

Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN
Regular Meeting – January 24, 2022 – 6:00 p.m.
VIRTUAL Format Only

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- a) Use of Funds Received by the Town through the American Rescue Plan Act (ARPA)
- Email townmanager@simsbury-ct.gov by noon on Monday, January 24, 2022 to register to address the Board of Selectmen live through Zoom.
 - Written comments emailed to townmanager@simsbury-ct.gov by noon on Monday, January 24, 2022 will be read into the record.

PUBLIC AUDIENCE

- Email townmanager@simsbury-ct.gov by noon on Monday, January 24, 2022 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email

PRESENTATION

- a) Police Commission Budget Priorities

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
b) Finance
c) Public Safety
d) Board of Education

SELECTMEN ACTION

- a) Tax Refund Requests
b) Ground License Renewal – Barndoor Hills Agricultural Property

APPOINTMENTS AND RESIGNATIONS

- a) Proposed Re-Appointments and Resignations of Various Boards/Committees
b) Appointment of Jackie Battos as an Alternate Member of the Zoning Commission
c) Resignation of Robert Helfand from the Board of Ethics

REVIEW OF MINUTES

- a) Regular Meeting of January 10, 2022

COMMUNICATIONS

- a) Memo from T. Munroe re: Discontinuing the Issuance of Sporting Licenses by the Town Clerk's Office, dated January 20, 2022
- b) Memo from T. Munroe re: Notification of Number of Electors and Number of Polling Places, dated January 20, 2022

ADJOURN



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Use of Funds Received by the Town through the American Rescue Plan Act (ARPA)
2. **Date of Board Meeting:** January 24, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
No action is needed during the public hearing, except to close the public hearing once completed. The intent of this hearing is to receive feedback that will be considered by the Board's ARPA work group as it determines the process and potential uses for the ARPA funds.
5. **Summary of Submission:**
At your January 10, 2022 meeting, the Board of Selectmen scheduled a public hearing to receive public comment concerning the use of funds received by the Town through the American Rescue Plan Act (ARPA) for 6:00pm on January 24, 2022. The public hearing notice is attached.

Simsbury is anticipated to receive \$7,515,665 in funding through the Coronavirus State and Local Fiscal Recovery Funds program to address the economic fallout related to the pandemic. At your June 14th meeting, the Board of Selectmen formed the American Rescue Plan Act (ARPA) Work Group to determine the process and potential uses of the funds. The group has met on a regular basis since late July. In order to engage the public in this process, the work group is recommending that the Board seek input from the public on the needs that have developed as a result of COVID-19, and how the Town should spend the ARPA funds to address those needs.

The federal Department of Treasury recently issued the final guidance on the ARPA funds. Staff is in the process of reviewing that information and will report back on any major changes from the initial guidance. There may be some simplification regarding the use of funds under "revenue loss," which would in turn provide more flexibility on uses of the funds (i.e. parks capital improvements, other capital improvements, etc.).

Some resource links that may be of helpful reference are:

- <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-Overview.pdf>
- <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

- <https://home.treasury.gov/system/files/136/Early-Reporting-Highlights-Coronavirus-State-and-Local-Fiscal-Recovery-Funds.pdf>

6. Financial Impact:

Fifty-percent (\$3,757,832) of the anticipated ARPA funds has been received by the Town; the remaining 50% is expected to be received in June 2022. Funds must be incurred by December 31, 2024 and expended by December 31, 2026. Depending on how the funds will be used, staff time will be required to administer the disbursement of funds. Staff is also be required to submit reports to the State regarding the use of funds.

7. Description of Documents Included with Submission:

- a) Public Hearing Notice
- b) Letter from Farmington Valley Health District, dated January 12, 2022
- c) Letter from Friends of Simsbury Farms, dated January 18, 2022

**TOWN OF SIMSBURY
PUBLIC HEARING NOTICE**

USE OF FUNDS RECEIVED THROUGH THE AMERICAN RESCUE PLAN ACT

Public Hearing Date: Monday, January 24, 2022 at 6:00 p.m.

Notice is hereby given pursuant to Section 404 of the Charter of the Town of Simsbury that the Board of Selectmen will hold a public hearing on Monday, January 24, 2022 at 6:00 p.m. to receive public comment concerning the use of funds received by the Town through the American Rescue Plan Act (ARPA). The Board is seeking input from the public on the needs that have developed as a result of COVID-19, and how the Town should spend the ARPA funds to address those needs. Links to additional information and resources on ARPA can be found on the Town of Simsbury's website, www.simsbury-ct.gov, on the Board of Selectmen's page under Subcommittees. Members of the public may address the Board of Selectmen live, or they may email statements to townmanager@simsbury-ct.gov by 12:00 p.m. on January 24, 2022 to have their comments read into the record at the hearing.



Farmington Valley Health District

95 River Road, Suite C • Canton, CT 06019 • Phone (860) 352-2333 • Fax (860) 352-2542

Avon • Barkhamsted • Canton • Colebrook • East Granby • Farmington • Granby • Hartland • New Hartford • Simsbury

January 12, 2022

Chief Elected/Appointed Officials:

I am writing to you in my capacity as Chairman of the Board of Directors of the Farmington Valley Health District. First, I want to thank you for your unwavering support of the District. The staff, under the leadership of Executive Director Jennifer Kertanis, has worked tirelessly over the last two years to meet the innumerable challenges posed by the pandemic. We owe them our thanks and gratitude.

While still working to address its other statutory responsibilities, the district has managed to guide us all as we continue to navigate an unprecedented public health emergency. The staff have conducted hundreds of hours of contact tracing and served as a front line resource to administrators, business owners and other decision makers in interpreting, explaining and applying best practices to their operations.

Perhaps the District's most notable accomplishment to date was its highly successful, far reaching, public vaccination distribution effort for both adults and children. The result of these efforts, and those of other local health care providers, speaks for itself. As of this writing, over 80% of the District's population over the age of five has received at least one dose of the vaccine. I would like to thank each of your communities for the contributions that you made towards this effort throughout 2021. Your financial contributions were integral to the success of the distribution effort and your willingness to provide event space, volunteers and other in-kind services and supplies to support our clinics does not go unnoticed. We are immensely grateful for your generosity.

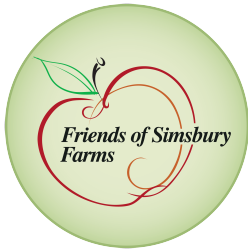
As the FVHD is a regional organization it will not be receiving American Rescue Plan Act (ARPA) funding directly. However, as each of your communities is considering the allocation of this funding, I ask that you keep the FVHD in mind. The District has created a committee that is in the process of discussing funding priorities and project ideas for consideration by the Board. Based on the results of this process, the FVHD may request funding from its member towns.

Again, thank you for your support of the District and we look forward to talking with you.

Sincerely,

Brandon L. Robertson

C: Jennifer Kertanis, FVHD



PO Box 992 | Simsbury, CT 06070 | friendsofsimsburyfarms.com

January 18, 2022

Board of Selectmen
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

Re: Public Hearing - Use of Funds Received through the American Rescue Plan Act

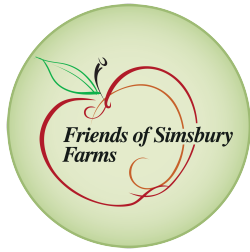
Dear Board of Selectmen:

The Friends of Simsbury Farms urges you to consider allocating ARPA Funds to projects at Simsbury Farms which would benefit our entire community. Simsbury Farms is now celebrating its 50th Anniversary this year and is the hub of Simsbury's Recreation programs. The Recreation Department has asked us for financial assistance for a number of projects because they were not included in the Town's Capital Plan. The Friends can help, but it would take a long time for us to fund all of those projects!

During the pandemic of the last couple of years, Simsbury Farms has seen a significant up tic in user activities. While dealing with social distancing activities many of our residents have increased their outdoor recreation pursuits. The golf course has seen a 20% increase in rounds played, the fitness trail is being more heavily used and our newly installed basketball courts have added lights and have seen an increase in activity.

One of the more frequently requested improvements is providing added shade throughout the pool complex. While temporary structures provide some relief, more permanent wind tolerant structures are required. The Friends recently approved funding for this coming pool season, however, what is required is beyond our current availability of funds.

Our fitness trail surrounding the Farms is in serious need of replacing exercise stations and adding new directional signs for the trail. We have committed funds to replace and add way finding signs but more permanent exercise structures are beyond our funding capabilities. The capital budget for recreation is always in competition for taxpayer dollars with other town departments and isn't always a top priority. The ARPA Funds are a means of assisting the Recreation Department to fund projects that contribute to the health and wellbeing of our citizens.



PO Box 992 | Simsbury, CT 06070 | friendsofsimsburyfarms.com

Board of Directors Friends of Simsbury Farms



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Police Commission Budget Priorities
2. **Date of Board Meeting:** January 24, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
This presentation by the Police Commission is informational and no Board of Selectmen action is needed.
5. **Summary of Submission:**
The Police Commission is presenting to the Board of Selectmen their priorities for the FY 22/23 Budget. Presenting for the Police Commission tonight is Jenna Caulfield, Chair of the Police Commission.

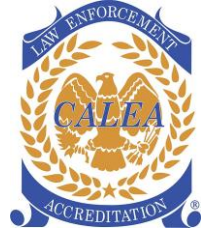
This presentation occurs annually in January.
6. **Financial Impact:**
The Police Commission budget priorities will be reviewed and considered during the development of the FY 22/23 operating and capital budgets.
7. **Description of Documents Included with Submission:**
 - a) Letter from Police Commission dated December 9, 2021
 - b) Police Commission FY 2023 Budget Priorities
 - c) Police Commission Officer to Resident Ratio Data
 - d) Presentation Slides - *Forthcoming*



Simsbury Police Commission

933 Hopmeadow Street

Simsbury, CT 06070



COMMISSIONER JENNIFER M. CAULFIELD (CHAIR)
COMMISSIONER TERRENCE FOGARTY
COMMISSIONER TENESHA GRANT
COMMISSIONER MICHAEL T. LONG
COMMISSIONER TRAVIS SCHWEIZER

December 9, 2021

Board of Selectmen
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

Dear Board Members:

As you consider your priorities for the 2021-2023 two-year term, the Police Commission urges you to make public safety your highest priority. Public safety has been conspicuously absent in prior goals, whether as a standalone topic or adjacent to other goals and areas of consideration. The Commission asks that you establish public safety services as a high level of focus. Because community policing should be second nature to all town government activities, we recommend:

Topic Area: Public Safety Services

Goals:

- Establish Public Safety Services that are at a consistent and acceptable level based on Simsbury's service needs and current population.
- Provide high quality, long term, public safety services at a moderate cost through a first-class community policing program.
- Consider public safety in all programmatic initiatives of the Town, Board of Selectmen, and Board of Education before they are undertaken.

Immediate Need:

- Additional Officers - To maintain a standard of community policing, Simsbury must have at least 45 sworn officers, based on our current population.

