



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN Regular Meeting – May 8, 2023 – 6:00 p.m. AMENDED

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- a) Proposed Amendments to the Tax Credit for Elderly Relief (Chapter 141)

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Email townmanager@simsbury-ct.gov by noon on Monday, May 8, 2023 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email

PRESENTATION

- a) Aging and Disability Commission Age Friendly Survey Results
- b) Proclamation for Bike Awareness Month

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Public Safety
- d) Board of Education

SELECTMEN ACTION

- a) Tax Refund Requests
- b) Hartford Foundation for Public Giving Grant Basic Human Needs Grant
- c) Simsbury Public Library Grant Application to CT Humanities in Support of the Simsbury History and Culinary Storytelling Program
- d) Simsbury Public Library Grant Application to the CT State Library for the Creative Aging Arts Education Pilot Program
- e) 2023 COPS Hiring Program Application
- f) Alcohol Blanket Waiver Request – Apple Barn Events

- g) Referral to the Planning Commission pursuant to CGS 8-24 for Squadron Line School/Tobacco Valley Solar Easement
- h) Schedule a Public Hearing for Neighborhood Assistance Act Program Proposals
- i) Proposed Amendments to the Tax Credit for Elderly Relief (Chapter 141)

APPOINTMENTS AND RESIGNATIONS

- a) Resignations from Various Boards and Commissions

REVIEW OF MINUTES

- a) April 17, 2023 Regular Meeting
- b) April 24, 2023 Special Meeting

COMMUNICATIONS

- a) Memos from M. Capriola re: Public Gathering Permits, dated April 26, 2023 and May 8, 2023

EXECUTIVE SESSION

- a) 1-200(6)(E): Discussion of Attorney Client Memo

ADJOURN



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Public Hearing for Proposed Amendments to the Tax Credit for Elderly Relief (Chapter 141 of the Code of Ordinances)
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Thomas Roy, Director of Public Works/Town Engineer
Nicholas Boulter
4. **Action Requested of the Board of Selectmen:**
No action is needed except to close the public hearing once completed. The intent of this hearing is to receive feedback regarding whether the Town of Simsbury should change Chapter 141 to allow the WPCA to approve adjustments to sewer use billing, to provide affordability to eligible elderly customers. Discussion and possible action can be made later in the meeting or at a future date if more time is needed.
5. **Summary of Submission:**
At the September 28, 2022 Water Pollution Control Authority meeting, the Board agreed to authorize the implementation of Elderly Relief for Sewer Use Fees as allowed under State of Connecticut General Statutes Section 7-255(c). The proposed changes to Chapter 141 would allow the WPCA to approve adjustments to sewer use billing, to provide affordability to eligible elderly customers. You scheduled tonight's public hearing at your April 17, 2023 meeting. The public hearing notice is attached.
6. **Financial Impact:**
There are currently 180 residents that are eligible for Elderly Relief. If all of those residents currently pay sewer use fees and apply for relief, it would equate to \$35,000 in lost revenue to the sewer use fund.
7. **Description of Documents Included with Submission:**
 - a) Public Hearing Notice
 - b) Proposed Revisions to Chapter 141 of the Town Code

**TOWN OF SIMSBURY
PUBLIC HEARING NOTICE**

Public Hearing Date: Monday, May 8, 2023 at 6:00 p.m.

Amendments to the Tax Credit for Elderly Relief (Simsbury Code of Ordinances, Chapter 141)

Notice is hereby given pursuant to Section 404 of the Charter of the Town of Simsbury that the Board of Selectmen will hold a public hearing on Monday, May 8, 2023 at 6:00 p.m. in the Main Meeting Room of Town Hall, 933 Hopmeadow Street, Simsbury, CT 06070 to receive public comment concerning proposed amendments to the Tax Credit for Elderly Relief (Simsbury Code of Ordinances, Chapter 141). Copies of the proposed ordinance can be found on the Town of Simsbury's website, www.simsbury-ct.gov on the Board of Selectmen's page. Hard copies are available at the Town Clerk's Office, 933 Hopmeadow Street, Simsbury, CT. Members of the public may address the Board of Selectmen live in-person, or they may email townmanager@simsbury-ct.gov by 12:00pm on May 8, 2023 to register to address the Board of Selectmen live through Zoom. Alternatively, members of the public may email statements to townmanager@simsbury-ct.gov by 12:00 p.m. on May 8, 2023 to have their comments read into the record at the hearing.

BOARD OF SELECTMEN

AMENDMENT OF CHAPTER 141, ARTICLE VIII
TAX CREDIT FOR ELDERLY AND TOTALLY
DISABLED HOMEOWNERS: SEWER USE FEES

Chapter 141, Article VIII is hereby amended to add the following additional sections.

§141-30 Optional Methods of Sewer Use Payments

(a) Any property owner who is eligible for tax relief under the provisions of Section 141-28 may apply to the Simsbury Water Pollution Control Authority (“WPCA”) for approval of a plan of payment of such property owner's sewer use charges in a manner as authorized under General Statutes Section 7-255(c) (“Eligible Property Owners”).

(b) The WPCA is authorized to establish regulations for optional methods of payment of any sewer use charges by an Eligible Property Owner as provided in this Chapter 141, Article VIII.

(c) Any such optional method of payment shall be subject to annual review by the WPCA.



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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Aging and Disability Commission Age Friendly Survey Results
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager *Nicholas Boulter*
4. **Action Requested of the Board of Selectmen:**
This presentation is informational, no action required.
5. **Summary of Submission:**
In 2022 the Aging and Disability Commission conducted a survey of seniors in Town and part of the AARP Age Friendly Designation process. Tonight, Diana Yeisley and Jan Beatty will be presenting the survey results.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Presentation Slides

Aging Well in Simsbury Survey Results

BOS Meeting, May 8, 2023

Presented by Aging and Disability Commission

Jan Beatty

Diana Yeisley, Chair

DATA IN YOUR BACKYARD

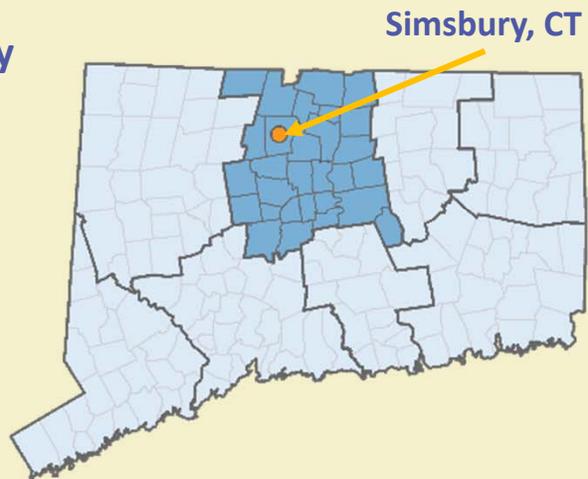
The Aging Population of Simsbury

Total population: **24,519**

Population 65+: **5,805**

% of community is 65+: **17.2%**

% of 65+ population live alone: **25.8%**



From HealthyAgingDataReports.org; supported by Tufts Health Plan Foundation

Background: Becoming an AARP Age-Friendly Community

- Simsbury was 4th town in CT to sign on in August 2019
- Multi-year process culminates in membership denoting town leadership's commitment to making town age-friendly in WHO's 8 domains of livability:
 - ❖ Outdoor spaces and buildings
 - ❖ Transportation
 - ❖ Housing
 - ❖ Social participation
 - ❖ Respect and social inclusion
 - ❖ Work and civic participation
 - ❖ Communication and information
 - ❖ Community and health services
- Step 2 in process: conducting baseline assessment of town's age-friendliness

Survey Methodology

- The 36-question survey modeled other AARP age-friendly assessments
- Rolled out July 12, 2022; closed September 15, 2022
- Offered both online and in hard copy through numerous venues
- 674 responses
- Slightly more than 11% of Simsbury's 65+ population
- About 4% of Simsbury's 54-65 year-old population

Survey Response Demographics

- 67% Simsbury; 15% Weatogue; 11% W. Simsbury; 6% Tarriffville
- 68% lived in town more than 20 years
- 72% female
- 71% 65+ years old
- 68% retired
- 31% live alone

Notable Survey Responses

- 61% said extremely or very important to stay in Simsbury
- On a scale of 1-5, with 5 being best, rate town as place for people to live as they age:
 - 5: 26%
 - 4: 37%
 - 3: 27%
 - 2: 6%
 - 1: 4%
- 88% felt respected as older person
- 79% noted ease of learning about community events
- 32% want to be more social; 40% want to be more active in community
- 29% envision future needs for selves as unpaid caregivers

Responses to given options for what is needed

- 22% -- sidewalks and trails that are accessible and in good condition
- 21% -- more affordable housing
- 20% -- separate pathways for bicycles and pedestrians
- 18% -- well-maintained public buildings (library, Senior Center, Town Hall, etc.)
- 16% -- additional transportation options

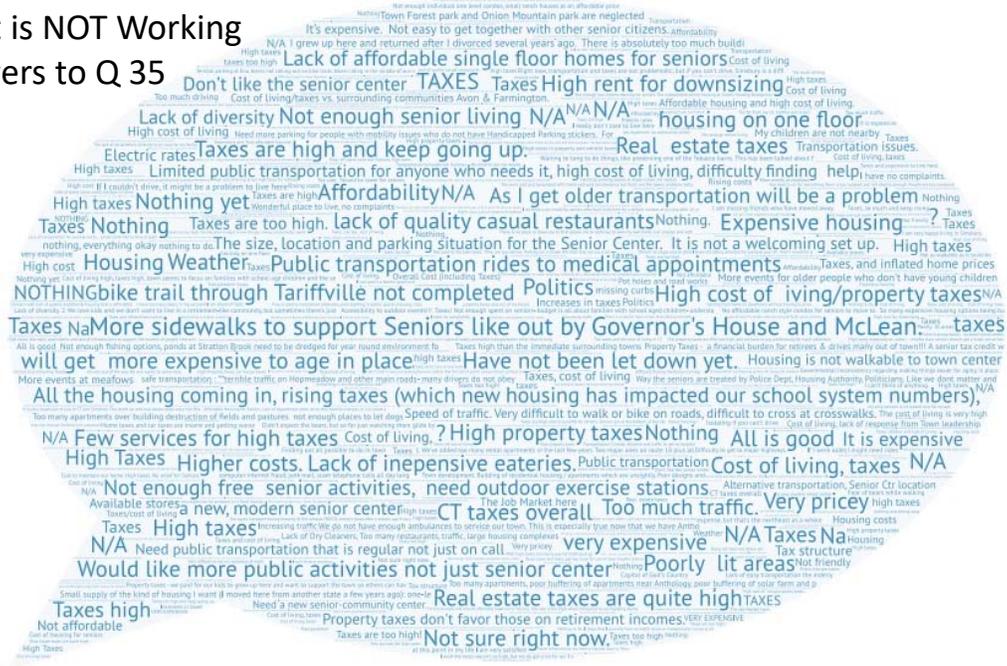
Open-ended answers to what is working

- Safety
- Community
- Friendly
- Library
- Parks
- Open spaces
- Activities & recreation
- Restaurants
- Town services
- Beauty; location

Open-ended answers to what is NOT working

- Transportation
- Taxes
- Affordability
- Single-level housing
- Development
- Traffic
- Senior center facilities
- Lack of diversity/inclusivity

What is NOT Working Answers to Q 35



Next Steps Re AARP Age-Friendly Status

- Recommitment of town leadership to seeking AARP Age-Friendly Community status
- Conducting several focus group sessions to clarify top issues from survey
- Devising action plan with community partners and town leadership to address top concerns raised in assessment



Town of Simsbury

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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proclamation for Bike Awareness Month
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager *Nicholas Boulter*
4. **Action Requested of the Board of Selectmen:**
Should the Board support the proposed proclamation, the following motion is in order:

Move, effective May 8, 2023, to adopt the proclamation for Bike Awareness Month as presented.
5. **Summary of Submission:**
Simsbury is a silver-level recognized bicycle friendly community. Various bike related events are held throughout the year. This proclamation is to honor May as Bike Month in Simsbury.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
a) Bike Month in Simsbury Proclamation

PROCLAMATION

May 2023 is Bike Month in Simsbury, CT

WHEREAS, Millions of Americans engage in bicycling as an environmentally sound form of transportation, an excellent form of fitness, and a quality family recreation activity, and in Simsbury offers a great way to enjoy our scenic community and surrounding landscape; and,

WHEREAS, Simsbury led the state as Connecticut's First Bicycle Friendly Community and bicycle-friendly communities have been shown to improve health and quality of life for residents, by making our town attractive to businesses and citizens who enjoy safe, outdoor recreation that offers sustainable transportation while contributing to economic development; and

WHEREAS, the Simsbury Bike and Pedestrian Advisory Committee, Simsbury Public Schools, Simsbury Culture, Parks and Recreation, Simsbury Police Department, Simsbury Public Library and various companies and civic groups will be promoting bicycling during the month of May 2023; and

WHEREAS, these groups offer many contributions to Bike Month as they help promote tourism, and advocate for greater public awareness of bicycle safety in an effort to reduce collisions, injuries, and fatalities, while improving the health and safety of everyone on our roads and multi-use trails;

WHEREAS, we recognize that investing in bicycle-friendly activities, safety, and our multi-use trails is good public policy that helps connect us to our neighboring towns, so others get to know Simsbury, while continuing to build on our great community spirit; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Simsbury Board of Selectmen hereby proclaims the month of May 2023 as **BIKE MONTH** in beautiful and Silver Level Bicycle Friendly Simsbury, Connecticut and we urge all of you to get your helmets on and start pedaling.

