accept grant funds on behalf of the city/town.

This form must then be **countersigned** and dated by the individual with the legal authority on behalf of the city/town attesting to this fact.

Municipal Official

Print Here <i>Maria Capriola</i>	Title Here <i>Town Manager</i>
Printed Name of Mayor/First Selectman/City or <u>Town Manager</u>	Title
Sign Here <i>Maria Capriola</i>	Date Here <i>12/29/21</i>
Signature of Mayor/First Selectman/City or Town Manager	Date

Verification/Attestation

Print Here <i>Kelsey Chamberlain</i>	Title Here <i>Notary</i>
Printed Name of Municipal Legal Authority Attesting to Signature	Title
Sign Here <i>Kelsey Chamberlain</i> KELSEY CHAMBERLAIN NOTARY PUBLIC My Commission Expires Oct. 31, 2025	Date Here <i>12/29/21</i>
Signature of Municipal Legal Authority Attesting to Signature	Date

OFFICE OF POLICY AND MANAGEMENT

Criminal Justice Policy and Planning Division
450 Capitol Avenue-MS#52CPD
Hartford, CT 06106-1308

OPM-CVR 14

GRANT APPLICATION COVERSHEET

Applicant Information
Applicant Name: Simsbury Police Department
Applicant Address: 933 Hopmeadow St. Simsbury, CT 06070
Project Title: 2022 JAG Local VCP Grant Program
Proposed Period of Award: January -- December 2022
I, THE UNDERSIGNED, FOR AND ON BEHALF OF THE NAMED MUNICIPALITY OR STATE AGENCY, DO HEREWITH APPLY FOR THIS SUBGRANT, ATTEST THAT, TO THE BEST OF MY KNOWLEDGE, THE STATEMENTS MADE HEREIN ARE TRUE, AND AGREE TO THE GENERAL AND SPECIAL GRANT CONDITIONS ATTACHED TO THIS GRANT APPLICATION FORM. SIGNATURE: <u>Maiea Capriola</u> DATE: <u>12/29/21</u>

Director Contact Information	
Project Director Contact Information	Financial Officer Contact Information Responsible for Management and reporting of grant Expenditures
Name: Christopher Davis	Name: Amy Meriweather
Title: Deputy Chief of Police	Title: Finance Director
Address: 933 Hopmeadow St. Simsbury, CT 06070	Address: 933 Hopmeadow St. Simsbury, CT 06070
Phone: 860-658-3104	Phone: 860-658-3282
E-mail: cdavis@pd.simsbury-ct.gov	E-mail: ameriwether@simsbury-ct.gov
Fax:	Fax:

Project Summary	
Summary Project Description: Replacement Voice Recorder for new dispatch console	
Summary Budget Total Award Amount: \$15,000	
Federal Employer Identification Number: 06-6002085 DUNS Number: 060670262	
Applicant Fiscal Year End: June 30, 2022	Date of Last Audit: 07/01/2020
Dates Covered by Last Audit: 07/01/19- 06/30/2020	Date of Next Audit: 07/02/22
Dates to be Covered by Next Audit: 07/01/20 -- 06/30/2021	



STATE OF CONNECTICUT
Office of Policy and Management

5

2022 JAG Local VCP Grant Program
Violent Crime Prevention (VCP)
(Distribution of JAG Local FY 2017-2019 Federal Grant Funds)

**CERTIFICATION of COMPLIANCE:
Equipment and Controllable Property**

Compliance Statement:

Grantees shall own any equipment or controllable property purchased with Federal grant funds. Grantee shall also maintain any technology licenses for any software purchased. Grantees must maintain a property control record for each equipment or controllable property item with the following information: (1) acquisition cost (2) date of purchase; (3) name and address of vendor; (4) description of equipment item; and (5) serial or part number (6) location of equipment or property item.

Definitions:

Capital Equipment: Capital equipment is defined as tangible, non-expendable, personal property having an anticipated life of one year or more with a unit acquisition cost of \$5,000 or greater.

Controllable Property: Controllable Property assets have a cost under \$5,000 and include: All Computers /Technology Systems /Mobile Data Terminals and other types of equipment such as Computer Software, Emergency Medical Equipment, Police Cruiser Equipment/ Officer Equipment, In-car/On Person Camera System, License Plate Readers, Radios, Tactical Equipment and Surveillance and Investigative Equipment purchased under the Justice Assistance Grant (JAG) program.

Certification

The undersigned certifies that:

The municipality of Simsbury has established policies and procedures for the proper recording, maintenance and control of equipment and property and remains in compliance with respect to all necessary aspects of asset and inventory management accounting.

Signature of Authorized Signing Official

Print Here <u>Amy Meriwether</u>	Title Here <u>Finance Director</u>
Printed Name of Authorized Signing Official	Title
Sign Here <u>Amy Meriwether</u>	Date Here <u>12/29/21</u>
Signature of Authorized Signing Official	Date



STATE OF CONNECTICUT
Office of Policy and Management

7

2022 JAG Local VCP Grant Program
Violent Crime Prevention (VCP)
(Distribution of JAG Local FY 2017-2019 Federal Grant Funds)

System for Award Management (SAM)
SAM.gov Registration Validation

You must submit confirmation of a valid, "active" SAM.gov registration for your municipality in order to be eligible to receive Federal grant funds. Please see instruction document under "Guidance Documents" on the web page:

Please attach the individual validation document to one "master" e-mail submittal (with the additional 2022 JAG Local VCP Grant Program application documents) and send the single e-mail to:

Nichole Howe, Associate Accountant
nichole.howe@ct.gov
860-418-6443

1. A screen shot of the "active" screen graphic found on the SAM.gov web site:

(EXAMPLE: Office of Policy and Management)

Current Search Terms: office* of policy* and* management*

Clear Search

TOTAL RECORDS: 1
Result page 1 of 1

Save PDF Export Results Print

Sort by Modified Date Order by Descending

FILTER RESULTS

By Record Status

☒ Active
☐ Inactive

By Record Type

☐ Entity Registration
☐ Exclusion

Apply Filters

Your search for "office* of policy* and* management*" returned the following results...