Long-term Need:

- Monitor the public safety service needs and population of Simsbury to ensure that the Simsbury Police Department has the staff, resources, and facilities to provide the highest standard of community policing.

Sincerely,
Simsbury Police Commission

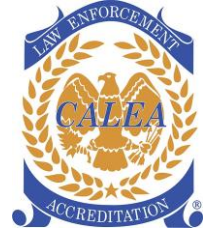
cc: Town Manager
Board of Education



Simsbury Police Commission

933 Hopmeadow Street

Simsbury, CT 06070



COMMISSIONER JENNIFER M. CAULFIELD (CHAIR)
COMMISSIONER TERRENCE FOGARTY
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It is the mission of the Simsbury Police Department (SPD) to provide quality community policing service in a professional and sensitive manner to all in our community. In order to continue to provide quality service to our community, the Simsbury Police Department has identified the following priorities for the fiscal year 2023 budget.

OPERATING BUDGET PRIORITIES

STAFFING: The SPD currently employs 39 sworn officers, 7 dispatchers, 3.5 support staff, and 1 animal control officer. Despite the SPD having filled all of its budgeted positions, officers are often asked to work past their scheduled shifts to ensure appropriate coverage. Furthermore, Simsbury falls below the comparable towns, state, regional, and national rates of 1.8-2.1 officers per 1,000 residents. Simsbury, with approximately 25,000 residents currently, has 1.57 officers per 1,000 residents. In order to reach the minimum 1.8 ratio in FY2023, SPD needs 6 more officers, bringing the force to 45 sworn officers. In order to reach the 2.1 ratio, SPD would need 14 more officers, bringing the force to 53 sworn officers. The SPD staffing priorities are:

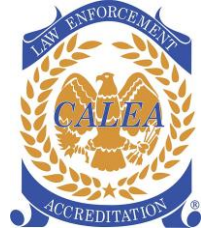
- **Two Traffic Officers:** While Traffic Officers handle general traffic enforcement, the officers also respond to complaints about traffic conditions, and identify and assess problems (e.g., line of sight, roadway design and markings, signage, etc.) and solutions to promote compliance, prevent injury, and damage.
 - Simsbury has been without any Traffic Officer since 2017, instead using our patrol officers and Community Services Officer to cover these duties, in addition to their regular ones.
 - SPD receives over 600 calls per year regarding specific traffic concerns making it one of the most demanded services of the SPD.
- **Three Patrol Officers:** Patrol Officers serve a multitude of duties, from assisting at school functions like "Walk/Bike to School" to being first responders for citizen complaints. These officers are the foundation of Simsbury's Community Policing.
 - SPD officers are often required to work past their scheduled shifts, or work on a scheduled day off, in order to have appropriate coverage.
 - SPD averages 1-3 vacancies a year. The duties arising from these vacancies are difficult to cover with the currently low number of patrol officers, leading to a lack of police presence at community functions and events.
 - In order to adhere to Simsbury's Community Policing philosophy, SPD must have more officers.
- **One Detective:** The detective unit was staffed with 3 detectives until 2018; since 2018 it has operated with only 2 detectives due to staffing.



Simsbury Police Commission

933 Hopmeadow Street

Simsbury, CT 06070



- **One Civilian Accreditation Specialist:** Currently a patrol officer is assigned to the accreditation process.
 - Adding a civilian member to the SPD allows us to maintain the professionalism that is gained through the accreditation process at a lower salary point, creating budgetary savings.
 - Removing the patrol officer from this position allows the department to utilize the officer's knowledge, skills, and abilities in other assignments in the department. The SPD would be gaining use of another patrol officer.
 - This is a cost-effective step to help the SPD return to fully staffed detective and traffic divisions.

OVERTIME: The SPD overtime budget should be increased to \$275,000.00 as previously requested and supported by the Town Manager.

- SPD overtime usage is NOT solely a function of staffing.
- Overtime is used in holdover situations where an officer is involved in a case and must work past their assigned hours to complete necessary duties.
- Overtime is used to backfill critical positions due to vacation, medical leave, etc.
- Overtime is used to suppress and investigate spikes in criminal activity, support community events, and manage large-scale, complex, or lengthy investigations.

CAPITAL NON-RECURRING

VEHICLES:

- Three Police Cruisers
- One Administrative Car

MOBILE DATA TERMINAL (MDT) AND IN-CAR DASH CAMERA:

- Two MDTs and two In-Car cameras for the School Resource Officers (SRO).
 - Under the Police Accountability Act, the SRO vehicles cannot serve in a patrol function without In-Car cameras.
- One MDT and one In-Car camera for a current marked vehicle in our fleet to be retained in the fleet.
 - Allows us to keep the vehicle longer in a lower mileage patrol capacity.
 - Expands the patrol car fleet at a lower cost.

SIDEARM REPLACEMENT: The SPD sidearms are approximately 10 years old. During this time there have been advancements in technology, safety, and accuracy.

- Sidearms should be replaced so that SPD can avail itself of these advancements.
- Current sidearms can be turned in for credit toward new purchases, resulting in cost savings.



Simsbury Police Commission

933 Hopmeadow Street

Simsbury, CT 06070



COMMISSIONER JENNIFER M. CAULFIELD (CHAIR)
COMMISSIONER TERRENCE FOGARTY
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The following is the rate of sworn personnel per 1,000 residents:

MUNICIPALITY	RATE
Avon	1.9
Berlin	2.1
Bloomfield	2.3
Cromwell	2.0
Farmington	1.8
Glastonbury	1.7
Guilford	1.7
Ridgefield	1.8
S. Windsor	1.7
Wilton	2.4
Simsbury	1.6
Granby	1.4
Canton	1.5
Wethersfield	1.8
Newington	1.7
Windsor	1.8
Rocky Hill	1.8
Southington	1.6
West Hartford	2.1
East Hartford	2.5
Vernon	1.7
National*	1.9
Northeast*	1.8
New England*	1.9
State of CT**	2.1
Comparable Towns***	1.8

SIMSBURY'S POPULATION: 24,799

OFFICERS	RATE/1,000 RESIDENTS
39 (current)	1.57
40	1.61
41	1.65
42	1.69
43	1.73
44	1.77
45	1.81
46	1.85
47	1.90
48	1.94
49	1.98
50	2.02
51	2.06
52	2.10

* Based on FBI Crime data in the US for municipalities with populations between 10,000-24,999.

<https://ucr.fbi.gov/crime-in-the-u.s/2019/crime-in-the-u.s.-2019/topic-pages/tables/table-71>

** <https://cga.ct.gov/2020/rpt/pdf/2020-R-0316.pdf>

** <https://ucr.fbi.gov/crime-in-the-u.s/2019/crime-in-the-u.s.-2019/topic-pages/tables/table-77>

*** Based on the Simsbury Personnel Subcommittee's Comparable Towns

The population data for each municipality came from CDECD 2021 Town Profiles at <https://www.advancect.org/site-selection/town-profiles>



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** January 24, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Colleen O'Connor, Tax Collector
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective January 24, 2022 to approve the presented tax refunds in the amount of \$23,386.64, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds.

5. **Summary of Submission:**
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**
The aggregate amount of all tax refunds as presented is \$23,386.54. The attachment dated January 24, 2022 has a detailed listing of all requested tax refunds.
7. **Description of Documents Included with Submission:**
 - a) Requested Tax Refunds, dated January 24, 2022

REQUESTED TAX REFUNDS
JANUARY 24, 2022

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2020				
Bible, Victor III	20-01-00674	\$206.97		\$206.97
Glazier, Scott	20-01-03005	\$238.27		\$238.27
Jaradin Irene	20-01-03844	\$4,183.56		\$4,183.56
Keller, Mersini G	20-01-04063	\$306.37		\$306.37
Mill Pond Properties LLC	20-01-05436	\$6,037.60		\$6,037.60
Polley Todd D	20-01-06384	\$4,521.75		\$4,521.75
Slater, Michele B	20-01-07658	\$127.11		\$127.11
Yu Xiuyang	20-01-08958	\$4,638.09		\$4,638.09
Zabor Linda N	20-01-08964	\$263.92		\$263.92
Bernard Partnership Inc	20-02-40113	\$10.27		\$10.27
Daimler Trust	20-03-54106	\$580.79		\$580.79
JP Morgan Chase Bank	20-03-59128	\$574.95		\$574.95
JP Morgan Chase Bank	20-03-59150	\$432.08		\$432.08
Kenney Edward T Jr	20-03-59571	\$286.45		\$286.45
Ma,Lingzhen	20-03-61178	\$620.63		\$620.63
ACAR Leasing Ltd	20-04-80025	\$67.99		\$67.99
Bryant Stephen L	20-04-80450	\$82.51		\$82.51
Costa Elyse A	20-04-80782	\$127.60		\$127.60
Delgross Christopher J	20-04-80946	\$79.73		\$79.73
Total 2020		\$23,386.64	\$0.00	\$23,386.64
TOTAL 2020		\$23,386.64	\$0.00	\$23,386.64
TOTAL ALL YEARS		\$23,386.64	\$0.00	\$23,386.64



Town of Simsbury

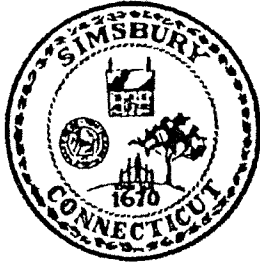
933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Ground License Renewal – Barndoor Hills Agricultural Property
2. **Date of Board Meeting:** January 24, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Thomas Hazel, Assistant Town Planner
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the ground license for the Barndoor Hills Agricultural Property, the following motion is in order:

Move, effective January 24, 2022 to authorize the Town Manager to execute an amendment to the current Ground License with Hall Farm for a three-year extension of the ground license for the town owned agricultural property at Barndoor Hills Road "East" (Parcel A&C – 17 acres) and the storage of produce in an existing town owned barn located on parcel ID E042070011 (aka Barndoor Hills Triangle).
5. **Summary of Submission:**
The current ground license with Hall Farm expired on December 31, 2021. Darren Hall representing Hall Farm has expressed an interest in continuing to farm the land. Mr. Hall has requested that the ground license be extended for 3 years at the lease rates listed in the attached letter from the Assistant Town Planner. The proposed lease agreement attached has been reviewed and is consistent with previous approvals and amendments.
6. **Financial Impact:**
The revenue collected from the lease will be deposited into the open space maintenance account.
7. **Description of Documents Included with Submission:**
 - a) Letter from Thomas Hazel, CZEO to the Board of Selectmen, dated January 14, 2022
 - b) Proposed Lease Agreement 2022 – 2025
 - c) Original Ground License Agreement, dated 2016
 - d) First amendment to the Ground License, dated January 1, 2017
 - e) Second amendment to the Ground License, dated January 1, 2019
 - f) Third amendment to the Ground License, dated October 18, 2019
 - g) Parcel Maps



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Office of Community Planning and Development

January 14, 2022

Board of Selectmen
Town of Simsbury Town Offices
933 Hopmeadow Street
Simsbury, CT 06070

Dear Selectmen:

Subject: Ground Licenses – Agricultural Properties

The following farmer has requested the use of town land for agriculture for the 2022 planting season. The use may be permitted by amendment, or extension, of approved Ground License Agreements.