IN WITNESS THEREOF, we have placed our signatures and the great seal of the Town of Simsbury.

Dated the 8th day of May 2023.

Wendy Mackstutis

Wendy Mackstutis
First Selectman

Amber Abbuhl

Amber Abbuhl
Deputy First Selectman

Heather Goetz

Heather Goetz
Selectman

Chris Peterson

Chris Peterson
Selectman

Eric Wellman

Eric Wellman
Selectman

Sean Askham

Sean Askham
Selectman





Town of Simsbury

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SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Colleen O'Connor, Tax Collector
Nicholas Boulter
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective May 23, 2023 to approve the presented tax refunds in the amount of \$1,939.68, and to authorize Interim Town Manager, Nicholas J. Boulter, to execute the tax refunds.

5. **Summary of Submission:**
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**
The aggregate amount of all tax refunds as presented is \$1,939.68. The attachment dated May 8, 2023 has a detailed listing of all requested tax refunds.
7. **Description of Documents Included with Submission:**
 - a) Requested Tax Refunds, dated May 8, 2023

REQUESTED TAX REFUNDS
MAY 8, 2023

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2021				
Financial Ser Veh Trust	21-03-55889	\$212.65		\$212.65
Laptew, Mary J	21-03-60525	\$663.94		\$663.94
Toyota Lease Trust	21-03-68785	\$894.00		\$894.00
Whitbeck, Michael J	21-03-70146	\$121.49		\$121.49
Healthcare Mgmt of America	21-04-81294	\$9.41		\$9.41
Noga, Ricahrd B	21-04-82299	\$7.27		\$7.27
Tefft, Robert D	21-04-83042	\$30.92		\$30.92
Total 2021		\$1,939.68	\$0.00	\$1,939.68
TOTAL 2021		\$1,939.68	\$0.00	\$1,939.68
TOTAL ALL YEARS		\$1,939.68	\$0.00	\$1,939.68



Town of Simsbury

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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Hartford Foundation for Public Giving Basic Human Needs Grant
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Kristen Formanek, Director of Community & Social Services
Nicholas Boulter
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports applying for a grant to support the Food Pantry/Cheese Day in their goal to serve low income households experiencing food insecurity, the following motion is in order:

Move, effective May 8, 2023, to submit a grant application and to authorize the Interim Town Manager to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the grant and to authorize the Interim Town Manager, to execute all documents related to the grant award.
5. **Summary of Submission:**
Simsbury Community and Social Services is applying for a basic human needs grant through Hartford Foundation for Public Giving in the amount of \$6,000. These funds will be used to purchase fresh produce for distribution at our monthly Cheese Day program. We are currently serving an average of 80 households per month.
6. **Financial Impact:**
If the grant is awarded in full, the amount would be \$6,000.
7. **Description of Documents Included with Submission:**
 - a) Proposed Grant Application

Kristen Formanek

Food Pantry/Cheese Day

2023 BHN Emergency Assistance Application

Town of Simsbury

933 Hopmeadow Street
P.O. Box 495
Simsbury, CT 06070

townmanager@simsbury-ct.gov
O: 860-658-3230

Ms. Kristen Formanek

933 Hopmeadow Street
P.O. Box 495
Simsbury, CT 06070

kformanek@simsbury-ct.gov
O: 860-658-3283

Kristen Formanek

Application Form

Overview

Welcome to the Hartford Foundation's Basic Human Needs application for emergency services and assistance. Through this competitive opportunity, the Foundation seeks to support nonprofits and community groups as they provide items and services such as food, personal care items, emergency financial aid (e.g., rental assistance, utility assistance), non-prescription durable medical equipment or medical aid assistance and case management services.

We welcome requests of **up to \$1,000-\$15,000 for individual projects and up to \$20,000 for collaborative projects** for items and/or services to be provided during a one-year time-period.

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.hfpg.org%2fapplication%2ffiles%2f3416%2f4866%2f0382%2fBHN_Emergency_Assistance_RFP_-_Announcement.pdf&c=E,1,JNm7IhjPdFyX34JMS6clR2eXoUUivb-40AbFqijYOD41Oo5cL1gF1qD4JF3acq6miUCMs2TTn7ygTeJ4iHThG9FMhCd660HwRVKRPdnJouEC6EXDBI,&typo=1
Click here for additional information on eligibility criteria.

Please contact Susan Hills, Senior Community Impact Associate, at skills@hfpg.org or 860-548-1888 x1065 if you have questions while completing the application.

Organization Information

Programs and Services*

Briefly describe your organization's key programs and services and how long you have provided these services. Feel free to share link(s) to information on your website.

Simsbury's Community & Social Services Department provides assistance for residents with social, emotional and economic needs on a multitude of different levels. Our services help residents achieve self-sufficiency, maintain economic well-being, and adjust to and overcome difficult circumstances and events in their lives. Our department continues to grow, change and adapt, much like our clients. Today, our major program areas focus on services for families, youth, adults, seniors and those with disabilities.

We provide a wide range of programming and services to Simsbury residents, including but not limited to taking applications for State, Federal and local programs as well as provide information and referrals. Our services include but are not limited to; operating our Food Program/Cheese Day, Bread Day, Energy Assistance, Renters' Rebate, Back to School, Holiday assistance, Medical Assistance Program, Youth Service Bureau an youth programming, Juvenile Review Board, Elderly Outreach, Dial-A-Ride and Senior Center Programming, as well as support multiple boards and commissions.

Annual Operating Budget*

Fiscal Sponsor*

Will your organization be using a fiscal sponsor for this request? A fiscal sponsor is only required if your organization is not recognized as a 501(c)(3) organization by the IRS.

Kristen Formanek

A fiscal sponsor is an existing 501(c)(3) nonprofit that offers to provide its tax-exemption and associated benefits to another charitable group or project that does not independently have 501(c)(3) status.

No

Is your agency affiliated with a national, state, religious, or sectarian group?*

An **affiliate** is defined as an organization which is officially connected with another, larger organization or is a member of it.

No

Organization Leadership*

Your response to this question will help the Foundation quantify its giving to organizations led, at the staff level, by people of color to assess how equitably Foundation dollars are allocated.

Please indicate the race/ethnicity of the organization's executive director. If your organization does not have an executive director, use the staff person who holds **the most** senior role/position (e.g., artistic director, CEO).

Select all that apply:

White

Board List*

Provide a list of current board members with roles (chair, treasurer, etc.) and contact information.

Board Chair*

List current board chair name, in the following format:

Salutation, First Name, Last Name, Suffix

Ms. Wendy Mackstutis

Board Oversight of Financials*

Briefly describe the board's oversight of the financial process (how often do they receive financial reports, do they review/approve the annual budget and 990, is there a finance or audit committee, etc.)

Simsbury's Board of Selectman meetings twice monthly and reviews all forms of town happenings. The BOS makes recommendations to the Board of Finance who works directly with the finance department.

Simsbury's Finance department then works with us as Simsbury Social Services to manage the funds of any grant.

Project Information

Project Name*

Please provide the name of the project for which you are requesting funds. The project name should not be more than a few words.

Kristen Formanek

Food Pantry/Cheese Day

Project Existence*

Have both the organization and the program as described in the application been in existence for one year or more?

Eligibility criteria: Both the organization and program in the application should be in existence for at least one year prior to applying.

Yes

Collaboration BHN*

Will this request support more than one nonprofit or will items and services be provided at more than one site? Provide details under "How the fund will be used?"

No

Amount Requested*

Under this request **we consider collaboration** to mean support for more than one nonprofit and/or items or services to be provided at more than one site.

You may request:

- up to **\$1,000-\$15,000** for *Individual Projects*, and
- up to **\$20,000** for *Collaborative Projects*

\$6,000.00

Primary Purpose*

What is the primary purpose of this grant?

Food or food assistance

Other (Please Specify)

If "Other" was selected under **Primary Purpose**, please specify the primary purpose of this grant.

Funds*

How will the funds be used?

Each month our food pantry hosts "Cheese Day" where we invite all pantry clients into shop the shelves. During this distribution day, client's shop the shelves for their non-perishable food items, household and hygiene items, paper goods and fresh produce. Our program is dependent on donations, both items and money. We utilize the donated dollars to purchase fresh produce for each of our distributions. For example, this month residents received grapes and carrots.

Grant Period BHN*

Over what period will these grant funds be expended? The maximum grant period for these types of grants is one year.

Kristen Formanek

One year from time of receipt.

Who will be served by the program?*

Please be as detailed as possible.

Cheese Day is available to all qualifying residents of Simsbury including Simsbury, Tariffville, Weatogue and West Simsbury. Participants in Cheese Day must reside in town and meet income guidelines, or participate in a qualifying program (for example, SNAP). Currently we have 155 families registered to Cheese Day (an increase of 40 families from last year) and we serve an average of 80 households each month. Of our registered households, 75 are seniors, 43 include families with children, 16 include those who are disabled, 21 are individual households. We also deliver to 10 of these household as they are home bound residents.

Impact/benefit of the grant*

How will the community benefit from this program? Describe any efforts to lower barriers for various populations of clients. This might include client centered approaches and services, multilingual staff, translation services, flexible service hours and offerings during non-peak hours and easy access to transportation.

We are serving households that are low-income and experiencing food insecurity. Our program provides access to nutritious foods and other needed items. By helping to off-set client's food costs, they are able to dedicate any benefits to purchasing other needed food items and allows them to dedicate their dollars towards other things such as additional food costs, heating costs, rent, etc.

Community Need*

How does the organization regularly assess community need? Describe the community needs/challenges to be addressed in the proposed project and how they were determined.

Our intake process works to identify individual and household needs. Based on the intake we are able to refer to resources and complete applications for state and federal programs in an effort to provide wrap around services. We receive referrals through walk-in, Simsbury Public Schools, Faith Based Organizations and Emergency Services.

For our Food Pantry/Cheese Day program, we keep statistics of attendance for each month and report these to our Town manager and Board of Selectman at the end of each year. Keeping statistics allows us to look for patterns, plan for coming months attendance and identify trends in level of need.

Primary Town*

Please select the town where most of your clients come from.

Simsbury

Geographical Area Served in the Proposed Project*

Select the all town(s) that will be served in the proposed project. [Click here](#) to learn more about the Hartford Foundation's 29 town region.

Simsbury

Kristen Formanek

Food Purchase

You selected "Food or food assistance" under the **Primary Purpose** question for your application.

Food Purchase*

Will 75% or more of the funds requested be used to purchase food?

Yes

Additional Documents

Below are two questions you can use to share additional documentation in support of your application, please note only one document can be uploaded per question.

You can use the text box to provide additional detail on the document uploaded

Additional Document Upload

Additional Document Upload

Certification

Certification*

I have reviewed and hereby certify that the information and documentation provided in this grant application are true and correct to the best of my knowledge.

By providing certification on this application, I also confirm having informed the Executive Director or other appropriate executive staff that this application is being submitted to the Hartford Foundation for Public Giving.

Electronic Signature*

Type full name here.

Business Title*

Kristen Formanek

File Attachment Summary

Applicant File Uploads

No files were uploaded



Town of Simsbury

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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Simsbury Public Library Grant Application to CT Humanities in Support of the Simsbury History and Culinary Storytelling Program
2. **Date of Board Meeting:** May 8, 2023

3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Lisa Karim, Library Director

4. **Action Requested of the Board of Selectmen:**
Nicholas Boulter
If the Board of Selectmen supports the Library applying for a grant from CT Humanities to support the Simsbury History and Culinary Storytelling program the following motion is in order:

Move, effective May 8, 2023, to authorize the Library to submit a grant application to CT Humanities for \$1,385 to support Simsbury History and Culinary Storytelling and to authorize Interim Town Manager Nicholas J. Boulter to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the grant and to authorize the Interim Town Manager to execute all documents related to the grant award.

5. **Summary of Submission:**
Connecticut Humanities grant funding priorities include connecting the past to the present by highlighting local historical landmarks, their evolution through the years, and their usefulness today.

There is rich history in Simsbury and a community appreciation for its stories. In this free-to-the-public program slated for the Fall of 2023, we propose to focus on four historic buildings in town, explore their histories, and examine their journeys to the present-day restaurants these buildings have become with a panel of the notable chefs from the restaurants, a historical authority, and a moderator that is curious about both the history and the food.

Specifically, the historic buildings we would like to feature include Abigail's (formerly Pettibone Tavern), Simsbury 1820 House, Millwright's (formerly Hop Brook Tavern), and Metro Bis (the Ensign House). We have a tentative commitment from Connecticut Public's Seasoned podcast crew with Chef Plum to moderate and record the program. Both Chefs Tyler Anderson of Millwright's and Chris Prospero of Metro Bis have committed to the panel.

This program fits into the Simsbury Public Library's vision to inspire an inclusive community that values exploration and connection through learning. It also supports one of the Library's goals - to inspire people to learn about themselves, their community, and their world through in-person and virtual engagement with information and people.

6. Financial Impact:

The total project budget is \$2,770. The CT Humanities grant application is for \$1,385 and requires a 1:1 funding match. The Library will leverage already allocated operating programming funds of \$1,385 as the match.