Entity	Policy And Management, Connecticut State Office Of	Status: Active
DUNS: 807853015	CAGE Code: 3UEJ1	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 09/14/2018	Debt Subject to Offset? No	
Purpose of Registration: Federal Assistance Awards Only		

Result page 1 of 1

Save PDF Export Results Print



Marcus Communications
33 Mitchell Drive
PO Box 1498
Manchester CT 06045
Phone: 860-646-1839

QUOTE

Date	Quote #
12/8/2021	0000073659

Name / Address

Simsbury Police Department
925 Hopmeadow St
Simsbury CT 06070

Prepared By	Andrew G
Job	

ITEM	DESCRIPTION	QTY	COST	TOTAL
	Price for Replacement Recorder 4 - Analog Phones 10 - Radios			
NEXLOG 740	NexLog 740 base system: 3U rack-mount, Intel Core2 Quad CPU, Dual NIC, Embedded Linux, NexLog base software, web-based configuration manager, and 1st year warranty.	1.00	6,811.74	6,811.74
324430	Rack Mount Slides- 4 Post, 3U (for Nexlog 740)	1.00	308.58	308.58
105284-008	8-Channel Analog Card, 8 Ch. Licenses - Normally for analog phone lines or analog radio talk groups	1.00	2,314.33	2,314.33
271052	Internal IP Recorder with First 8 G.711 Channels - Normally for VOIP Phones or talk groups (coming from a console)	1.00	3,300.07	3,300.07
271035	Additional Internal IP G.711 8-Channel license pack - Add on license - Normally for VOIP Phones or talk groups (coming from a console)	1.00	1,500.03	1,500.03
	Labor at Customer location	4.00	125.00	500.00
271083	8 pack MediaWorks PLUS (web) concurrent license - Needed for multiple users to login	1.00	852.87	852.87
	Discount on Line Item - to match grant requirements	1.00	-587.62	-587.62

Above pricing assumes prompt payment of all related invoices upon acceptance and performance / delivery.

Subtotal	\$15,000.00
Sales Tax	\$0.00
Total	\$15,000.00

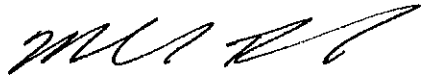
Quote Accepted _____

This form is **MANDATORY** and must be completed, signed, and returned with the vendor's bid.

ACKNOWLEDGMENT OF CONTRACT COMPLIANCE NOTIFICATION TO BIDDERS

INSTRUCTION: Bidder must sign acknowledgment below, and return this form to the awarding agency with the bid proposal.

The undersigned duly authorized representative of the bidding vendor acknowledges receiving and reading a copy of the **NOTIFICATION TO BIDDERS**. *(Please print name under signature line.)*



Signature

Chief Financial Officer

Title
12/29/21

Date

On behalf of:

Marcus Communications, LLC

Vendor Name

33 Mitchell Drive

Street Address

Manchester	CT	06045
_____ City	_____ State	_____ Zip

06-1597073

Federal Employee Identification Number
(FEIN/SSN)

This form is **MANDATORY** and must be completed, signed, and returned with the vendor's bid.

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES
CONTRACT COMPLIANCE REGULATIONS
NOTIFICATION TO BIDDERS**

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by Sections 4a-60 and 4a-60a of the Connecticut General Statutes; and, when the awarding agency is the State, Sections 46a-71(d) and 46a-81i(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 46a-68j-21 through 43 of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by Sections 4a-60 and 46a-71(d) of the Connecticut General Statutes.

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials." "Minority business enterprise" is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n." "Minority" groups are defined in Section 32-9n of the Connecticut General Statutes as "(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . ." An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(11) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contract compliance requirements:

- (a) the bidder's success in implementing an affirmative action plan;
- (b) the bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder's promise to develop and implement a successful affirmative action plan;
- (d) the bidder's submission of employment statistics contained in the "Employment Information Form", indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.

INSTRUCTIONS AND OTHER INFORMATION

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder's good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) Definition of Small Contractor

Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

MANAGEMENT: Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

BUSINESS AND FINANCIAL OPERATIONS: These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

MARKETING AND SALES: Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

LEGAL OCCUPATIONS: In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

COMPUTER SPECIALISTS: Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists

ARCHITECTURE AND ENGINEERING: Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

OFFICE AND ADMINISTRATIVE SUPPORT: All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

BUILDING AND GROUNDS CLEANING AND MAINTENANCE: This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

CONSTRUCTION AND EXTRACTION: This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category..

INSTALLATION, MAINTENANCE AND REPAIR: Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

MATERIAL MOVING WORKERS: The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

PRODUCTION WORKERS: The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)- All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u>(not of Hispanic Origin)- All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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BIDDER CONTRACT COMPLIANCE MONITORING REPORT			
PART I Bidder Information			
Company Name:	Marcus Communications, LLC	Bidder Federal Employer Identification Number	
Street Address:	33 Mitchell Drive	06-1597073	
City & State:	Manchester	(or) Social Security Number	
Chief Executive:	Bruce Marcus		
Major Business Activity (brief description)		Bidder Identification (response optional/definitions on page 1)	
		Bidder is a small contractor	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
		Bidder is a minority business enterprise	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
		(If yes, check ownership category)	
		Black	<input type="checkbox"/>
		Hispanic	<input type="checkbox"/>
		Asian American	<input type="checkbox"/>
		American Indian/Alaskan Native	<input type="checkbox"/>
Bidder Parent Company (If any)		Iberian Peninsula	<input type="checkbox"/>
		Individual(s) with a Physical Disability	<input type="checkbox"/>
Other Locations in Ct. (If any)		Female	<input type="checkbox"/>
		Bidder is certified as above by State of CT	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

PART II Bidder Nondiscrimination Policies and Procedures	
<p>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>
<p>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>
<p>3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>9. Does your company have a mandatory retirement age for all employees?</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>
<p>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> NA <input checked="" type="checkbox"/></p>

