

# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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## **SIMSBURY BOARD OF SELECTMEN Regular Meeting – June 8, 2020 – 6:00 p.m.**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC AUDIENCE**

### **FIRST SELECTMAN'S REPORT**

### **TOWN MANAGER'S REPORT**

### **SELECTMEN ACTION**

- a) Statement in Memory of George Floyd and in Support of our African American Community
- b) Tax Refund Requests
- c) Proposed Appointment of Michael Barry as Emergency Management Director
- d) Proposed Greater Hartford Transit District Dial-A-Ride Assistance Grant
- e) Proposed Acceptance of Archdiocese of Hartford Donation
- f) Purchase of Sign Post Banners
- g) Social Media Account Request from Simsbury SPIRIT Council

### **REVIEW OF MINUTES**

- a) Regular Meeting of May 27, 2020

### **SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS**

- a) Personnel
- b) Finance
- c) Welfare
- d) Public Safety
- e) Board of Education

### **COMMUNICATIONS**

- a) CT News Junkie Article: "MIRA: Trash to Energy Plant No Longer Viable Without State Help" by Christine Stuart, dated May 28, 2020
- b) CT Mirror Article: "The State's Waste Management is in Dire Straits. Now, its Hartford Plant Overhaul is Uncertain" by Gregory Hladky, dated May 29, 2020
- c) Letter from M. Capriola, Re: Governor's Executive Order 7-PP: Selection of Municipal Designees, dated May 20, 2020

**EXECUTIVE SESSION**

- a) Pursuant to CGS §1-200(6)(E), Attorney Client Privileged document not subject to disclosure –  
Review of Open Space Criteria Under the POCD for Purpose of Tax Exemption
- b) Pursuant to CGS §1-200(6)(B), Pending Litigation: Tobacco Valley Solar real estate Tax Appeal;  
Pursuant to CGS §1-200(6)(E), Attorney Client Privileged document not subject to disclosure -  
Tobacco Valley Solar Tax Stabilization Request
- c) Pending Litigation: CTEC Solar v. Town of Simsbury, CGS § 1-200(6)(B); Attorney Client Privileged  
Communication, Section 1-200 (6)(E) for the same legal matter

**ADJOURN**



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** June 8, 2020
3. **Individual or Entity Making the Submission:**  
Maria E. Capriola, Town Manager; Colleen O'Connor, Tax Collector  
*Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**  
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

*Move, effective June 8, 2020 to approve the presented tax refunds in the amount of \$903.78, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds.*

5. **Summary of Submission:**  
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**  
The aggregate amount of all tax refunds as presented is \$903.78. The attachment dated June 8, 2020 has a detailed listing of all requested tax refunds.
7. **Description of Documents Included with Submission:**
  - a) Requested Tax Refunds, dated June 8, 2020

REQUESTED TAX REFUNDS  
JUNE 8,2020

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2018				
CCAP Auto Lease Ltd	18-03-52970	\$788.20		\$788.20
VW Credit Leasing Ltd	18-03-69684	\$115.58		\$115.58
Total 2018		\$903.78	\$0.00	\$903.78
TOTAL 2018		\$903.78	\$0.00	\$903.78
TOTAL ALL YEARS		\$903.78	\$0.00	\$903.78





# Town of Simsbury

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SIMSBURY, CONNECTICUT 06070

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Appointment of Michael Berry as  
Emergency Management Director
2. **Date of Board Meeting:** June 8, 2020
3. **Individual or Entity Making the Submission:**  
Maria E. Capriola, Town Manager *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**  
If the Board of Selectmen supports the proposed appointment, the following motion is in order:

*Move, effective June 8, 2020, to appoint Michael Berry as the Emergency Management Director (Civil Preparedness Director) for the Town of Simsbury effective July 1, 2020 through June 30, 2022. This designation shall remain in effect until reappointment occurs, rescinded, or Mr. Berry's separation from service, whichever comes first.*

5. **Summary of Submission:**

Pursuant to Chapter VII Section 704 of the Charter, the Town Manager, with approval from the Board of Selectmen, should appoint a number of different Town Officers of which the Director of Civil Preparedness is one.

Sub-Section 4 of Section 704 says that the Director of Civil Preparedness shall serve for a term of two years. The Town Manager and Board of Selectmen have the ability to approve another term after the successful completion of the original one.

*Section 704. Town Officers.*

*The Town Manager shall appoint and may remove, each such action to be taken with the approval of the Board of Selectmen, the following Town officers, each of whom shall serve for an indefinite term (unless otherwise established by this Section 704): ... (d) Director of Civil Preparedness, ...*

*(4) Director of Civil Preparedness. The appointment and removal of the Director of Civil Preparedness shall be in accordance with the provisions of Section 28-7 of the General Statutes. The Director of Civil Preparedness shall serve for a term of two (2) years.*

Michael Berry moved to Simsbury when he was two years old. Michael grew up for the most part in Simsbury and attended Simsbury Schools. He joined the Simsbury Volunteer Fire Company when he was fifteen and graduated from Simsbury High

School in 1987. He was awarded a scholarship from the Fire Company and obtained an Associate's Degree from Hartford State Technical College in Fire Science and Technology. He was also a member of the Simsbury Volunteer Ambulance Association.

He was hired by the New Britain Fire Department in 1990 and was required to retire from active duty for the fire company and the ambulance association. In 2015 he was hired as the Simsbury Fire District's Assistant Emergency Manager. Michael has proudly worked under the watchful eye of Deputy Chief Kevin Kowalski and considers it a privilege to take over after his well-deserved retirement.

**6. Financial Impact:**

None

**7. Description of Documents Included with Submission:**

None



# Town of Simsbury

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SIMSBURY, CONNECTICUT 06070

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Greater Hartford Transit District Dial-A-Ride Assistance Grant
2. **Date of Board Meeting:** June 8, 2020
3. **Individual or Entity Making the Submission:**  
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community & Social Services *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**  
If the Board of Selectmen supports the submission of the ConnDot 5310 Capital Application Grant, the following motion is in order:  
  
*Move, effective June 8, 2020, to approve the submission of a ConnDot 5310 capital application grant.*  
  
Should the grant be awarded, the additional following motion is in order:  
  
*Further, move to accept the ConnDot 5310 grant award and authorize Town Manager, Maria E. Capriola to execute all documents related to the grant award.*
5. **Summary of Submission:**  
The ConnDot 5310 capital application grant provides partial funding for the purchase of a new Dial-A-Ride vehicle. The 2014 vehicle currently in use has exceeded its useful life as described in the ConnDot vehicle life policy - five years and/or 100,000 miles.
6. **Financial Impact:**  
The proposed grant provides funding for 80% of the cost of the Dial-A-Ride vehicle, with a local match of 20%. The proposed replacement vehicle cost is \$66,000, of which the Town's share would be \$13,200. The Department plans to support the Town's share from the Dial-A-Ride pass collection fund; there is no General Fund impact. This has been approved in the FY 20/21 capital budget.
7. **Description of Documents Included with Submission:**
  - a) Grant Application and Attachments

## SECTION I. APPLICANT INFORMATION

Legal Name of Organization: **Town of Simsbury/Community & Social Services Department**Address: **933 Hopmeadow Street**City/Town: **Simsbury**Zip code: **06070**Website: **simsbury-ct.gov**Phone Number: **860-658-3283**Contact Name: **Kristen Formanek**Contact Title: **Director of Community & Social Services Department**Contact Email Address: **kformanek@simsbury-ct.gov**

Agency/Organization Type:

☐ Private Nonprofit Organization\*☒ State or Local Governmental Entity**\*Additional Requirement**

If your organization is a Private Nonprofit Organization (NPO), include a copy of your *Articles of Incorporation* with this application, even if your organization has previously received Section 5310 grant funding.