7. Description of Documents Included with Submission:

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Simsbury Public Library Grant Application to the CT State Library for the Creative Aging Arts Education Pilot Program
2. **Date of Board Meeting:** May 8, 2023

3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Lisa Karim, Library Director

Nicholas Boulter

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the Library applying for a grant from the CT State Library so the Library may participate in the Creative Aging Arts Education Pilot Program the following motion is in order:

Move, effective May 8, 2023, to authorize the Library to submit a grant application to the CT State Library for \$2,500 for the Library to participate in the Creative Aging Arts Education Pilot Program and to authorize Interim Town Manager Nicholas J. Boulter to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the grant and to authorize the Interim Town Manager to execute all documents related to the grant award.

5. **Summary of Submission:**
This grant program is offered through the CT State Library in partnership with Lifetime Arts, the CT Office of the Arts, and the CT Dept. of Economic & Community Development. The grant provides \$2,500 in funding to support a program of eight, 90-minute arts instruction sessions taught by a professional teaching artist, which will build skills over the weeks and culminate in a community event. The goal of the program is primarily to combat social isolation for a spectrum of identities among older adults while also teaching skills to learn a new hobby. This arts education series will enable older adults to participate in something that is goal-oriented, experiential, and community-building. The grant funding will seed the program for the first year and will require minimal staff time to attend the sessions, to promote the program, and to assist the teaching artist with any instructional prep.

The Creative Aging Pilot Program can serve as an expansion to the Library's current AARP Livable Communities project, a partnership with the Senior Center, which provides events for community seniors with memory issues.

6. Financial Impact:

The grant provides \$2,500 in support. Depending on the success of the program, future years may require \$1,000 - \$2,000 of programming funds to offer additional sessions. The Library will allocate operating programming funds of \$1,500 in the following two consecutive years toward this project should the first year prove successful.

7. Description of Documents Included with Submission:

None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** 2023 COPS Hiring Program Application
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Christopher Davis, Deputy Chief of Police
Nicholas Boulter
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports submitting applications to the Department of Justice for the Fiscal Year 2023 COPS Hiring Program, the following motion is in order:

Move, effective May 8, 2023, to authorize the Police Department to apply to the Department of Justice COPS office for the 2023 COPS Hiring Program in the amount of up to \$125,000 over a three-year funding period to help cover the salary and benefits cost for each new officer hired in support of increasing our community policing capacity and crime prevention efforts and service to the community.

5. **Summary of Submission:**

The Department of Justice has opened the FY 23 application process for the 2023 COPS Hiring Program, which will cover up to 75 percent of the entry-level salary and fringe benefits for each newly approved position for a three-year funding period, based upon the applicant's current entry level salary for full-time officers. There is a minimum 25 percent local cost share requirement unless a waiver is approved. Additionally, the maximum federal share per officer position is \$125,000 over the three-year period, (not \$125,000 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits are the responsibility of the recipient agency.

Based upon our salary and benefit package for new hires, the federal award would be **\$41,666.66** per year per officer and the local cost would be **\$76,955.85** per year per officer, both with a three-year funding period.

The goal of the COPS Hiring Program is to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include community engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

This is a competitive grant process. All applications will be reviewed based on their application package answers to the fiscal health questions, crime statistics, community policing strategy, and other relevant factors determined by the COPS Office.

6. Financial Impact:

If awarded, the total federal funding will be in the amount of \$125,000 per new officer hired over a three-year period, so the total federal funding provided would be **\$250,000** for the two new positions we would be seeking.

The total local cost would be **\$501,834.44** for the two new officers over the three-year period. (Please see the attached spreadsheet for more specific details)

There is also a three-year retention period from the date of hire for each new officer hired.

7. Description of Documents Included with Submission:

- a) Grant overview notice
- b) Spreadsheet of salary and benefit breakdown for new officers



O-COPS-2023-171633
FY23 COPS Hiring Program
 Department of Justice
 Community Oriented Policing Services

GENERAL INFORMATION

Document Type:	Grants Notice
Funding Opportunity Number:	O-COPS-2023-171633
Funding Opportunity Title:	FY23 COPS Hiring Program
Opportunity Category:	Discretionary
Opportunity Category Explanation:	
Funding Instrument Type:	Grant
Category of Funding Activity:	Law, Justice and Legal Services
Category Explanation:	
Expected Number of Awards:	225
CFDA Number(s):	16.710 -- Public Safety Partnership and Community Policing Grants
Cost Sharing or Matching Requirement:	Yes
Version:	Synopsis 1
Posted Date:	Mar 08, 2023
Last Updated Date:	Mar 08, 2023
Original Closing Date for Applications:	May 04, 2023
Current Closing Date for Applications:	May 04, 2023
Archive Date:	
Estimated Total Program Funding:	\$224,500,000
Award Ceiling:	\$6,250,000
Award Floor:	\$0

ELIGIBILITY

Eligible Applicants:	State governments County governments City or township governments Native American tribal governments (Federally recognized) Others (see text field entitled "Additional Information on Eligibility" for clarification)
Additional Information on Eligibility:	Eligible applicants are limited to local, state, and tribal law enforcement agencies that have primary law enforcement authority. See additional eligibility details under the Eligibility section of this solicitation. To advance Executive Order 13929 Safe Policing for Safe Communities, as of October 28, 2020, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be allocated FY 2023 DOJ discretionary grant funding, either as a recipient or a subrecipient. For detailed information on this new certification requirement, please visit https://cops.usdoj.gov/SafePolicingEO .

ADDITIONAL INFORMATION

Agency Name:

Community Oriented Policing Services

Description:

The Office of Community Oriented Policing Services (COPS Office) is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources. The COPS Office has been appropriated more than \$20 billion to advance community policing, including grants awarded to more than 13,000 state, local and tribal law enforcement agencies to fund the hiring and redeployment of more than 136,000 officers. COPS Office information resources, covering a wide range of community policing topics such as school and campus safety, violent crime, and officer safety and wellness, can be downloaded via the COPS Office's home page, www.cops.usdoj.gov.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as nonviolent crime, violent crime, and fear of crime.

The goal of the COPS Hiring Program (CHP) is to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

Applicants will be expected to describe their community policing strategy and request the number of newly hired and/or rehired full-time sworn career law enforcement officer positions necessary to support that strategy. COPS Office funding must be used to reorient the mission and activities of law enforcement agencies toward the community or enhance their involvement in community policing.

FY 2023 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year funding period, based on the applicant's current entry level salary levels for full-time officers. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period, (not \$125,00 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Note: the local match requirement may be higher than 25%. For example, if salary and fringe for an entry-level officer totals \$190,000 over three years, the CHP award will only cover \$125,000 and the recipient agency will be responsible for the remaining amount: \$65,000 or 34% of the \$190,000 award, unless a local match waiver is granted.

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. Agencies must retain each CHP-funded position for a minimum of 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state and/or local funds over and

above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Funding under this program may be used for the following:

Hire new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget. These positions must be in addition to your current budgeted (funded) level of sworn officer positions, and the officers must be hired on or after the official award start date on the notice of award.

Rehire officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions. The rehired officers must be rehired on or after the official award start date on the notice of award. Documentation must be maintained showing the date(s) that the positions were laid off and rehired.

Rehire officers who are (at the time of application) currently scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions. Recipients will be required to continue funding the positions with local funding until the date(s) of the scheduled layoffs. The dates of the scheduled layoffs and the number of positions affected must be identified in the CHP application. The recipient may rehire the officers with CHP funding on or immediately after the date of the scheduled layoff. Unless required by a recipient jurisdiction, the agency is not required to formally complete the administrative steps associated with the layoff of the individual officers it is seeking to rehire so long as the agency can document that a final, approved budget decision was made to lay off those individual officers on the identified layoff date. Documentation must be maintained detailing the dates and reason(s) for the layoffs. Furthermore, agencies awarded will be required to maintain documentation that demonstrates that the scheduled layoffs are occurring for local economic reasons unrelated to the availability of CHP award funds; such documentation may include local council meeting minutes, memoranda, notices, or orders discussing the layoffs, budget documents ordering jurisdiction-wide budget reductions, and/or notices provided to the individual officers regarding the layoffs.

An applicant may request funding in one or more of the above-referenced hiring categories under CHP. If an application is approved for funding, the notice of award will specify the number of positions approved in each category. Once awarded, recipient agencies may not move funded positions between the hiring categories without receiving written prior approval from the COPS Office.

An applicant may not reduce its existing current fiscal year budget for sworn officers just to make use of the CHP award. Any budget cut must be unrelated to the receipt of CHP award funds to avoid a violation of the COPS Office statutory non-supplanting requirement.

The COPS Office is committed to advancing work that promotes civil rights and racial

equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

Link to Additional Information: COPS Grants

Grantor Contact Information: If you have difficulty accessing the full announcement electronically, please contact:

Applications must be submitted through both Grants.gov and the JustGrants system.

For technical assistance with Grants.gov, call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the Grants.gov Organization Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For technical support with JustGrants, please contact JustGrants Support via e-mail at: JustGrants.Support@usdoj.gov or by phone 833-872-5175.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421- 6770 or send questions via email to AskCopsRC@usdoj.gov.
AskCopsRC@usdoj.gov

COPS Office Response Center



Cost Per New Officer

	2024	2025	2026		
Salary (Including any Step & % Increases)*	\$70,341.00	\$75,451.23	\$80,807.46		
Social Security	\$4,361.20	\$4,684.00	\$5,010.00		
Medicare	\$1,019.96	\$1,095.00	\$1,172.00		
Pension Cost	\$12,661.38	\$13,597.00	\$14,545.00		
Medical Insurance	\$28,000.00	\$28,000.00	\$28,000.00		
Life Insurance	\$350.00	\$350.00	\$350.00		
Disability Insurance	\$250.00	\$250.00	\$250.00		
Workers Comp	\$1,638.97	\$1,760.00	\$1,883.00		
Total	\$118,622.51	\$125,187.23	\$132,017.46		
				One Officer	2 New Officers
Town Cost	\$76,955.85	\$83,610.57	\$90,350.80	\$250,917.22	\$501,834.44
Federal Cost	\$41,666.66	\$41,666.66	\$41,666.68	\$125,000.00	\$250,000.00

% Increase based upon a 3% assumption



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Alcohol Blanket Waiver Request – Apple Barn Events
2. **Date of Board Meeting:** May 8, 2023

3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Tom Tyburski, Director of Culture, Parks and Recreation

Nicholas Boulter

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports issuing a blanket waiver for alcohol permits for the Department of Culture, Parks and Recreation events at the Apple Barn, the following motion is in order:

Move, effective May 8, 2023, to issue a blanket waiver alcohol permit for the legal possession and use of alcohol for all future Simsbury Department of Culture, Parks and Recreation "Adult Recreation Program and Sip" events at the Apple Barn.

5. **Summary of Submission:**
Culture, Parks and Recreation Department staff is requesting that a blanket waiver permit be granted to the Apple Barn for all "Adult Recreation Program and Sip" events held there. Permits have been authorized for October 20, 2022 and January 12, 2023 events allowing participants to possess and consume alcohol at the Simsbury Farms Apple Barn. Along with the successful "Paint and Sip" nights, Recreation Dept. staff is also planning cooking and other themed social activities that would allow guests age 21 and over to consume their own alcohol during the activity. The events are BYOB and the sale of alcohol is not permitted.

At the November 14, 2022 meeting, Board and Staff members discussed the possibility of a blanket waiver permit to avoid repetitive permit requests. If approved, public consumption and possession of alcohol shall be granted to all future "Paint and Sip" and similar Culture, Parks and Recreation Department programs held at the Apple Barn.

Per Town Code (63-2) possession and consumption of alcohol in town buildings is limited and a permit issued by the Board of Selectmen and Town Manager is required. The Town Attorney has reviewed this.

6. **Financial Impact:**
If each of the described adult programs were to sell out at 20 participants, the Culture, Parks and Recreation Department would typically net between \$270 - \$350 to the Special Revenue Fund.

7. Description of Documents Included with Submission:

- a) Excerpt from Chapter 63 of the Code of Ordinances, Alcoholic Beverages

Excerpt from Chapter 63 of the Code of Ordinances, Alcoholic Beverages
Article II – Public Consumption
Adopted by the Board of Selectmen 3-24-2003

63-2 Possession or consumption in Town buildings limited; permit required.

Except as permitted under the provisions of this article, no person shall consume any alcoholic beverage or have in his or her possession or control an open container containing any alcoholic beverage while he or she is an occupant in any Town-owned building. For the purposes of this article, alcoholic beverages shall be as those terms are defined in Connecticut General Statutes Section 30-1(3).

A.

Exception to prohibition; permit required. Notwithstanding the provisions of this § 63-2, any person may possess and consume alcoholic liquor in Town-owned buildings, excluding buildings operated by the Board of Education, if a written permit so authorizing said possession and consumption has been obtained from the office of the Town Manager for a specific event on a specific date or dates. Such a permit may be issued by the Town Manager upon receipt of a completed application on a form approved by the Board of Selectmen and upon a determination by the Board of Selectmen that the issuance of the permit will not be detrimental to the public safety, health or welfare or result in a violation of any other ordinance of the Town, or state or federal law.

[Amended 7-12-2021]

B.