<p>5. Do you notify the Ct. State Employment Service of all employment openings with your company?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> NA <input checked="" type="checkbox"/></p>
<p>6. Does your company have a collective bargaining agreement with workers?</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>	<p>12. Does your company have a written affirmative action Plan?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>
<p>6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>If no, please explain:</p>
<p>6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of Ct?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>13. Is there a person in your company who is responsible for equal employment opportunity?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>
	<p>If yes, give name and phone number:</p> <p>Michael Bula, CFO 860-646-1839</p>

PART II Bidder Subcontracting Practices	
1. Will the work of this contract include subcontractors or suppliers?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)	
1	
2	
3	
4	
5	
6	
1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

PART IV
Bidder Employment Information

DATE:

Job Category*	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management		3									
Business & Financial Ops											
Marketing & Sales		2									
Legal Occupations											
Computer Specialists		1									
Architecture /Engineering		3									
Office & Admin Support		1	4								
Bldg./ Grounds Cleaning/ Maintenance											
Construction & Extraction											
Installation , Maintenance & Repair		11		2							
Material Moving Workers											
Production Occupations											
TOTALS ABOVE		21	4	2							
Total One Year Ago		18	2	2							

FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)


Apprentices											
Trainees											

*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

PART: V**Bidder Hiring and Recruitment Practices**

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination
Source	Yes	No	% of applicants provided by source			
State Employment Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>	Work Experience	
Private Employment Agencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	50	<input checked="" type="checkbox"/>	Ability to Speak or Write English	
Schools and Colleges	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	<input checked="" type="checkbox"/>	Written Tests	
Newspaper Advertisement	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	High School Diploma	
Walk Ins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	<input type="checkbox"/>	College Degree	
Present Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	<input type="checkbox"/>	Union Membership	
Labor Organizations	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	Personal Recommendation	
Minority/Community Organizations	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	Height or Weight	
Others (please identify)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	Car Ownership	
	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	Arrest Record	
	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.


(Signature) 	(Title) CFO	(Date Signed) 12/29/21	(Telephone) 860-646-1839
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SAM Registration Verification

Town of Simsbury CT

Continue to sign in - Login.gov x Continue to sign in - Login.gov x Welcome - Login.gov x Welcome - Login.gov x SAM.gov | Search x

https://sam.gov/search/?page=1&pageSize=25&sort=-modifiedDate&sfm%5Bstatus%5D%5Bis_active%5D=true&sfm%5BsimpleSearch%5D%5BkeywordRadio%5D=ALL&sfm%5BsimpleSearch%5D%5BkeywordTags%5D%5B0%



Requests Notifications Workspace Sign Out

Home Search Data Bank Data Services Help

Search

All Words e.g. 1606N020Q02

Search Results Saved Searches Actions

Select Domain All Domains

Filter By

Keyword Search

Federal Organizations

Reset

Showing 1 - 1 of 1 results

Sort by Date Modified/Updated

SIMSBURY, TOWN OF

Active Registration

Entity

DUHS Unique Entity ID 060670262 CAGE Code 50FZ6 Physical Address 933 HOPMEADOW ST, SIMSBURY, CT 06070 USA

Expiration Date Dec 16, 2022

SAM Unique Entity ID DVGUFJGNPKS7

Purpose of Registration Federal Assistance Awards

1 of 1 Results per page 25



STATE OF CONNECTICUT
Office of Policy and Management

**2022 JAG Local VCP Grant Program
Violent Crime Prevention (VCP)
Solicitation**

(Distribution of JAG Local FY 2017, 2018 & 2019 Federal Grant Funds)

**Grant Application Rules and
Requirements**

Applications are due to OPM by: December 30, 2021

Grant Period: February 1, 2022 - September 30, 2022

OPM CONTACT

For all questions, please contact: Nichole.Howe@ct.gov 860-418-6443

Notice to Applicants and Grant Recipients: There is no commitment on the part of the State Office of Policy and Management (OPM) to provide continuation and/or supplemental funding. Initial project funding does not obligate OPM to continue financial support for a project beyond the expiration date of an approved grant award.

2022 JAG Local VCP Grant Program
Violent Crime Prevention (VCP)
(Distribution of JAG Local FY 2017, 2018 & 2019 Federal Grant Funds)

Grant Application Rules and Requirements

The ***State of Connecticut Office of Policy and Management (OPM)*** is providing grants to assist local police departments with violent crime prevention and public safety improvements.

The grant is funded by the federal Justice Assistance Formula Grant (JAG) program.

- ❖ This is a “one-time” grant.
- ❖ No future “continuation” or “supplemental” funds are available.
- ❖ Primary purpose of this grant is to assist local governments with preventing violent crime and improving public safety.

Purpose Areas: The **2022 JAG Local VCP** grant must address one or more of the following purpose areas:

- ❖ Reduce and prevent violent crime and gun violence
- ❖ Reduce and prevent gang/group violence
- ❖ Support and expand community policing strategies
- ❖ Improve police response to domestic violence and sexual assault crime
- ❖ Improve police response to mentally ill offenders

Eligibility: The **2022 JAG Local VCP** Grant is available to ninety-one local governments with “organized police departments”.

Grant Allocation: Funds are allocated to municipalities based on violent crime rate (VCR). (Please refer to the **2022 JAG Local VCP ALLOCATION Chart**.)

Match Requirement: There is NO match requirement for the JAG VCP grant.

Use of Funds:

Police departments must submit a “Narrative” description of the proposed use of funds as well as a “Budget”. **2022 JAG Local VCP** funds may be used for the following types of goods, services and activities which must be described and detailed in the “Narrative” and “Budget”.

