



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Watch Board of Selectmen meetings LIVE and rebroadcast on Comcast Channels 96, 1090, Frontier Channel 6071 and LIVE streamed or on-demand at www.simsburytv.org

SIMSBURY BOARD OF SELECTMEN Regular Meeting – September 11, 2023 – 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

- Participants can address the Board of Selectmen in person at the meeting
- Email townmanager@simsbury-ct.gov by noon on Monday, September 11, 2023 to register to address the Board of Selectmen live through Zoom
- Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but forwarded to all Selectmen via email

PRESENTATIONS

- a) Discussion of Draft Memorandum of Understanding with Simsbury Volunteer Ambulance Association

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Public Safety
- d) Board of Education

SELECTMEN ACTION

- a) Memorandum of Understanding with Simsbury Fire District
- b) Memorandum of Understanding with Simsbury Volunteer Ambulance Association
- c) Tax Refund Requests
- d) Donation from Jesse Israel and Elizabeth Sullivan Supporting Simsbury Police Cadet Program
- e) Simsbury Historical Society Business Development Assistance Application (Permitting Fee Waiver Request)
- f) Winter 2023 – 24 Simsbury Farms Rink and Paddle Tennis Fees
- g) Successor Collective Bargaining Agreements Between the Town and CSEA Clerical, Library, and Secretarial Employees; Administrative & Professional Employees (A&P); and Supervisors Employees, July 1, 2023 – June 30, 2024
- h) Proposed Donation from the Daughters of the American Revolution (DAR)



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

- i) Amendment to Connecticut Recreation Trails Program (CRTP) Grant – Multi-use Trail to Curtiss/Pattison Parks
- j) Schedule a Public Hearing for Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property

APPOINTMENTS AND RESIGNATIONS

- a) Appointment to Aging & Disability Commission

REVIEW OF MINUTES

- a) July 10, 2023 Regular Meeting
- b) August 3, 2023 Special Meeting
- c) August 30, 2023 Special Meeting

COMMUNICATIONS

- a) Memo from K. Formanek Re: Youth Service Bureau Grant, dated July 31, 2023
- b) Farmington Valley Health District Annual Report
- c) Farmington Valley VNA Annual Report

EXECUTIVE SESSION

- a) Pursuant to General Statutes section 1-200(6)(E): Discussion of Strategy and Negotiations with Respect to Collective Bargaining for Unit Represented by AFSCME

ADJOURN



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Discussion of Draft Memorandum of Understanding with Simsbury Volunteer Ambulance Association
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager
4. **Action Requested of the Board of Selectmen:**
This presentation is informational. It is meant to be a discussion with members of the Simsbury Volunteer Ambulance Association on the current version of the draft memorandum of understanding.
5. **Summary of Submission:**
Interim Town Manager Lee Erdmann has been discussing with the Simsbury Volunteer Ambulance Association versions of a draft memorandum of understanding as directed by the Simsbury Board of Selectmen. Today's discussion is for the Board of Selectmen and the Simsbury Volunteer Ambulance Association to discuss the current draft.

If action is needed the Board of Selectmen should make a motion to reflect the required action.
6. **Financial Impact:**
During budget deliberations in the spring the Board of Selectmen authorized \$150,000 to the Simsbury Volunteer Ambulance Association to subsidize the staffing of a second unit.
7. **Description of Documents Included with Submission:**
 - a) Updated Draft MOU Between the Town of Simsbury and the Simsbury Volunteer Ambulance Association
 - b) Initial Draft MOU Between the Town of Simsbury and the Simsbury Volunteer Ambulance Association

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF SIMSBURY AND
THE SIMSBURY VOLUNTEER AMBULANCE ASSOCIATION**

This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into as of June 30, 2023, by and between the Town of Simsbury, represented by its Interim Town Manager (“hereinafter referred to as “Town”), and the Simsbury Volunteer Ambulance Association, represented by its Chief of Service (hereinafter referred to as “SVAA”).

WHEREAS, the Town has allocated \$150,000 in American Rescue Plan Act (ARPA) funds to SVAA for the purpose of subsidizing the staffing of a second response unit during the budgetary year 2023-2024; and

WHEREAS, it is agreed that the second response unit shall be staffed from 0700 to 1900 hours daily, subject to change based on call volume analysis and the discretion of SVAA; and

WHEREAS, SVAA agrees to provide call volume data and response times, including mutual aid volume, to the Town of Simsbury’s Public Safety Sub-Committee; and

WHEREAS, both parties acknowledge the need for continued discussions regarding the funding of the second response unit on an annual basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Funding:** The Town shall provide SVAA with \$150,000 in ARPA funds to subsidize the staffing of the second response unit during the budgetary year 2023-2024.
2. **Staffing Schedule:** The second response unit shall be staffed from 0700 to 1900 hours daily, unless call volume analysis indicates a need for schedule modifications, at the discretion of SVAA.
3. **Reporting:** SVAA shall report call volume data, including mutual aid volume, to the Town’s Public Safety Committee on a regular basis, as determined by the committee
4. **Annual Discussions:** The Town and SVAA shall engage in annual discussions to assess the ongoing funding requirements for the second response unit.
5. **Compliance with Laws and Regulations:** SVAA shall comply with all applicable laws, regulations, and requirements in the provision of emergency medical services.

6. Term: This MOU shall be in effect for the budgetary year 2023-2024, commencing on July 1, 2023, and will continue until June 20, 2024, unless earlier terminated as provided herein.
7. Amendment and Termination: This MOU may be amended or terminated by mutual agreement in writing by both parties.
8. Governing Law: This MOU shall be governed by and construed in accordance with the laws of the State of Connecticut, without regard to its conflict of laws principles.

[Next Page Signature Page]

IN WITNESS WHEREOF, the Parties have executed this MOU on this ____ day of July, 2023.