Description of Organization Mission &amp; Purpose (Limited to 400 Characters):

**Community & Social Services provides assistance to families, youth and senior residents. The transportation program provides vital services for our senior and/or disabled residents, taking them on various trips including, but not limited to, medical, food, hairdresser/barber, therapy, employment, socialization, classes, senior trips, etc.**

Description of Transportation Services Provided (Limited to 400 Characters):

**Transportation for elderly and/or disabled persons**

Current Transportation Service Operating Hours:

	Start (AM/PM)	End (AM/PM)	# of Passenger Trips
Sunday			
Monday	8:30	4:00	20
Tuesday	8:30	4:00	30
Wednesday	8:30	4:00	35
Thursday	8:30	4:00	30
Friday	8:30	4:00	35
Saturday			

Current Transportation Service Area (Limited to 750 Characters):

**Town of Simsbury, w/trips to Granby, Avon and Canton**



## 2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION

Description of Current Coordination Efforts w/ NPOs or Municipalities to Provide Transportation Service\*  
(Limited to 750 Characters):

**Simsbury works with the Town of Canton on joint trips for seniors**

**\*Additional Requirement**

If your organization currently coordinates with an NPO or municipality to provide transportation service or share a vehicle, include a copy of your interagency agreement with this application.

Description of Contracted Transportation Services & Identification of Service Provider\*:

(If your organization does not currently contract out service, indicate as such)

**Martel Transportation of Canton CT is the contractor for Simsbury's program. Martel provides dispatching services, training, drivers, maintenance of vehicles, and reports.**

**\*Additional Requirement**

If your organization currently contracts out service, include a copy of the service agreement with this application.

How do you manage access to your organization's transportation services? Select any passenger or service restrictions that apply and explain below.

- ☒ Restrictions on destination or origin
- ☐ Restrictions on trip purpose
- ☒ Restrictions by membership and/or fee
- ☒ Restrictions by residency

Explanation:

**Transportation services are available to elderly and/or disabled residents of the Town of Simsbury, including Tariffville, Weatogue and West Simsbury. Transportation is available for \$25/yr for an individual and \$35/yr for couples. We limit transportation to within the town lines, but also provide a weekly trip to Granby, Avon and Canton.**

Number of Drivers with (only) a Public Passenger Endorsement (PPE):

**Contractor manages all drivers**

Number of Drivers with a Commercial Driver's License (CDL):

**Contractor manages all drivers**

Number of Vehicles in Current Fleet:

**2**

**\*Additional Requirement**

Include the Current Vehicle Inventory Sheet containing a complete listing of your organization's vehicles with this application. Organizations with more than sixty (60) vehicles in their fleet may add to the spreadsheet.

## SECTION II. PROJECT PROPOSAL

1. Is your organization requesting funding for one (1) or two (2) vehicles?

<input checked="" type="checkbox"/> One (1)	<input type="checkbox"/> Two (2)
---	----------------------------------

2. Identify the type of vehicle(s) your organization is interested in obtaining. Refer to the Application Instructions for vehicle specifications and seating capacity.

	Vehicle Type								
	Conf. A	Conf. B	Conf. C	Conf. D	Conf. E	Conf. F	Conf. F-a	Conf. G	Conf. H
Example	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Why is your organization requesting funding? Select one.

Vehicle 1	Vehicle 2
<input checked="" type="checkbox"/> Replace a current vehicle in the fleet <input type="checkbox"/> Expand on existing service <input type="checkbox"/> Offer new service	<input type="checkbox"/> Replace a current vehicle in the fleet <input type="checkbox"/> Expand on existing service <input type="checkbox"/> Offer new service
If requesting funding for a replacement vehicle, has the vehicle to be replaced reached its useful life*? <b>yes</b>	If requesting funding for a replacement vehicle, has the vehicle to be replaced reached its useful life*?

**\*Additional Requirement**

If your organization wants to replace a vehicle that has not met its useful life but requires excessive maintenance, include a document that describes the major component problems. These may include repeated engine replacement, excessive brake and transmission replacement, excessive repairs during the warranty period due to a design flaw, or repair costs that amount to more than the vehicle replacement cost. Attach copies of the repair bills, as well as letters submitted to the vendor and/or original equipment manufacturer to this application.

4. Indicate the vehicle(s) from the Current Vehicle Inventory Sheet that your organization would replace, if applicable. Select up to a maximum of two (2).

<input checked="" type="checkbox"/> Vehicle 1	<input type="checkbox"/> Vehicle 8	<input type="checkbox"/> Vehicle 15
<input type="checkbox"/> Vehicle 2	<input type="checkbox"/> Vehicle 9	<input type="checkbox"/> Vehicle 16
<input type="checkbox"/> Vehicle 3	<input type="checkbox"/> Vehicle 10	<input type="checkbox"/> Vehicle 17
<input type="checkbox"/> Vehicle 4	<input type="checkbox"/> Vehicle 11	<input type="checkbox"/> Vehicle 18
<input type="checkbox"/> Vehicle 5	<input type="checkbox"/> Vehicle 12	<input type="checkbox"/> Vehicle 19
<input type="checkbox"/> Vehicle 6	<input type="checkbox"/> Vehicle 13	<input type="checkbox"/> Vehicle 20
<input type="checkbox"/> Vehicle 7	<input type="checkbox"/> Vehicle 14	<input type="checkbox"/> Other (specify):

## 2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION

5. Describe how your organization would use the vehicle(s) to serve seniors and/or individuals with disabilities.

**Currently the Town runs two vehicles weekly. The older vehicle has past its useful life, and we would like to continue to provide the existing service**

6. What is the proposed service area? List all of the towns that the vehicle(s) would regularly travel to and indicate the primary service location(s).

**Town of Simsbury, including Tariffville, Weatogue , West Simsbury, also Avon, Granby and Canton**

7. Specify the hours of operation and expected number of one-way trips **per day** for the requested vehicle(s).

	Vehicle 1			Vehicle 2		
	Start (AM/PM)	End (AM/PM)	# of Passenger Trips	Start (AM/PM)	End (AM/PM)	# of Passenger Trips
Sunday						
Monday	8:30	4:00	20			
Tuesday	8:30	4:00	35			
Wednesday	8:30	4:00	30			
Thursday	8:30	4:00	35			
Friday	8:30	4:00	30			
Saturday						

8. What gap identified in the Locally Coordinated Public Transit Human Service Transportation Plan (LOCHSTP) does your organization's proposal address? Select all that apply.

### Information & Awareness Gaps

- ☒ Inter-regional coordination
- ☐ Informational awareness & service marketing
- ☐ Centralized information resource
- ☐ Passenger training

### Geographical Gaps

- ☒ Service to/from rural areas
- ☐ Inter/Intra-regional transportation

### Temporal Gaps

- ☐ Weekday off-peak service
- ☐ Weekend service
- ☐ Holiday service
- ☐ Urgent Non-Emergency Medical Transportation (NEMT)
- ☐ Same-day service

### Client Gaps

- ☐ Non-ADA eligible service
- ☒ Door-to-Door service
- ☐ Door-through-Door service

### Service Quality Gaps

## 2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION

- ☐ Accessible vehicle (non-taxi)  
☐ **Other (specify):**

9. Explain how the current transportation services in your area are insufficient in serving the needs of seniors and individuals with disabilities.

**Currently Simsbury has not had to deny anyone transportation - due to having two vehicles**

10. How would your organization's vehicle(s) fulfill the unmet needs identified in question #9?

**We currently do not have an unmet need - with 2 vehicles we are meeting the requests**

11. How would your organization inform seniors and individuals with disabilities about the service provided with the vehicle(s)?

**We provide a brochure of the program, list the program in the Senior Communicator (bi-monthly publication) and listed on the town website**

12. How would your organization inform seniors and individuals with disabilities with Limited English Proficiency about the service provided with the vehicle(s)?