Property exempted. The premises known as the "Simsbury Farms Restaurant," including the patio, located at the Simsbury Farms Recreation Complex, is specifically exempted from this permitting requirement set forth in § 63-2A of this article. The purpose of this exemption for § 63-2A is to permit patrons of the Simsbury Farms Restaurant to bring their own alcoholic liquor, as those terms are defined in the Connecticut General Statutes Sections 30-1(5) and 30-1(19), to the restaurant for consumption that is customary and incidental to consumption with meals served at the restaurant. This exemption shall be subject to the ongoing review of the Board of Selectmen and shall be reviewed by the Board of Selectmen at least annually



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Referral to the Planning Commission pursuant to CGS 8-24 for Squadron Line School/Tobacco Valley Solar Easement
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J Boulter, Interim Town Manager; George McGregor, Director of Planning and Community Development
Nicholas Boulter
4. **Action Requested of the Board of Selectmen:**
Refer the easement agreement for the use of .24 acres to Planning Commission for review and report under Section 8-24 of the CGS.

Move, effective May 8, 2023, to refer the easement agreement between the Town and Tobacco Valley Solar for the use of .24 acres of open space for an outdoor classroom and other school activities to the Planning Commission for review and report under Section 8-24 of the Connecticut General Statutes.

5. **Summary of Submission:** The Town of Simsbury School Board and the owner of 55 Hoskins Rd. desire to enter into an easement agreement to allow the Squadron Line School to utilize a .24-acre portion of property owned by Tobacco Valley Solar for passive, outdoor use, including outdoor classroom activities.

Under Connecticut State Statutes:

Sec. 8-24. Municipal improvements. No municipal agency or legislative body shall (1) locate, accept, abandon, widen, narrow or extend any street, bridge, parkway or other public way, (2) locate, relocate, substantially improve, acquire land for, abandon, sell or lease any airport, park, playground, school or other municipally owned property or public building, (3) locate or extend any public housing, development, redevelopment or urban renewal project, or (4) locate or extend public utilities and terminals for water, sewerage, light, power, transit and other purposes, until the proposal to take such action has been referred to the commission for a report.

6. **Financial Impact:**
None

7. Description of Documents Included with Submission:

- a) Draft Easement

EASEMENT AGREEMENT

This EASEMENT AGREEMENT (this “**Agreement**”) is made and entered into as of the ____ day of _____, 2023 by and between DESRI TVS REAL ESTATE HOLDINGS LLC, a Delaware limited liability company having a mailing address at c/o D.E. Shaw Renewable Investments, L.L.C., 575 5th Avenue, 35th Floor, New York, New York 10017 (hereinafter referred to as the “**Grantor**”) and the TOWN OF SIMSBURY, a municipality organized under Connecticut General Statutes having a mailing address at 933 Hopmeadow Street, Simsbury, Connecticut 06070 (hereinafter referred to as the “**Grantee**”).

WITNESSETH:

WHEREAS, Grantor is the owner of that certain parcel of real property comprising approximately 52.6 acres, commonly known as 55 Hoskins Road, Town of Simsbury, County of Hartford and State of Connecticut and designated as Map H05 Block 103 Lot 024 on the tax map for the Town of Simsbury, Connecticut (the “**Grantor’s Property**”); and

WHEREAS, Grantee is the owner of that certain adjacent parcel of real property comprising approximately 20.2 acres, commonly known as 44 Squadron Line Road, Town of Simsbury, County of Hartford and State of Connecticut and designated as Map G05 Block 103 Lot 019A on the tax map for the Town of Simsbury, Connecticut (the “**Grantee’s Property**”), upon which the Squadron Line Elementary School is located (the “**School**”); and

WHEREAS, Grantor desires to grant to Grantee and the School, an exclusive easement to construct, keep, use, maintain, repair and replace an outdoor classroom area for use by the School and its students, teachers, staff, administrators, guests and invitees on a portion of the Grantor’s Property.

NOW, THEREFORE, in consideration of One Dollar (\$1.00) paid and other good and valuable consideration from Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged by the Grantor, the Grantor and the Grantee hereby agree as follows:

1. Grant of Easement. Grantor, for itself and for its successors and/or assigns, hereby conveys and grants to Grantee, its successors and assigns and the School, an exclusive easement for a period of ninety-nine (99) years from the date of this Agreement (the “**Easement**”) over, under, in, across and upon a portion of Grantor’s Property (the “**Easement Area**”) to construct, keep, use, maintain, repair and replace an outdoor classroom area for use by the School and its students, teachers, staff, administrators, guests and invitees. The Easement granted herein shall include the right to spread wood chips, place tables and chairs and erect tents or other small temporary structures within the Easement Area. In areas of the Easement Area not covered by wood chips, Grantee shall plant and/or maintain the current vegetation within the Easement Area. The Easement Area is situated wholly within Grantor’s Property, is comprised of approximately 0.24 acres and is more particularly shown and designated as the “Easement Area” on that certain survey map attached hereto and made a part hereof as **Exhibit A** (the “**Survey Map**”).

2. Use of Easement Area.

(a) Grantee's, its successors and assigns, shall have the right to use and enjoy the Easement Area for all lawful purposes in any manner not inconsistent with this Agreement.

(b) Grantor shall not obstruct, impede or interfere in Grantee's use of the Easement Area. Without limiting the generality of the foregoing, no building, tree or any other object shall be erected or placed within the Easement Area by Grantor which will interfere with Grantee's permitted use of the Easement.

(c) The Easement Area may not be modified except by written agreement executed and delivered by both parties and recorded on the land records of the Town of Simsbury, Connecticut.

3. Private Ownership. The grant of the Easement hereunder shall not change the private ownership of Grantor's Property, and no one shall have any right to be on Grantor's Property, except as specified herein. Except as expressly limited herein, Grantor reserves for itself and its successors and assigns, all rights as owner of Grantor's Property.

4. Indemnification; Liens. Grantee shall indemnify and hold Grantor harmless from and against any and all loss, costs or damage arising out of the exercise of Grantee's rights under the Easement. No liens or encumbrances of any kind or type shall be imposed on the Easement Area or any other part of Grantor's Property due to Grantee's acts or omissions. If any mechanic's or other lien, charge or order for the payment of money or other encumbrance shall be filed against Grantor and/or any portion of Grantor's Property, then Grantee shall, at Grantee's sole expense, cause same to be discharged of record or bonded within five (5) business days after written notice to Grantee of the filing thereof, and Grantee shall indemnify and save harmless Grantor and its lender(s), against and from all costs and liabilities, suits, penalties, claims and demands, including reasonable attorneys' fees resulting therefrom. If Grantee fails to comply with the foregoing provisions, Grantor shall have the option of discharging or bonding any such lien, charge, order or encumbrance, and Grantee agrees to reimburse Grantor for all costs, expenses and other sums of money, including reasonable attorneys' fees, in connection therewith.

5. Insurance. At all times while this Agreement remains in effect, Grantee shall maintain and provide Grantor with certificates of insurance reasonably satisfactory to Grantor evidencing: (i) commercial general liability insurance coverage in an amount of no less than \$1,000,000 per occurrence and \$3,000,000.00 general aggregate; and (ii) automobile insurance coverage with limits of not less than \$1,000,000.00 for bodily injury or property damage.

For the insurance coverages set forth above, the Grantor (and its lender(s) if applicable) must be named as a Certificate Holder and Additional Insured and must be provided with a Waiver of Subrogation in favor of Grantor. The provided certificates of insurance evidencing the required insurance shall provide at least thirty (30) days written notice to Grantor in the event coverage is decreased, modified, terminated or cancelled. Grantee is solely responsible to

renew the insurance coverage required hereby and deliver new/replacement certificates of insurance to Grantor as appropriate. Failure to maintain insurance coverage in accordance herewith shall constitute a default under this Agreement.

6. Maintenance/Repair/Replacement of Easement Area. The Grantee is solely responsible for the maintenance, repair and replacement of any improvements constructed or placed by Grantee within the Easement Area and for all costs and expenses incurred in connection therewith.

7. Binding Effect. This Agreement shall run with the land and shall be binding upon and inure to the benefit of successors in title, and the successors and assigns of Grantor and Grantee.

8. Governing Law. This Agreement shall be governed by and construed under the substantive and procedural laws of the State of Connecticut.

9. Entire Agreement. This Agreement sets forth the entire agreement of the parties concerning the matters set forth herein and supersedes any prior agreements or negotiations. There are no additional oral or written representations or agreements. This Agreement may only be amended by a writing signed by the parties hereto or their successors in interest.

10. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original agreement, and all of which shall constitute one agreement.

11. Default. In the event that Grantee fails to perform any provision herein in accordance with the requirements set forth herein or to perform any other obligation set forth herein within thirty (30) days following receipt of written notice thereof, Grantor shall have the right to restrain by injunction any violation or threatened violation by Grantee of any of the terms, covenants, or conditions hereof, or to obtain a decree to compel performance of any such term, covenant, or condition hereof. All remedies are cumulative and shall be deemed additional to any and all other remedies to which Grantor may have at law or in equity.

12. Notices. All notices, demands, consents, approvals and other communications (each, a “**Notice**”) which are required or desired to be given by either party to the other under this Agreement shall be in writing and shall be (a) sent by U.S. registered or certified mail, postage prepaid, return receipt requested, or (b) sent by reputable overnight courier service, addressed to the appropriate party at its address set forth at the beginning of this Agreement, or at such other address as such party shall have last designated by Notice to the other. Notices shall be deemed given when delivered. Rejection or other refusal by the addressee to accept a Notice or the inability to deliver the Notice because of a changed address of which no Notice was given shall be deemed to be receipt of the Notice sent.

[NO FURTHER TEXT ON THIS PAGE; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the undersigned Grantor and Grantee have hereunto set our hands and seals intending to be legally bound hereby as of the day and year first above written.

Signed, sealed and delivered
in the Presence of:

GRANTOR:

DESRI TVS REAL ESTATE HOLDINGS LLC,
a Delaware limited liability company

Name:

By: _____
Name:
Title:

Name:

GRANTEE:

TOWN OF SIMSBURY

Name:

By: _____
Name: Nicholas J. Boulter
Title: Interim Town Manager

Name:

STATE OF _____)
) SS: _____ (town/city)
COUNTY OF _____)

On this the ___ day of _____, 2022, before me, the undersigned officer, personally appeared _____, who acknowledged himself to be a _____ of DESRI TVS REAL ESTATE HOLDINGS LLC, a Delaware limited liability company and that he as such _____ of the company being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the company by himself as such _____.

IN WITNESS WHEREOF, I hereunto set my hand.

Notary Public

STATE OF CONNECTICUT)
) ss: Simsbury
COUNTY OF HARTFORD)

On this the ___ day of _____, 2022, before me, the undersigned officer, personally appeared Nicholas J. Boulter, who acknowledged himself to be the Interim Town Manager of the Town of Simsbury, a municipality organized under the Connecticut General Statutes and that he as such Interim Town Manager of the municipality being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the municipality by himself as such Interim Town Manager.

IN WITNESS WHEREOF, I hereunto set my hand.

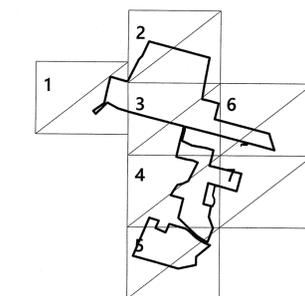
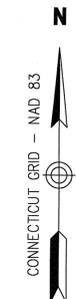
Commissioner of Superior Court
Notary Public

Exhibit A

[copy of Survey Map attached]



100 Great Meadow Road Suite 200 Wethersfield, CT 06109 860.807.4300



DWW Solar II, LLC

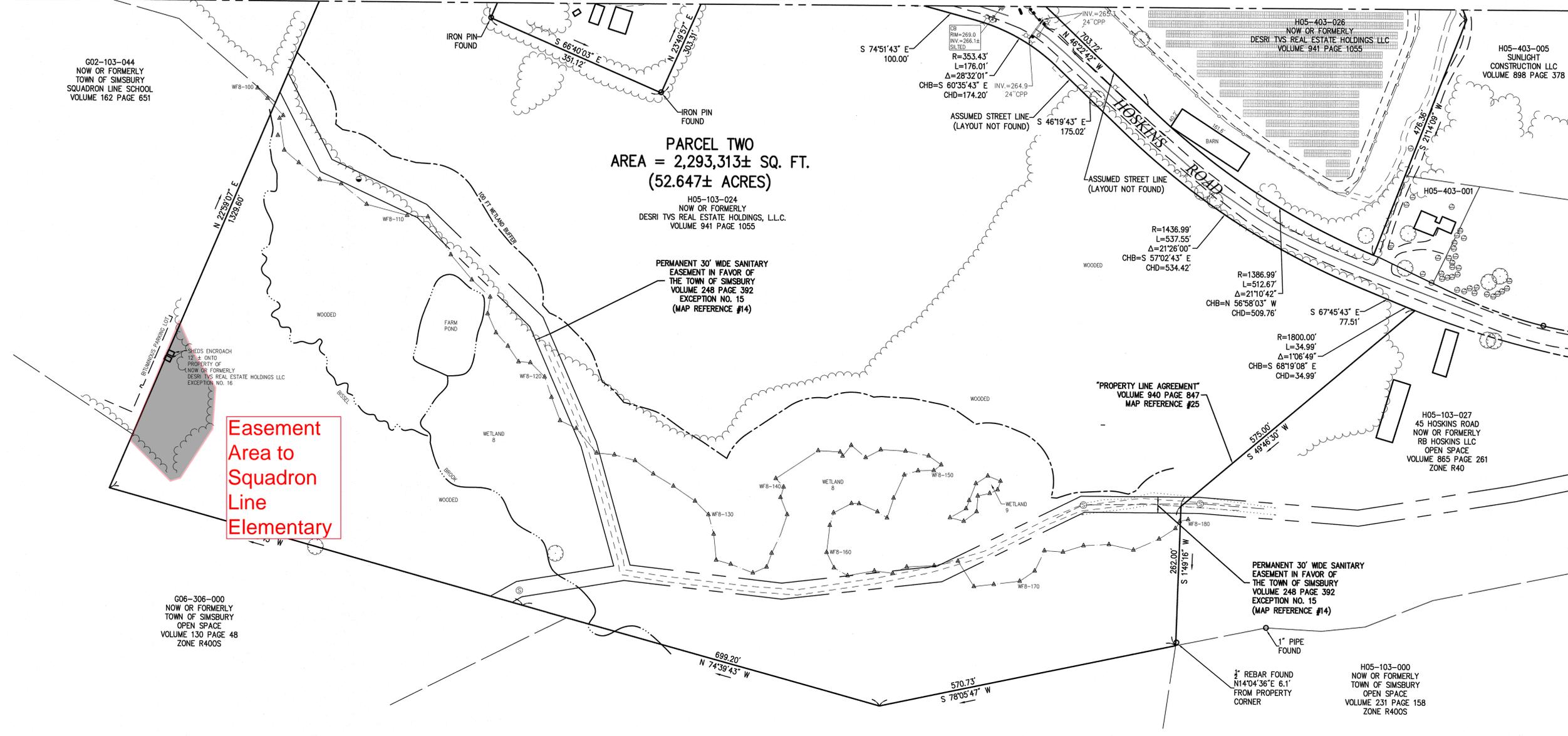
Hoskins and County Road Simsbury, Connecticut

Table with 4 columns: No., Revision, Date, Appr. containing revision history.