Farm	Site	Size	Annual Fee	Action
Daren Hall	Barndoor Hill Parcel A & C	17 ac.	\$1,020.00	License Renewal

This farmer has used the property in satisfactory manner in accordance with their respective license agreement. Daren Hall has requested a three-year agreement with annual renewals similar to those past and present agreements with The Ryan Family Farm and Anthony Napolitano. It is recommended that the license be extended for the three-year period with annual renewals for review.

Sincerely,

Thomas Hazel, CZEO
Assistant Town Planner

Cc: Maria Capriola, Town Manager
Amy Meriwether, Director of Finance

TOWN OF SIMSBURY
RENEWAL OF GROUND LICENSE

THIS FARM LAND GROUND LICENSE (hereinafter referred to as the "License"), made and entered into on the date hereinafter set forth by and between the TOWN OF SIMSBURY, a municipal corporation having its boundaries within the County of Hartford and State of Connecticut (hereinafter, the "Licensor"), and Daren P. Hall, Dba HALL FARM, of 37 Pine Acres Drive, Canton, Connecticut (hereinafter, "Licensee").

W I T N E S S E T H:

That for and in consideration of the fees, covenants and agreements hereinafter reserved and contained, the Licensor and Licensee hereby amend the Ground License referenced above as follows:

1. Term and Options to Extend or Renew: Paragraph 4 of the License Agreement is deleted in its entirety and replaced by the following in lieu thereof:

- a. The Effective Date of this License shall be January 1, 2022.
- b. The term of this License shall end on December 31, 2025.

The Town of Simsbury retains the right to extend the License on one or both parcels at the end of the term.

Licensee shall vacate the Licensed Premises upon the expiration of the term unless the Licensor and Licensee renew this License, execute a new License concerning the Licensed Premises or agree in writing to an extension of the term.

2. All other terms and conditions of the Ground License not revised by this amendment shall remain in full force and effect.

Dated this ____ day of February, 2022.

TOWN OF SIMSBURY

THE HALL FARM

BY _____
Maria E. Capriola
Town Manager
Duly Authorized

BY _____
Darren Hall
Its
Duly Authorized

TOWN OF SIMSBURY
GROUND LICENSE

THIS FARM LAND GROUND LICENSE (hereinafter referred to as the "License"), made and entered into on the date hereinafter set forth by and between the TOWN OF SIMSBURY, a municipal corporation having its boundaries within the County of Hartford and State of Connecticut (hereinafter, the "Licensor"), and Daren P. Hall, of 37 Pine Acres Drive, Canton, Connecticut (hereinafter, the "Licensee").

W I T N E S S E T H:

That for and in consideration of the fees, covenants and agreements hereinafter reserved and contained, the Licensor and Licensee hereby agree as follows:

1. Demise of Premises.

Licensor does hereby demise and License to the Licensee, and the Licensee does hereby License and hire from the Licensor, the premises shown on Attachment A known as Barndoor Hills East attached hereto and made a part hereof (hereinafter, the "Licensed Premises"). The Licensed Premises consist of two separate parcels located on the east side of Barndoor Hills Road of approximately 17 acres as shown on Attachment A.

2. Title and Condition.

Licensor warrants to the Licensee that it is well seized and possessed of the Licensed Premises and has a good and lawful right to enter into this License. The Licensor also covenants with the Licensee that the Licensee, upon paying the fee in the manner specified and performing the conditions, covenants, and agreements herein contained, shall be entitled to use and enjoy the Licensed Premises for the specified term, as described in Paragraph 3.

3. Use and Occupancy of Premises.

Licensee may use and occupy the Licensed Premises for agricultural purposes.

Licensee agrees that he will permit the Licensor to enter the land at any reasonable time for inspection to conduct soil tests and to make surveys to ensure compliance with erosion control requirements, environmental regulations and any grazing requirements.

The Licensee shall, at the end of each growing season, leave the Licensed Premises in good productivity and seed the Licensed Premises with a cover crop.

4. Term and Options to Extend or Renew.

a. The Effective Date of this License shall be January 1, 2016.

b. The term of this License shall be until December 31, 2016, unless extended by mutual consent of the parties upon notice given on or before November 15, 2016 by either party of intent to seek an extension for one year to December 31, 2017.

The Town of Simsbury retains the right to extend the license on one or both parcels on the renewal date. If the Town continues to license all or part of this land for agriculture use in the future, Licensee shall be given the right-of-first refusal for up to 1 extension period provided he is in compliance with the existing license.

Licensee shall vacate the Licensed Premises upon the expiration of the term unless the Licensors and Licensee renew this License, execute a new License concerning the Licensed Premises or agree in writing to an extension of the term.

5. **Fee.**

The License Fee for the term of this License shall be at the rate of Sixty Dollars (\$60.00) per acre for each licensing period in the term, payable upon presentation of an invoice from Lisa Heavner for the first year and the first day of January for each year of the option term. All payments are to be made by check payable to the Town of Simsbury.

At the time that the first payment of the License Fee is due in addition to the payment of License Fee, Licensee shall furnish to Licensors:

a. A plan showing how the Licensee will control erosion with respect to the Licensed Premises and conform to the Simsbury inland wetland regulations;

b. A statement indicating which soil or crop products* (fertilizer, etc.) will be used and how often. This statement must be approved in writing by the Conservation Officer of the Town of Simsbury before the Licensee may apply any such materials to the Licensed Premises.

*** NOTE: ONLY ORGANIC PRODUCTS MAY BE USED FOR PEST CONTROL.**

c. A cash performance bond in the amount of Twenty and 00/100 (\$20.00) Dollars per acre. This bond may be used by the Licensors to cover the costs of erosion control, seeding the Premises with a cover crop, or applying a necessary fertilizer, insecticide or herbicide to the Premises if the Licensee fails to satisfy any of the conditions hereunder and the Licensors, in its sole discretion, deems it advisable to take any such action. This remedy is not exclusive and is in addition to any and all of Licensors' other remedies hereunder and at law.

This sum shall be returned to the Licensee at the expiration of the term of this License and all extensions if the Licensee has complied with all of the provisions hereunder.

6. **Taxes.**

Licensors shall pay all real estate taxes and all other taxes, charges and assessments which may be assessed on the Licensed Premises.

7. **Compliance with Law.**

Licensee shall, during the term hereof, comply with and shall cause the Licensed Premises to comply with all local, state and federal laws and regulations and restrictions.

8. Liens.

Unless otherwise provided herein, Licensee shall keep the Licensehold estate free and clear of liens and encumbrances.

9. Termination.

This License may be terminated at any time by mutual consent of the Licensors and Licensee or in the sole discretion of the Licensors upon thirty (30) days written notice to the Licensee for the Licensors' convenience at any time and without cause.

Should the Licensors unilaterally terminate this License during the growing season under this section or for any reason other than those provided in Section 10 and 13 hereunder, Licensee shall be entitled to reasonable compensation for any limestone, fertilizer or seed for a seed crop (such as corn) that he has applied to the Licensed Premises.

10. Condemnation.

If all or a part of the Licensed Premises are taken by any condemning authority under the power of eminent domain or otherwise or by any purchase or other acquisition in lieu of eminent domain or otherwise, the License shall terminate as of the date when title to the Licensed Premises is acquired by the condemning authority.

If the License is so terminated pursuant to this Paragraph, Licensee shall not be entitled to any damages or compensation of any kind whatsoever which may occur as a result of said taking.

11. Indemnity and Insurance.

The Licensee shall indemnify, defend and hold harmless the Licensors, its agents, officers and employees from and against any and all liability (statutory or otherwise), claims, suits, demands, judgments, costs, interest and expenses (including, but not limited to, attorneys' fees and disbursements) arising from any injury to, or death of, any person or persons or damage to property (including loss of use thereof) related to (a) the Licensee's use of the premises or conduct of business therein including any damage caused by livestock put upon the Licensed Premises, (b) any work or thing whatsoever done, or any condition created (other than by the Licensors, its employees, agents or contractors) by or on behalf of the Licensee in or about the premises, including during the period of time, if any, prior to the term commencement date, that the

Licensee may have been given access to the premises for the purpose of doing any work or cultivation, (c) any condition of the premises due to or resulting from any default by the Licensee in the performance of the Licensee's obligations under this License, or (d) any act, omission or negligence of the Licensee or its agents, contractors, employees, subtenants, licensees or invitees.

In case any action or proceeding is brought against the Licensors by reason of any one or more thereof, the Licensee shall pay all costs, attorney's fees, expenses and liabilities resulting therefrom and shall resist such action or proceeding if Licensors shall so request, at the Licensee's expense, by counsel reasonably satisfactory to the Licensors.

Licensee shall, at Licensee's expense, obtain and keep in force at all times during the term of this License, comprehensive general liability insurance with an insurance carrier acceptable to Licensors, including broad form general liability endorsement and contractual liability on an occurrence basis and comprehensive auto liability, including owned, non-owned and hired vehicles with limits of not less than ONE MILLION (\$1,000,000.00) DOLLARS combined single limit insuring Licensors and Licensee against any liability arising out of the use, occupancy or maintenance of the Licensed Premises. The limit of said insurance shall not, however, limit the liability of employee hereunder.

Licensee may carry such insurance under a blanket policy provided an endorsement naming Licensors as an additional insured is attached thereto.

12. Sub-letting; Successors and Assigns.

Licensee may not sublet the Licensed Premises or mortgage, sell, assign or transfer his rights pursuant to this License, without the written consent of Licensors.

13. Conditions of Default.

a. Any of the following occurrences or acts shall constitute an Event of Default:

(1) Failure to make any rental payment when due.

(2) Failure to keep and perform any of Licensee's other agreements or obligations hereunder, if such failure shall have continued for fifteen (15) days after written notice by Licensors to Licensee specifying the nature of the default and demanding cure.

b. Upon the occurrence of an Event of Default, and during the continuation thereof, Licensors may, at its option, either:

(1) Proceed by appropriate legal proceedings to enforce performance of the applicable provisions of this License or to recover damages for the breach thereof; or

(2) give Licensee written notice of Licensors's intention to terminate this License on a date so specified, which shall be not less than fifteen (15) days after the giving of such written notice, and upon the date so specified the License shall terminate and all rights of Licensee shall expire, unless before such date all arrearages shall have been fully paid and all other default shall have been fully cured. Licensee agrees to vacate the Licensed Premises within said fifteen (15) day period.

c. In the event of the termination as set forth above, Licensors may re-enter and take possession of the Licensed Premises and may re-let the same upon such terms as it deems advisable.

No termination of this License and no re-entry by Licensors shall prevent Licensors from recovering damages for Licensee's breach. No re-entry by Licensors shall be considered a termination of the License unless written notice of such intention shall have been given to Licensee.