**We do have a limited language policy. If needed we would secure a translator**

13. Estimate the number of individuals in the following groups to be served by the vehicle(s):

<b>2</b> Black	<b>0</b> Pacific Islander	<b>0</b> Alaskan Native	<b>100+</b> White
<b>2</b> Hispanic	<b>0</b> American Indian	<b>2</b> Asian	Other

14. Explain how the number of individuals in question #13 were estimated. Note that organizations not currently collecting this information from passengers may request it on a voluntary basis.

**On the registration form we ask for demographic information (not required), in addition we know most of our passengers**

15. Would your organization coordinate with an NPO or municipality to provide service using the vehicle(s) or to share the vehicle(s) during off-peak hours?

<input checked="" type="checkbox"/> Yes  Explain the coordination in detail: <b>We currently do coordinate with the Town of Canton - particularly w/senior center trips</b>	<input type="checkbox"/> No  Explain any ongoing discussions or proposed plans to coordinate that have not yet been implemented:
--	--

16. Would your organization operate the service provided with the vehicle(s) or contract out the service?

<input type="checkbox"/> Applicant would operate service  How does your organization determine that there	<input checked="" type="checkbox"/> Contracted provider would operate service  Identify the service provider below:
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## 2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION

are no (other) nonprofit organizations readily available in the area to provide the proposed service?	<b>Martel Transportation Canton CT 06019 860 693-6876</b>
---	---

17. Has your organization published a Public Notice in a major newspaper to notify other transportation operators of your intent to apply for Section 5310 capital funding\*?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

**\*Additional Requirement**

Attach evidence of efforts made to notify other transportation providers of your proposed service. This must include

- 1) A copy of the Public Notice as it was published
- 2) A paid invoice from the newspaper (tear sheet)
- 3) A copy of each letter sent to transit operators in the proposed service area no less than one week prior to the publish, and
- 4) Any written comments received from interested parties

18. How does your organization's request for vehicle funding complement other sources of funding or grants received from local, state and/or federal public resources?

<b>The Town of Simsbury intends to provide the 20% from the Dial-A-Ride Fund</b>
--

19. How would your organization resolve a complaint regarding the vehicle(s) or service?

<b>We listen to the complainant, research the complaint and try to resolve in the best interest of all involved. We respond to the complainant with potential solutions.</b>
--

20. Who in your organization would be responsible for ensuring timely maintenance of the vehicle(s), completing quarterly reporting and communicating with the Connecticut Department of Transportation (CTDOT)? Include the name, title and contact information of the responsible individual(s) for each.

	Name	Title	Email Address	Phone Number
Maintenance:	Martel Transportation	Contractor	Ann@marteltrans.com	860 693-8941
Reporting:	Charlotte Barth	Secretary	cbarth@simsbury-ct.gov	860 658-3283
Communication:	Charlotte Barth	Secretary	cbarth@simsbury-ct.gov	860 658-3283

21. Where would the vehicle(s) be located when not in use?

<b>Martel Transportation property in Canton CT</b>
--

22. Who would perform preventative maintenance and repairs on the vehicle(s)?

<b>Martel Transportation</b>
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**2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION**

23. Who would perform preventative maintenance and repairs on the vehicle lift(s)?

**Martel Transportation**

24. Describe your organization's proposed maintenance plan and schedule for the vehicle(s).

**Martel Transportation schedules and performs all maintenance as part of the contract with the Town of Simbury.**

## SECTION III. ANNUAL BUDGET

## VEHICLE 1

<u>Estimated Operating Expenses<sup>1</sup></u>	
a. Wages, Salaries & Benefits	\$
b. Maintenance & Repair	\$
c. Fuel	\$
d. Insurance	\$
e. Administrative Overhead & General Expenses:	\$
f. Contract Services: <b>Martel Transportation</b>	\$126,100.00
g. Other Expenses (specify):	\$
<b>TOTAL OPERATING EXPENSES \$126,100.00</b>	
<u>Estimated Operating Income<sup>2</sup></u>	
a. Passenger Revenue	\$1,500.00
b. Other Funding Sources (Ex. Agency budget, Fundraisers, Other grants)	
Funding Source 1 - <b>GHTD</b>	\$6,674.00
Funding Source 2 - <b>Town of Simsbury</b>	\$117,926.00
Funding Source 3 -	\$
Funding Source 4 -	\$
Funding Source 5 -	\$
Funding Source 6 -	\$
<b>TOTAL OPERATING INCOME \$126,100.00</b>	
<u>Total Vehicle Cost<sup>3</sup></u>	
Vehicle 1 Cost	\$66,000.00
<b>TOTAL VEHICLE COST \$66,000.00</b>	
<u>Federal Subsidy Requested<sup>4</sup></u>	
Vehicle 1 FTA Subsidy Amount (80% of Vehicle 1 Cost)	\$52,800.00
<b>TOTAL FEDERAL SUBSIDY REQUESTED \$52,800.00</b>	
<u>Source of Match</u>	
Source of Match - Vehicle 1 (specify): <b>Town of Simsbury</b>	\$13,200.00
<b>TOTAL MATCH \$13,200.00</b>	

<sup>1</sup> Estimate all of the expenses associated with operating the requested vehicle.

<sup>2</sup> Indicate how your organization will pay for the expenses associated with operating the requested vehicle.

<sup>3</sup> See the Application Instructions for available vehicle category classifications and pricing estimates. Applicants may contact CTDOT or the vendor Matthews Buses with additional questions on vehicle pricing.

<sup>4</sup> The FTA will pay 80% of the cost of an accessible vehicle, not to exceed the amount estimated in the application or 80% of the actual vehicle cost, whichever is lower. The awarded recipient must fund the remaining cost (match).

## 2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION

### VEHICLE 2

<u>Estimated Operating Expenses<sup>5</sup></u>	
a. Wages, Salaries & Benefits	\$
b. Maintenance & Repair	\$
c. Fuel	\$
d. Insurance	\$
e. Administrative Overhead & General Expenses:	\$
f. Contract Services:	\$
g. Other Expenses (specify):	\$
<b>TOTAL OPERATING EXPENSES</b> \$	
<u>Estimated Operating Income<sup>6</sup></u>	
a. Passenger Revenue	\$
b. Other Funding Sources (Ex. Agency budget, Fundraisers, Other grants)	
Funding Source 1 -	\$
Funding Source 2 -	\$
Funding Source 3 -	\$
Funding Source 4 -	\$
Funding Source 5 -	\$
Funding Source 6 -	\$
<b>TOTAL OPERATING INCOME</b> \$	
<u>Total Vehicle Cost<sup>7</sup></u>	
Vehicle 2 Cost	\$
<b>TOTAL VEHICLE COST</b> \$	
<u>Federal Subsidy Requested<sup>8</sup></u>	
Vehicle 2 FTA Subsidy Amount (80% of Vehicle 2 Cost)	\$
<b>TOTAL FEDERAL SUBSIDY REQUESTED</b> \$	
<u>Source of Match</u>	
Source of Match - Vehicle 2 (specify):	\$
<b>TOTAL MATCH</b> \$	

<sup>5</sup> Estimate all of the expenses associated with operating the requested vehicle.

<sup>6</sup> Indicate how your organization will pay for the expenses associated with operating the requested vehicle.

<sup>7</sup> See the Application Instructions for available vehicle category classifications and pricing estimates. Applicants may contact CTDOT or the vendor Matthews Buses with additional questions on vehicle pricing.

<sup>8</sup> The FTA will pay 80% of the cost of an accessible vehicle, not to exceed the amount estimated in the application or 80% of the actual vehicle cost, whichever is lower. The awarded recipient must fund the remaining cost (match).