TOWN OF SIMSBURY

SIMSBURY VOLUNTEER AMBULANCE

BY: _____

BY: _____

Interim Town Manager

Executive Director

Date: _____

Date: _____

SVVAA DRAFT

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF SIMSBURY AND
THE SIMSBURY VOLUNTEER AMBULANCE ASSOCIATION**

This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into as of June 30, 2023, by and between the Town of Simsbury, represented by its Interim Town Manager (“hereinafter referred to as “Town”), and the Simsbury Volunteer Ambulance Association, represented by its Chief of Service (hereinafter referred to as “SVAA”).

WHEREAS, the Town of Simsbury has allocated \$150,000 in American Rescue Plan Act (ARPA) funds to SVAA for the purpose of subsidizing the staffing of a second response unit during the budgetary year 2023-2024; and

WHEREAS, it is agreed that the second response unit shall be staffed from 0700 to 1900 hours daily, subject to change based on call volume analysis and the discretion of SVAA; and

WHEREAS, SVAA agrees to provide call volume data and response times, including mutual aid volume, to the Town of Simsbury’s Public Safety Sub-Committee; and

WHEREAS, both parties acknowledge the need for continued discussions regarding the funding of the second response unit on an annual basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Purpose, Terms and Limitations.**

- (a) **Purpose.** This MOU outlines SVAA’s commitment to fulfill the objectives outlined in the MOU and describes how Town will support SVAA’s activities and undertakings in furtherance of the objectives outlined in the MOU.
- (b) **Term.** This MOU will commence on July 1, 2023 and will continue until June 30, 2024, unless earlier terminated as provided herein.
- (c) **Limitations.** This MOU is not a binding contractual obligation of the parties and no legally binding obligations are created by this MOU. Any party can terminate its respective commitments under this MOU at any time by giving sixty (60) days prior written notice of such termination to the other parties hereto.

2. **Annual Review.** SVAA and Town will designate representatives to meet and discuss SVAA’s progress in fulfilling the objectives outlined in the Plan and the respective

assistance and financial support being provided by Town. Such meetings are expected to take place at least on an annual basis during the month of October.

3. Simsbury's Commitments: Simsbury agrees to assist SVAA's activities and undertakings in furtherance of the activities as outlined herein in the manner described below:

- (a) Financial Support: The Town of Simsbury shall provide SVAA with \$150,000 in ARPA funds to subsidize the staffing of the second response unit during the budgetary year 2023-2024. SVAA will provide a request for funding support on a form and a list of required documentation to be provided by the Town Manager. The request shall be filed with the Town Manager no later than January 31 for funding for the ensuing fiscal year. Subject to the availability of funding, Simsbury will provide financial support to SVAA and its programs, in amounts as determined during the Annual Town Budget process.
- (b) SVAA Board Appointments: Simsbury will designate two representatives to serve on SVAA's Board of Directors, one member to be appointed by the Town Manager and the other member to be appointed by the First Selectman pursuant to SVAA's bylaws and other governing documents.
- (c) Staff Access: Simsbury will use reasonable efforts to make Simsbury's staff available to assist SVAA with consultation and cooperation with the activities of SVAA.
- (d) Performance Measurement: The Town Manager will work with SVAA to develop a set of objectives, key performance indicators and impact/outcome measures to be reported quarterly/annually as agreed upon by July 15, 2023.

4. SVAA Commitments: SVAA agrees to assist SVAA's activities and undertakings in furtherance of the activities as outlined herein in the manner described below.

- (a) Two Response Units: As a minimum standard, SVAA agrees to maintain two emergency response units in accordance with the terms and conditions outlined herein.
- (b) Meetings: SVAA will provide notice to the Simsbury Town Manager and post such notices on the Town Clerk's bulletin board of all its board meetings and subcommittee meetings in a manner and content that complies with the Connecticut Freedom of Information Act.
- (c) Performance Measurements: SVAA will work with the Town Manager to develop a set of objectives, key performance indicators and

impact/outcome measures to be reported quarterly/annually as agreed upon by July 15, 2023.

- (d) Annual Review: SVAA and the Simsbury Town Manager will each designate representatives to meet and discuss SVAA's progress in fulfilling the activities outlined herein and the respective assistance and financial support being provided by Simsbury. Such meetings are expected to take place at least on an annual basis.
- (e) Staffing Schedule: The second response unit shall be staffed from 0700 to 1900 hours daily, unless call volume analysis indicates a need for schedule modifications, at the discretion of SVAA.
- (f) Reporting: SVAA shall report call volume data and response times, including mutual aid volume, to the Town of Simsbury's Public Safety Sub-Committee on a regular basis, as determined by the committee.
- (g) Annual Discussions: The Town of Simsbury and SVAA shall engage in annual discussions to assess the ongoing funding requirements for the second response unit.
- (h) Compliance with Laws and Regulations: SVAA shall comply with all applicable laws, regulations and requirements in the provision of emergency medical services.
- (i) Financial Disclosures: SVAA will provide financial disclosures to the Town Finance Director on forms developed by the Town Finance Department for that purpose.
- (j) PSAP Transfer: In the event that the Town and the SVAA agree that it is in the best interest of the Town to transfer the Public Safety Answering Point ("PSAP") to a successor organization to be chosen by the Town, SVAA agrees to cooperate fully with the transfer proceedings and to join the Town's petition to be filed in accordance with Chapter 368D of the General Statutes.

5. General Provisions

- (a) Amendment and Termination: This MOU may be amended or terminated by mutual agreement in writing by both parties.
- (b) Governing Law: This MOU shall be governed and construed in accordance with the laws of the State of Connecticut, without regard to its conflict of law principles.

[Next Page Signature Page]

TOWN DRAFT

IN WITNESS WHEREOF, the Parties have executed this MOU on this ____ day of July, 2023.