14. Fences, Crops and Trees.

The Licensee agrees that he shall construct and maintain any necessary fences and maintain any existing fences within or adjacent to the Licensed Premises.

All crops produced by Licensee on the Licensed Premises shall be the property of the Licensee.

The Licensee agrees not to cut or remove any existing trees on the Licensed Premises without the written consent of the Licensor.

15. Notice and Demands.

All notices or demands required or permitted hereunder or under any statute shall be in writing and hand-delivered or sent, postage prepaid, via certified mail to:

a. **Licensor:**
First Selectman
Town of Simsbury
933 Hopmeadow Street
P.O. Box 495
Simsbury, Connecticut 06070

b. **Licensee:**
Daren P. Hall
37 Pine Acres Drive
Canton, Connecticut 06019

or at such other address as the parties hereto shall designate in writing in manner above provided.

16. Surrender.

Licensee agrees to surrender possession of the Licensed Premises to Licensor at the termination of this License.

17. Miscellaneous.

The paragraph headings contained in this License are for reference purposes only and shall not control or affect its scope of interpretation in any respect. This License and its interpretation shall be governed by the laws of the State of Connecticut. The rights and obligations of the parties hereto shall inure to the benefit of, and be binding upon the respective heirs, successors and assigns of the parties.


[The remainder of this page is intentionally blank]

IN WITNESS WHEREOF, the parties hereto have executed this License this 29th day of January, 2016.

Signed, sealed and delivered
in the presence of:

LICENSOR:
TOWN OF SIMSBURY

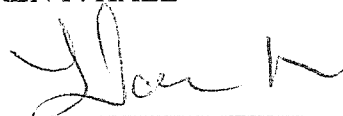
James J. Cook

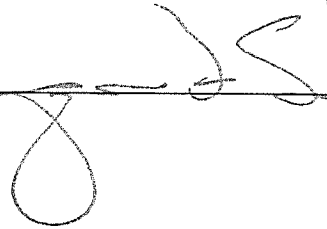
By: 
Lisa Heavner
First Selectman

John Martin

LICENSEE:
DAREN P. HALL

Michael J. LaFollette

By: 
Daren P. Hall



TOWN OF SIMSBURY
FIRST AMENDMENT TO GROUND LICENSE

THIS FIRST AMENDMENT TO FARM LAND GROUND LICENSE (hereinafter referred to as the "License"), made and entered into on the date hereinafter set forth by and between the TOWN OF SIMSBURY, a municipal corporation having its address at 933 Hopmeadow Street, Simsbury, Connecticut (hereinafter, the "Licensor"), and Daren P. Hall, of 37 Pine Acres Drive, Canton, Connecticut (hereinafter, the "Licensee").

W I T N E S S E T H:

That for and in consideration of the fees, covenants and agreements hereinafter reserved and contained, the Licensor and License hereby agree as follows:

1. Term and Options to Extend or Renew

Paragraph 4 of the Ground License is deleted in its entirety and the following is substituted in lieu thereof.

- a. The Effective Date of this License shall be January 1, 2017.
 - b. The term of this License shall be until December 31, 2017, unless extended by mutual consent of the parties upon notice given on or before November 15, 2017 by either party of intent to seek an extension for one year to December 31, 2018.
- 2. All other terms and conditions of the January 29th, 2016 Ground License not amended herein shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto have executed this License this ____ day of January, 2017.

Signed, sealed and delivered
In the presence of:

Witnessed by:

Witnessed by:

LICENSOR:
TOWN OF SIMSBURY

By: _____
Lisa L. Heavner
First Selectman

LICENSEE:
DAREN P. HALL

By: _____
Daren P. Hall

TOWN OF SIMSBURY
SECOND AMENDMENT TO GROUND LICENSE

THIS SECOND AMENDMENT TO FARM LAND GROUND LICENSE (hereinafter referred to as the "License"), made and entered into on the date hereinafter set forth by and between the TOWN OF SIMSBURY, a municipal corporation having its address at 933 Hopmeadow Street, Simsbury, Connecticut (hereinafter, the "Licensor"), and Daren P. Hall, of 37 Pine Acres Drive, Canton, Connecticut (hereinafter, the "Licensee").

W I T N E S S E T H:

That for and in consideration of the fees, covenants and agreements hereinafter reserved and contained, the Licensor and License hereby agree as follows:

1. Term and Options to Extend or Renew

Paragraph 4 of the Ground License is deleted in its entirety and the following is substituted in lieu thereof.

- a. The Effective Date of this License shall be January 1, 2019.
 - b. The term of this License shall be until December 31, 2019, unless extended by mutual consent of the parties upon written notice given by the Licensee on or before November 15, 2019 of a request to extend the term for one year to December 31, 2020.
2. All other terms and conditions of the January 29th, 2016 Ground License not amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this License this 13th day of ~~January~~, 2019.

February

Signed, sealed and delivered

In the presence of:

LICENSOR:

TOWN OF SIMSBURY

By: Maria E. Capriola

Maria E. Capriola

Town Manager

LICENSEE:

DAREN P. HALL

By: [Signature]

Daren P. Hall

TOWN OF SIMSBURY
THIRD AMENDMENT TO GROUND LICENSE

THIS THIRD AMENDMENT TO FARM LAND GROUND LICENSE (hereinafter referred to as the "License"), made and entered into on the date hereinafter set forth by and between the TOWN OF SIMSBURY, a municipal corporation having its address at 933 Hopmeadow Street, Simsbury, Connecticut (hereinafter, the "Licensor"), and Daren P. Hall, dba George Hall Farm, 37 Pine Acres Drive, Canton, Connecticut (hereinafter, the "Licensee").

W I T N E S S E T H:

That for and in consideration of the fees, covenants and agreements hereinafter reserved and contained, the Licensor and License hereby agree as follows:

1. Term and Options to Extend or Renew

Paragraph 4 of the Ground License is deleted in its entirety and the following is substituted in lieu thereof.

- a. The Effective Date of this License shall be October 18, 2019.
- b. The term of this License shall be until December 31, 2020, unless extended by mutual consent of the parties upon written notice given by the Licensee on or before November 15, 2020 of a request to extend the term for one year to December 31, 2021.
- c. The premises included in this amended license shall be expanded to include access to and use of a portion of the existing barn located on the Parcel ID E042070011 (aka as the "Barndoor Hills Triangle", hereinafter referred to as the "Barn"), subject to the following limitations:
 1. The Barn will only be used for storage of produce from the farming of the existing license area. Storage of agricultural chemicals or mechanical equipment of any kind is prohibited.
 2. Minor repairs to the barn shall be completed by the Licensee prior to the 2019 winter season as directed by the Building Official.
 3. To the fullest extent permitted by law, the Licensee will defend, indemnify and hold harmless the Town of Simsbury from and against all claims, loss, bodily injury and property damage that arises from or is alleged to arise from this agreement and use of the Barn, in addition to any prior indemnification provisions in original license agreement and all subsequent amendments.
 4. Licensee shall provide coverage for any contents and personal property in the Barn; Simsbury will not provide coverage for Hall's contents and property on premises.

5. Licensee will name the Town as additional insured on its insurance policy as it pertains to the use of the Barn.”

2. All other terms and conditions of the January 29th, 2016 Ground License not amended herein are incorporated herein and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this License this ____ day of October, 2019.

Signed, sealed and delivered
In the presence of:

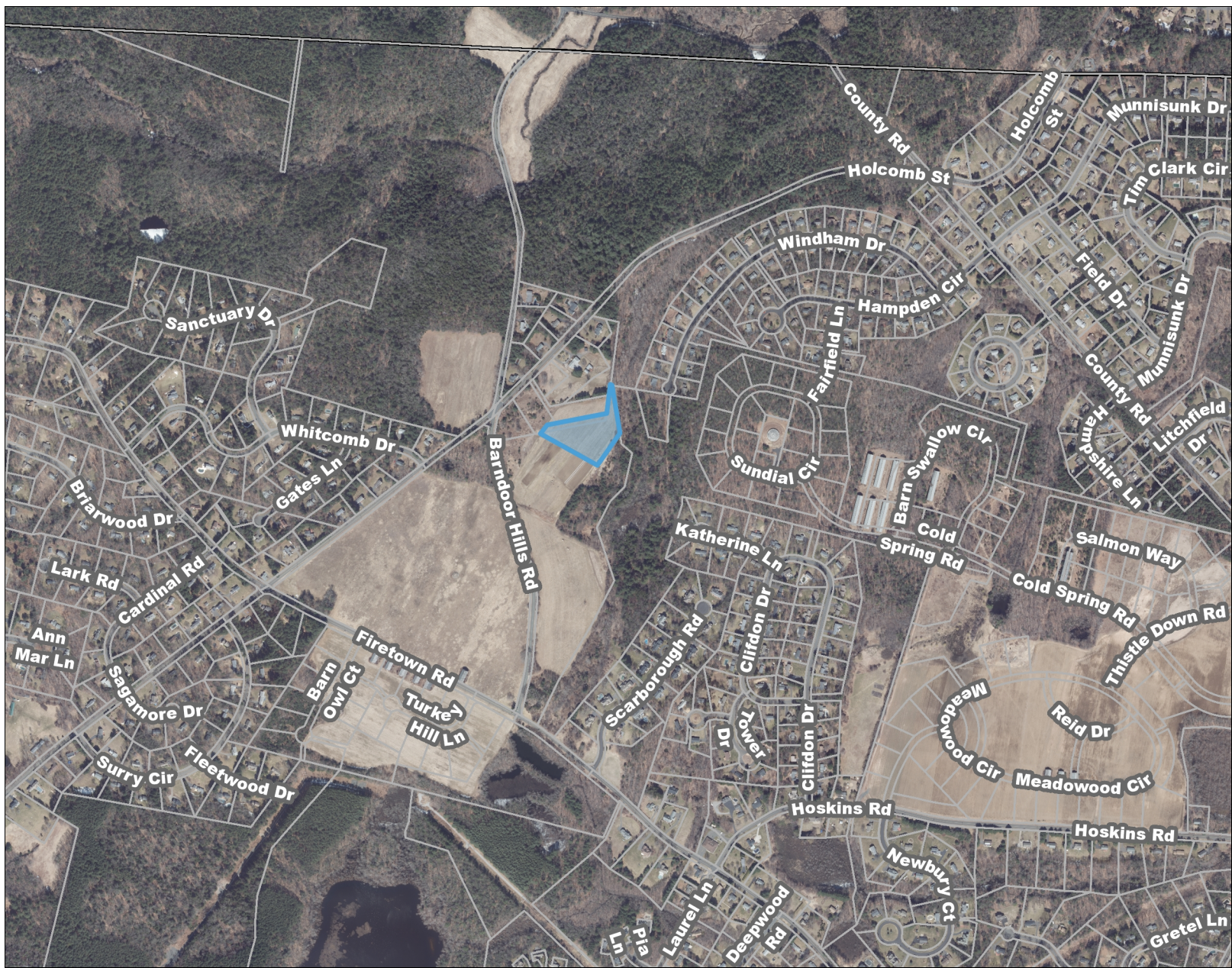
LICENSOR:
TOWN OF SIMSBURY

By: _____
Maria E. Capriola
Town Manager

LICENSEE:
DAREN P. HALL

By: _____
Daren P. Hall

Town of Simsbury, CT



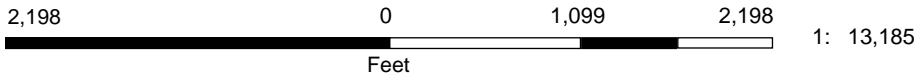
Legend

-  Parcels
 Street Labels
 Town Border
 Citations

Location



Notes



This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

Town of Simsbury, CT



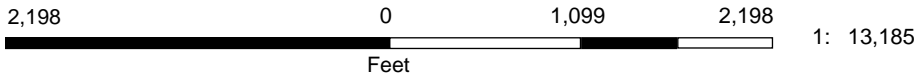
Legend

-  Parcels
 Street Labels
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 Citations