SECTION IV. CERTIFICATION FOR NONPROFIT ORGANIZATIONS & ELIGIBLE PUBLIC BODIES

Federal Transit Administration Section 5310 Program  
2020 Funding Cycle

Title 49 U.S.C. 5310(a)(1) authorizes funding for public transportation capital projects planned, designed and carried out to meet the special needs of elderly individuals and individuals with disabilities.

Title 49 U.S.C. 5310(a)(2) provides that a State may allocate the funds apportioned to it to a governmental authority that certifies that there are not any non-profit organizations readily available in the area to provide the special transportation services.

I **Maria Capriola** (Name of Authorized Official) certify that there are no non-profit organizations serving **Simsbury Community & Social Services Department** (Name of Organization) that meet the special transportation needs of seniors and individuals with disabilities.

\_\_\_\_\_  
Signature of Authorized Official<sup>9</sup>

\_\_\_\_\_  
Date

<sup>9</sup> Authorized official may be an Executive Director, Mayor, Town Manager or First Selectman.

SECTION V. TITLE VI REQUIREMENTS ACKNOWLEDGEMENT

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance.<sup>10</sup>

If awarded Section 5310 funding, your organization:

1. Would be responsible for reviewing and ensuring compliance with all applicable provisions and requirements of FTA Circular 4702.1B "Title VI Requirements and Guidelines For Federal Transit Administration Recipients."
2. Would be required to develop a Title VI Program and submit it to the Connecticut Department of Transportation (CTDOT) Office of Contract Compliance (OCC) for acceptance **prior** to receiving funding.
3. Would be required to include the documents listed below into a Title VI program:
  - a. Title VI Notice to the Public
  - b. Title VI Complaint Process and Procedures
  - c. Title VI Complaint Form
  - d. Title VI Complaint Log
  - e. Public Participation Plan
  - f. Language Assistance Plan (including a Four-Factor Analysis)
  - g. A table depicting the membership of non-elected committees and councils (membership of which is selected by the recipient), broken down by race, and a description of the process the organization uses to encourage minority participation.
4. Would be required to update the Title VI Program periodically (at least every three years), to incorporate changes and additional responsibilities that may arise.

I have read and been informed of the Title VI requirements my organization would need to comply with if awarded Section 5310 funding. I understand that failure to comply with the requirements under Title VI may result in a delay or denial of funding.

Grant Applicant Signature: \_\_\_\_\_

Printed Name: Maria Capriola

Date: \_\_\_\_\_

SECTION VI. APPLICANT SIGNATURE

<sup>10</sup> Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." (42 U.S.C. Section 2000d).



## 2020 TRADITIONAL SECTION 5310 CAPITAL APPLICATION

**Required Signature:** By typing my name on the signature line below, I confirm that I have completed this application to the best of my knowledge on behalf of my organization, and that I have read and understand the *2020 Section 5310 Application Instructions*. I have made a copy of the completed application packet for my records.

Grant Applicant Signature<sup>11</sup>: \_\_\_\_\_ Date: \_\_\_\_\_

---

<sup>11</sup> Name of person who completed the grant application.

## DIAL-A-RIDE VEHICLES

#5      2016   Chevy

VIN: 1GB3GSBG8G11179718  
12 passenger plus 2 wheelchair  
Marker # AB30691  
Accepted delivery: 12/30/2015  
Purchased w/80/20 St/Fed grant  
Town paid \$11,054 (used DAR pass acct)  
Purchase price \$55,270  
Mileage as of 05/06/2020: 59,250  
**DOT holds Title**

#2      2014   Chevy

VIN: 1GB3G3BG7E1195640  
12 passenger plus 2 wheelchair  
Marker # 42088  
Accepted delivery: 07/22/14  
Purchased w/DAR pass funds  
Purchase price \$52,800  
Mileage as of 05/29/2020: 122,275  
**Town Purchased solely/holdsTitle**

**06/01/2020**



SIMSAND-01

APIPENBACHER

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Connecticut Interlocal Risk Management Agency  
545 Long Wharf Drive  
8th Floor  
New Haven, CT 06511-5950

CONTACT NAME: Anton Pipenbacher

PHONE (A/C, No, Ext): (203) 946-3700

FAX (A/C, No):

E-MAIL ADDRESS: apipenbacher@ccm-ct.org

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Connecticut Interlocal Risk Management Agency

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Town of Simsbury and Simsbury Board of Education  
933 Hopmeadow Street  
Simsbury, CT 06070-0495

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			LAP 2019012016 04	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			LAP 2019012016 04	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			LAP 2019012016 04	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
THE STATE OF CONNECTICUT IS AN ADDITIONAL INSURED SOLELY WITH RESPECT TO GENERAL LIABILITY AND AUTO LIABILITY AS REQUIRED BY WRITTEN CONTRACT WITH REGARD TO THE GRANT TO PURCHASE A 2016 CHEVROLET, VALUE \$55,270 FOR DIAL-A-RIDE SERVICES.

## CERTIFICATE HOLDER

## CANCELLATION

CT Department of Transportation, Transit and Ridesharing  
Unit 7073  
P.O. Box 317546  
Newington, CT 06131-7546

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*John Park*



MARTTRA-01

BPASCARELLA

DATE (MM/DD/YYYY)

6/28/2019

## CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
The Pawson Group  
31 Business Park Dr  
Branford, CT 06405

CONTACT NAME: Lori Alldredge

PHONE (A/C, No, Ext): (203) 481-8898

FAX (A/C, No): (203) 481-5077

E-MAIL ADDRESS: loria@pawson.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: UTICA MUTUAL INSURANCE

25976

INSURED

Martel Transportation L L C  
P.O. Box 273  
Collinsville, CT 06022

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		4667091	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO	X		4667092	7/1/2019	7/1/2020	BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB						EACH OCCURRENCE \$ 4,000,000
	<input type="checkbox"/> EXCESS LIAB			4667093	7/1/2019	7/1/2020	AGGREGATE \$ 4,000,000
	<input type="checkbox"/> CLAIMS-MADE	X					\$
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The State of Connecticut is named as additional insured with respect to General Liability, Automobile Liability and Excess/Umbrella Liability coverage as required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

State of Connecticut Dept of Transportation- Bureau  
of Public Transportation  
2800 Berlin Turnpike  
Newington, CT 06111

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kenneth Mitchell



# Town of Simsbury

754 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

*Community and Social Services Department*

The Town of Simsbury is applying for a capital grant under Section 5310 of the Federal Transit Act, as amended, to replace a vehicle to be used in meeting the special transportation needs of the elderly and disabled in the Simsbury, Granby and Avon area.

Any interested transit or paratransit operator in the proposed service area may review the proposed application by contacting Kristen Formanek, Director of Community Social Services at 860 658-3283.

A public hearing will be held if requested by interested parties.

Any comments should then be sent to the Town of Simsbury, Simsbury Community & Social Services Department with a copy to the Capital Region Council of Governments.

05/21/2020

Telephone (860) 658-3283  
Facsimile (860) 408-7046

*An Equal Opportunity Employer*  
[www.simsbury-ct.gov](http://www.simsbury-ct.gov)

8:30 - 7:00 Monday  
8:30 - 4:30 Tuesday through Thursday  
8:30 - 1:00 Friday





# Town of Simsbury

754 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

*Community and Social Services Department*

June 1, 2020

Mr. Dean Martel  
Martel Transportation  
PO Box 273  
Collinsville CT 06022

Dear Mr. Martel:

I have enclosed a copy of the legal notice that will appear on June 10, 2020, in The Hartford Courant.

Please call me if you have any questions.

Very truly yours,

Kristen Formanek, LCSW  
Director

KF/csb  
Enc.



# Town of Simsbury

754 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

*Community and Social Services Department*

June 1, 2020

Ms. Pam Erling  
Domestic Services Unlimited  
405 Bushy Hill Road  
Simsbury CT 06070

Dear Ms. Erling:

I have enclosed a copy of the legal notice that will appear on June 10, 2020, in The Hartford Courant.