TOWN OF SIMSBURY

SIMSBURY VOLUNTEER AMBULANCE

BY: _____

Interim Town Manager

Date: _____

BY: _____

Executive Director

Date: _____

TOWN DRAFT



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Memorandum of Understanding with Simsbury Fire District
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the proposed agreement with Simsbury Fire District, the following motion is in order:

Move, effective September 11, 2023, to approve the Memorandum of Understanding with the Simsbury Fire District, and authorize Interim Town Manager Lee C. Erdmann to execute the agreement.
5. **Summary of Submission:**
The Simsbury Fire District and the Town of Simsbury have had an MOU in place since at least March 2007 that details tax collection services the Town does for the District as well as 911 dispatch services. At the July Board of Selectmen meeting the District spoke about wanting to add fees for services the Fire Marshal performs to the building permit fee for selected plan reviews. Due to this Town Staff and the District have reviewed and revised the 2007 Memorandum of Understanding to incorporate these new changes.
6. **Financial Impact:**
As explained in the MOU document, the Fire District pays a monthly stipend to the Tax Collector for serving as the tax collector for the district and pays the town a percentage of their grand list to compensate for 911 dispatch services.
7. **Description of Documents Included with Submission:**
 - a) Proposed MOU Between the Town of Simsbury and the Simsbury Fire District

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF SIMSBURY AND
THE SIMSBURY FIRE DISTRICT**

This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into as of October 1, 2023, by and between the Town of Simsbury, represented by its Interim Town Manager, (“hereinafter referred to as “Town”), and the Simsbury Fire District, represented by its President (“hereinafter referred to as “SFD”).

WHEREAS, the Town and the SFD have had a long-standing relationship whereby the Town has provided tax collection and dispatch services to the SFD for annually agreed upon fees, last memorialized in a letter dated March 28, 2007; and

WHEREAS, this long-standing relationship has been mutually beneficial; and

WHEREAS, the Town and the SFD want to expand this relationship to include the collection of building permit fees for SFD, also for an annually agreed upon fee;

NOW, THEREFORE, the parties hereto agree as follows:

1. This memorandum supersedes the letter dated March 28, 2007.
2. For tax collection services: The SFD Treasurer annually recommends the appointment of a tax collector to the SFD Executive Committee and the SFD Executive Committee annually appoints the Simsbury Tax Collector as the Simsbury Fire District Tax Collector. The Simsbury Tax Collector collects taxes for the SFD and remits them to the SFD monthly. The SFD pays the Fire District Tax Collector a monthly stipend. The annual amount for Fiscal Year 2023-2024 is \$7,328.54. This amount is adjusted annually based on the COLA granted to SFD employees.
3. For dispatcher services: The Simsbury Police Department receives 911 and routine calls and makes the initial tone out for SFD and then turns those calls over to SFD. The SFD pays the town annually based on a calculation of 1.55 percent of the SFD Gross Grand List. The annual amount for Fiscal Year 2023-2024 is \$52,198.50. This amount is adjusted annually.
4. For building permit fees: The Building Division collects a fee of \$5.00 per \$1,000.00 of construction value for plan reviews of all commercial/industrial and multi-family buildings conducted by the Fire Marshal Office as required under CT General Statute 29-263 for the SFD and remits those fees to the SFD on a quarterly basis. The SFD pays the Town a two (2) percent fee quarterly based on the building fees collected for

the SFD. The SFD may adjust their building permit fee annually and the two (2) percent fee will be re-examined annually during the 1st quarter of the calendar year to be effective the following July 1. The Fire Marshal shall be permitted to require a review by an approved independent third party with expertise in the matter to be reviewed at the submitter's expense. The Fire Marshal will notify the applicant if this course of action will be taken and additional costs for this independent plan review will be charged to the applicant through the Fire Marshal's Office. This charge, if necessary, will be in addition to the initial building permit fee. Fees will automatically be waived for any municipal Town of Simsbury projects. In all other cases the waiver of any Fire District fees will have to be approved in writing in advance of the permit being applied for and attached to the application.

5. Term: This MOU shall be in effect starting in Fiscal Year 2023-2024, commencing on October 1, 2023, and will continue for as long as these services are provided, unless changed in writing by mutual agreement or terminated as provided herein.
6. Amendment and Termination: This MOU may be amended by mutual agreement in writing by both parties or terminated by either party in writing with a one hundred eighty (180) day notice.
7. Governing Law: This MOU shall be governed by and construed in accordance with the laws of the State of Connecticut, without regard to its conflict of laws principles.

[Next Page Signature Page]

IN WITNESS WHEREOF, the Parties have executed this MOU on this __ day of _____, 2023

TOWN OF SIMSBURY

SIMSBURY FIRE DISTRICT

BY: _____

BY: _____

Interim Town Manager

President

Date: _____

Date: _____

DRAFT



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

- 1. Title of Submission:** Proposed Memorandum of Understanding with Simsbury Volunteer Ambulance Association
- 2. Date of Board Meeting:** September 11, 2023
- 3. Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager
- 4. Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the proposed agreement with Simsbury Volunteer Ambulance Association, the following motion is in order:

Move, effective September 11, 2023, to approve the Memorandum of Understanding with the Simsbury Volunteer Ambulance Association, and authorize Interim Town Manager Lee C. Erdmann to execute the agreement.

Should the Board of Selectmen wish to appoint a representative to be a liaison to the Simsbury Volunteer Ambulance Association, the following motion is in order:

Move, effective September 11, 2023, to appoint INSERT NAME as the Simsbury Board of Selectmen Liaison to the Simsbury Volunteer Ambulance Association's Board with a term expiring on December 4, 2023.

If the Board of Selectmen don't agree on a proposed Memorandum of Understanding but wish to authorize partial payment to the Simsbury Volunteer Ambulance Association, the following motion is in order:

Move, effective September 11, 2024, to authorize payment in the amount of INSERT to the Simsbury Volunteer Ambulance Association.