Designed by WGB, Checked by CCD, Issued for January 10, 2019

ALTA/NSPS Land Title Survey

Project information including drawing number Sv-5, sheet 5 of 7, and project number 42256.00.



PARCEL TWO AREA = 2,293,313± SQ. FT. (52.647± ACRES)

H05-103-024 NOW OR FORMERLY DESRI TVS REAL ESTATE HOLDINGS, L.L.C. VOLUME 941 PAGE 1055

PERMANENT 30' WIDE SANITARY EASEMENT IN FAVOR OF THE TOWN OF SIMSBURY VOLUME 248 PAGE 392 EXCEPTION NO. 15 (MAP REFERENCE #14)

Easement Area to Squadron Line Elementary

G02-103-044 NOW OR FORMERLY TOWN OF SIMSBURY SQUADRON LINE SCHOOL VOLUME 162 PAGE 651

G06-306-000 NOW OR FORMERLY TOWN OF SIMSBURY OPEN SPACE VOLUME 130 PAGE 48 ZONE R400S

H06-103-000 NOW OR FORMERLY TOWN OF SIMSBURY OPEN SPACE VOLUME 163 PAGE 625 ZONE R400S

H05-403-026 NOW OR FORMERLY DESRI TVS REAL ESTATE HOLDINGS LLC VOLUME 941 PAGE 1055

H05-403-005 SUNLIGHT CONSTRUCTION LLC VOLUME 898 PAGE 378

H05-403-001

H05-103-027 45 HOSKINS ROAD NOW OR FORMERLY RB HOSKINS LLC OPEN SPACE VOLUME 865 PAGE 261 ZONE R40

PERMANENT 30' WIDE SANITARY EASEMENT IN FAVOR OF THE TOWN OF SIMSBURY VOLUME 248 PAGE 392 EXCEPTION NO. 15 (MAP REFERENCE #14)

H05-103-000 NOW OR FORMERLY TOWN OF SIMSBURY OPEN SPACE VOLUME 231 PAGE 158 ZONE R400S

Record Parcel Description

Text block containing the first portion of the record parcel description, including bearings and distances for various parcels.

Text block containing the middle portion of the record parcel description, including bearings and distances for various parcels.

Text block containing the third portion of the record parcel description, including bearings and distances for various parcels.

Text block containing the final portion of the record parcel description, including bearings and distances for various parcels.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Schedule a Public Hearing for Neighborhood Assistance Act Program Proposals

2. **Date of Board Meeting:** May 8, 2023

3. **Individual or Entity Making the Submission:**

Nicholas J. Boulter, Interim Town Manager

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports the proposals from the Simsbury Department of Community and Social Services and Simsbury Grange under the Neighborhood Assistance Act, the following motion is in order:

Move, effective May 8, 2023, to set a public hearing to receive public comment on the proposals submitted by the Simsbury Department of Community and Social Services and Simsbury Grange pursuant to the 2023 Connecticut Neighborhood Assistance Act for 6:00pm on Monday, May 22, 2023.

5. **Summary of Submission:**

In March 2023, the Town was notified by the State Department of Revenue Services (DRS) that the 2023 Neighborhood Assistance Act (NAA) application is available to tax-exempt organizations. This program provides a tax credit to businesses that make cash investments in qualifying community programs conducted by tax-exempt or municipal agencies. Examples of qualifying community programs include energy conservation projects, neighborhood assistance, job training, education, community services, and crime prevention. Programs must be approved by both the municipality in which the programs are conducted and by DRS.

Notice of this opportunity was posted to the Town website, distributed via News & Announcements and social media.

The Town Manager's Office has received two NAA program proposals. The Simsbury Department of Community and Social Services is seeking funds for its Food Pantry Program, which provides non-perishable food items to residents experiencing food insecurity. Cheese Day, the Department's largest food program, provides a monthly distribution where recipients can shop the pantry. The program is averaging 80 households per month. This program is dependent solely upon donations. The Department would like to provide gift cards to all monthly Cheese Day participants so that they may purchase what they need outside of what they receive in donated

products. In addition, the Department would like to keep gift cards on hand to provide assistance in emergency situations.

The Simsbury Grange is seeking funds to continue its energy efficiency and improvement projects. The Grange has participated in this program since 2018. This year the Grange is hoping to work on adding insulation, and adjusting ductwork as well as care for trees that create shade to help cool their building.

A public hearing is required prior to approval of the applications by the Board of Selectmen. The attached proposals will be re-submitted to the Board of Selectmen at that time for consideration and possible approval subsequent to the hearing. If the Board approves the application, staff will submit it to DRS in advance of the July 1 deadline. We will receive notification in August as to whether or not the program was approved. Businesses requesting a tax credit under the program are required to apply for participation between September 15 and October 1.

6. Financial Impact:

None

7. Description of Documents Included with Submission:

- a) 2023 Simsbury Department of Community and Social Services NAA Program Application
- b) 2023 Simsbury Grange NAA Program Application



Municipality: Simsbury

Form NAA-01
2023 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
Town of Simsbury, Department of Community and Social Services

Address: 754 Hopmeadow Street, Simsbury, CT 06070

Federal Employer Identification Number: 06-6002085

Program title: Simsbury Food Pantry

Name of contact person: Kristen Formanek

Telephone number: (860) 658-3283

Email address: kformanek@simsbury-ct.gov

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 42,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
 Job training/education for persons with physical disabilities;
 Program serving low-income persons;
 Child care services;
 Establishment of a child day care facility;
 Open space acquisition fund; **or**
 Other (specify): _____

Description of program: _____

The Simsbury Food Pantry provides supplemental food and other items to our community members who are low-income and experiencing food insecurity. We have a large monthly distribution where participants can select non-perishable food items. Fresh produce, toiletries, and household and paper products are also made available. There are many things that are difficult for some participants to buy on their own due to financial constraints and certain items not being covered by benefit programs such as SNAP or WIC. Through the NAA we are requesting gift cards for our Pantry participants, so they may purchase those items. We serve an average of 70 households per month.

Need for program: _____

There are many items that are either cost-prohibitive or not covered by SNAP or WIC, which are difficult for our participants to purchase. These items include things such as meat, dairy, toiletries, soap, laundry, and paper products. We aim to have gift cards on hand to help purchase these items in an emergency. With the funds from this program we would purchase gift cards and provide one to each household at our monthly distributions.

Neighborhood area to be served: _____

All income-eligible residents of Simsbury are welcome to participate. Simsbury includes Simsbury proper, West Simsbury, Weatogue, and Tariffville.

Plan to implement the program: _____

We will actively solicit businesses in town for donations. This will be done using a variety of methods: Email blasts, physical mailings, social media, and in-person communications will be used to encourage donations to the program. Donations will be used to purchase gift cards for our Food Pantry participants. Gift cards will then be distributed to our residents who are experiencing food insecurity.

Timetable:

Program start date: 11/02/2023
MM - DD - YYYY

Program completion date: 11/02/2024
MM - DD - YYYY

Post-project audit due date: 02/02/2025
MM - DD - YYYY

The program start date must not be more than two years prior to the program completion date.

Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$42,000.00

Other funding sources - itemized sources:

- a) _____
- b) _____
- c) _____
- d) _____

Total Funding:

Proposed Program Expenditures:

Direct operating expenses - itemized description:

- a) Purchase of gift cards \$42,000.00
- b) _____
- c) _____
- d) _____

Administrative expenses - itemized description:

- a) _____
- b) _____
- c) _____
- d) _____

Total Proposed Expenditures:

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program:	_____
	Town of Simsbury, Community and Social Services
Mailing address:	_____
	754 Hopmeadow Street, Simsbury, CT 06070
Name of municipal liaison:	Kristen Formanek
Telephone number:	860-658-3283
Fax number:	860-408-7046
Email address:	kformanek@simsbury-ct.gov

<p align="center">Post-Project Audit</p> <p align="center">Is a post-project audit required for this proposal?</p> <p align="center"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p align="center">If Yes, date post-project audit due:</p> <p align="center">2/02/2025</p> <p align="center">_____</p> <p align="center">Date</p>



Municipality: _____

Form NAA-01

2023 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
Simsbury Grange / filed as part of Connecticut State Grange Patrons of Husbandry

Address: _____
236 Farms Village Rd., West Simsbury, CT 06092 (mail to P.O. Box 364, West Simsbury, CT 06092)

Federal Employer Identification Number: 06-0945695

Program title: Energy Efficiency and Conservation at the Grange

Name of contact person: Susan Masino

Telephone number: (860) 651-6790

Email address: susan.masino@trincoll.edu

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 24,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): _____

Description of program: _____

The Grange is non-partisan and non-denominational and anyone over 14 is considered an adult member and eligible to hold office. Our building is a community center open to anyone and most programs are free or donation-based. We are continuing to improve our energy efficiency as a role model for the community and showcase our plans and progress. We have been here and serving the community since 1931. We are all volunteers, and all ages and walks for life.

Need for program: _____

Our building is well-built and we are committed to the sustainability and longevity of our Grange, including energy efficiency and low maintenance costs. We need insulation and adjusted ductwork, and need to care for shade trees to maintain this free opportunity to cool our building. We have quotes/estimates for these projects and are grateful for the NAA grant program. We maintain a space for music, theater, dance, DIY cooking and gardening and workshops, movies and more. It is rentable at very reasonable rates. Martin Luther King Jr. used to attend dances at our Grange Hall in the 1940s and we will be on the historic home tour in 2024.

Neighborhood area to be served: _____

We serve primarily the Farmington Valley - various lessons, kitchen workshops, and summer reading sessions for local children. We are also partnered with a community garden in Hartford and many of our events serve a broader region: live music and our inaugural film series on Beaver Pond Wildlife brought people from over an hour away. Local vendors at our annual fair or seed swap come from a wide area. We are prepared to serve the local area as a shelter or food center if needed, and offer many DIY opportunities like canning and jamming.

Plan to implement the program: _____

We have improvements that we have been unable to implement or have only partially implemented. We always use local businesses, and have gotten estimates for the work proposed here. This year we plan to finalize our heating and cooling projects and insulation and invest in our tree canopy. Specific Grange members have agreed to spearhead specific aspects of this program. This is all "shovel ready" and we will easily be able to initiate and supervise completion of the work well within the 2 year timeline even if we face unexpected delays. Any amount is greatly appreciated.

Timetable:

Program start date: 01/01/2024
MM - DD - YYYY
Program completion date: 12/31/2026
MM - DD - YYYY
Post-project audit due date: _____
MM - DD - YYYY

**The program start date must not be more than two years prior to the program completion date.
Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.**

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	\$24,000.00
Other funding sources - itemized sources:	
a) <u>Grange contribution (rental income, donations)</u>	<u>\$1,000.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Total Funding: \$25,000.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) <u>attic ventilation and insulation</u>	<u>\$3,500.00</u>
b) <u>energy efficient appliances (4) for community kitchen</u>	<u>\$6,500.00</u>
c) <u>energy efficient siding upgrade and window covers</u>	<u>\$9,500.00</u>
d) <u>shade tree preservation, maintenance</u>	<u>\$5,000.00</u>
Administrative expenses - itemized description:	
a) <u>10% administrative, accounting and project management</u>	<u>\$2,450.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures: \$26,950.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p style="text-align: center;">Post-Project Audit</p> <p style="text-align: center;">Is a post-project audit required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project audit due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
--

2023 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01, 2023 Connecticut Neighborhood Assistance Act (NAA) Program Proposal**. Incomplete applications will **not** be accepted. For where to direct inquiries, see *Additional Information* below.

Part I – General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II – Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III – Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV – Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with the Department of Revenue Services (DRS) for all NAA matters.