Please call me if you have any questions,

Very truly yours,

Kristen Formanek, LCSW  
Director

KF/csb  
Enc.



# Town of Simsbury

754 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

*Community and Social Services Department*

June 1, 2020

FAVARH  
P.O. Box 1099  
225 Commerce Drive  
Canton, CT 06019

To whom it may concern:

I have enclosed a copy of the legal notice that will appear on June 10, 2020, in The Hartford Courant.

Please call me if you have any questions.

Very truly yours,

Kristen Formanek, LCSW  
Director

KF/csb  
Enc.



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Acceptance of Archdiocese of Hartford Donation
2. **Date of Board Meeting:** June 8, 2020
3. **Individual or Entity Making the Submission:**  
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community & Social Services *Maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**  
If the Board of Selectmen supports the acceptance of a financial donation, the following motion is in order:  
  
*Move, effective June 8, 2020, to accept the Archdiocese of Hartford Archbishop's Annual Appeal Donation in the amount of \$3,500 for the purpose of supporting Simsbury Community and Social Services Department food programs that assist residents in need.*
5. **Summary of Submission:**  
The Archdiocese of Hartford has donated the sum of \$3,500 to the Simsbury Food Closet to help keep the shelves stocked for our residents in need, especially during the COVID-19 pandemic.  
  
Chapter 100 of our Code of Ordinances, "Gift Policy" Section 100-2 "Monetary Donations" states that no donation of more than \$1,500 may be accepted without Board of Selectmen approval. If the donation is accepted I will direct staff to send a thank you letter to the Archdiocese of Hartford.
6. **Financial Impact:**  
This is a donation of \$3,500 to the Community & Social Services Department. The funds would be deposited into a Social Services special revenue fund.
7. **Description of Documents Included with Submission:**  
None



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Purchase of Sign Post Banners

2. **Date of Board Meeting:** June 8, 2020

3. **Individual or Entity Making the Submission:**

Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports additional sign post banners being purchased to be hung on Iron Horse Boulevard, the following motion is in order:

*Move, effective June 8, 2020, to support the purchase of additional sign post banners and kits to be hung by Town staff on Iron Horse Boulevard.*

5. **Summary of Submission:**

In September the Board of Selectmen personally purchased Simsbury Pride art banners that were hung on Iron Horse Boulevard near the PAC entrance. Staff would like to hang more Pride banners. The banners would cost \$79 each. Additional sign hardware kits are approximately \$70 each.

In the future, staff plans to research purchasing seasonal banners and/or lights to hang on the sign posts when they are not in use by the PAC or Main Street Partnership.

6. **Financial Impact:**

Ten banners will cost \$790, six sign post kits \$420, totaling \$1,210. The purchase would be funded from our Ellsworth Trust. The amount in the fund is \$23,424 but \$3,000 needs to be held in perpetuity so the available balance is \$20,424. This trust is designated for the beautification of the downtown area, of which Iron Horse Boulevard will qualify.

7. **Description of Documents Included with Submission:**

None





# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Social Media Account Request from Simsbury SPIRIT Council
2. **Date of Board Meeting:** June 8, 2020
3. **Individual or Entity Making the Submission:**  
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community and Social Services *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**  
If the Board of Selectmen supports the Simsbury SPIRIT Council establishing a Facebook account, of which Town staff liaison Kristen Formanek will have oversight, the following motion is in order:

*Move effective June 8, 2020, to approve the creation of a Simsbury SPIRIT Council Facebook account to be used by the Committee to publicize their efforts, of which Town staff will have oversight.*

5. **Summary of Submission:**  
The SPIRIT Council has been operating as a sub-committee or ad hoc group related to Community for Care. Due to the pandemic, SPIRIT's presentation to the Selectmen has been pushed out to September 28<sup>th</sup>.

The Board of Education and the Community for Care co-sponsored a Diversity Forum in May 2019. The Department of Justice (DOJ) Community Relations Service (CRS) was chosen as the facilitator. Over 100 Simsbury stakeholders participated in the DOJ SPIRIT process (**S**ite **P**roblem **I**dentification and **R**esolution of **I**ssues **T**ogether) to identify issues, prioritize and develop solutions.

In September 2019 the Simsbury SPIRIT Council was launched by the DOJ to move this work forward. The Council's mission is to represent the community at large and serve as Diversity Champions to help Simsbury become more inclusive – fostering awareness, action, and a community where all voices are welcome and each and every individual can live, work, learn, and play in a safe environment with meaningful and healthy relationships. Under ordinary circumstances, the SPIRIT Council meets monthly and is working on several initiatives.

Cheryl Cook and Nicole Kodak are Co-Chairs of the Committee. Kristen Formanek is assigned as staff support. The Committee is requesting the ability to create a Facebook account to promote programs and events and share relevant content.

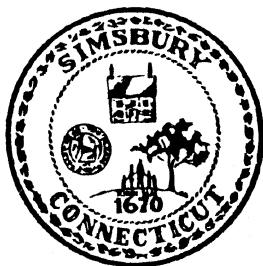
Pursuant to Section V(B) of the Social Media and Website Use Policy, social media accounts and websites established by elected and appointed bodies are subject to approval by the Board of Selectmen. Department directors are responsible for managing the content and upkeep of the appointed body's social media accounts and websites they are assigned to by the Town Manager or his/her designee. In this case, Kristen Formanek will be responsible for overseeing the content shared on the Facebook account.

**6. Financial Impact:**

None

**7. Description of Documents Included with Submission:**

a) Social Media and Website Use Policy, Adopted March 11, 2019



# Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

## **TOWN OF SIMSBURY SOCIAL MEDIA AND WEBSITE USE POLICY** *Adopted by the Simsbury Board of Selectmen on March 11, 2019*

### **I. Purpose**

The purpose of this policy is to provide standards and procedures for the establishment and appropriate use of Town of Simsbury social media and website accounts.

Social media and website accounts may serve as a mechanism for authorized Town employees and officials to disseminate information and communicate with members of the public regarding official town business and public service announcements. The Town recognizes that social media is an evolving communications tool with new resources constantly emerging and becoming available.

### **II. Applicability**

This policy applies to all Town employees, elected officials, and appointed officials, whether paid or unpaid, and covers the use of all Town information technology resources and online platforms.

### **III. Effective Date**

This policy shall remain in effect until revised or rescinded. The Town reserves the right to amend this policy as necessary.

### **IV. Policy**

The Town of Simsbury's social media outlets and websites shall serve primarily to disseminate information from the Town and communicate with members of the public regarding official Town business. Examples include but are not limited to: Town meetings, public hearings, and information sessions; activities, events or programs sponsored or co-sponsored by the Town; Town programs, services, and projects; forms; fees; policies; and topical or seasonal Town issues. The Town's social media accounts are not intended to serve as public fora. The Town's official website ([www.simsbury-ct.gov](http://www.simsbury-ct.gov)), and any other domains owned by the Town, will remain the Town's primary method of internet communication.

### **V. Account Management**

**A. Town Departments.** Social media accounts and websites established by Town departments are subject to approval by the Town Manager or his/her designee. Department directors will be responsible for managing the content and upkeep of any social media accounts and websites they create. The Town Manager or his/her designee

has the discretion and authority to edit, eliminate, disable, or suspend the use of social media accounts and websites by Town departments.

- B. Elected and Appointed Bodies.** Social media accounts and websites established by elected and appointed bodies are subject to approval by the Board of Selectmen. Department directors will be responsible for managing the content and upkeep of any elected and appointed bodies' social media accounts and websites they are assigned to by the Town Manager or his/her designee. The Board of Selectmen may eliminate, disable, or suspend the use of social media accounts and websites by elected and appointed bodies. In the event of an emergency or exigent circumstances, the Town Manager or his/her designee may eliminate, disable, or suspend the use of social media accounts and websites by elected and appointed bodies.
- C. Contact Information.** All of the Town's social media sites shall use the Town's authorized contact information for account setup, monitoring, and access. The Town's social media accounts do not belong to a specific person and access will be transferred by the Town to staff members responsible for managing content as appropriate.