- 5. Summary of Submission:**
At the July 10th Board of Selectmen meeting the Board met in executive session to give guidelines to the Town Manager to draft and negotiate a Memorandum of Understanding with the Simsbury Volunteer Ambulance Association. As part of those negotiations the Simsbury Volunteer Ambulance Association has sent the attached version of the draft MOU as their counter to the Town's proposal.

Should the Board wish to make amendments to the document as it stands a motion would need to be made.

6. Financial Impact:

During budget deliberations in the spring the Board of Selectmen authorized \$150,000 to the Simsbury Volunteer Ambulance Association to subsidize the staffing of a second unit.

7. Description of Documents Included with Submission:

- a) Draft MOU Between the Town of Simsbury and the Simsbury Volunteer Ambulance Association

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF SIMSBURY AND
THE SIMSBURY VOLUNTEER AMBULANCE ASSOCIATION**

This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into as of June 30, 2023, by and between the Town of Simsbury, represented by its Interim Town Manager (“hereinafter referred to as “Town”), and the Simsbury Volunteer Ambulance Association, represented by its Chief of Service (hereinafter referred to as “SVAA”).

WHEREAS, the Town has allocated \$150,000 in American Rescue Plan Act (ARPA) funds to SVAA for the purpose of subsidizing the staffing of a second response unit during the budgetary year 2023-2024; and

WHEREAS, it is agreed that the second response unit shall be staffed from 0700 to 1900 hours daily, subject to change based on call volume analysis and the discretion of SVAA; and

WHEREAS, SVAA agrees to provide call volume data and response times, including mutual aid volume, to the Town of Simsbury’s Public Safety Sub-Committee; and

WHEREAS, both parties acknowledge the need for continued discussions regarding the funding of the second response unit on an annual basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Funding:** The Town shall provide SVAA with \$150,000 in ARPA funds to subsidize the staffing of the second response unit during the budgetary year 2023-2024.
2. **Staffing Schedule:** The second response unit shall be staffed from 0700 to 1900 hours daily, unless call volume analysis indicates a need for schedule modifications, at the discretion of SVAA.
3. **Reporting:** SVAA shall report call volume data, including mutual aid volume, to the Town’s Public Safety Committee on a regular basis, as determined by the committee
4. **Annual Discussions:** The Town and SVAA shall engage in annual discussions to assess the ongoing funding requirements for the second response unit.
5. **Compliance with Laws and Regulations:** SVAA shall comply with all applicable laws, regulations, and requirements in the provision of emergency medical services.

6. Term: This MOU shall be in effect for the budgetary year 2023-2024, commencing on July 1, 2023, and will continue until June 20, 2024, unless earlier terminated as provided herein.
7. Amendment and Termination: This MOU may be amended or terminated by mutual agreement in writing by both parties.
8. Governing Law: This MOU shall be governed by and construed in accordance with the laws of the State of Connecticut, without regard to its conflict of laws principles.

[Next Page Signature Page]

IN WITNESS WHEREOF, the Parties have executed this MOU on this ____ day of July, 2023.

TOWN OF SIMSBURY

SIMSBURY VOLUNTEER AMBULANCE

BY: _____

BY: _____

Interim Town Manager

Executive Director

Date: _____

Date: _____

SVVAA DRAFT



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Colleen O'Connor, Tax Collector
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective September 11, 2023 to approve the presented tax refunds in the amount of \$17,453.15, and to authorize Interim Town Manager, Lee Erdmann, to execute the tax refunds.

5. **Summary of Submission:**
Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**
The aggregate amount of all tax refunds as presented is \$17,453.15. The attachment dated September 11, 2023 has a detailed listing of all requested tax refunds.
7. **Description of Documents Included with Submission:**
 - a) Requested Tax Refunds, dated September 11, 2023

REQUESTED TAX REFUNDS
SEPTEMBER 11, 2023

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2021					
Honda Lease Trust	21-03-58373	\$56.49	\$1.74		\$58.23
Vault Trust	21-03-69374	\$485.61	\$14.96		\$500.57
VCFS Auto Leasing CO	21-03-69397	\$726.60	\$22.38		\$748.98
					\$0.00
Total 2021		\$1,268.70	\$39.08	\$0.00	\$1,307.78
List 2022					
CoreLogic (79 Elm St)	22-01-02437	\$949.26			\$949.26
ACAR Leasing Ltd	22-03-50064	\$42.50	\$1.38		\$43.88
ACAR Leasing Ltd	22-03-50112	\$321.97	\$10.45		\$332.42
ACAR Leasing Ltd	22-03-50114	\$58.47	\$1.90		\$60.37
Alexander Jason G	22-03-50311	\$5.00			\$5.00
Archer-Sheehan Jacqueline	22-03-50626	\$9.83			\$9.83
Barney Peter	22-03-51057	\$48.17	\$1.56		\$49.73
Berry Dianne	22-03-51490	\$8.69	\$0.28		\$8.97
Bruno Leonard A	22-03-52242	\$38.09	\$1.24		\$39.33
Flynn Deborah I	22-03-52613	\$94.12	\$3.05		\$97.17
CCAP Auto Leasing Ltd	22-03-52961	\$531.40	\$17.24		\$548.64
CCAP Auto Leasing Ltd	22-03-52963	\$781.44	\$25.35		\$806.79
CCAP Auto Leasing Ltd	22-03-52967	\$83.98	\$2.72		\$86.70
CCAP Auto Lease Ltd	22-03-52978	\$1,010.28	\$32.78		\$1,043.06
CCAP Auto Leasing Ltd	22-03-52985	\$565.46	\$18.35		\$583.81
Civitarese Joseph P	22-03-53350	\$14.98	\$0.49		\$15.47
Cramer Allen R	22-03-53966	\$126.53			\$126.53
Duford Kathleen	22-03-55190	\$7.98	\$0.26		\$8.24
Freudson Mikhail	22-03-56418	\$37.91	\$1.23		\$39.14
Guglielmino Paul	22-03-57565	\$40.10	\$1.30		\$41.40
Honda Lease Trust	22-03-58451	\$352.15	\$11.43		\$363.58
Honda Lease Trust	22-03-58477	\$233.89	\$7.59		\$241.48
Honda Lease Trust	22-03-58517	\$603.15	\$19.57		\$622.72
Honda Lease Trust	22-03-58543	\$115.55	\$3.75		\$119.30
Honda Lease Trust	22-03-58615	\$198.08	\$6.43		\$204.51
Hyypa Patricia F	22-03-58980	\$98.96	\$3.21		\$102.17
Johnson David A	22-03-59292	\$57.11	\$1.85		\$58.96
JP Morgan Chase Bank	22-03-59544	\$169.54	\$5.50		\$175.04
Karpe Patricia S	22-03-59673	\$230.06			\$230.06
Keppel Robert J	22-03-59931	\$12.95	\$0.42		\$13.37
Kim Yukyung	22-03-60048	\$26.10	\$0.85		\$26.95
Krasnoger Frank J	22-03-60328	\$68.03			\$68.03
Kulicki Leonard E	22-03-60449	\$13.44	\$0.44		\$13.88
Lawler Michael F	22-03-60817	\$11.65	\$0.38		\$12.03
Livingston Clyde R 2nd	22-03-61332	\$91.69	\$2.97		\$94.66
Mcadoo Roy P	22-03-62327	\$81.37			\$81.37
McCarthy Mary A	22-03-62387	\$48.08	\$1.56		\$49.64
Moraski Gwendolyn H	22-03-63240	\$87.62	\$2.84		\$90.46
Murray Edward M	22-03-63524	\$39.73	\$1.29		\$41.02
Nickles John B	22-03-63792	\$29.49	\$0.96		\$30.45
Odonnell Richard E	22-03-64150	\$124.66	\$4.04		\$128.70