Location



Notes



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Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Re-Appointments and Resignations of Various Boards/Committees
2. **Date of Board Meeting:** January 24, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community and Social Services *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
Re-Appointments:
If the Board of Selectmen supports the proposed re-appointments, the following motions are in order:

Community for Care Committee

Move, effective January 24, 2022 to re-appoint Cheryl Cook (R) as a Regular Member of the Community for Care Committee with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Gene Ott (D) as a Regular Member of the Community for Care Committee with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Sally Rieger (D) as a Regular Member of the Community for Care Committee with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Deborah Schwager (R) as a Regular Member of the Community for Care Committee with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Thomas Steen (U) as a Regular Member of the Community for Care Committee with a term expiring September 30, 2022¹.

SPIRIT Council

Move, effective January 24, 2022 to re-appoint Sara Batchelder (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Rick Brush (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Chari Chester Anderson (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

¹ Mr. Steen is only available to serve through September 2022

Move, effective January 24, 2022 to re-appoint Carol Clark-Flanagan (U) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Cheryl Cook (R) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Meg Evans (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Tenesha Grant (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Rebekah Hatch (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Lloyd Huie (U) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Nicole Kodak (U) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Nkosi Lee (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Mary-Margaret Girgenti (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Gene Ott (D) as a Regular Member of the SPIRIT Council with a term expiring December 4, 2023.

Juvenile Review Board

Move, effective January 24, 2022 to re-appoint Chris Dion as a Regular Member of the Juvenile Review Board with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Brian Liss as a Regular Member of the Juvenile Review Board with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Marilyn Rotondo (D) as a Regular Member of the Juvenile Review Board with a term expiring December 4, 2023.

Youth Service Bureau Advisory Board

Move, effective January 24, 2022 to re-appoint Jeslyn Gao as a Regular Student Member of the Youth Service Bureau Advisory Board with a term expiring December 4, 2023

Move, effective January 24, 2022 to re-appoint Kyla Lorden as a Regular Student Member of the Youth Service Bureau Advisory Board with a term expiring December 4, 2023.

Move, effective January 24, 2022 to re-appoint Jack Williams as a Regular Student Member of the Youth Service Bureau Advisory Board with a term expiring December 4, 2023.

Resignations/Removal:

Community for Care

Move, effective January 24, 2022, to accept the removal of Candace Brohinsky (D) as a Regular Member of the Community for Care Committee.

Move, effective January 24, 2022, to accept the resignation of Sarah Gwinn (U) as a Regular Member of the Community for Care Committee.

Move, effective January 24, 2022, to accept the removal of Richard Holden (U) as a Regular Member of the Community for Care Committee.

Move, effective January 24, 2022, to accept the removal of Heather Mudano (D) as a Regular Member of the Community for Care Committee.

Juvenile Review Board

Move, effective January 24, 2022, to accept the removal of Bryant Lishness as a Regular Member of the Juvenile Review Board.

5. Summary of Submission:

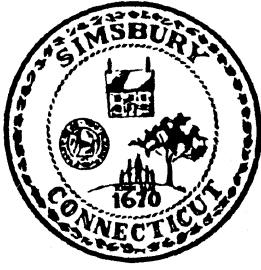
The submissions have been approved by these Committees as well as the Director of Community and Social Services, pursuant to their statements of purpose.

6. Financial Impact:

None

7. Description of Documents Included with Submission:

- a) Youth Service Bureau Advisory Board Statement of Purpose and Procedure, dated August 12, 2019
- b) Simsbury Juvenile Review Board Statement of Purpose and Procedure, dated April 26, 2021
- c) Simsbury SPIRIT Council Statement of Purpose and Procedure, dated May 10, 2021



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

SIMSBURY YOUTH SERVICE BUREAU ADVISORY BOARD STATEMENT OF PURPOSE AND PROCEDURE

Approved by Board of Selectmen on August 12, 2019

1. Purpose

- A. The Simsbury Youth Service Bureau Advisory Board (YSB) is an established program within the Simsbury Community and Social Services Department to provide strategies, programs, and services to assist youths (age 18 and under) and their families to help support positive youth development and healthy family relations. The Board will accomplish its purpose by identifying current challenges facing our youth and families and will work within the community to implement identified strategies, programs, and services.
- B. The Board will work with its members to identify challenges facing our youth in the areas of: juvenile justice; mental health needs; positive youth development; and community outreach and involvement.
- C. The Board will propose strategies to increase and support youth and their families in the areas of: youth advocacy; resource development and access; and community involvement.
- D. The purpose of the Simsbury Youth Service Advisory Board shall be to provide an opportunity for all youths to be supported by their families and their community in order to support positive youth development and to help foster a path to being responsible members of the Simsbury community.
- E. The Board is comprised of representatives from the Community and Social Services Department, the Police Department, Simsbury Public Schools, Culture, Parks and Recreation Department, Simsbury Public Library, a private or non-profit agency serving youth, and youth.

2. Effective Date

This policy shall remain in effect until revised or rescinded. The Town reserves the right to amend this policy as necessary.

3. Goals

A. The goals of the Advisory Board are:

- 1) To use community resources as the first source of action in promoting positive youth development.
- 2) To promote community awareness of services and activities for youth and their families.
- 3) To provide youth with access to supportive services in an effort to increase positive behavior and family involvement.
- 4) To reduce the rate of negative behaviors of juveniles and instances of negative involvement with law enforcement.
- 5) To strengthen the working relationship and referral process between the Simsbury Police Department, Simsbury Public Schools, the Juvenile Court, and the Community and Social Services Department.

4. Composition/Voting/Meetings

A. The size of the Board shall consist of at least eight (8) members. Membership on the Board shall be comprised of representatives from agencies or organizations which have direct responsibility, contact or concern with youth and their families. At least one-third of the total membership from individuals who receive less than 50 percent of their income from delivering services to youth, and at least one member from our municipality.

B. The following agencies and organizations shall have a representative(s) on the Advisory Board:

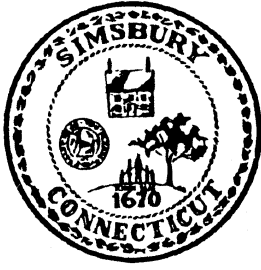
- 1) Police Department (the Chief or one individual as assigned by the Chief)
- 2) School Department (two individuals as assigned by the Superintendent)
- 3) Culture, Parks and Recreation Department (the Department Director or one individual as assigned by the Director)
- 4) Simsbury Public Library (the Department Director or one individual as assigned by the Library Director)
- 5) Director of Community and Social Services or Community Social Worker.
- 6) A member from a Private or Non-Profit Agency Serving Youth (as appointed by the Board of Selectmen)
- 7) At least one youth (non-voting) member under age 21 (as appointed by the Board of Selectmen). Up to three (3) youth may be appointed to serve.

C. Staff and student (youth) appointments to the YSB should be reviewed and approved by the Director of Community and Social Services. The Director of

Community and Social Services, in consultation with the YSB, will make recommendations to the Board of Selectmen for appointments to the YSB for members representing outside agencies as noted above in Section 4B.

- D. Any member of the YSB may be removed by the Board of Selectmen, upon the recommendation of the Town Manager, for cause. Such member will be afforded an opportunity for a public meeting with the Board of Selectmen prior to a final decision being made regarding their status for removal. The purpose of the public meeting is to give the member an opportunity to be heard in person before the Board of Selectmen prior to a final decision being made.
- E. Any member who is absent from more than fifty (50) percent of YSB meetings during any twelve (12) month period may be removed from the YSB, and the vacancy shall be filled as outlined in Section 4B. An exception may be granted by and at the discretion of the Town Manager due to a member's illness or other exigent circumstances.
- F. The Town Attorney will be available to the Board as needed.
- G. Each representative shall have one vote. When the Director of Community and Social Services is attending on behalf of the Community Social Worker, or vice versa, they will have one vote; they will not have two votes simultaneously.
- H. Meetings shall be held as often as necessary to carry out the purpose and meet established goals, but not less than four (4) times per school year. Meetings will coincide with the school calendar and schedule. Attendance shall be recorded in the minutes of the meeting. A quorum shall be determined by the number of appointed members, with a quorum being one more than half the number of members. A quorum is not needed to run a meeting.
- I. Regular meeting schedules shall be established annually and filed in accordance with Connecticut General Statutes, currently no later than January 31st annually.
- J. Advisory Board meetings are open to the public, and guests may make comments during the portion of the meeting agenda that permits public audience. Cases that involve sensitive information pertaining to youth will not be discussed in public session and will be held in closed session as permitted by statute.
- K. The Community and Social Services Director or the Community Social Worker shall act as the Chairperson. The Community and Social Services Department shall be responsible for scheduling and cancelling meetings, distributing minutes and the filing of said minutes, as well as other duties that may be necessary.

- L. The Board shall follow Roberts Rules of Order and may establish additional rules and/or procedures to govern the conduct of meetings, and review those rules and procedures on an annual basis.



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

SIMSBURY JUVENILE REVIEW BOARD
STATEMENT OF PURPOSE AND PROCEDURE
Approved by Board of Selectmen on March 10, 1982
Revised Date: August 13, 2018; April 26, 2021

1. Purpose

- A. The Simsbury Juvenile Review Board (JRB) is an established program within the Simsbury Community and Social Services Department to provide an alternative and early means of identifying and assisting youths (age 17 and under) who are troubled or in trouble with the criminal justice system. The Board will accomplish its purpose through considering juvenile cases referred to it and offering recommendations regarding the best method of dealing with the youth's particular needs.
- B. Where possible, the Board will attempt to construct non-judicial case recommendations. These may involve, but are not limited to such non-judicial options as individual or family counseling, psychiatric evaluation, work or monetary restitution, or participation in group or other activities. In many instances, these services are presently available, but unknown or unused, by the youth, family, school or police.
- C. The purpose of the Simsbury Juvenile Review Board shall be to provide an opportunity for troubled youths to be diverted from the criminal justice system and allow a path to becoming responsible members of the Simsbury community.