- Police training curriculum and officer training time
- Community policing events, training and technical assistance
- Body-worn cameras and cruiser camera systems
- Cruiser equipment, mobile data terminal, license plate reader and other cruiser equipment
- Communication and dispatch technology
- Information technology, computers and peripheral equipment
- Police over-time for “special” operation, task force or multi-jurisdictional investigation
- Police protective gear and officer equipment
- Technology and equipment for tactical response, surveillance and investigation

Personnel Requirements:

2022 JAG Local VCP Grant funds may be used for the following types of police personnel costs:

- Police Over-time (OT) to conduct a specialized initiative, operation or investigation focused on gun violence, gang/group violence, drug crime and other violent crime including domestic violence and sexual assault.
- Police Over-time (OT) to develop, implement or expand community policing strategies.
- Police Over-time (OT) to attend in-state training events focused on violent crime.
- Police Over-time (OT) to develop community engagement or community policing strategies and conduct police training to ensure effective implementation of community policing strategies.

Note: JAG VCP funds may support OT for “back-fill” officer(s) or OT for officer(s) to implement grant funded activities but **not** both.

Note: JAG VCP funds may **not** be used for routine OT which is otherwise supported with local funds. JAG funds may be used for “special” OT to support violent crime initiatives which are “above and beyond” a police department’s regular law enforcement operations.

Note: JAG VCP funds may **not** be used for personnel to administer the grant.

Contractor or Consultant Requirements:

JAG VCP funds may support the following types of contractor or consultant services:

- Police Officer Trainers for In-State Training (includes training materials and training facilities).
- Technical assistance or consultant services to develop or revise police policies, procedures and protocol.
- Technical assistance or consultant services to develop, implement or expand community policing strategies.
- Information technology consultant services to develop or revise police department records systems, information management systems or communication systems.

Note: JAG VCP funds **cannot** be used for contracts or consultant services which extend beyond the grant period.

Note: Consultant rates cannot not exceed **\$650 per 8 - hour day (\$81.25 per hour)**. An 8-hour day may include preparation, evaluation, and travel time in addition to the time required for actual performance. Please note, however, that this does not mean that the rate can or should be \$650 for all consultants. Trainers and Technical Assistant Providers are considered to be “Consultants”.

Equipment Requirements:

2022 JAG Local VCP Grant funds may be used for specific types of law enforcement equipment. Please refer to the "**JAG VCP Eligible Expenses**" sheet for a detailed list of eligible equipment. JAG funds may be used to fund a portion of a large purchase (such as a police cruiser). The grant "Budget" should include only the portion of costs to be charged to the JAG grant.

Bulletproof Vest Requirements:

JAG VCP funds may be used to purchase bulletproof or stab proof vests for police officers. Vests purchased with JAG funds may be purchased at any threat level, make, or model from any distributor or manufacturer, as long as the vests have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. In addition, vests purchased must be American-made. Information on the latest NIJ standards can be found at: <https://nij.ojp.gov/topics/equipment-and-technology/body-armor>.

JAG VCP funds may be used to purchase bullet proof vests for a police department, but funds may **not** be used as "matching funds" for vests purchased under the DOJ Bulletproof Vest (BVP) Partnership Program. As is the case in the federal BVP program, grantees who wish to purchase vests with JAG funds **must certify** that law enforcement agencies receiving vests have a written "mandatory wear" policy in effect. FAQs related to the mandatory wear policy and certifications can be found at BVP Mandatory Wear FAQs (ojp.gov). This policy **must be in place** for at least all uniformed officers before funds can be used by the agency for vests. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. The federal agency strongly encourages police agencies to consult the International Association of Chiefs of Police's Model Policy on Body Armor and to strongly consider all recommendations within that policy.

The "Body Armor Mandatory Wear Policy Certification" form must be signed and submitted with the JAG VCP application if the police department's proposal includes purchase of vests. A mandatory wear concept and issues paper and a model policy are available by contacting the BVP Customer Support Center atvests@usdoj.gov or toll free at 1-877-758-3787

Prohibited Uses:

JAG funds **cannot** be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety.

Additionally, JAG VCP funds **cannot** be used for the following goods, services or activities:

- Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles (UA/UAS/UAV) – without specific DOJ certification.
- Luxury items
- Real estate
- Construction projects
- Building renovation or re-modeling
- Furniture, tables, chairs and office supplies
- Uniforms
- All-terrain vehicles, helicopters, personal watercraft and Segways
- Confidential “buy money”
- Travel
- Out-of-state training
- Gun buy-back
- Social events
- Trinkets and give-aways
- Food and beverage
- Administrative expenses

Note: Funds **may** be used for police cruisers and “marked” marine patrol vessel.

Appendix A contains the current DOJ controlling guidance for the “Prohibited Expenditure List” and the “Controlled Expenditure List” for award conditions for Edward Byrne Memorial Justice Assistance Grants (JAG) awards made during or after (federal) Fiscal Year 2015.

Federal Administrative Requirements:

The U.S Department of Justice (DOJ) requires all JAG grant recipients to adhere to a substantial number of regulations and procedures which are fully described in the grant award documents. All police departments should assume full responsibility for these administrative requirements including: timely data collection, documentation of expenditures, fiscal reporting and records management.

- Municipalities must have a DUNS number and current federal SAM registration.

Grant Expenditure Period:

Grant funds must be obligated by the end of the grant period: **September 30, 2022**. The grant period “end-date” is clearly stated on the official OPM grant award document.

- Personnel over-time must be worked prior to the grant period end date.
- Purchase orders and contracts must be signed and funds committed prior to the grant period end date.

VERY IMPORTANT: Purchases, contracts and over-time expenditures incurred PRIOR to the grant period "start" date are ineligible for grant reimbursement. The "start" date shall be clearly stated on the grant award documents.

Reporting Requirements:

Police Departments are required to submit Quarterly Financial reports, Quarterly Progress Reports and other reports in accordance with a reporting schedule and the conditions of the grant award. Additional reports may be necessary to meet requirements imposed by the federal agency (USDOJ) or OPM.

OPM Quarterly Reporting Requirements are as follows:

- Quarterly Progress Report due within 15 days of the end of each quarter
- Quarterly Financial Report due within 15 days of the end of each quarter
- Personnel Time, Activity Reports, Invoices, Training Agenda and Material due within 15 days of the end of each quarter

Quarter End	Reports Due
March 31, 2022	April 15, 2022
June 30, 2022	July 15, 2022
September 30, 2022	October 15, 2022

Final Progress Report and Final Financial Report are due at grant closeout.