REQUESTED TAX REFUNDS
SEPTEMBER 11, 2023

Odonnell Richard E	22-03-64151	\$33.53	\$1.09		\$34.62
Orosz Heather	22-03-64286	\$7.03	\$0.23		\$7.26
Peterson Randall H	22-03-64982	\$44.87	\$1.46		\$46.33
Rouge Joan	22-03-66477	\$313.65			\$313.65
Ryan Michael P	22-03-66653	\$361.64	\$11.73		\$373.37
Schless Laura A	22-03-67050	\$20.68	\$0.67		\$21.35
Sjostedt Nancy E	22-03-67841	\$40.53	\$1.31		\$41.84
Sparks David L	22-03-68143	\$120.38	\$3.91		\$124.29
Stent Marillyn P	22-03-68339	\$57.11	\$1.85		\$58.96
Stine Chris E	22-03-68411	\$385.78	\$12.52		\$398.30
Terwilliger Craig B	22-03-68899	\$49.19	\$1.60		\$50.79
Toyota Lease Trust	22-03-69277	\$641.89	\$20.83		\$662.72
Toyota Lease Trust	22-03-69285	\$545.46	\$17.70		\$563.16
Traficante Christine E	22-03-69385	\$12.48	\$0.40		\$12.88
USB Leasing LT	22-03-69676	\$663.37	\$21.52		\$684.89
Vault Trust	22-03-69849	\$133.42	\$4.33		\$137.75
VCFS Auto Leasing CO	22-03-69896	\$261.29	\$8.48		\$269.77
VCFS Auto Leasing CO	22-03-69898	\$351.10	\$11.39		\$362.49
VCFS Auto Leasing CO	22-03-69899	\$787.45	\$25.55		\$813.00
VCFS Auto Leasing CO	22-03-69900	\$606.07	\$19.66		\$625.73
VCFS Auto Leasing CO	22-03-69904	\$262.22	\$8.51		\$270.73
VCFS Auto Leasing CO	22-03-69918	\$158.79	\$5.15		\$163.94
VCFS Auto Leasing CO	22-03-69951	\$447.54	\$14.52		\$462.06
Vdovenko Alexandre A	22-03-69954	\$752.86			\$752.86
VW Credit Leasing Ltd	22-03-70159	\$593.81	\$19.27		\$613.08
VW Credit Leasing Ltd	22-03-70173	\$555.22	\$18.01		\$573.23
Whitsitt Mark W	22-03-70680	\$131.97	\$4.28		\$136.25
Whitsitt Mark W	22-03-70681	\$161.25	\$5.23		\$166.48
Whitsitt Mark W	22-03-70682	\$214.41	\$6.96		\$221.37
					\$0.00
Total 2022		\$16,184.45	\$442.82	\$0.00	\$16,627.27
TOTAL 2021		\$1,268.70	\$39.08	\$0.00	\$1,307.78
TOTAL 2022		\$16,184.45	\$442.82	\$0.00	\$16,627.27
TOTAL ALL YEARS		\$17,453.15	\$481.90	\$0.00	\$17,935.05



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Donation from Jesse Israel and Elizabeth Sullivan
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Nicholas J. Boulter, Chief of Police
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports acceptance of the donation, the following motion is in order:

Move, effective September 11, 2023, to accept a donation from the Israel and Sullivan family in the amount of \$2,500 for the purpose of supporting the Simsbury Police Cadet program.
5. **Summary of Submission:**
The Israel and Sullivan family provided a financial donation in the amount of \$2,500 to help support the Simsbury Police Cadet program. The cadets are uniformed young adults ages of 14 and 20 who learn about crisis management, public service and policing through volunteerism, community involvement/events, training, and functions with the police department. The purpose is to provide life skills, connectivity with peers and the community, and opportunities for engagement and growth, with a focus on the role of contemporary law enforcement.