Post-Project Audit: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Additional Information

See the *Guide to Connecticut Business Tax Credits* available on the DRS website at portal.ct.gov/DRS. E-mail any questions to NAAProgram@ct.gov or call **860-297-5687**, Monday through Friday, 8:30 a.m. to 4:30 p.m. for more information.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Amendments to the Tax Credit for Elderly Relief (Chapter 141)
2. **Date of Board Meeting:** May 8, 2023
3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Thomas Roy, Director of Public Works/Town Engineer
Nicholas Boulter
4. **Action Requested of the Board of Selectmen:**
The Board of Selectmen has two options for action regarding the proposed amendments to the tax credit for elderly relief depending on whether or not the Board needs additional time to consider public comment received at the public hearing:
 - A. *Option A:* Further consider public comment received at the public hearing and table taking action on the ordinance until a future date.
 - B. *Option B:* Take action on the proposed revisions to the ordinance at this evening's meeting.

If the Board supports Option A, the following motion is in order:

Move, effective May 8, 2023, to table the proposed amendments to the Tax Credit for Elderly Relief (Chapter 141) to the next regularly scheduled Board of Selectmen meeting on May 22, 2023.

If the Board supports Option B, and is in support of the revisions to the ordinance as presented, the following motion is in order:

Move, effective May 8, 2023, to adopt the proposed amendments to the Tax Credit for Elderly Relief (Chapter 141) as presented, which shall be effective 21 days after publication in a newspaper having circulation within the Town of Simsbury. Further move to authorize a summary of the adopted ordinance be published.

5. **Summary of Submission:**
At the September 28, 2022 Water Pollution Control Authority meeting, the Board agreed to authorize the implementation of Elderly Relief for Sewer Use Fees as allowed under State of Connecticut General Statutes Section 7-255(c). The proposed changes to Chapter 141 would allow the WPCA to approve adjustments to sewer use billing, to provide affordability to eligible elderly customers. You scheduled tonight's public hearing at your April 17, 2023 meeting.

The Town Attorney has reviewed the draft ordinance amendments as presented. Section 404 of the Town Charter sets forth the requirements for a public hearing on and publication of an ordinance. The Board of Selectmen is required to have at least one public hearing on a new or amended ordinance, which was held earlier this evening. We are required to give at least 7 days' notice in a newspaper having general circulation in the town. The Town Clerk also posts the notice in a public place, and copies of the ordinance must be available at the Town Clerk's Office. We also post the ordinance on the Town's webpage. A second hearing must be held if substantive changes are made to the ordinance (as determined by Town Counsel).

Once the amendments to the ordinance are passed, it must be filed with the Town Clerk and posted in its entirety or in summary form within 10 days after final passage. The Board of Selectmen needs to approve use of a summary. The ordinance would become effective on the twenty-first day after final publication.

6. Financial Impact:

There are currently 180 residents that are eligible for Elderly Relief. If all of those residents currently pay sewer use fees and apply for relief, it would equate to \$35,000 in lost revenue to the sewer use fund.

7. Description of Documents Included with Submission:

a) Proposed Revisions to Chapter 141 of the Town Code

BOARD OF SELECTMEN

AMENDMENT OF CHAPTER 141, ARTICLE VIII
TAX CREDIT FOR ELDERLY AND TOTALLY
DISABLED HOMEOWNERS: SEWER USE FEES

Chapter 141, Article VIII is hereby amended to add the following additional sections.

§141-30 Optional Methods of Sewer Use Payments

(a) Any property owner who is eligible for tax relief under the provisions of Section 141-28 may apply to the Simsbury Water Pollution Control Authority (“WPCA”) for approval of a plan of payment of such property owner's sewer use charges in a manner as authorized under General Statutes Section 7-255(c) (“Eligible Property Owners”).

(b) The WPCA is authorized to establish regulations for optional methods of payment of any sewer use charges by an Eligible Property Owner as provided in this Chapter 141, Article VIII.

(c) Any such optional method of payment shall be subject to annual review by the WPCA.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignations from Various Boards and Commissions
2. **Date of Board Meeting:** May 8, 2023

3. **Individual or Entity Making the Submission:**
Nicholas J. Boulter, Interim Town Manager; Trish Munroe, Town Clerk

- Nicholas Boulter*
4. **Action Requested of the Board of Selectmen:**
The following motions are in order:

Move, retroactive to May 1, 2023, to accept the resignation of Robert K. Crowther as a Regular Member of the Economic Development Commission.

Move, retroactive to April 20, 2023, to accept the resignation of Richard Ostop as Regular Member of the Hartford Area Cable Television Advisory Council.

Move, retroactive to April 30, 2023, to accept the resignation of Richard Ostop as Regular Member of the Public Building Committee.

5. **Summary of Submission:**

The Town Clerk has received the resignation of Robert K. Crowther (U) as a Regular Member of the Economic Development Commission. Mr. Crowther's term was to expire October 10, 2024. Since Mr. Crowther is Unaffiliated, his replacement may be Unaffiliated, Democrat or Republican.

The Town Clerk has received the resignation of Richard Ostop (D) as a Regular Member of the Hartford Area Cable Television Advisory Council. Mr. Ostop's term was to expire June 30, 2023. Since Mr. Ostop is a Democrat, his replacement must be from the same political party.

The Town Clerk has received the resignation of Richard Ostop (D) as a Regular Member of the Public Building Committee. Mr. Ostop's term was to expire January 1, 2026. Since Mr. Ostop is a Democrat, his replacement must be from the same political party. Mr. Ostop has served on the Public Building Committee for decades.

6. **Financial Impact:**
None

7. Description of Documents Included with Submission:

- a) Robert K. Crowther's letter resigning from the Economic Development Commission dated April 11, 2023.
- b) Richard Ostop's letter resigning from the Hartford Area Cable Television Advisory Council dated April 20, 2023.
- c) Richard Ostop's letter resigning from the Public Building Committee dated April 20, 2023.

Date: April 11, 2023

To: Trish Munroe
Town Clerk
Town of Simsbury

From: Robert Crowther

Subject: Resignation from the Town Economic Development Commission

Please be advised that I will be resigning my position on the Simsbury Economic Development Commission effective May 1, 2023.
Thank you for the opportunity to serve on this commission for the past 4 years.

Sincerely



Robert K Crowther

RECEIVED
TOWN OF SIMSBURY, CT
2023 APR 11 A 9:04
TOWN CLERK'S OFFICE

April 20, 2023

Wendy Mackstutis

Amber Lane Abbuhl

Sean P Askham

Eric Sean Wellman

Heather Goetz

Chris Peterson

Dear Honorable Selectpersons,

This letter is to inform you that I regrettably need to resign my position in HACTAC due to health concerns. Thank you very much, it has been a great honor to serve.

Thank you,



Richard Ostop

cc Simsbury Town Clerk

RECEIVED
TOWN OF SIMSBURY, CT
2023 APR 19 A 8:40
TOWN CLERK'S OFFICE

April 20, 2023

Simsbury Town Clerk

Dear Trish Munroe,

I have served on the Public Building Committee for nearly forty years. It has been my honor to serve the dedicated citizens of this town, past and present, who voluntarily gave of their time and expertise to work on and complete many projects.

Regretfully, due to a recent major hip surgery, I must resign my position as a member and chairman of the Simsbury Public Building Committee effective April 30, 2023

Thank you,


Richard Ostop

cc: Tom Roy, Simsbury Town Engineer

Jason Casey, Board of Education

TOWN CLERK'S OFFICE

RECEIVED
TOWN OF SIMSBURY, CT
2023 APR 21 12 12:06

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices and via Zoom. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members: Heather Goetz, Eric Wellman, Chris Peterson (via Zoom) and Sean Askham. Others in attendance included: Acting Deputy Town Manager Tom Fitzgerald; Chief of Police Nicholas Boulter; Director of Culture, Parks and Recreation Tom Tyburski; WPCA Superintendent Anthony Piazza and Public Works Director/Town Engineer Tom Roy.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email.

Joan Coe, 26 Whitcomb Drive, spoke about the Town Manager search and First Selectman hiring in the past and future attributes required. She also spoke on Chief Boulter as the Interim Town Manager.

Maria Ecke, 8 Glenbrook Drive, spoke regarding the Simsbury Police Chief, the pavement project on her road and leaf/trash pickup benefits.

Melissa Brett, 77 Seminary Road, shared regarding commercial property valuation and increased costs and the appeal process.

Nord Christensen, 35 West Mountain Road, spoke regarding his seventeen owned properties and the current valuations, timing of notices and increase amounts.

PRESENTATIONS

a. Autism Awareness Month Proclamation

Jack Knall, a Simsbury resident with Autism spoke about his community involvement and accomplishments and the importance of Autism Awareness.

Robin Batcholder, a Simsbury resident with Autism shared on her community involvement and accomplishments and the importance of Autism Awareness.

PROCLAMATION AUTISM AWARENESS

WHEREAS, autism is a neurological condition affecting millions of people in the United States that demands a national response and an increase in knowledge of the programs that have been and are being developed to support persons with autism and their families; and,

WHEREAS, autism can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background;

and,

WHEREAS, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in significant lifelong impairment of an individual’s ability to learn, develop healthy interactive behaviors, and understand verbal as well as nonverbal communications; and

WHEREAS, doctors, therapists, and educators continue to help persons with autism overcome or adjust to its challenges and provide early, accurate diagnosis and the resulting appropriate education, intervention, and therapy that are vital to future growth and development; and,

WHEREAS, ensuring that persons with autism have lifelong access to care and services needed to pursue the full measure of personal happiness and achieve their greatest potential;
and,

WHEREAS, The Town of Simsbury is honored to take part in the annual observance of Autism Awareness Month and World Autism Awareness Day in the hope that it will lead to a better understanding of the disorder; and,

THEREFORE, I, Wendy Mackstutis, First Selectman, do hereby proclaim April 2023 as AUTISM AWARENESS MONTH in Simsbury and call upon all of us to learn more about autism to improve early diagnosis, learn firsthand the experiences of persons with autism, and to build more welcoming and inclusive communities to support persons with autism.

IN WITNESS THEREOF, I have placed my seal and the great seal of the Town of Simsbury.

Dated the 17th day of April 2023

Mr. Askham made a motion, effective April 17, 2023, to authorize First Selectman Wendy Mackstutis to issue a Proclamation in support of Autism Awareness Month. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

b. Rotary Club

Mr. Sullivan shared that Rotary Club is worldwide, they have global projects and are always looking for new members. Mr. Menon spoke regarding Rotary International and the End Polio Now program. In 1985, there were 400,000 cases in 125 countries as of 2021 there were four cases in two countries. He shared that 2.8 billion children have been immunized and 2.9 billion has been donated by Rotarians. Ms. Case spoke regarding the Riobamaba Medical Center and outreach programs. Mr. Kaylor shared on local initiatives including group home holiday parties, fundraisers (The River Run and Rotary Golf Tournament) which each brought in roughly 75k. He also stated that some of their projects include the SHS Athletic Field press box, Simsbury Police cadet training, Salvation Army Bell Ring, Healing Meals, and the Jack Bannan Turkey Trot. Rotary Day of Service is May 20th, there are three projects going on that day, Tanager Hill Eagle Scout Pollinator Garden, ABC House Pollinator Garden and the Farmington River Kayak/Canoe clean-up. Dr. Graham shared on the local scholarships that the Rotary Club is offering, in total it is 25K between Simsbury and Granby. Mr. Deming shared on the Rotary Park playground and the Performing Arts Center creation and endeavor.

FIRST SELECTMAN’S REPORT

Ms. Mackstutis, First Selectman, reviewed her First Selectman’s Report.

TOWN MANAGER’S REPORT

Mr. Fitzgerald, Acting Deputy Town Manager, reviewed the Town Manager’s Report.

LIAISON AND SUB-COMMITTEE REPORTS

- a. **Personnel** – no report at this time. Ms. Mackstutis this week’s meeting was cancelled due to a lack of quorum. The next meeting is May 11, 2023.
- b. **Finance** – no report at this time.
- c. **Public Safety** – no report at this time.
- d. **Board of Education** –no report at this time.

Ms. Abbuhl shared that on 4/19 there is a Memory Cafe at the Simsbury Library put on by the Library and Senior Center, the theme will be spring. She also shared that on Saturday, from 9:30-12:30 it will be Simsbury Clean-Up Day, people can sign up on C.P.R.’s website for part of a road or trail. She also stated that there is a sensory friendly movie event at Simsbury Free Library on Sunday.

Ms. Goetz shared an update under EDC from Simsbury Main Street Partnership regarding the commercial space vacancies in Town.

Ms. Mackstutis requested that item c- Homegrown National Park Co-Branding be tabled while the Town Attorney finalizes his review, she is also waiting on clarification from Ms. Masino regarding the item. Ms. Abbuhl made a motion to table agenda item c. Ms. Goetz seconded the motion. All were in favor and the motion passed.

SELECTMEN ACTION

a) Congressionally Directed Spending Program- Police Department

Chief Boulter shared that this is for two different requests. The first is to upgrade the emergency medical dispatch system. They are trying to upgrade to a digital system and use the hand card sets for a back-up. The initial ask on this is about \$12,000. Annually after that, it would be about \$3,000 for licensing. The second request is for new access system for exterior and interior doors at Town Hall. He stated they have had the same system in the Police Department since the renovation in 2005 and they are looking for a more enhanced, easier to use system. He shared that a lot of the individual interior door handles you can no longer get parts for. The estimated cost is between \$75,000-\$100,000 and there is no annual cost after that. He stated this is for fiscal year 2024.