INCOMPLETE OR DELINQUENT REPORTS WILL IMPEDE THE FLOW OF GRANT FUNDS. OPM RESERVES THE RIGHT TO WITHHOLD PAYMENTS UNTIL COMPLETE AND TIMELY REPORTS ARE RECEIVED.

Federal Prohibition Against Supplanting of Funds

Grant funds cannot be used to replace state or local funds that are otherwise available for the proposed project/program/activity/service/expenditure. Grant funds must be used to support or enhance an existing project/program/activity/service/expenditure or create a new service or project.

Future Funding: There is no commitment of future continuation funds or supplemental funds. Initial project funding does not obligate OPM to continue its support of the project beyond the expiration date of this grant.

No Extensions/Unexpended Funds Returned: There will be no extensions granted for the 2022 JAG Local VCP Grant Program. All unexpended funds must be returned to OPM.

Source of Federal Funds: *Grants are funded by the State's federal Justice Assistance Formula (JAG) grant (FFY 2017, 2018 & 2019) CFDA#16.738.*



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Capitol Region Council of Governments (CRCOG)
Funding Solicitation for Transportation Projects

2. **Date of Board Meeting:** January 10, 2022

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Thomas Roy, Director of Public Works; Jerome F. Shea, Town Engineer; Dan Gannon, Project Engineer

4. **Action Requested of the Board of Selectmen**
If the Board of Selectmen supports submitting a transportation project funding request to CRCOG for the construction of approximately 5,000 linear feet of new sidewalk along Firetown Road, the following motion is in order:

Maria E. Capriola

Move, effective January 10, 2022, to submit a proposal and funding request to CRCOG under the LOTCIP 2022 Solicitation to fund the construction of approximately 5,000 linear feet of new sidewalk along Firetown Road and to authorize Town Manager, Maria E. Capriola, to execute the application documents.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the LOTCIP 2022 Solicitation funding should it be awarded to the Town, and to authorize Town Manager, Maria E. Capriola, to execute all documents related to the grant award.

5. **Summary of Submission:**
CRCOG is currently soliciting proposals for municipal transportation projects that would be funded by the LOTCIP 2022 Solicitation program and funded with state funding. Despite the current uncertainty of the funding source at the state level, CRCOG has decided to proceed with preparing and submitting proposals in the event that funding does become available. Municipal proposals are due to CRCOG by May 22, 2022. CRCOG's Transportation Committee will review project proposals and establish rankings in July 2022, ultimately seeking an endorsement from the CRCOG Policy Board by September 2022.

Tom Roy, Director of Public Works, Jeff Shea, Town Engineer, and Dan Gannon, Project Engineer, analyzed which of Simsbury's transportation projects were most suitable for the LOTCIP 2022 Solicitation. Of the possible projects, it was determined that the construction of approximately 5,000 linear feet of new sidewalk along Firetown Road (see attached map) was the most feasible option. This determination was based on: the project's eligibility for LOTCIP 2022 Solicitation

funding; anticipated project score based on grant criteria and rankings; community need for the project; dollar value of the Town's contribution to the project; and amount of staff time needed to complete the grant application.

The Town has submitted this project in the past for a previous LOTCIP solicitation as well as for a grant under the ConnDOT Community Connectivity Grant Program. In both of these past submittals for grant funding, the project has scored just below the award levels. This may be due in part to the other projects that were part of these competitive grant processes.

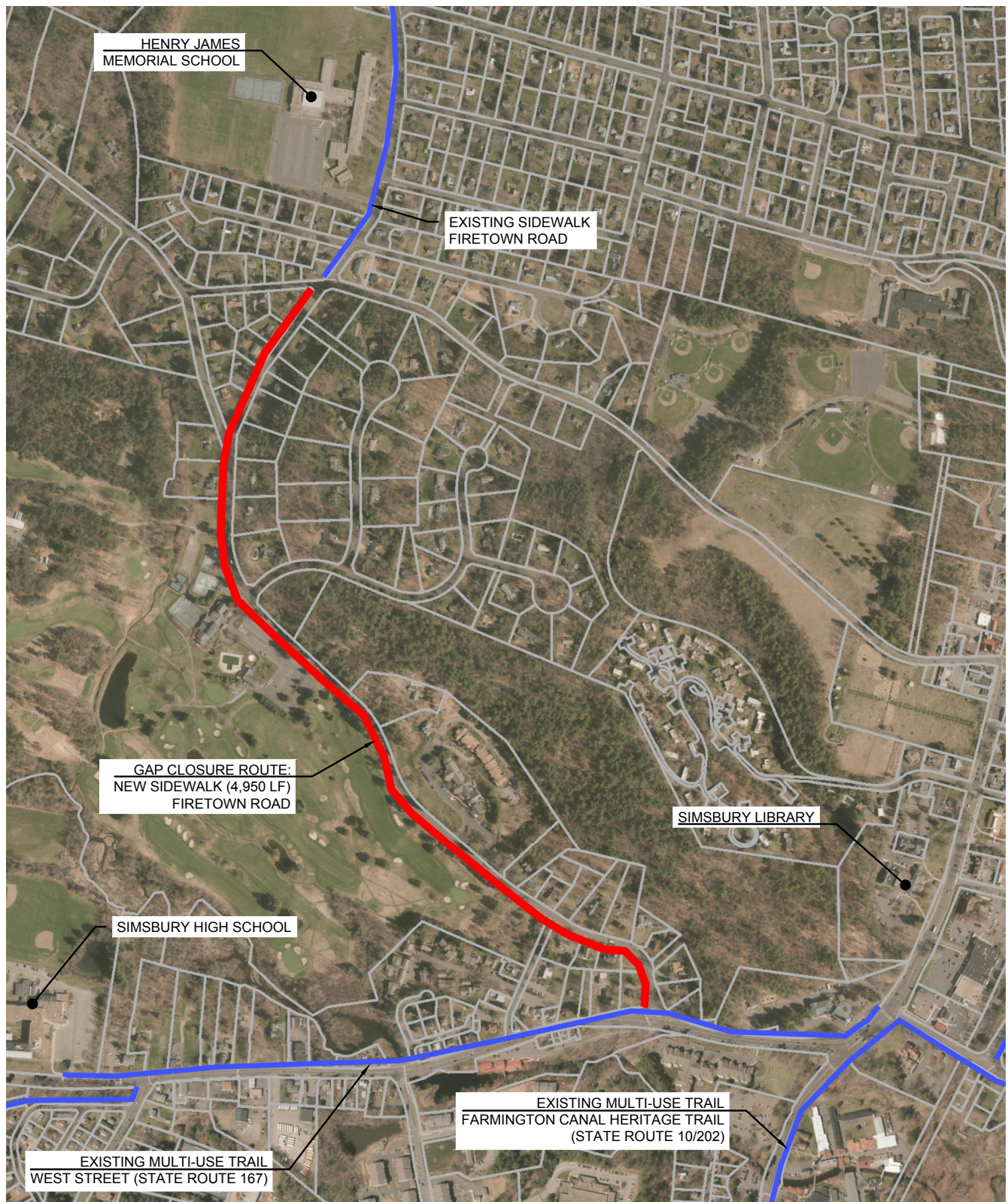
6. Financial Impact:

If awarded, the grant will provide funding for 100% of the construction cost for the project, which is estimated at \$1,370,000. The cost for the design of the project will be the responsibility of the municipality under the program.

The design for the project could be completed by Engineering Department staff, with supplemental survey support at an estimated cost of \$30,000. If we contracted out the design work, the total cost would be estimated at \$130,000. Funding for the survey/design work could be supported as a stand-alone capital improvement project in the FY22 budget or funded using funds from the capital Sidewalk Replacement program.

7. Description of Documents Included with Submission:

a) Map Outlining Project Limits



SIDEWALKS GAP CLOSURE
FIRETOWN ROAD



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** American Rescue Plan Act (ARPA) Public Hearing
2. **Date of Board Meeting:** January 10, 2022

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports scheduling a public hearing to receive public comment concerning the use of funds received by the Town through the American Rescue Plan Act (ARPA), the following motion is in order:

Move, effective January 10, 2022, to set a public hearing to receive public comment concerning the use of funds received by the Town through the American Rescue Plan Act (ARPA) for 6:00pm on Monday, January 24, 2022.

5. **Summary of Submission:**

Simsbury is anticipated to receive \$7,515,665 in funding through the Coronavirus State and Local Fiscal Recovery Funds program to address the economic fallout related to the pandemic. At your June 14th meeting, the Board of Selectmen formed the American Rescue Plan Act (ARPA) Work Group to determine the process and potential uses of the funds. The group has met on a regular basis since late July. In order to engage the public in this process, the work group is recommending that the Board seek input from the public on the needs that have developed as a result of COVID-19, and how the Town should spend the ARPA funds to address those needs.

Final guidance on permissible uses of the funds is anticipated to be issued by the federal government later this month. At this time, the four broad eligible categories are:

- Public health expenditures
- Address negative impacts caused by the public health emergency
- Provide premium pay for essential workers (*ARPA work group has not expressed an interest in this category*)
- Invest in infrastructure for water, sewer, and broadband

We are required to give at least 7 days' notice for a public hearing in a newspaper having general circulation in the town. The Town Clerk also posts the notice in a public place, and we also post the notice on the Town's webpage.

6. **Financial Impact:**

Fifty-percent (\$3,757,832) of the anticipated ARPA funds have been received by the Town; the remaining 50% is expected to be received in June 2022. Funds must be

incurred by December 31, 2024 and expended by December 31, 2026. Depending on how the funds will be used, staff time will be required to administer the disbursement of funds. Staff is also be required to submit reports to the State regarding the use of funds.

7. **Description of Documents Included with Submission:**

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignation of Diane Madigan as an Alternate Member of the Zoning Commission

2. **Date of Board Meeting:** January 10, 2022

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Trish Munroe, Town Clerk

4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Maria E. Capriola

Move, retroactive to December 6, 2021, to accept the resignation of Diane Madigan as an Alternate Member of the Zoning Commission.

5. **Summary of Submission:**

The Town has received the resignation of Diane Madigan (R) as an alternate member of the Zoning Commission. Ms. Madigan's term was to expire December 4, 2023.

Section 205 of the Charter, "Vacancies: elective offices," states:

"... any vacancy, except a vacancy on the Board of Selectmen, in any elective Town office, including the Board of Education, shall be filled within forty-five (45) days of such vacancy by appointment by the Board of Selectmen, for the unexpired portion of the term or until the next regular municipal election, as defined in Section 9-1 of the General Statutes, whichever shall first occur."

Pursuant to our Charter, since Ms. Madigan is a Republican, her replacement must be from the same political party and appointed no later than February 24, 2022. The appointee will serve until December 4, 2023, which is the date that the newly elected Zoning Commission Alternate Member will assume their position with a term ending December 6, 2027.

6. **Financial Impact:**
None

7. **Description of Documents Included with Submission:**

a) Resignation Letter of Diane Madigan, dated December 16, 2021

DEC 16 2021 PM4:03
TRISH MUNROE, TOWN CLK

To: Trish Munroe, Town Clerk

From: Diane Madigan, [REDACTED]

Re: Resignation as an Alternate Member of the Zoning Commission

Date: December 16, 2021

Please be advised that effective 12/6/21 I resign my position as an Alternate Member of the Zoning Commission to take elected office as a Member of the Zoning Commission.

Sincerely,

A handwritten signature in black ink, appearing to be "Diane Madigan", with a long horizontal line extending to the right.