Chapter 100 of our Code of Ordinances, "Gift Policy," Section 100-2 "Monetary Donations" states that no donation of more than \$1,500 may be accepted without Board of Selectmen approval.
6. **Financial Impact:**
The \$2,500 donation from the Israel/Sullivan family will be used to provide training, equipment and/or to support cadet opportunities. The funds would be deposited into a Simsbury Police Community Services special revenue fund used for this purpose.
7. **Description of Documents Included with Submission:**
None



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Simsbury Historical Society Business Development Assistance Application (Permitting Fee Waiver Request)
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the recommendation of the Business Development Incentive Committee for the Simsbury Historical Society Business Development Assistance Application (permitting fee waiver request), the following motion is in order:

Move effective, September 11, 2023 to approve a 100% fee waiver request on local permit fees for the Simsbury Historical Society as presented in an estimated amount of \$893.
5. **Summary of Submission:**
We are in receipt of the attached permitting fee waiver request from the Simsbury Historical Society. They were seeking a fee waiver for permits for the new building being constructed on their property. The estimated cost of the building is \$50,000 which would make the building permit cost \$713 and the Design Review & Zoning permit be \$180.

The Business Development Incentive Committee met on September 6th to discuss the request for a permitting fee waiver. At that meeting the Business Development Incentive Committee voted to endorse a 100% fee waiver request. At the meeting it was noted that the Fee Waiver and Tax Abatement Program Guidelines are guidelines and not a policy. Due to the Historical Society being a 501(c)(3) non-profit, the group decided it was best to waive 100% of the fees. The Town is only able to waive local fees upon approval by the Board of Selectmen.
6. **Financial Impact:**
The estimated total cost of the fees is \$893.
7. **Description of Documents Included with Submission:**
 - a) Simsbury Historical Society Business Development Assistance Application
 - b) Fee Waiver and Tax Abatement Program Guidelines, adopted February 8, 2021



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Office of Community Planning and Development

Appendix A:

Town of Simsbury Business Development Assistance Application

Application should be completed in full, including original signatures, before submitting to the Planning & Community Development at the Simsbury Town Offices, Planning Department, 933 Hopmeadow Street, Simsbury, Connecticut 06070.

Applicant Name: Simsbury Historical Society

Name of Authorized Agent: _____

Business's Officers: Robert Moody, President

Name of Business: _____

Property Address: 800 Hopmeadow St., Simsbury

Property is located within Simsbury Center Zone: Yes No

Assistance Requested:

Tax Abatement
\$ NA

Reduction of Fees
\$ 180 - Design Review + Zoning - paid
713 - Building Permit - Project \$50k est.

Number of years: _____
Other Requested Public Incentives (state, federal, other municipal): none -

Description of Business, Including Products & Services: The Simsbury Historical Society is a collection of buildings on 2.9 ± acres - serving as a museum and educational facility - and tourist attraction

Signature of Applicant: _____ Date: _____

Signature of Agent: _____ Date: _____

Telephone (860) 658-3245
Facsimile (860) 658-3205

www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday

Project Details:

Acquisition \$ _____ acres _____ sq ft existing buildings
New Construction \$ 50,000 360 sq ft of proposed building
Rehabilitation \$ _____ sq ft of existing building
Equipment \$ _____
Personal Property \$ _____
Total Value \$ _____

Estimate of Duration of Construction Activities: Site Prep - 1 week, Kit Assembly - 2 weeks

Has the project received approval from the Zoning Commission: Yes No

If applicable, date of approval: July 17, 2023

Employment Details:	Present #	Future #	Temp. Construction Jobs #
Full Time Employees	_____	_____	_____
Part Time Employees	_____	_____	_____

Proposed Project Type (Select all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Corporate Headquarters and Satellite Offices | <input checked="" type="checkbox"/> Existing Simsbury Business Expansion |
| <input type="checkbox"/> Research and High Technology Facilities | <input type="checkbox"/> Wholesale/Warehouse |
| <input type="checkbox"/> Manufacturing Facilities | <input type="checkbox"/> Affordable Housing Unit |
| <input checked="" type="checkbox"/> Historical Preservation | <input type="checkbox"/> New or Existing Recreational Business |
| <input type="checkbox"/> Appropriate Entrepreneurial Business | <input type="checkbox"/> Green/Sustainable Improvements |
| <input type="checkbox"/> Mixed Used Business | <input type="checkbox"/> Re-Development of Properties in Certain Neighborhoods (Tariffville, Downtown, North Village) |

Statement of Benefits to Town:

The addition of this post & beam building, with a blacksmith shop and indigenous American exhibit, will add interest and attract more tourists to the town center and offer more educational events to students & residents

Estimate of local taxes to be paid per year for as long as the requested incentive lasts:

No taxes - we are a 501(c)3 corporation



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

TOWN OF SIMSBURY

Fee Waiver and Tax Abatement Program Guidelines *Adopted by the Board of Selectmen on February 8, 2021*

1. Purpose

The goal of economic development is to improve the life of community residents by retaining and expanding existing businesses and attracting new businesses. Simsbury's Fee Waiver and Tax Abatement Program support the town's economic development.

The specific goals of the Simsbury Fee Waiver and Tax Abatement Program include one or more of the following: generating additional tax revenue, lasting employment opportunities, providing quality goods and services, improving the aesthetics of the community, preserving an historic site, providing desirable recreational and entertainment opportunities.

This policy is intended to provide guidelines; it does not prohibit the Board of Selectmen from taking any action it deems appropriate as allowable by statute.

2. Effective Date

This policy shall be effective immediately and shall remain in effect until revised or rescinded.