## **VI. Content Management**

- A. Communicating an Official Town Position on Social Media.** Employees and advisory bodies are not authorized to take a policy position and speak on behalf of the Town through social media unless authorized by the Board of Selectmen; this is not intended to prohibit or restrict an appointed official from speaking on behalf of oneself on a personal social media account or website regarding a matter of Town business so long as it is disclosed that the individual is not speaking on behalf of the advisory body or Town.

Any social media account or website bearing the name of the Town of Simsbury, but that is not an official account or website of the Town, shall display a disclaimer indicating that it is not an official account or website of the Town.

- B. Conduct on Social Media.** All authorized persons managing content for the Town's social media sites shall conduct themselves at all times as professional representatives of the Town and in a manner consistent with the Town's policies.
- C. Content.** Social media content should include information from the Town regarding official Town business. Examples include, but are not limited to: Town meetings, public hearings, and information sessions; activities, events or programs sponsored or co-sponsored by the Town; Town programs, services, and projects; forms; fees; policies; and topical or seasonal Town issues.
  - i. Social media content should complement and be consistent with other established Town communication tools.
  - ii. Content should never include profane, foul, obscene, or other inappropriate language, photos, videos, or graphics.
  - iii. Content for an official Town social media account or website should be nonpartisan in nature, and users should not "share" any content that is partisan in nature. The Town's social media accounts should not "follow" any political entity, local business, or other special interest groups. This does not include not-

for-profit organizations, civic groups, or governmental agencies that serve Simsbury residents.

- D. Responses from the Town.** All authorized persons managing content should be aware that content posted by the public to social media sites may require a response from the Town. Users shall not provide lengthy responses or engage in debate through the social media forum. If comments provided by the public require a comprehensive response, those responses should be provided via private message, email, mail, or telephone.
- E. Public Records.** Content posted through the Town's social media accounts are subject to public records and record retention laws, rules, regulations and policies. Postings must not disclose information that may be confidential or exempt from disclosure under the Freedom of Information Act (FOIA). All content maintained in a social media format, including a list of subscribers and posted communication, may be a public record subject to public disclosure. Records should be retained in accordance with the relevant record retention laws.

## **VII. Violations of Policy**

Violations of this policy may be subject to discipline up to and including termination without lower levels of discipline having been issued depending on the nature and severity of the offense or offenses. Any discipline issued shall be in accordance with procedures outlined in the employees' relevant collective bargaining agreements or the Town Personnel Rules as applicable.

When it is determined that content has been posted that is not consistent with this policy, the Town Manager or his/her designee may authorize its immediate removal.

## **CALL TO ORDER**

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. on Zoom due to COVID-19. Present were: First Selectman Eric Wellman; Deputy First Selectman Sean Askham; Board members Jackie Battos, Mike Paine, Chris Peterson and Wendy Mackstutis. Others in attendance included: Town Manager Maria E. Capriola, Social Service Director Kristen Formanek; Culture, Parks and Recreation Director Tom Tyburski, Director of Planning and Community Development Mike Glidden, Tom Fitzgerald and other interested parties.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **PUBLIC HEARING**

### **a) Neighborhood Assistance Act Program Proposals**

Mr. Wellman said this is a Public Hearing to receive public comments on the Neighborhood Assistance Act Program for the Simsbury Grange. He read a letter received by Susan Masino, Vice President of the Simsbury Grange, which said this program doesn't cost the Town anything. It is for improvements to the building. They usually receive about 20% of what they request.

After no further comment, Ms. Battos made a motion to adjourn the Public Hearing at 6:04 p.m. Mr. Askham second the motion. All were in favor and the motion passed.

## **PRESENTATIONS**

### **a) Hidden Heroes Cities**

Kim Brown, a volunteer from the Elizabeth Dole Foundation gave a presentation on what Hidden Heroes Cities is all about. She gave some history of the foundation, their mission and vision. She said she herself is a military caregiver for her husband.

Ms. Brown said the Foundation passed a resolution to pledge support to military caregivers. The Foundation identifies the military caregivers and help educate community leaders about the organization and connect them with resources. Their website is [hiddenheroes.org](http://hiddenheroes.org).

Yazmin Alfonso, also from the Foundation, said they organize support groups, share resources, and honor military caregivers.

After discussion, Ms. Mackstutis made a motion to approve the following resolution:

### **HIDDEN HEROES RESOLUTION IN SUPPORT OF SIMSBURY'S MILITARY AND VETERAN CAREGIVERS**

WHEREAS, the series of wars and conflicts in which our nation has been engaged over time, since World War II, has resulted in 5.5 million military and veteran caregivers who are parents, spouses, siblings and friends,

caring for those wounded, ill or injured who have served our nation, as documented by the 2014 RAND study commissioned by the Elizabeth Dole Foundation; and

WHEREAS, the daily tasks of these military and veteran caregivers can include bathing, feeding, dressing and caring for the grievous injuries of wounded warriors, administering medications, provided emotional support, caring for the family and the home, and working outside the home to earn essential income; and

WHEREAS, the nation provides multi-faceted support to our wounded, ill and injured veterans and service members through public, private and philanthropic resources, but their caregivers receive little support or acknowledgement; and

WHEREAS, most military and veteran caregivers consider the challenging work they do as simply carrying out their civic and patriotic duty, without realizing they are, in fact, caregivers and do not identify themselves as such; and

WHEREAS, an alarming number of military and veteran caregivers, according to research, are suffering numerous debilitating mental, physical and emotional effects as a result of their caregiving duties; and

WHEREAS, the Town of Simsbury desires to recognize and support those who are serving in these vital roles in our community;

NOW, THEREFORE, BE IT RESOLVED by the Board of Selectmen:

- I. That the Town of Simsbury become a Hidden Heroes Town in support of military and veteran caregivers.
- II. That the Town of Simsbury seek to identify military and veteran caregivers residing in our community.
- III. That the Town of Simsbury work to ensure that our government, organizations, employers and non-profits are aware of the unique challenges of military and veteran caregivers and are encouraged to create supportive environments and opportunities for assistance.
- IV. That the Town of Simsbury plan an annual observance, ideally in May for Military Appreciation Month and Month of the Military Caregivers, to honor and recognize the community's military and veteran caregivers in partnership with the Elizabeth Dole Foundation's National Hidden Heroes campaign.
- V. That the Town of Simsbury encourage all who care for and support veterans and service members to extend that support to their caregivers.
- VI. That the Town of Simsbury designate a point of contact for our community, from the public or private sector, for citizens and organizations wanting to offer support and caregivers who need that support.

Mr. Askham seconded the motion. All were in favor and the motion passed.

Adopted by the Town of Simsbury on this 27<sup>th</sup> day of May, 2020.

## **PUBLIC AUDIENCE**

Mr. Wellman said if residents would like to be heard in Public Audience at the next Board of Selectmen meeting, please email [Ebutler@simsbury-ct.gov](mailto:Ebutler@simsbury-ct.gov).

Danielle D’Ermo, 3 Crestwood Drive; Steward & Cyndi Fridlich, 59 Fernwood Drive; David Galt, 41 Madison Lane; Ken & Ruth Jacobsen, 17 Merrywood Drive; Susan Masino, 41 Madison Lane; Diane Nash, 5 Merrywood Drive; and Lindsay Owens, 5 Crestwood Drive said the Board should vote no and not refer the sale of Town open space to a Public Hearing. They all supposed open space, bike paths, farms, etc. There are multiple ways to move forward that better keep the legacy of the Town and public good.

Karyn & Bill Cordner, 65 Highridge Road, said the Board should vote no on the sale for 133 Holcomb Street. Leasing is the right solution.