2. Effective Date

This policy shall remain in effect until revised or rescinded and replaces the original policy effective March 10, 1982. The Town reserves the right to amend this policy as necessary.

3. Goals

- A. The goals of the Review Board are:
 - 1) To use community resources as the first source of action in handling the community problem of juvenile delinquency.
 - 2) To promote community awareness of services to youth and youth activities.
 - 3) To provide juveniles with rehabilitative and supportive services in an effort to reduce delinquent behavior.
 - 4) To reduce the recidivism rate of juveniles.

- 5) To strengthen the working relationship and referral process between the Simsbury Police Department, Simsbury Public Schools, the Juvenile Court, and the Community and Social Services Department.
- 6) To assist and advise the Simsbury Police Department and school system with juveniles who are in trouble.

4. **Composition/Voting/Meetings**

- A. The size of the Board shall not exceed 11 persons, with 10 regular members and 1 alternate. Membership on the Board shall be comprised of representatives from agencies or organizations which have direct responsibility, contact or concern with youth and their families.
- B. The following agencies and organizations shall have a representative(s) on the Review Board:
 - 1) Police Department (1 individual as assigned by the Chief)
 - 2) School Department (2 individuals as assigned by the Superintendent)
 - 3) Town Recreation Department (1 as assigned by the Director of Culture, Parks and Recreation)
 - 4) Town Director of Community and Social Services
 - 5) Board of Selectmen Member (1 Selectman as appointed by the Board of Selectmen)
 - 6) YMCA Representative (as appointed by the Board of Selectmen)
 - 7) Probation Officer from Juvenile Court (as appointed by the Board of Selectmen)
 - 8) Family Counseling Service (as appointed by the Board of Selectmen)
 - 9) Simsbury Clergy (as appointed by the Board of Selectmen)
 - 10) Alternate - Town Social Worker (as assigned by the Director of Community and Social Services)
- C. Staff appointments to the JRB should be reviewed and approved by the Director of Community and Social Services. The Director of Community and Social Services, in consultation with the JRB, will make recommendations to the Board of Selectmen for appointments to the JRB for members representing outside agencies as noted above in Section 4B.
- D. Any member of the JRB may be removed by the Board of Selectmen, upon the recommendation of the Town Manager, for cause. Such member will be afforded an opportunity for a public meeting with the Board of Selectmen prior to a final decision being made regarding their status for removal. The purpose of the public meeting is to give the member an opportunity to be heard in person before the Board of Selectmen prior to a final decision being made.
- E. Any member who is absent from more than fifty (50) percent of JRB meetings during any twelve (12) month period may be removed from the JRB, and the vacancy shall

be filled as outlined in Section 4B. An exception may be granted by and at the discretion of the Town Manager due to a member's illness or other exigent circumstances.

- F. The Town Attorney will be available to the Board as needed.
- G. Each representative shall have one vote.
- H. Meetings shall be held as often as necessary to consider cases or administrative matters. Attendance shall be recorded in the minutes of the meeting.
- I. Custodial Parent(s) or Legal Guardian(s) and juvenile(s) will be notified of Board meetings concerning them and are required to be present at such Board meetings.
- J. Guests are permitted at Review Board meetings with the prior consent of the Chairperson and parent(s). Guests will have no vote and must sign a confidentiality agreement before attendance is allowed.
- K. Appropriate case and other files are the property of the Police Department, but may be maintained in a central location to expedite the Board's work.
- L. The Community and Social Services Director shall act as the Chairperson. On an annual basis the JRB will select a Vice Chair. The Community and Social Services Department shall be responsible for scheduling and cancelling meetings, distributing minutes and the filing of case disposition, as well as other duties that may be necessary.
- M. The Board shall establish rules and procedures to govern the conduct of meetings and the filing of case dispositions, and review those rules and procedures on an annual basis.

5. **Procedure for Case Consideration**

- A. A matter is eligible for Review Board consideration if it involves a juvenile contact, if it is their first offense, and it is not involving a felony. The police will be encouraged to refer all eligible juvenile contacts to the Board but may exercise discretion on referrals.
- B. Parental authorization will be required before a child's case can be brought before the Board and before any information can be shared between and among agencies. If the parents refuse to sign the authorization form, then the case will be handled by the Police Department through its usual channels. If the child says he/she is not guilty of the offense, the case will automatically be handled by the Police Department to determine the facts of the case and appropriate findings. Under no circumstances will it be the Board's responsibility to determine if the offense occurred, or if the accused is innocent or guilty of the offense.
- C. When sufficient information regarding the youth and his/her family has been presented, the Board may formulate a recommendation by a 2/3 vote of those

present. A case may be continued to the next regular meeting, but must be acted upon at that time.

- D. Case dispositions will be communicated to the youth and family by a letter from the Chairperson. A copy of the disposition notice will be placed in the case file.
- E. Any agency or individual to which a youth is assigned as part of his/her case disposition shall make a report to the Board at the completion of the youth's assignment or at periodic intervals if the time period covers more than three (3) months.
- F. The Review Board should have a clear policy on what cases they are able to accept or reject. The Juvenile Review Board does not have to accept every case referred to it, but should state the reason they are choosing to reject the case before them. This statement should reference the above mentioned policy when notifying a juvenile about the Board's decision to reject their case.

6. Confidentiality/Records

- A. The discussion of cases shall be held in executive session, where only Review Board members and permitted guests shall be present.
- B. Individual case names, or other identifying information, shall not appear in the minutes.
- C. No information shall be released to another person or agency without permission of the parents and a majority vote of the entire Review Board.

Statement of Purpose

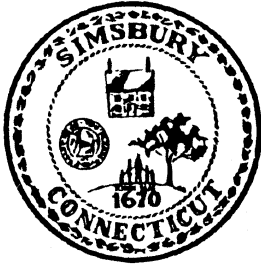
The Juvenile Review Board is an authorized program within the Community and Social Services Department in collaboration with the Simsbury Police Department. The Board is designed to review situations of juvenile contact/arrest and to provide an alternative and early means of assisting youths and their families who are troubled or in trouble. The Board only reviews cases where the juvenile has admitted guilt to the charges filed by the Police Department.

The Board is composed of representatives from the Police Department, Town Community and Social Services Department, Culture, Parks and Recreation Department, School Department, Juvenile Matters Division of the Connecticut Superior Court, Family Counseling Services, the YMCA, and a local clergyman.

The Board will attempt to formulate non-judicial recommendations which may include: counseling for the juvenile and/or his/her family, community service work and/or monetary restitution. The prime goal of these recommendations would be to prevent any further behavior which would bring the juvenile into negative contact with the justice system. However, the Board may also recommend, after a review of the case, that a referral to court is the best course of action. All information gathered will be kept strictly confidential.

Parent(s) and/or guardian(s) and the juvenile will be notified of Board Meetings concerning them and may request to appear before the Board. The Board may also request the presence of parent(s) and juvenile at a hearing concerning them.

Parent(s)/guardian(s) and juvenile always have the option of electing to appear before the Court rather than before the Juvenile Review Board.



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

SIMSBURY SPIRIT COUNCIL STATEMENT OF PURPOSE AND PROCEDURE *Approved by Board of Selectmen on October 14, 2020* *Revised May 10, 2021*

1. Purpose

- A. The Simsbury SPIRIT Council is a special committee tasked with welcoming, celebrating, and taking actions to support diversity and inclusion among current and future community members.
- B. The purpose of the Simsbury SPIRIT Council shall be to represent the Simsbury community at large and serves as diversity champions to help Simsbury become more inclusive, fostering awareness, action, and a community where all voices are welcomed and each and every individual can live, work, learn and play in a safe environment with meaningful and healthy relationships. The Council is comprised of representatives from the community at-large, town departments, and the Simsbury Public Schools.

2. Effective Date

This policy shall remain in effect until revised or rescinded. The Town reserves the right to amend this policy as necessary.

3. Goals

- A. The goals of the SPIRIT Council are:
 - 1) To identify and resolve diversity and inclusion issues in our community.
 - 2) To foster a welcoming atmosphere for all in Simsbury

4. Composition/Voting/Meetings

- A. The size of the Council shall consist of eighteen (18) members. Membership on the Council shall be comprised of representatives from the community at-large. Staff liaisons are ex-officio members with full participation rights, but are non-voting members and do not count towards the appointed composition of Council.
- B. The Director of Community Social Services, or other staff member as assigned by the Director, will be a standing staff liaison. The Town will aspire to have a staff liaison from each of the following departments as assigned by the department head: Simsbury Police Department and Simsbury Public Library.
- C. The Simsbury Board of Education has created an Equity Council to act in a similar capacity as SPIRIT Council. SPIRIT Council will have a consistent educational liaison as a part of their membership. The liaison will share the ongoing work of the Simsbury Public Schools'

Equity Council as well as update the Board of Education with pertinent information relative to the SPIRIT Council.

- D. The initial term for members will expire December 5, 2021. Thereafter, members shall have two (2) year terms coterminous with the Board of Selectmen.
- E. For the initial appointment recommendations, the Council will submit recommendations to the Board of Selectmen. For subsequent terms, beginning December 6, 2021, the Board of Selectmen and its Personnel Sub-Committee will use its usual process and procedure for identifying and appointing candidates. The Board of Selectmen may alternatively choose to seek recommendations from the Council.
- F. One of the 18 membership slots on the Council will be designated for a parent or guardian of child or children participating in the Open Choice program in the Simsbury Public Schools.
- G. One of the 18 membership slots on the Council will be designated for a youth representative who attends the Simsbury Public Schools.
- H. A single Chair and Vice Chair, or Two Co-Chairs and a Vice Chair, (to be determined by the Council) shall be elected by the Council on their first meeting following a new term. Chair/Co-Chair and Vice Chair appointments can be considered as frequently as annually, but not fewer than once every two years coinciding with the beginning of a new term.
- I. Any member of the SPIRIT Council may be removed by the Board of Selectmen, upon the recommendation of the Town Manager, for cause. Such member will be afforded an opportunity for a public meeting with the Board of Selectmen prior to a final decision being made regarding their status for removal. The purpose of the public meeting is to give the member an opportunity to be heard in person before the Board of Selectmen prior to a final decision being made.
- J. Any member who is absent from more than fifty (50) percent of SPIRIT Council meetings during any twelve (12) month period may be removed, and the vacancy shall be filled as outlined in Section 4B. An exception may be granted by and at the discretion of the Town Manager due to a member's illness or other exigent circumstances.
- K. Each of the 18 appointed representatives shall have one vote. As ex-officio members, staff liaisons do not have voting rights.
- L. Meetings shall be held as often as necessary to carry out the purpose and meet established goals, but generally monthly. Attendance shall be recorded in the minutes of the meeting. A quorum shall be determined by the number of appointed members, with a quorum being one more than half the number of members. A quorum is not needed to run a meeting if no action is being taken. A quorum must be present for formal action to be taken.
- M. Regular meeting schedules shall be established annually and filed in accordance with Connecticut General Statutes, currently no later than January 31st annually.
- N. SPIRIT Council meetings are open to the public, and guests may make comments during the portion of the meeting agenda that permits public audience.
- O. A member of the Council will act as secretary and record all minutes and actions.
- P. The Community and Social Services Department shall be responsible for scheduling and cancelling meetings, distributing minutes and the filing of said minutes, as well as other duties that may be necessary.