Mr. Askham made a motion, effective April 17, 2023, to authorize Town Manager Maria E. Capriola or successor to submit two applications to the offices of Senators Blumenthal and Murphy for the Congressionally Directed Spending Request in the amount of \$112,000 for Technology Upgrades for the Simsbury Police Department and Town Hall. Further move, to accept the federal appropriations request for the Technology Upgrades for the Simsbury Police Department and Town Hall and authorize the Town Manager or successor to execute all documents related to the award. Ms. Goetz seconded the motion. All were in favor and the motion passed.

b) Tax Refund Requests

Mr. Askham made a motion effective April 17, 2023 to approve the presented tax refunds in the amount of \$1,556.13, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

c) Homegrown National Park Co-Branding Opportunity

Item tabled until next meeting.

d) Schedule a Public Hearing for Proposed Amendments to the Tax Credit for Elderly Relief (Chapter 141)

Mr. Piazza shared that this is not related to a certain property but a way they can simply take advantage of the State program which the Town is already doing for tax relief and apply it to the sewer use fee. If all residents who are eligible participated the full amount would equate to \$35,000, however they don't expect anything close to that.

Mr. Wellman made a motion effective April 17, 2023, to set a public hearing to receive public comment concerning proposed revisions to Chapter 141 of the Town Code concerning Tax Credit for Elderly Relief and Totally Disabled Homeowners to include Sewer Use Fees for 6:00pm on Monday, May 8, 2023. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

e. Proposed Simsbury Sustainability Committee State of Purpose and Procedures

Ms. Mackstutis shared that a few years ago they made the Sustainability Committee a subcommittee under Clean Energy and the committee members felt that the real committee should be Sustainability. This is resetting them to the Committee level. Their purpose and procedure now includes input from the Board of Education.

Mr. Fitzgerald commented that in the Purpose and Procedure it does go from six to five slots with the personnel subcommittee as the appointing board. He stated right now there are three people to appoint and the other two openings can be discussed at the May personnel subcommittee meeting.

Mr. Askham questioned why the appointment would now go through the Personnel Subcommittee. Mr. Wellman stated he doesn't recall the history as to why it was going through personnel but he stated he would be okay with leaving it up to the parties. Mr. Askham suggested striking 4A(i) from the Purpose and Procedure which references appointment by Personnel.

Mr. Wellman made a motion, effective April 17, 2023, to adopt the proposed Simsbury Sustainability Committee Statement of Purpose and Procedures as amended. Ms. Goetz seconded the motion. All were in favor and the motion passed.

Mr. Wellman made a motion to further move, effective April 17, 2023, to appoint Jami Lewchik as a regular member of the Simsbury Sustainability Committee, with a term ending December 4, 2023 and move, effective April 17, 2023, to appoint Amy McLean Salls as a regular member of the Simsbury Sustainability Committee, with a term ending December 4, 2023. Further move, effective April 17, 2023, to appoint Mark W. Scully as a regular member of the Simsbury Sustainability Committee, with a term ending December 4, 2023. Ms. Goetz seconded the motion. All were in favor and the motion passed.

Mr. Wellman suggested going forward they could have two Republican slots, two Democratic slots, and then the Personnel Subcommittee could do an unaffiliated slot.

APPOINTMENTS AND RESIGNATIONS

Reappointment of Melissa Appleby to Board of Directors for the Farmington Valley Health District

Mr. Fitzgerald shared that the district’s bylaws are based on our population meaning we get three seats. In the past they have done two Town and one Board of Education member. The person that was in the Board of Education slot has recently retired. Ms. Appleby has previously been on the Board for an extended period of time, she stated that she can sit and serve for now.

Mr. Askham made a motion, effective April 17, 2023, to reappoint Melissa Appleby as a member of the Farmington Valley Health District Board, with a term ending April 24, 2026. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

- a) **March 27, 2023 Regular Meeting**
- b) **March 31, 2023 Special Meeting**

No changes were made to the March 27, 2023, Regular Meeting Minutes or the March 31, 2023 Special Meeting Minutes. Ms. Mackstutis declared the minutes approved and requested that they be put on record.

ADJOURN

Ms. Abbuhl made a motion to adjourn at 7:09 p.m. Mr. Wellman seconded the motion. All were in favor and the motion passed.

Respectfully
submitted,
Heather Taylor
Clerk

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 5:01 p.m. on Zoom. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Heather Goetz, Sean Askham Eric Wellman and Chris Peterson. Others in attendance included: Acting Deputy Town Manager Tom Fitzgerald; Police Chief Nicholas Boulter; Public Works Director/Town Engineer Tom Roy; and Director of Culture, Parks and Recreation Tom Tyburski

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

a) FY 23/24 Operating Budget, Capital Budget and Referendum Questions/Date

Fiscal Year 2022/2023 Board of Selectmen Final Resolutions and Referendum Questions

Pursuant to Section 808 of the Town Charter, the following motions were introduced at the Regular Meeting of the Board of Finance on April 18, 2023:

Mr. Askham made a motion, Be it resolved, that the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Selectmen annual budget for the fiscal year ending June 30, 2024, shall be approved and implemented in the amount of \$31,679,397. Mr. Peterson seconded the motion. All were in favor and the motion passed.

Ms. Abbuhl made a motion, Be it resolved, that the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Education annual budget for the fiscal year ending June 30, 2024, shall be approved and implemented in the amount of \$81,576,437. Ms. Goetz seconded the motion. All were in favor and the motion passed.

Ms. Abbuhl made a motion, Be it resolved, that the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of Sewer Use Fund (Sewer Treatment Plant), Residential Rental Properties, Simsbury Farms/Special Programs, Non-Public Schools, Debt Retirement/Capital and Capital Non-Recurring annual budgets for the fiscal year ending June 30, 2024, shall be approved and implemented in the amount of \$17,149,930. Ms. Goetz seconded the motion. All were in favor and the motion passed.

In Accordance with Section 406 (Automatic Referendum) and 808 (Duties of the Board of Finance on the budget) of the Charter, the recommended operating budgets will be submitted to a Referendum in the following forms:

Questions for the Referendum Ballot:

1. Shall the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Selectmen annual budget for the fiscal year ending June 30, 2024, be approved and implemented in the amount of \$31,679,397?

Mr. Askham moved, Mr. Peterson seconded, and all were in favor so the motion passed.

2. Shall the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of the Board of Education annual budget for the fiscal year ending June 30, 2024, be approved and implemented in the amount of \$81,576,437?

Mr. Wellman moved, Mr. Askham seconded, and all were in favor so the motion passed.

3. Shall the appropriation recommended and approved by the Board of Finance for the purposes of paying the expenses of Sewer Use Fund (Sewer Treatment Plant), Residential Rental Properties, Simsbury Farms/Special Programs, Non-Public Schools, Debt Retirement/Capital and Capital Non-Recurring annual budgets for the fiscal year ending June 30, 2024, be approved and implemented in the amount of \$17,149,930?

Mr. Wellman moved, Ms. Goetz seconded, and all were in favor so the motion passed.

Ms. Abbuhl made a motion to set the date of Tuesday, May 16, 2023 for the automatic referendum, pursuant to Section 406 of the Town Charter from 6:00 a.m. to 8:00 p.m. at Henry James Memorial School, 155 Firetown Road. Mr. Askham seconded the motion. All were in favor and the motion passed.

Mr. Peterson made a motion to waive the reading to waive the reading into the minutes the full text of the resolutions set out below, copies of the resolutions having been made available to those in attendance, and recorded in these records immediately preceding these minutes. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

Ms. Mackstutis made a motion, RESOLVED, That the Board of Selectmen recommends and approves the following:

CIP #	<u>General Purpose Projects (Bonds)</u>	
	Highway Pavement Management (Bonding \$1,100,000; LoCIP Grant \$156,500; Town Aid Road Grant \$243,500; General Fund \$200,000)	\$1,700,000
	Sidewalk Reconstruction	\$223,400
	Replace Elevators	\$877,500
	Old Drake Hill Road Bridge Rehabilitation	\$1,989,000
	Multi-Use Trail Connections and Development (Bonding \$279,500; Transportation Alternative	\$873,000

Set-Aside Grant \$343,500; Project Savings
Fund 523 \$184,000)

Bridge Improvements (Climax Road Over Nod
Brook) \$372,000

General Purpose Projects (Non-Bonds)

Golf Course Irrigation System (SF) \$454,000

Highway Plow Truck and Plow (GF-OT/VT) \$261,000

Meadowood Barn Restoration (CRF/G/D/O) \$650,000

Eno Building Infrastructure (CRF) \$389,440

Bridge Improvements (Firetown Road and
Barndoor Hills Rehab) (Local Bridge Program
Grant) \$402,500

Sewer Use/Assessment Funds & Grants

Primary Clarifier \$1,000,000

Sewer Replacement \$1,075,000

Grit System \$250,000

School Projects (Bonds)

Security Improvements \$250,000

Tariffville Modulares \$500,000

Mr. Askham seconded the motion. All were in favor and the motion passed.

Mr. Fitzgerald mentioned that the cover memo mentioned that the Board of Finance removed the Parks Maintainer and the Mechanic but added a contingency line item for one of those positions based on the Board of Selectmen recommendation. It was mentioned that the Board could follow their previous rankings or take action at a later Board of Selectmen meeting. Ms. Mackstutis stated that she thought the Board of Finance said the decision should be made after the Interim Town Manager starts, and that would be her preference. Mr. Askham brought up that the Board already prioritized these positions and Mr. Peterson said that they have had experts that already weighed in on this and determined. Mr. Fitzgerald read the full rankings from the March 27th Board of Selectmen meeting after Ms. Goetz asked about the complete list.

Mr. Askham moved to include the Parks Maintainer position in the FY 23/24 budget, Mr. Wellman seconded the motion. All were in favor and the motion passed.

b) Budget Mailer

Mr. Askham made a motion, effective April 24, 2023 to approve and authorize issuance of the Fiscal Year 2023/2024 budget mailer as presented. Staff is authorized to make changes as recommended by the SEEC or Town Attorney. Ms. Goetz seconded the motion. All were in favor and the motion passed.

ADJOURN

Ms. Abbuhl made a motion to adjourn at 5:17 p.m. Ms. Goetz seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Tom Fitzgerald
Acting Deputy Town Manager

TOWN OF SIMSBURY

RESOLVED,

Upon motion duly made, seconded and adopted, the reading into the minutes of the full text of the resolutions set out below is waived, copies of the resolutions having been made available to those in attendance, and recorded in these records immediately preceding these minutes.

RESOLVED, That the Board of [**Finance/Selectmen**] recommends and approves the following:

CIP #	<u>General Purpose Projects (Bonds)</u>	
	Highway Pavement Management (Bonding \$1,100,000; LoCIP Grant \$156,500; Town Aid Road Grant \$243,500; General Fund \$200,000)	\$1,700,000
	Sidewalk Reconstruction	\$223,400
	Replace Elevators	\$877,500
	Old Drake Hill Road Bridge Rehabilitation	\$1,989,000
	Multi-Use Trail Connections and Development (Bonding \$279,500; Transportation Alternative Set-Aside Grant \$343,500; Project Savings Fund 523 \$184,000)	\$873,000
	Bridge Improvements (Climax Road Over Nod Brook)	\$372,000
	<u>General Purpose Projects (Non-Bonds)</u>	
	Golf Course Irrigation System (SF)	\$454,000
	Highway Plow Truck and Plow (GF-OT/VT)	\$261,000
	Meadowood Barn Restoration (CRF/G/D/O)	\$650,000
	Eno Building Infrastructure (CRF)	\$389,440
	Bridge Improvements (Firetown Road and Barndoor Hills Rehab) (Local Bridge Program Grant)	\$402,500
	<u>Sewer Use/Assessment Funds & Grants</u>	

Primary Clarifier	\$1,000,000
Sewer Replacement	\$1,075,000
Grit System	\$250,000
<u>School Projects (Bonds)</u>	
Security Improvements	\$250,000
Tariffville Modulars	\$500,000