Diane Madigan



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignation of Sarah Cramer from Culture, Parks and Recreation Commission

2. **Date of Board Meeting:** January 10, 2022

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Trish Munroe, Town Clerk

4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Maria E. Capriola

Move, retroactive to January 1, 2022, to accept the resignation of Sarah Cramer from the Culture, Parks and Recreation Commission.

5. **Summary of Submission:**

Ms. Cramer (R) informed the Town Clerk's Office that she would like to resign from the Culture, Parks and Recreation Commission at the end of her term. Ms. Cramer's term was set to expire on January 1, 2022.

6. **Financial Impact:**
None

7. **Description of Documents Included with Submission:**
a) Sarah Cramer's Resignation Letter, dated October 27, 2021

Munroe Trish

From: Sarah [REDACTED]
Sent: Wednesday, October 27, 2021 2:14 PM
To: Munroe Trish
Cc: pwhenault@gmail.com; Tyburski Tom; Dave Bush
Subject: Resigning from Culture, Parks and Recreation Commission

Hello Ms. Munroe,

I am writing to inform you that I will be resigning from the Culture, Parks and Recreation Commission at this end of my term, which ends January 1, 2022.

Please let me know if you need anything else from me.

Thank you,
Sarah Cramer

sent from my iPhone



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Appointments to the SPIRIT Council

2. **Date of Board Meeting:** January 10, 2022

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager; Trish Munroe, Town Clerk

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen is supportive of the SPIRIT Council's recommendations for appointment, the following motion is in order:

Move, effective January 10, 2022, to appoint Alex Reger, Jackie Battos, and Suzanne Feola as regular members of the SPIRIT Council with terms expiring December 4, 2023.

5. **Summary of Submission:**

There are currently three vacancies on the SPIRIT Council and a total of 18 membership slots. The SPIRIT Council is recommending the appointment of Alex Reger (U), Jackie Battos (R), and Suzanne Feola (U).

6. **Financial Impact:**

None

7. **Description of Documents Included with Submission:**

a) Bios of Alex Reger, Jackie Battos, and Suzanne Feola

Alex Reger (U)



Alex lives with his wife and 2 children in Simsbury. He works in the Office of Legislative Research for the CT General Assembly where he has direct experience in non-partisan policy planning and data analysis. He is interested in being part of the fabric of Simsbury as it moves forward and is eager to contribute to SPIRIT Housing and Data subcommittees. The skills and experience Alex brings are a strong match for the needs of the SPIRIT Council work in both the Housing and Data subcommittees.

Jackie Battos (R)



Jackie has lived in Simsbury her entire life - starting out her education at Latimer Lane, continuing through St. Mary's School and graduating from Simsbury High School. Jackie is an active member of the Simsbury community and looks for opportunities to make a difference in our town. She started volunteering for Simsbury 17 years ago with the Simsbury Volunteer Fire Department Ladies Auxiliary. She has served as a past President and continues to serve on many committees. She is a member the Simsbury Juniors Woman's Club. As you recall, Jackie served 2 years on the Board of Selectmen. As a Selectman, she was the liaison to the Public Building

Committee, Simsbury Housing Authority, the Economic Development Commission and the Design Review Board. Prior to this, she served as a commissioner on the Zoning Board and the Zoning Board of Appeals in Simsbury.

In the private sector, Jackie has been a realtor in Simsbury for 15 years. Her clients are both residents of Simsbury and people who are new to town. This gives her a good understanding of what people are looking for, including a beautiful place to live with great schools and a nice sense of community.

Jackie looks forward to working with SPIRIT Council to broaden our community engagement, particularly in Housing and

Suzanne Feola (U)



Suzanne has lived in Simsbury for 21 years. She is currently the Director of Development for Habitat for Humanity North Central Connecticut. She previously worked for the Archdiocese of Hartford as Director of Donor Relations & Special Events and also for The Village for Children and Families. Suzanne is particularly interested in bringing her professional experience and contacts to benefit Simsbury SPIRIT Council Housing and Events work. Her public engagement, building awareness, development, fundraising, advocacy and event planning and management skills will be welcome additions to SPIRIT work.

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 7:06 p.m. at Town Hall. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Chris Peterson, Eric Wellman, Sean Askham, and Heather Goetz. Others in attendance included: Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Public Works Director Tom Roy; Town Attorney Bob Decrescenzo, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC HEARING

- a) Proposed Repeal of Fair Rent Commission Ordinance
 - Participants can address the Board of Selectmen in person at the meeting
 - Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will be read into the record

There were no participants in attendance. Mr. Wellman made a motion to close the public hearing. Ms. Abbuhl seconded the motion. The motion passed with all in favor.

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email.

Joan Coe, 26 Whitcomb Drive, spoke about comments made during the 12/6/21 Board of Selectmen meeting regarding Chief Boulter, and the recent police investigation in Town.

PRESENTATION

- a) Town of Simsbury Dam Safety and Improvement Program

Mr. Shea and Mr. Gannon presented. Mr. Shea stated that in 2014 Town staff proactively completed inspections of all town-owned dams and those inspections revealed some maintenance and improvements required for each of the dams for compliance with the DEEP Dam Safety Regulatory Program. In 2017, DEEP issued a Request for Engineering and Maintenance Work with several recommendations for the dams. The dams owned by the Town were discussed along with their Hazard Classification. The projects completed to date with the available funding was also discussed. The Stoddard Reservoir Dam Investigation Findings were discussed along with the cost alternatives.

Mr. Peterson asked about potential funding from either the DEEP, state or federal government based on the conservation program that runs out of that facility. Mr. Shea stated that there are so many dams that are in bad condition that are owned by the state and private entities that there's practically no money for these types of projects at the state or federal level. Ms. Goetz what would be the advantages to the different Stoddard Reservoir Dam Design alternatives and what are the costs after the project is complete. Mr. Shea stated that with the 100 ft

dam you have more concrete to maintain, also the permits may drive them to one alternative over the other based on modifications to downstream flows. The Lake Basile Dam project costs were discussed. Mr. Shea stated that Alternative 2 has lower maintenance costs because on the fiberglass Truss there's no corrosion to be concerned about, however, it is a new technology so long term they don't really know how it is going to perform.