- Q. The Council shall follow Roberts Rules of Order and may establish additional rules and/or procedures to govern the conduct of meetings, and review those rules and procedures on an annual basis. All FOIA rules and regulations will be adhered to.
- R. The SPIRIT Council shall provide an update to the Board of Selectmen at least once per year. The update may be oral or written.

5. **Expenses**

- A. **No Compensation, Reimbursement of Expenses.** Members of the Council shall receive no compensation for their services. However, members shall be reimbursed for necessary expenses incurred in the performance of their official duties, when such funds are available in the Town's approved budget and authorized in advance by the Director of Community and Social Services.
- B. **Commitment of Town Funds.** In the performance of its duties, the Council shall not incur any expense, or obligate the Town to pay any expense, unless funds have been appropriated by the Town specifically for the use of the Council and authorized in advance by the Director of Community and Social Services.

6. **Subcommittees and Ad Hoc Work Groups**

- A. **Subcommittees.** The SPIRIT Council shall be permitted to have Subcommittees comprised of members of the Council. Subcommittee meetings shall be open to the public similar to meetings of the full Council and shall be formed to help the Council fulfill its goals listed in Section 3.A. All sub-committees will report back to the full Council at its monthly meeting. Sub-Committees shall also file an annual calendar as outlined in Section 4.J. Sub-Committees shall also prepare minutes as outlined in section 4.O. Sub-committees shall also follow Robert's Rules of Order and FOIA rules as outlined in Section 4.Q.
 - 1) **Events Subcommittee:** To create opportunities that promote diversity and inclusion allowing for personal growth through exposure to a variety of ideas, experiences and cultures that make meaningful contributions to our community.
 - 2) **Outreach Subcommittee:** Promote awareness of SPIRIT committee and partner with other organizations locally and regionally to drive progress in diversity, equity and inclusion efforts.
 - 3) **Data/Audit Subcommittee:** To gather data and to assess progress towards DEI goals developed by the Simsbury SPIRIT Council.
 - 4) **Housing Subcommittee:** To promote opportunities and connect residents with resources related to Housing, as well as to provide policy recommendations on topics related to Housing.
- B. **Ad Hoc Work Groups.** The Board of Selectmen may, from time-to-time, create ad hoc work groups of the SPIRIT Council to review a specific task, issue, or other matter. Once the assigned work has been completed, the ad hoc work group will be dissolved.



Town of Simsbury

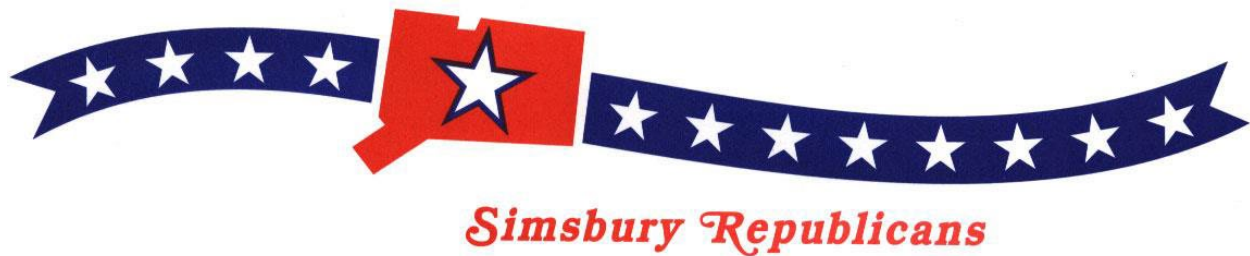
933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Appointment of Jackie Battos as an Alternate Member of the Zoning Commission
2. **Date of Board Meeting:** January 24, 2022
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Trish Munroe, Town Clerk
Maria E. Capriola
4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Move, effective January 24, 2022, to appoint Jackie Battos as an alternate member of the Zoning Commission with a term ending December 4, 2023, to fill a vacancy created by the resignation of Diane S. Madigan.
5. **Summary of Submission:**
The Town Clerk has received the nomination of Jackie Battos (R) from the Republican Town Committee. Ms. Battos will be filling the rest of the term vacated by Ms. Madigan's resignation.
6. **Financial Impact:**
None
7. **Documents Included with Submission:**
a) RTC Nomination Letter, dated November 30, 2021



November 30, 2021

Town Clerk
Town of Simsbury

Re: Nomination for Vacancy

The Simsbury Republican Town Committee (SRTC) duly voted for the nomination and for consideration to appoint the following individual to the office noted.

Jacqueline Battos, Zoning (Alternate)

The SRTC respectfully requests the appointment of the above individual.

Respectfully,

Kevin T. Beal
Chairman



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignation of Robert Helfand from Board of Ethics
2. **Date of Board Meeting:** January 24, 2022

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Trish Munroe, Town Clerk
Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**
The following motion is in order:

Move, to accept the resignation of Robert Helfand as a regular member of the Board of Ethics retroactive to January 18, 2022.

5. **Summary of Submission:**
The Town Clerk has received the resignation of Robert Helfand as a regular member of the Board of Ethics. Mr. Helfand's term was to expire 1/1/2023. Pursuant to our Charter, since Mr. Helfand was a Democrat, his replacement must be from the same political party.

6. **Financial Impact:**
None

7. **Description of Documents Included with Submission:**
a) R. Helfand's Resignation Letter, dated January 18, 2022

JAN 18 2022 PM 2:48
TISH MURPHY: TOWN CLK

Town Clerk

From: Simsbury CT via Simsbury CT <cmsmailer@civicplus.com>
Sent: Tuesday, January 18, 2022 10:27 AM
To: Butler Ericka
Subject: Form submission from: Resignation Submission Form

Submitted on Tuesday, January 18, 2022 - 10:27am
Submitted by anonymous user: 2601:182:200:8290:18b9:4b7e:2c27:960c
Submitted values are:

Member's Name: Robert Helfand
Address: [REDACTED]
Phone #: [REDACTED]
Email: [REDACTED]
Type of Member: Regula
Name of Board/Commission: Board of Ethics
Effective Date of Resignation: 01/18/2022
Reason for Resignation: Serving on Board of Finance
Any Additional Comments:

The results of this submission may be viewed at:
<https://www.simsbury-ct.gov/node/98363/submission/25121>



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Additional Appointments to Boards and Committees

2. **Date of Board Meeting:** January 24, 2022

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager; Trish Munroe, Town Clerk

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

The Town Clerk has received the following recommendation for appointments from the Democratic Town Committee. If the Board of Selectmen supports the recommendations, the following motions are in order:

Move, effective January 24, 2022, to appoint Christine Boswell as a regular member of the Culture, Parks, and Recreation Commission with a term ending January 1, 2026.

Move, effective January 24, 2022, to appoint Tucker Salls as an alternate member of the Zoning Commission with a term ending December 4, 2023.

5. **Summary of Submission:**

The Town Clerk has received the recommendation from the Democratic Town Committee to appoint Tucker Salls (D) as an Alternate to the Zoning Commission to fill the vacancy created by the resignation of Shannon Leary Knall (D) effective September 28, 2021. Mr. Salls will complete the remainder of Ms. Knall's term which expires December 4, 2023.

6. **Financial Impact:**

None

7. **Description of Documents Included with Submission:**

None

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
REGULAR MEETING MINUTES – JANUARY 10, 2022
“ D r a f t ”**

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CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. on Zoom due to COVID-19. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; board members Chris Peterson, Sean Askham, Heather Goetz and Eric Wellman. Others in attendance included: Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Director of Public Work Tom Roy; Assistant Town Planner Tom Hazel; Attorney Robert DeCrescenzo; Senator Kevin Witkos; State Representative John Hampton and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

- Email townmanager@simsbury-ct.gov by noon on Monday, January 10, 2022 to register to address the Board of Selectmen live through Zoom
- written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the records, but forwarded to all Selectmen via email

Joan Coe, 26 Whitcomb Drive, spoke about the fair rent hearing, the Police Department renovations, the West Hartford Town Manager position, incident reports, Access Imagineers, Ethel Walker and the budget.

Bob Patricelli, 77 Hartford Road, spoke about the State Police range plan. He feels an indoor site is needed for this facility and wants the Town to look at all the alternatives.

PRESENTATIONS

a) Legislative Visit – Representative Hampton and Senator Witkos

Representative Hampton spoke about the legislative session that is from February to May. He said the budget was passed in 2021 with no tax increases. He said Simsbury will be receiving increased funding and there will be a meeting this week to discuss priorities like the pandemic, union contracts, the State surplus, grants, etc. He gave the Board information on these issues.

Senator Witkos said there will be another Public Hearing on extending the Governor’s executive powers. He said 97% of the bills will pass unanimously, but there won’t be any constitutional issues being taken up during this session. He said the State is doing well physically. There will be discussion on early voting and zoning issues again. He said there is an easy solution to the gun range with no cost to the State that would be further discussed.

After some discussion, no action was needed.

b) Clean Energy Plan Update

Mr. Roy gave some background on the Clean Energy Plan, which was started in 2008. He said a lot of work has been done from receiving grants to energy upgrades, solar arrays, electric charging stations at Town Hall and other improvements. The Town also purchased their streetlights from Eversource and upgraded to more efficient lighting.

Mr. Scully showed the Board charts on Simsbury being a leader in utility efficiency. The Energy Plan provides a roadmap for building on their accomplishments. The plan will save the Town money on comfort, resiliency, health and microgrids. The choice is ours. He said we need to invest in renewable energy. We aim to use 50% less energy by 2030 and 100% by 2040.

After some discussion, no action was needed.

FIRST SELECTMAN’S REPORT

Ms. Mackstutis, First Selectman, reviewed her First Selectman’s report.

TOWN MANAGER’S REPORT

Ms. Capriola, Town Manager, reviewed her Town Manager’s report.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) **Personnel** – Ms. Mackstutis said that Mike Glidden has left his position and a new Town Planner is needed.
- b) **Finance** – no report at this time.
- c) **Public Safety** – no report at this time.
- d) **Board of Education** – no report at this time.

Mr. Wellman said the SPIRIT Council has a lot of work going on. There will be a four-part series the first four Wednesdays in February on different subjects including black history, data outreach, etc. They would like to continue to meet with the Board of Selectmen every quarter.

Ms. Abbuhl said the Zoning Committee closed their Public Hearing on Public Act 21-29 parking standards. They voted to opt out of this Act and will send a memo to the Board, along with analysis on State dwelling units.