Joan Coe, 26 Whitcomb Drive, spoke about the budget approval, COVID-19 and hiring new employees and increasing salaries. She also spoke about pension plans, the Police Commission, Workmen’s Compensation claims, and other issues.

Steven & Lisa Antonio said the Town owns one out of every three acres of land in Simsbury. These properties do not provide any tax revenues to the Town and actually costs the Town money. The Town needs to think more productively, logically, and businesslike in regards to “orphaned” land.

### **FIRST SELECTMAN’S REPORT**

First Selectman, Wellman, reviewed his First Selectman’s report.

### **TOWN MANAGER’S REPORT**

Town Manager, Capriola, reviewed her Town Manager’s report.

### **SELECTMEN ACTION**

#### **a) Neighborhood Assistance Act Program Proposals**

Mr. Paine made a motion, effective May 27, 2020, to approve the Neighborhood Assistance Act Program application as presented and to authorize Town Manager Maria E. Capriola to submit the application to the Department of Revenue Services. Further move to designate Deputy Town Manager Melissa Appleby and Tom Fitzgerald as the municipal liaison. Ms. Battos seconded the motion. All were in favor and the motion passed.

#### **b) Tax Refund Requests**

Ms. Battos made a motion, effective May 27, 2020, to approve the presented tax refunds in the amount of \$1, 478.86, and to authorize Town Manager Maria E. Capriola to execute the tax refunds. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

#### **c) Temporary Suspension of Acceptance of Cash Payments**

Mr. Wellman said in the Town’s efforts to keep residents and staff safe during the COVID-19 pandemic, the Town Manager is recommending the suspension of cash payments through September 14<sup>th</sup>. She is also recommending that some exceptions for exigent circumstances could be authorized by the Town Manager or Finance Director. She also recommends temporarily waiving transactions of \$5 or less if check or electronic payment is not practicable.



Mr. Askham made a motion, effective May 27, 2020, to suspend the acceptance of cash payments through September 14, 2020. Exceptions may be authorized by the Town Manager or Finance Director.

Further move to waive transactions of \$5 or less through September 14, 2020 if check or electronic payment is not practicable. Aquatics fees, food concession transactions and all golf course fees and purchases valued at \$5 or less should not be waived. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

**d) Summer 2020 Pool Season Proposal and Revised Aquatics Fee Schedule**

Mr. Wellman said Mr. Tyburski and staff having been looking at the opening of the Simsbury Farms pool, if the State allows us to do so. They have also been looking at the financial impact of opening the pool.

Mr. Tyburski discussed some options of opening the pool and the financial impact of doing so. The Board of Finance discussed opening the pool as well. They are in support of the pool opening if the Health Department approves it. Mr. Tyburski said he is still awaiting the final guidelines from the Department of Public Health.

After discussion, Mr. Askham made a motion, effective May 27, 2020, to support operating the Simsbury Farms pool for the 2020 season if public health and safety permits doing so.

Further move to retain the 2020 aquatics fee schedule as previously adopted with the exception of eliminating the in-season rates for season passes. Ms. Battos seconded the motion. All were in favor and the motion passed.

**e) Review Referrals Regarding the Disposition of Open Space Property Abutting 133 Holcomb Street and Schedule a Public Hearing Regarding the Disposition of Open Space Property Abutting 133 Holcomb Street**

Mr. Wellman said the property owner of 133 Holcomb Street approached the Town with the hopes of purchasing a portion of the open space that abuts his property. There is no public access to this parcel. The Board received feedback from Open Space, Planning and Conservation Commission.

A Public Hearing is required for this Board to consider disposition of open space.

Mr. Wellman said the Town has been interested in building a bike/walking trail along Rte. 315 from Hopmeadow to Curtiss Park.

After discussion, Ms. Battos made a motion, effective May 27, 2020, to schedule a Public Hearing for June 22, 2020 at 6:00 p.m. concerning the disposition/sale of a portion of open space located along the rear/eastern property line for 133 Holcomb Street. Mr. Askham seconded the motion. Mr. Wellman, Mr. Paine, Mr. Peterson, Ms. Battos and Mr. Askham were in favor with Ms. Mackstutis opposing. Therefore the motion passed.

**REVIEW OF MINUTES**

**a) Regular Meeting of May 11, 2020**

There were no changes to the Regular Meeting Minutes of May 11, 2020, and, therefore, the minutes were adopted.

### **SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS**

1. **Personnel** – no report at this time.
2. **Finance** – no report at this time.
3. **Welfare** – no report at this time.
4. **Public Safety** – Mr. Askham said there will not be a Public Safety meeting tomorrow morning. They will be going back to every two weeks.
5. **Board of Education** – Ms. Mackstutis said the Board of Education is moving forward with Techton for the addition at Henry James School and renovate Latimer Lane School. Mr. Wellman said the next public meeting is July 26<sup>th</sup>.

### **COMMUNICATIONS**

- a) **CCM Fiscal Support Letter** - no discussion at this time.
- b) **Letter from J. Shea, re: Drake Hill Road Bridge Rehabilitation, dated May 8, 2020** – no discussion at this time.

### **EXECUTIVE SESSION**

- a) **Pursuant to CGS §1-200(6)(B), Pending Claims Regarding R. Newton/CSEA (MPP-33825, MPP-33831, Triple AAA Case 01-19-0004-1876)**

Mr. Askham made a motion to adjourn to Executive Session at 7:47 p.m. This meeting will include Town Manager Maria E. Capriola, and Mike Arrington. Mr. Paine seconded the motion. All were in favor and the motion passed.

### **ADJOURN**

Mr. Askham moved, seconded by Ms. Battos to adjourn the Executive Session at 8:04pm. Motion passed unanimously.

Mr. Askham moved, seconded by Ms. Battos to adjourn the meeting at 8:04pm. Motion passed unanimously.

Respectfully submitted,

Kathi Radocchio  
Clerk

# MIRA: Trash-To-Energy Plant No Longer Viable Without State Help

by Christine Stuart | May 28, 2020 11:46pm

[https://www.ctnewsjunkie.com/archives/entry/20200529\\_mira\\_trash-to-energy\\_plant\\_no\\_longer\\_viable\\_without\\_state\\_help/#.XtDej3e3QyA.twitter](https://www.ctnewsjunkie.com/archives/entry/20200529_mira_trash-to-energy_plant_no_longer_viable_without_state_help/#.XtDej3e3QyA.twitter)

HARTFORD, CT – The Materials Innovation and Recycling Authority’s board of directors voted Thursday to begin shutting down the last publicly owned trash-to-energy plant in Connecticut.

The facility in Hartford’s South Meadows neighborhood accepts trash from 51 member towns and many private haulers, but the equipment is outdated and the municipalities can’t afford to pay for improvements alone.

Towns that contract with the Materials Innovation and Recycling Authority (MIRA) for trash removal and recycling are currently paying about \$83 per ton, and that is projected to go up to about \$91 in the next fiscal year.

Over the past two years, MIRA officials have been trying to combine state bonding, a new power-purchase agreement for the energy generated by the plant, and renewable energy credits to keep the cost of disposal to about \$95 per ton after the plant is renovated.

But without those three additional revenue sources, towns will have to pay \$145 per ton for their waste disposal – a 42% increase over the current rate. That was unacceptable to municipalities.

“I’m disappointed that if we’re going to have a quasi-public presence in the state, in this line of business, it needs support and it needs some state support,” said Manchester Town Manager Scott Shanley, who also served on the MIRA board.

East Granby First Selectman and MIRA board member Jim Hayden said he thinks it’s a “tragedy” that the state is no longer going to be “self-sufficient” in trash.

Pat Widlitz, a MIRA board member and former lawmaker, said she did not get on the board to help begin “shipping our waste out of state and just toss out 40 years of our success in managing our own waste.”