RESOLUTION APPROPRIATING \$1,700,000 FOR THE HIGHWAY PAVEMENT MANAGEMENT PROGRAM; AUTHORIZING THE USE OF \$200,000 GENERAL FUND FUNDS, \$243,500 TOWN AID ROAD GRANT FUNDS AND \$156,500 LOCIP GRANT FUNDS TO FINANCE A PORTION OF SAID APPROPRIATION; AND AUTHORIZING BONDS AND NOTES IN THE AMOUNT OF \$1,100,000 TO FINANCE THE REMAINING PORTION OF SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate ONE MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$1,700,000) for repaving, repair and rehabilitation of the Town roadways pursuant to the Town’s pavement management program. Of such appropriation, \$200,000 is hereby appropriated from the General Fund; \$1,100,000 shall be financed by the issuance of bonds and notes of the Town; and the balance shall be paid by the following anticipated grants: Town Aid Road grant \$243,500 and LOCIP grant \$156,500. The appropriation may be spent for engineering and other consultants’ fees, equipment costs, design and construction costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed ONE MILLION ONE HUNDRED THOUSAND DOLLARS (\$1,100,000) to finance, in part, the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION ONE HUNDRED THOUSAND DOLLARS (\$1,100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is

designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the Town Manager, the Treasurer and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$223,400 FOR SIDEWALK RESURFACING AND RECONSTRUCTION; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate TWO HUNDRED TWENTY-THREE THOUSAND FOUR HUNDRED DOLLARS (\$223,400) for sidewalk resurfacing and reconstruction, drainage and ADA accessibility improvements. The appropriation may be spent for planning, design, engineering, equipment, construction costs, and other expenses related to the project. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed TWO HUNDRED TWENTY-THREE THOUSAND FOUR HUNDRED DOLLARS (\$223,400) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED TWENTY-THREE THOUSAND FOUR HUNDRED DOLLARS (\$223,400). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds

or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the Town Manager, the Treasurer and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$877,500 FOR REPLACEMENT OF ELEVATORS IN TOWN HALL, ENO HALL AND LIBRARY; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate EIGHT HUNDRED SEVENTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$877,500) for the replacement of elevators in Town Hall, Eno Hall and the Library, including new doors, operators, linkages, sensors, power units, operating panels, cab interior and new cylinder for the Eno Hall elevator. The appropriation may be spent for engineering and other consultants' fees, equipment costs, design and construction costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed EIGHT HUNDRED SEVENTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$877,500) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed EIGHT HUNDRED SEVENTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$877,500). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or

notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the Town Manager, the Treasurer and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$873,000 FOR MULTI-USE TRAIL CONNECTIONS AND DEVELOPMENT (ROUTE 10 TO CURTISS PARK); AUTHORIZING THE USE OF \$343,500 TRANSPORTATION ALTERNATIVE SET-ASIDE GRANT FUNDS AND \$250,000 GENERAL FUND FUNDS TO FINANCE A PORTION OF SAID APPROPRIATION; AND AUTHORIZING BONDS AND NOTES IN THE AMOUNT OF \$279,500 TO FINANCE THE REMAINING PORTION OF SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate EIGHT HUNDRED SEVENTY-THREE THOUSAND DOLLARS (\$873,000) for improvements to and construction of the Multi-Use Connections/Trail Development (Route 10 to Curtiss Park). Of such appropriation, \$250,000 is hereby appropriated from General Fund funds; \$279,500 shall be financed by the issuance of bonds and notes of the Town; and the balance shall be paid by the anticipated \$343,500 Transportation Alternatives Set-Aside grant funds. The appropriation may be spent for engineering, design and other consultants' fees, construction costs, land or easement acquisition costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed TWO HUNDRED SEVENTY-NINE THOUSAND FIVE HUNDRED DOLLARS (\$279,500) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED SEVENTY-NINE THOUSAND FIVE HUNDRED DOLLARS (\$279,500). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts,

dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the Town Manager, the Treasurer and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$1,989,000 FOR THE REHABILITATION OF THE OLD DRAKE HILL ROAD BRIDGE; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate ONE MILLION NINE HUNDRED EIGHTY-NINE THOUSAND DOLLARS (\$1,989,000) for Old Drake Hill Road/Flower Bridge repairs. The appropriation may be spent for design and construction costs, painting, materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed ONE MILLION NINE HUNDRED EIGHTY-NINE THOUSAND DOLLARS (\$1,989,000) to finance, in part, the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION NINE HUNDRED EIGHTY-NINE THOUSAND DOLLARS (\$1,989,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the

keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the Town Manager, the Treasurer and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$372,000 FOR BRIDGE IMPROVEMENTS (CLIMAX ROAD BRIDGE OVER NOD BROOK); AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

- (a) That the Town of Simsbury appropriate THREE HUNDRED SEVENTY-TWO THOUSAND DOLLARS (\$372,000) for the Bridge Improvement Program, consisting of the replacement of the Climax Road Bridge over Nod Brook. The appropriation may be spent for engineering and other consultants’ fees, materials, equipment costs, design and construction costs, demolition and removal of materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.
- (b) That the Town issue bonds or notes in an amount not to exceed THREE HUNDRED SEVENTY-TWO THOUSAND DOLLARS (\$372,000) to finance, in part, the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.
- (c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed THREE HUNDRED SEVENTY-TWO THOUSAND DOLLARS (\$372,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.
- (d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds

or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

- (e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.
- (f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
- (g) That the Board of Selectmen, the Town Manager, the Treasurer and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING FROM THE SIMSBURY FARMS SPECIAL REVENUE FUND \$454,000 FOR REPLACEMENT OF THE IRRIGATION SYSTEM AND THE ORKIL POND DAM SPILLWAY AT THE SIMSBURY FARMS GOLF COURSE

RESOLVED, that the Town of Simsbury appropriate from the Simsbury Farms Special Revenue Fund the amount of FOUR HUNDRED FIFTY-FOUR THOUSAND DOLLARS (\$454,000) for the replacement of the irrigation system and the Orkil Pond Dam spillway at the Simsbury Farms Golf Course. The appropriation may be spent for planning, engineering, equipment, construction costs, utility and permit fees, and other expenses related to the project. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING FROM THE GENERAL FUND \$261,000 FOR THE ACQUISITION OF A HIGHWAY PLOW TRUCK AND PLOW

RESOLVED, that the Town of Simsbury appropriate from the General Fund the amount of TWO HUNDRED SIXTY-ONE THOUSAND DOLLARS (\$261,000) for the acquisition of a highway plow truck and plow. The appropriation may be spent for a truck fully equipped with, but limited to, a snow plow, sander/salter with computer controls, liquid de-icing tank, GPS system, emergency radio acquisition and other expenses related to the project. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project. The Town anticipates receiving \$15,000 in trade-in for the truck being replaced.

RESOLUTION APPROPRIATING FROM THE CAPITAL RESERVE FUND \$57,500, FROM STATE HISTORIC PRESERVATION OFFICE GRANT FUNDS \$450,000, FROM DONATED FUNDS \$85,000, FROM AGRICULTURAL LEASE PAYMENTS \$57,500, FOR AN AGGREGATE APPROPRIATION OF \$650,000, FOR RESORATION OF THE HISTORICAL BARNs OF MEADOWOOD

RESOLVED, that the Town of Simsbury appropriate SIX HUNDRED FIFTY THOUSAND DOLLARS (\$650,000) in the aggregate, consisting of \$57,500 from the General Fund, \$450,000 from grants received from the State Historic Preservation Office, and \$85,000 from donated funds, and \$57,500 from agricultural lease payments, for the restoration and preservation of the historical barns of Meadowood. The appropriation may be spent for inspection, design and construction costs, and other expenses related to the project. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING FROM THE CAPITAL RESERVE FUND THE AMOUNT OF \$389,440 FOR BUILDING SYSTEM UPGRADES TO ENO BUILDING INFRASTRUCTURE

RESOLVED, that the Town of Simsbury appropriate from the Capital Reserve Fund the amount of THREE HUNDRED EIGHTY-NINE THOUSAND FOUR HUNDRED FORTY DOLLARS (\$389,440) for building system upgrades to Eno Building infrastructure. The appropriation may be spent for design and installation, new chiller, new boilers, terminal units/heat pumps, water distribution system and window glazing, and other expenses related to the project. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING FROM LOCAL BRIDGE PROGRAM GRANT FUNDS THE AMOUNT OF \$402,500 FOR BRIDGE IMPROVEMENTS (FIRETOWN ROAD AND BARNDOOR HILLS ROAD REHABILITATION)

RESOLVED, that the Town of Simsbury appropriate from Local Bridge Program grant funds FOUR HUNDRED TWO THOUSAND FIVE HUNDRED DOLLARS (\$402,500) for the rehabilitation of the Firetown Road bridge over Bissell Brook (Bridge No. 04549) and the Barndoor Hills Road bridge over Bissell Brook (Bridge No. 04550). The appropriation may be spent for engineering and other consultants' fees, materials, equipment costs, design and construction costs, demolition and removal of materials, and other expenses related to the project. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

RESOLUTION APPROPRIATING FROM THE SEWER USE FUND \$1,000,000 FOR THE REHABILITATION OF THE PRIMARY CLARIFIER AT THE WASTEWATER TREATMENT PLANT

RESOLVED, that the Town of Simsbury appropriate from the Sewer Use Fund the amount of ONE MILLION DOLLARS (\$1,000,000) for the repair and rehabilitation of the primary clarifiers at the Wastewater Treatment Plant. The appropriation may be spent for design, engineering and consulting fees, construction and materials, installation and equipment, demolition and removal of materials, and other expenses related to the project. The Water Pollution Control Authority may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation.

RESOLUTION APPROPRIATING FROM THE SEWER USE FUND \$1,075,000 FOR SEWER REPLACEMENT

RESOLVED, that the Town of Simsbury appropriate from the Sewer Use Fund the amount of ONE MILLION SEVENTY-FIVE THOUSAND DOLLARS (\$1,075,000) for the replacement and upgrade of existing sanitary sewers in the Pine Hill Drive, Stebbins Brook, Middle Lane, Woods Lane and South Road areas. The appropriation may be spent for design, engineering and consulting fees, construction and materials, demolition

and removal of materials, site work, and other expenses related to the project. The Water Pollution Control Authority may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation.

RESOLUTION APPROPRIATING FROM THE SEWER USE FUND \$250,000 FOR THE UPGRADE OF THE GRIT DECLASSIFIER AT THE WASTEWATER TREATMENT PLANT

RESOLVED, that the Town of Simsbury appropriate from the Sewer Use Fund the amount of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for the upgrade of the grit declassifier system at the Wastewater Treatment Plant. The appropriation may be spent for design, engineering and consulting fees, construction and materials, installation and equipment, demolition and removal of materials, and other expenses related to the project. The Water Pollution Control Authority may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation.

RESOLUTION APPROPRIATING \$250,000 FOR DISTRICT-WIDE SECURITY IMPROVEMENTS; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

(a) That the Town of Simsbury appropriate TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for District-wide security improvements, including upgrades to door access system. The appropriation may be spent for engineering and other consultants' fees, equipment costs, design, construction and installation costs, materials, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

(b) That the Town issue bonds or notes in an amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of

the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Board of Selectmen, the Town Manager, the Treasurer, the Board of Education and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

RESOLUTION APPROPRIATING \$500,000 FOR THE REPLACEMENT OF MODULAR CLASSROOMS AT TARIFFVILLE SCHOOL; AND AUTHORIZING BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED,

(a) That the Town of Simsbury appropriate FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for the replacement of modular classrooms at Tariffville School. The appropriation may be spent for design, engineering and other consultants’ fees, design and construction costs, materials, land or easement acquisition, equipment, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the project, and the entire appropriation may be spent on the reduced or modified project.

(b) That the Town issue bonds or notes in an amount not to exceed FIVE HUNDRED THOUSAND DOLLARS (\$500,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The term of the bonds or notes shall not exceed ten years.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed FIVE HUNDRED THOUSAND DOLLARS (\$500,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

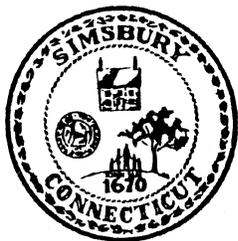
(d) That the Town Manager and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the

continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Board of Selectmen, the Town Manager, the Treasurer, the Board of Education and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

Maria E. Capriola - Town Manager

MEMORANDUM

To: Board of Selectmen
From: Maria Capriola, Town Manager
Cc: Laura Barkowski, Code Compliance Officer; Tom Tyburski, Director of Culture, Parks and Recreation; Henry Miga, Building Official; Nick Boulter, Chief of Police; Chris Davis, Deputy Chief of Police; Greg Samselski, Police Lt.; Tom Roy, Director of Public Works/Town Engineer; Patrick Tourville, Fire Marshal; Karin Stewart, Director, Simsbury Volunteer Ambulance; Jennifer Kertanis, Director of Health, FVHD
Date: April 26, 2023
Subject: Administrative Approval of Public Gathering Permits

This memo is to inform the Board of Selectmen of public gathering permits that I have approved via an administrative approval.

Staff from Planning, Police, Culture, Parks and Recreation, Public Works, the Fire District, and the Farmington Valley Health District reviewed the application to ensure compliance and safety measures were addressed prior to approval. Following completion of that process, the following public gathering permits have been approved by me:

Name of Event	Location	Date	Type
Annual Memorial Day Parade for Simsbury, CT	Liberty Bank (Owens Brook) to Simsbury Veterans Memorial	May 29, 2023	Parade
Annual Memorial Day Parade for Tariffville, CT	Tariffville Green to St Bernard's Cemetery	May 29, 2023	Parade

Should you have any questions or concerns about the applications listed above, please contact me so staff and I can help answer those questions.



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

Maria E. Capriola - Town Manager

MEMORANDUM

To: Board of Selectmen
From: Maria Capriola, Town Manager
Cc: Laura Barkowski, Code Compliance Officer; Tom Tyburski, Director of Culture, Parks and Recreation; Henry Miga, Building Official; Nick Boulter, Chief of Police; Chris Davis, Deputy Chief of Police; Greg Samselski, Police Lt.; Tom Roy, Director of Public Works/Town Engineer; Patrick Tourville, Fire Marshal; Karin Stewart, Director, Simsbury Volunteer Ambulance; Jennifer Kertanis, Director of Health, FVHD
Date: May 8, 2023
Subject: Administrative Approval of Public Gathering Permit

This memo is to inform the Board of Selectmen of public gathering permits that I have approved via an administrative approval.

Staff from Planning, Police, Culture, Parks and Recreation, Public Works, the Fire District, and the Farmington Valley Health District reviewed the application to ensure compliance and safety measures were addressed prior to approval. Following completion of that process, the following public gathering permits have been approved by me:

Name of Event	Location	Date	Type
Annual Memorial Day Parade for Simsbury, CT	Liberty Bank (Owens Brook) to Simsbury Veterans Memorial	May 29, 2023	Parade
Annual Memorial Day Parade for Tariffville, CT	Tariffville Green to St Bernard's Cemetery	May 29, 2023	Parade

Should you have any questions or concerns about the applications listed above, please contact me so staff and I can help answer those questions.