SELECTMEN ACTION

a) Tax refund requests

Mr. Askham made a motion, effective January 10, 2022, to approve the presented tax refunds in the amount of \$36,121.02 and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds. Mr. Peterson seconded the motion. All were in favor and the motion passed.

b) Donation from Garrity Asphalt

Ms. Capriola said that Garrity Asphalt has made a generous donation of \$5,000, which needs to be accepted by the Board of Selectmen.

Ms. Abbuhl made a motion, effective January 10, 2022, to accept a donation from Garrity Asphalt Reclaiming, Inc., in the amount of \$5,000 for the purpose of supporting Simsbury Community and Social Services Department programs that assist residents in need with our thanks. Mr. Wellman seconded the motion. All were in favor and the motion passed.

c) Donation from Teresa and Bill Kramer

Ms. Mackstutis said the Kramer's want to help people in Town who are less fortunate. They want to provide food assistance during this pandemic.

Mr. Askham made a motion, effective January 10, 2022, to accept a donation from Teresa and Bill Kramer in the amount of \$1,500 for the purpose of supporting Simsbury food pantry and programs with our thanks. Mr. Wellman seconded the motion. All were in favor and the motion passed.

d) 2022 JAG Local Violent Crime Prevention (VCP) grant

Ms. Capriola said this is an opportunity for funds, passed to us by the State through the Federal Government and it will be used for various technology uses.

Mr. Wellman made a motion, effective January 10 2022 to apply for and accept the 2022 JAG Local VCP Grant and to authorize Town Manager, Maria E. Capriola, to execute all documents related to the grant application and award. Mr. Askham seconded the motion. All were in favor and the motion passed.

e) LOTCIP Grant

Ms. Capriola said this grant will give us the opportunity to construct sidewalks along Firetown Road.

Mr. Roy said it is a very important sidewalk for the Town. He spoke to Governor's House and they are excited about this as it will greatly improve access to the center of Town. The grant will be submitted January 19, 2022, but won't be constructed until 2023 at the earliest. This grant pays 100% of the construction costs. The Town is liable for the design fees, which are expected to be approximately \$30,000 and the design will be done in-house.

Mr. Askham made a motion, effective January 10, 2022, to submit a proposal and funding request to CRCOG under the LOTCIP 2022 Solicitation to fund the construction of approximately 5,000 linear feet of new sidewalk along Firetown Road and to authorize Town Manager, Maria E. Capriola, to execute the application documents. Also, to accept the LOTCIP 2022 Solicitation funding should it be awarded to the Town and to authorize Town Manager, Maria E. Capriola, to execute all documents to the grant award. Mr. Wellman seconded the motion. All were in favor and the motion passed.

f) Schedule a Public Hearing – ARPA Funds

Ms. Mackstutis said the American Rescue Plan Act work group has been meeting since the summer. The Town will receive \$7.5 million from the Federal Government to use for specific categories related to pandemic relief. We need to hear from the residents on what they would like to use the money for. The final ruling has just come out and there seems to be more flexibility. More information can be read on the Selectmen's page or by going to www.treasury.gov/SLFRP.

Mr. Askham made a motion, effective January 10, 2022, to set a Public Hearing to receive public comments concerning the use of funds received by the Town through the American Revenue Plan Act (ARPA) for 6:00 p.m. on Monday, January 24, 2022. Mr. Peterson seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Resignation of Diane Madigan as an alternate member of Zoning Commission

Mr. Askham made a motion retroactive to December 6, 2021 to accept the resignation of Diane Madigan as an alternate member of the Zoning Commission with our thanks. Mr. Wellman seconded the motion. All were in favor and the motion passed.

b) Resignation of Sarah Cramer from Culture, Parks and Recreation Commission

Mr. Peterson made a motion retroactive to January 1, 2022, to accept the resignation of Sarah Cramer from the Culture, Parks and Recreation Commission with our thanks. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

c) Appointments to Simsbury SPIRIT Council

Mr. Wellman made a motion, effective January 10, 2022, to appoint Alex Reger, Jackie Battos and Suzanne Feola as regular members of the SPIRIT Council with terms to expire on December 4, 2023. Mr. Askham seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular meeting December 20, 2021

There were no changes to the Regular Meeting Minutes of December 20, 2021, and, therefore, the minutes were adopted.

EXECUTIVE SESSION

a) Pursuant to CGS-200(6)(e) Document exempt from Disclosure under Attorney Client Privileges Blight Enforcement – 442 Hopmeadow Street

Mr. Askham made a motion to adjourn to Executive Session at 7:45p.m; and to include Town Manager Maria E. Capriola, Deputy Town Manager Melissa Appleby, Town Attorney Robert DeCrescenzo, and Assistant Town Planner Tom Hazel. Mr. Wellman seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion to adjourn from Executive Session at 8:04 p.m. Mr. Wellman seconded the motion. All were in favor and the motion passed.

ADJOURN

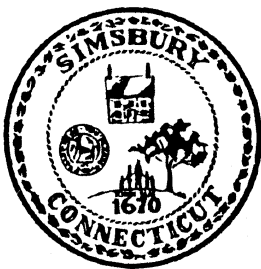
**TOWN OF SIMSBURY – BOARD OF SELECTMEN
REGULAR MEETING MINUTES – JANUARY 10, 2022
“D r a f t”**

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Mr. Askham made a motion to adjourn at 8:04 p.m. Mr. Wellman seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk



Town of Simsbury

933 HOPMEADOW STREET, SIMSBURY, CONNECTICUT 06070

Office of the Town Clerk

MEMORANDUM OF COMMUNICATION

TO: Maria Capriola, Town Manager

FROM: Trish Munroe, Town Clerk

DATE: January 20, 2022

RE: Discontinuing the Issuance of Sporting Licenses by Town Clerk's Office

The Town Clerk's office currently issues sporting licenses (e.g. hunting and fishing) through the Department of Energy & Environmental Protection (DEEP) to residents of Simsbury. Generally, only 1-2 customers come in per month seeking these licenses. From each transaction, the town retains \$1, no matter how many licenses the customer purchases. Each month, a report must be generated and a check issued to DEEP for payments collected (less the \$1 retained per transaction by the town).

These licenses can be purchased directly from DEEP online at:

<https://ct.aspirafocus.com/internetsales/>

They can also be purchased in person at the following locations:

https://portal.ct.gov/media/DEEP/fishing/general_information/TownClerkRetailAgentpdf.pdf

Effective February 1, 2022, the Town Clerk's office seeks to discontinue providing this service.

Thank you.



Town of Simsbury

933 HOPMEADOW STREET, SIMSBURY, CONNECTICUT 06070

Office of the Town Clerk

MEMORANDUM OF COMMUNICATION

TO: Maria Capriola, Town Manager

FROM: Trish Munroe, Town Clerk

DATE: January 20, 2022

RE: Notification of Number of Electors and Number of Polling Places

Each year, by the first week of February, the town clerk must notify the Secretary of the State of the Number of Electors and Number of Tabulators for each voting district in town. A duplicate copy of this notification must also be filed with the officials who are required to provide voting tabulators in the clerk's municipality under CGS 9-238. For our town, this would be the Board of Selectmen. The Town of Simsbury has a sufficient number of voting machines for the four voting districts in town.

I have attached the report that was submitted to the SOTS for consideration by the BOS at their next meeting.

Thank you.



STATE OF CONNECTICUT

OFFICE OF THE SECRETARY OF THE STATE

ED-626

(Under Section 9-238a this form is to be filed with the Secretary of the State during the first week in February, and a duplicate copy is to be filed with officials required to provide voting machines for your municipality under Section 9-238.)

To the Secretary of the State:

Notification of Number of Electors and Number of Polling Places

Notice is hereby given of the following information as required by Section 9-238a of the CGS.

USE ONLY FIGURES FROM THE ACTIVE REGISTRY LIST

Voting District Number	Total Republican	Total Democratic	Total Minor Parties	Total Unaffiliated	Total No. Names On Registry List	Total No. Voting Machines(excluding spares)	Total Number of Spare Machines
1	1,395	1,826	91	2,126	5,438	2	1
2	1,428	2,116	104	2,309	5,957	2	1
3	1,288	1,521	97	1,796	4,702	2	0
4	643	1,154	57	1,200	3,054	2	0
5	0	0	0	0	0	0	0
A/B	0	0	0	0	0	0	0
TOTALS	4,754	6,617	349	7,431	19,151	8	2

Total Number of Voting Machines for Entire Town: 10
(Including Spare Machines)

Dated at Simsbury, Connecticut, this 18th day of January, 20 22

Rion Munroe
Signature of Town Clerk

Town of Simsbury

From: Simsbury Board of Selectmen

To: Commissioner Joshua Geballe, Department of Administrative Services

CC: Governor Ned Lamont; Senator Kevin Witkos; Representative John Hampton;

As the elected leaders of our community, we are asking the state to re-evaluate its planned \$2M investment in the State Police Firing range in Simsbury and instead seek an alternative location. This letter is to share our concerns about keeping the range in Simsbury. Instead, we ask that the state invest in a training facility that better meets the needs of the State Police while respecting the quality of life of nearby residents. The current location in Simsbury leads to frequent flooding, comes with heightened environmental risk, and is in a populated area that adversely affects the quality of life for thousands of people.

It is undisputable that the current State Police Training Facility in Simsbury is seriously deteriorated and unsuitable for modern public safety training purposes. Our State Police need and deserve a facility that meets the training needs of a modern department. But to try to replace it with a small and inadequate facility on stilts in a floodplain in Simsbury would be an unfortunate compromise.

The proper requirements for a modern training facility were laid out in the State's presentation to the Town of Griswold in July 2018, when it sought approval to acquire up to 100 acres for a modern facility, including 55,000 SF of newly built indoor space. Importantly, the Department of Public Safety and Security (DESPP) emphasized the need for flexible facilities that could support modern tactical training in varying light conditions and at different times of the day.

After being rejected by Griswold, the state in 2019 developed a plan with four options for a new facility, and three of those options involved creating a new indoor facility of 100,000 to 125,00 SF. It is not clear what happened to those options, but we do know that the state abandoned looking for alternatives to the current site and announced plans to go ahead in Simsbury in August of 2021.

Problems with the Simsbury site include:

- The population of Simsbury has grown 25% since the range was built and the noise poses a nuisance for residents who live and work as far as a mile away. Elementary school students can hear semi-automatic gun fire when they're outside at recess. Homeowners hear the crack of gunfire even on evenings and weekends.
- At 12.5 acres, the site is too small to meet the needs of the State Police. The Griswold plan would have been set on 100 acres and nearly ten times the square footage.
- The site is in a high-risk flood zone that floods regularly.
- There is a risk of lead pollution to surrounding surface water ponds and streams, and to the groundwater. The consultant report found no evidence that the State Police have "mined the berms" to periodically remove lead. The site is immediately adjacent to a working Aquarion Water Company well

Finally, the siting process has been procedurally deficient. No input was collected from town officials nor the public as part of this process. We request that the state re-open the process and identify a location for this training facility that meets the needs of a modern police department, complies with all relevant environmental regulations, and poses no nuisance to abutters.