FIRST SELECTMAN'S REPORT

Ms. Mackstutis, First Selectman, reviewed her First Selectman's Report.

TOWN MANAGER'S REPORT

Ms. Capriola, Town Manager, reviewed her Town Manager's Report.

LIAISON AND SUB-COMMITTEE REPORTS

- a) **Personnel** – no report at this time.
- b) **Finance** – no report at this time.
- c) **Public Safety** – Mr. Askham reported that they are working on scheduling a special meeting to be held before the January Board of Selectmen meeting to discuss the ambulance response service overall and the staffing of the second ambulance.
- d) **Board of Education** – Mr. Wellman shared that at the last Board of Education meeting, they provided an update on the Latimer project. They are creating a separate gym and cafeteria space that will still be connected to the school but will have its own entrance. They are also making the roof solar ready. The Clean Energy Task is engaged with Tecton Architecture in this work. Mr. Wellman stated that the school enrollment projects between now and 2023 are that there could be more than 500 more kids in the schools so the next school likely to be discussed for significant renovation is Squadron.

SELECTMEN ACTION

a) Tax Refund Requests

Ms. Goetz made a motion, effective December 20, 2021, to approve the presented tax refunds in the amount of \$3,452.96, and to authorize Town Manager, Maria E. Capriola to execute the tax refunds. Mr. Askham seconded the motion. All were in favor and the motion passed.

b) Donation from Trinity Episcopal Church

Ms. Capriola shared that this donation is to the Community & Social Services Department in the amount of \$3,000 to assist with the purchase of holiday gift items for local families in need.

Ms. Abbuhl made a motion, effective December 20, 2021, to accept a donation from Trinity Episcopal Church in the amount of \$3,000 for the purpose of supporting Simsbury Community and Social Services Department's Holiday Program, which assists residents in need. Mr. Wellman seconded the motion. The motion passed with all in favor.

c) Healthy Living Collective Grant

Ms. Capriola stated that this is a grant opportunity that came across the Senior Center Coordinator's desk for them to train an instructor in a particular form of tai chi and then be able to offer that program.

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
REGULAR MEETING MINUTES – DECEMBER 20, 2021**

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Mr. Askham made a motion, effective December 20, 2021 to submit the Healthy Living Collective Grant (Tai Ji Quan: Moving for Better Balance® program and instructor training grant) application and further move, to accept the Healthy Living Collective Grant (Tai Ji Quan: Moving for Better Balance® program and instructor training grant) and to authorize Maria E. Capriola, Town Manager, to execute application and to authorize Maria E. Capriola, Town Manager, to execute all documents related to the grant award. Mr. Wellman seconded the motion. The motion passed with all in favor.

d) Emergency Management Performance Grant (EMPG) heather/sean

Ms. Goetz made a motion, effective December 20, 2021, to apply for the 2021/2022 Emergency Management Performance Grant as presented and in the event that the grant is awarded, further move, to accept the 2021/2022 Emergency Management Performance Grant and to authorize Maria E. Capriola, Town Manager, to execute all documents related to the grant award. Mr. Askham seconded the motion. The motion passed with all in favor.

APPOINTMENTS AND RESIGNATIONS

a) Resignations from Community for Care-

Mr. Wellman made a motion to accept the resignation of Community for Care members Hannah Reynolds retroactive to January 2, 2021, Karen Gallagher retroactive to December 10, 2021, and Marc Lehman retroactive to December 10, 2021. Ms. Abbuhl seconded the motion. The motion passed with all in favor.

b) Resignations from and Appointment to the SPIRIT Council

Mr. Askham made a motion to accept the resignations of Annalise Febus-Barlow and Chris Kelly as regular members of the SP/ RIT Council retroactive to December 6, 2021 and move, effective December 20, 2021 to appoint Salvador Sanchez as a regular member of the SPIRIT Council with a term expiring December 4, 2023. Ms. Abbuhl seconded the motion. The motion passed with all in favor.

REVIEW OF MINUTES

a) December 6, 2021 Regular Meeting

b) December 11, 2021 Special Meeting

Mr. Wellman asked that there be two corrections to the minutes of December 6, 2021. Items (e) and (h) the First Selectmen's stipend was called out twice so item (h) can be stricken. On item (e) Mr. Wellman made the motion not Mr. Peterson. Mr. Askham made the motion to accept the minutes as amended. Mr. Wellman seconded the motion. The motion passed with all in favor.

EXECUTIVE SESSION

Mr. Askham made a motion to adjourn to Executive Session pursuant to General Statutes Section 1-200(6)(D): Possible Purchase of a Parcel of Land (56 Wolcott Road) and Consideration of Offer to Sell Land to the Town– Hopmeadow Street, at 6:57 p.m. and to include Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Public Works Director Tom Roy; Town Attorney Bob Decrescenzo, and all Board members. Mr. Wellman seconded the motion. All were in favor and the motion passed.

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
REGULAR MEETING MINUTES – DECEMBER 20, 2021**

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- a) Pursuant to General Statutes Section 1-200(6)(D): Possible Purchase of a Parcel of Land (56 Wolcott Road)
- b) Pursuant to General Statutes Section 1-200(6)(D): Consideration of Offer to Sell Land to the Town–Hopmeadow Street

Mr. Roy left Executive Session at 7:16 p.m.

Mr. Askham made a motion to adjourn from Executive Session at 7:25 p.m. Ms. Abbuhl seconded the motion. The motion passed with all in favor.

SELECTMEN ACTION

- f) Authorize the Town Manager to Execute an Option Agreement for the Potential Purchase of 56 Wolcott Road

Mr. Askham made a motion to authorize the Town Manager to sign the option agreement for 56 Wolcott Road. Mr. Peterson seconded the motion. The motion passed with all in favor.

ADJOURN

Mr. Askham made a motion to adjourn at 7:26 p.m. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

Respectfully submitted,
Heather Taylor
Clerk