Widlitz said “MIRA is a public-private partnership and we’re missing the public right now.”

Most board members were disappointed in the state’s decision not to help provide financing to continue operations. The state does have a small window to come up with financing—Aug. 31.

“Every environmentalist should be shocked and appalled that we are going to revert to landfilling,” MIRA Vice Chairman Richard Barlow said. “And not only landfilling, but landfilling in other states.”

MIRA has been working on a plan to modernize its operations for more than two years with a European developer chosen by the state Department of Energy and Environmental Protection. The board voted Thursday to allow that contract to expire since it was unable to get any of its members to agree to a proposal that would cost them \$145 per ton for the next 30 years.

“MIRA has concluded that the Project is not viable,” it wrote in the resolution approved by the board Thursday.

DEEP Commissioner Katie Dykes was disappointed by the decision.

“It is unfortunate that MIRA was not able to come to terms with an innovative partner to update and revitalize the Hartford Resource Recovery Facility,” Dykes said in a statement. “MIRA has the responsibility to provide reliable service to more than 50 Connecticut municipalities for several years to come, and we look forward to hearing from MIRA its plans to continue to provide reliable service in a manner that is consistent with the state’s waste hierarchy.”

Thomas Kirk, executive director of the agency, said the contract ending means that they will have to start trucking trash to Ohio, Pennsylvania, Virginia, and New York by 2023. That’s because without state support it’s no longer viable to operate the plant.

“Hauling waste out of state is a big giant step backward,” Kirk said.

He said they tried to warn state lawmakers that they would close the plant if they didn’t get either \$330 million in general obligation bonds or a power-purchase agreement like the one created for the Millstone Power Station a few years ago.

Kirk said there are no viable, less costly solutions because the technology is not there yet.

“Forty years ago Connecticut made the right decision to stop burying our garbage,” Kirk said. “Now we’re going to bury it in another state.”

Kirk said he hopes that over the next couple of months they can come up with a financial alternative, but the prospect of keeping the trash-to-energy plant open is not looking good.

May 29, 2020

# **The state's waste management is in dire straits. Now, its Hartford plant overhaul is uncertain**

By Gregory B. Hladky, CT Mirror

The governing board responsible for the aging and often broken Hartford regional trash-to-energy plant voted Thursday to end a multi-year effort to rehabilitate the facility unless the state agrees by Aug. 31 to provide major financial backing for the project.

A current proposal to overhaul the plant – which handles about a third of Connecticut's trash – is estimated to cost about \$330 million, but Gov. Ned Lamont's administration has balked at committing to that kind of state funding.

Additionally, the state is also looking at potentially massive budget deficits as a result of the coronavirus pandemic, which could further diminish the chances for major state funding for the trash plant project.

Directors of the Materials Innovation and Recycling Authority, the quasi-state agency that runs the garbage plant, warned that Connecticut might be forced to ship 2.5 million tons of garbage a year to out-of-state landfills if the state fails to offer major financial support.

The board's unanimous vote gives Lamont and the General Assembly until the end of August to agree on funding the plant's rehabilitation. Otherwise, years of negotiation with a state-selected developer will end in failure.

The governor's staff declined to respond directly to the MIRA board vote Thursday. Max Reiss, Lamont's press secretary, said the administration's response would be handled by "the Department of Energy and Environmental Protection, which deals directly with MIRA."

"The Connecticut Department of Energy and Environmental Protection (DEEP) invested considerable time and energy in developing a request for proposal and screening potential partners," DEEP Commissioner Katie Dykes said. "It is unfortunate that MIRA was not able to come to terms with an innovative partner to update and revitalize the Hartford Resource Recovery Facility."

"MIRA has the responsibility to provide reliable service to more than 50 Connecticut municipalities for several years to come, and we look forward to hearing from MIRA its plans to continue to provide reliable service in a manner that is consistent with the state's waste hierarchy," Dykes said in an emailed statement.

MIRA President Thomas Kirk said that, without major state backing, municipalities would have to pay as much as \$145 a ton for garbage disposal for the next 30 years to finance the project, and that local officials have already rejected that as an option. Municipalities currently pay about \$83 a ton to use the plant. Instead, cities and towns that now use the regional plant in Hartford are likely to end up sending their garbage for out-of-state disposal if there's no fix for the dilapidated facility, Kirk said.

MIRA board members expressed dismay at the thought that the state might decline to help fix the Hartford facility.

"We still have a little bit of time to wake everybody up," said Patricia Widlitz, a former chair of the legislature's Environment Committee and a MIRA board member. "I did not join this board to be in a position of recommending that we be on our way to shipping our waste out of state ... It's not a pretty picture, no matter how you look at it," she said.

Richard J. Barlow, fellow board member and a former first selectman of Canton, agreed.

"The present administration has failed to recognize that the proposal we've developed... is the best solution at this point in time," he said. "Every environmentalist should be shocked and appalled that we are going to revert to landfilling."

Martin Looney, the state Senate's top Democratic leader, said Thursday that he wasn't aware of the MIRA board's decision.

"This is the first I've heard of this [Aug. 31] deadline," Looney said when contacted by the CT Mirror. "I don't know what kind of commitment the administration would be willing to make to do bonding for this project," he said.

### **A rehab plan hangs in the balance**

In December 2019, MIRA reached a proposed agreement with the Sacyr Rooney Recovery Team, the contractor selected by the state to rehabilitate the regional plant. The \$330 million agreement ended a long-running deadlock in negotiations.

But Lamont, who has been attempting to curtail state borrowing, declined to provide any indication he would support such the financial commitment to carry out such a major project.

The MIRA proposal also drew harsh criticism from Hartford activists and officials who argued that the plant, in the city's South Meadows section, had been causing pollution and traffic in Hartford for far too long. They claimed a new plant should be built elsewhere, but state officials warned that there wasn't a viable alternative.

The regional facility has been operating as a trash-to-energy plant since 1988 and has suffered increasingly frequent and expensive breakdowns. In 2018 and 2019, the aging plant was shut down for months as a result of a "catastrophic failure" of key equipment.

That one failure alone cost MIRA and its participating municipalities more than \$15 million. The quasi-state agency was forced to send tens of thousands of tons of garbage to landfills as far away as Ohio during the major shutdown. Continuing to do that going forward would result in “a carbon footprint that would far greater” than overhauling and improving the Hartford trash plant, Barlow said.

State officials have been warning since 2007 that rehabilitation or replacement of the Hartford facility was becoming critical.

“It’s shocking to me that there really is no sense of urgency,” said Tom Swarr, one of the MIRA directors appointed by the governor. Officials, he said, need “to make people realize how desperate the situation is.”





# Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

*Maria E. Capriola - Town Manager*

May 20, 2020

Deidre S. Gifford, MD, MPH  
Acting Commissioner  
Department of Public Health  
State of Connecticut  
410 Capitol Avenue  
Hartford, CT 06134

Re: Governor's Executive Order 7-PP: Selection of Municipal Designees

Dear Commissioner Gifford:

The provisions of Governor's Executive Order 7-PP state that pursuant to Section 19a-2a of the Connecticut General Statutes, the Commissioner of the Department of Public Health shall designate to municipal employees or officials selected by the municipal chief executive officer ("Municipal Designee") authority over public nuisances arising from violations of the Sector Rules by any business or entity that is not a Public Health Facility.

As the Chief Executive Officer of the Town of Simsbury, I hereby select the following municipal officials as Municipal Designees for enforcement of the provisions of Executive Order 7-PP within the Town of Simsbury:

1. Michael Glidden, or his designee, as Zoning Enforcement Officer;
2. Henry Miga, or his designee, as Building Official; and
3. Nicholas Boulter, Chief of Police, and all sworn officers of the Simsbury Police Department.

Very truly yours,

Maria E. Capriola, MPA  
Town Manager