3. Types of Businesses Targeted by This Policy

- Corporate headquarters and satellite offices
- Research and high technology facilities
- Advanced technology manufacturing facilities (only applies to job creation and real estate growth, does not apply to personal property growth)
- Existing Simsbury business expansion
- Mixed-use development of a building or site
- Affordable housing units or housing units developed for underserved populations.
- New or existing recreational or entertainment businesses
- Historical preservation
- Re-development of properties in certain neighborhoods (e.g. Tariffville, downtown, North village)
- Green/sustainable improvements
- Appropriate entrepreneurial businesses

4. Types of Assistance Available

- A. **Tax Abatement** – the assessment of real property may be reduced for a period of time. The town may reduce the assessment of real property as allowed by Connecticut General Statutes Chapter 203, Sec. 12-65b, as amended from time to time. Any written agreement entered into under this statute shall normally not be for a period longer than ten years, with a maximum average abated not to exceed a range of 40-60%. The Town

reserves the right to cap the total abatement amount granted. However, these guidelines do not prohibit the Board of Selectmen from taking any action it deems appropriate as allowable by statute.

- B. **Waiving or Reducing of any Town Permit Fees** – reduction amount is variable depending on impact of proposed project. The town may waive up to 50% of any town permit fees upon determination that such a fee waiver would encourage the development or expansion of quality businesses, especially those in the targeted industries. The Town reserves the right to cap the total amount of fees waived. Sewer fees and fire code fees are not applicable for this potential reduction in fees.

5. Application Requirements and Procedures

- **Step 1**

Applicant submits a Business Development Assistance Application (supplied by the town) to the Planning Department. The Planning Director will review the application to evaluate its consistency with the most current Plan of Conservation and Development. The Assessor and Finance Director will then complete an analysis regarding the anticipated value of the improvements, and will prepare various abatement scenarios for review.

These departmental analyses are forwarded to the Town Manager for review. The Town Manager will submit scenarios based upon the guidelines established in this Policy to the Business Development Committee (BDC).

The BDC consists of five members and one alternate member appointed by the Board of Selectmen to two year terms. Membership composition is as follows: one member of the Board of Selectmen; one alternate member of the Board of Selectmen; one member of the Board of Finance; one member of the Zoning Commission; one member of the Economic Development Commission; and one member at large, who is an elector of the community with expertise related to economic and business development. The Town Manager serves as an ex-officio non-voting member of the Committee with full participation rights. The Town Manager serves as the administrative chair and makes recommendations for Committee appointments to the Board of Selectmen.

- **Step 2**

The Business Development Committee and Town Manager will review and confer on the application and provided scenarios. The Town Manager, with assistance from staff, will resolve any issues with the applicant.

- **Step 3**

The Business Development Committee and the Town Manager make a final recommendation to the Board of Selectman.

- **Step 4**

Upon approval by the Board of Selectman, the Town Manager will work with the applicant and the town attorney to draft a legal contract that assures that all the provisions of the Tax Abatement Program will be met. The contract will include a provision for verifying that minimum investments or job creation have been met.

- **Step 5**

In order for the incentive to become legal the Board of Selectman must approve the final Business Development Incentive(s) in contact form by majority vote. The Board of Selectman shall then authorize the Town Manager to sign the proposed final contract as approved in form.

Note: the Fee Waiver and Tax Abatement Program is completely separate from the statutorily required local land use approval process. Response timeframes associated with each step in the process are dependent upon staff workload capacity, as well as the availability of the members of the Business Development Committee and the Board of Selectmen in order to meet in a timely manner within the requirements set forth in the Freedom of Information Act.

6. Transparency

A portion of the town website shall be dedicated to tax abatement information which would include awards and abatement documents

7. Accountability

Tax abatements will not be granted if the contractually required minimum real estate and/or personal property investment has not occurred. If the tax abatement is linked to job creation and/or retention, the abatement will not be granted until the minimum required new jobs has been verified; annual reporting thereafter will be required to verify that the agreed upon minimum number of new jobs have been retained at their Simsbury location.

Economic Development Strategies – To Attract and Retain Businesses

The Town of Simsbury is committed to the strategies and aspirations listed below.

- 1. Diversification and broadening of tax base to minimize tax increases**
 - Increase Grand List value in order to minimize tax increases
- 2. Streamline planning and zoning practices**
 - Continue updating land use regulations
 - Implement suggestions received from local businesses to simplify and make transparent all permitting and zoning requirements
 - Consolidate land use bodies and allow administrative approvals by staff
- 3. Maintain Simsbury's quality of life offerings**
 - Maintain excellent school system, attractive parks and trails, library, social services, senior center, well maintained infrastructure
- 4. Business retention – stay in touch with businesses**
 - Continue EDC outreach such as surveys, meetings and visits to ensure the concerns and needs of our businesses are addressed by town government
 - Partner and collaborate with Chamber of Commerce, Main Street Partnership, and Business and Career Center
 - Maintain and update marketing materials to promote Simsbury as a place to live, work and play
 - Promote state programs (Small Business Incentive Program, Grow Connecticut Rebate Program, etc.) available to business community
- 5. Make infrastructure improvements**
 - Make investments in critical infrastructure: transportation, technological (fiber optics, band width), and building infrastructure. Maintain proper stewardship of town resources
- 6. Support Entrepreneurs and current town businesses**
 - Fund and support the Library's Business Resource and Career Center and our partner organizations such as the Chamber and Main Street
 - EDC led effort to facilitate co-working spaces for entrepreneurs
 - Maintain EDC outreach practices
 - Assign ombudsmen from EDC to work directly with businesses interested in moving to Simsbury or eager to stay in town
- 7. Provide diverse housing options**
 - Continue to support the development of varied housing options that address the range of needs in our community, including affordable housing units and housing units for underserved populations



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Winter 2023 – 24 Simsbury Farms Rink and Paddle Tennis Fees
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Tom Tyburski, Director of Culture, Parks and Recreation
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen is in agreement with the recommendation of the Culture, Parks and Recreation Commission and accepts the Winter 2023 – 24 Simsbury Farms Rink and Paddle Tennis Fees as presented, the following motion is in order:

Move, effective September 11, 2023, to approve the Culture, Parks and Recreation Department's Winter 2023 – 24 Fee Schedule as presented.
5. **Summary of Submission:**
For the Winter '23 – '24 season, Culture, Parks and Recreation staff is proposing increases only to the Season Long Rentals of the Platform Tennis Courts to better balance the platform tennis fee schedule and recognize the demand for guaranteed weekly reservations of the courts. The fee schedule for the ice rink and platform tennis courts were recommended by the Culture, Parks and Recreation Commission at their July 27 meeting. Recreation staff reviewed fees charged by other local facilities for like services, as well as of our own facility usage over the past three years, not including 2020.
6. **Financial Impact:**
Based upon recent facility usage, the recommended Winter '23 – '24 Simsbury Farms Rink and Paddle Tennis fee schedule is expected to generate an estimated \$2,650.00 in additional revenue for the Parks and Recreation Revenue Fund.
7. **Description of Documents Included with Submission:**
 - a) Winter 2023-24 Simsbury Farms Rink and Paddle Tennis Fee Schedule

2023-24 Simsbury Farms Rink and Paddle Tennis Fee Schedule

ANNUAL RECREATION FEES	2015	2016	2017	2018	2019	2020	2021	2022 BOS Approved	2023 Staff Proposed	<i>Projected Add'l Revenue</i>
SKATING										
Season Passes										
Family of 4	\$85.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$95.00	\$100.00	\$100.00	
Individual	\$45.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$52.00	\$55.00	\$55.00	
Senior	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
Daily Fees										
Resident	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	
Non-Resident	5.00/6.00	5.00/6.00	5.00/6.00	5.00/6.00	5.00/6.00	\$7.00	\$7.00	\$7.00	\$7.00	
Learn-to-Skate	\$50.00	\$55.00	\$60.00	\$60.00	\$65.00	\$65.00	\$70.00	\$80.00	\$80.00	
Skate Sharpening	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	
Skate Rentals	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	
Rink Rentals (per hour)										
Resident										
Prime time	\$230.00	\$240.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$275	\$275	
Non-prime time	\$195.00	\$200.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$230	\$230	
Non-resident										
Prime time	\$245.00	\$255.00	\$270.00	\$270.00	\$270.00	\$270.00	\$280.00	\$300.00	\$300.00	
Non-prime time	\$220.00	\$230.00	\$240.00	\$240.00	\$240.00	\$240.00	\$250.00	\$270.00	\$270.00	
Simsbury High School	\$165.00	\$175.00	\$185.00	\$185.00	\$195.00	\$195.00	\$205.00	\$205.00	\$205.00	
Simsbury Youth Hockey	\$210.00	\$215.00	\$225.00	\$225.00	\$225.00	\$225.00	\$235.00	\$235.00	\$235.00	
PADDLE TENNIS										
Day Time - Walk-up	\$8.00	\$10.00	\$10.00	\$12.00	\$12.00	\$12.00	\$14.00	\$15.00	\$15.00	
Rental - days	\$15.00	\$16.00	\$16.00	\$18.00	\$18.00	\$18.00	\$20.00	\$21.00	\$21.00	
Rental - evenings	\$26.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$36.00	\$40.00	\$40.00	
Season Rate (20) - days	\$350.00	\$350.00	\$350.00	\$380.00	\$380.00	\$380.00	\$400.00	\$425.00	<i>\$475.00</i>	<i>\$1,000</i>
Season Rate (20) - eves	\$495.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$600.00	\$625.00	<i>\$700.00</i>	<i>\$1,650</i>
							<i>Total Add'l</i>			<i>\$2,650.00</i>



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Successor Collective Bargaining Agreements Between the Town and CSEA Clerical, Library, and Secretarial Employees; Administrative & Professional Employees (A&P); and Supervisors Employees, July 1, 2023 – June 30, 2024
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager
4. **Action Requested of the Board of Selectmen:**
The Board of Selectmen has three options as follows:
 - **Option A** is to vote to authorize the Town Manager to execute the proposed successor collective bargaining agreements as presented.
 - If the Board is dissatisfied with the proposed successor collective bargaining agreements, **Option B** would be to reject the agreements as presented. If the Board rejects the agreements, the matter shall be returned to management and the union for continuation of the bargaining process. If the parties cannot reach a new agreement, the services of a mediator are used and/or the parties would process to binding arbitration.
 - **Option C** would be to take no action on the agreement, in which case the agreement would become effective after a 30 day period.

Since the contracts were negotiated in good faith and has been ratified by the Union, I recommend Option A. If the Board of Selectmen supports adopting the successor collective bargaining agreements as presented, the following motions are in order:

Move, effective September 11, 2023, to authorize Interim Town Manager Lee C. Erdmann to execute the proposed successor Collective Bargaining Agreement between the Town of Simsbury and CSEA Clerical, Library, and Secretarial Employees, July 1, 2023 – June 30, 2024, which shall enter into effect retroactively from July 1, 2023 and expire on June 30, 2024.

Move, effective September 11, 2023, to authorize Interim Town Manager Lee C. Erdmann to execute the proposed successor Collective Bargaining Agreement between the Town of Simsbury and CSEA Administrative & Professional Employees, July 1, 2023 – June 30, 2024, which shall enter into effect retroactively from July 1, 2023 and expire on June 30, 2024.

Move, effective September 11, 2023, to authorize Interim Town Manager Lee C. Erdmann to execute the proposed successor Collective Bargaining Agreement between the Town of Simsbury and CSEA Supervisor Employees, July 1, 2023 – June 30, 2024, which shall enter into effect retroactively from July 1, 2023 and expire on June 30, 2024.

5. Summary of Submission:

Labor Attorney Michael Harrington has negotiated a proposed successor collective bargaining agreement with the three CSEA units. The Board of Selectmen is the ratification body for the town and the Town Manager must be authorized by the Board to sign and execute the agreement. The Union has ratified the agreements.

Highlights of the proposed agreement are as follows:

- Duration
 - 1 year – July 1, 2023 through June 30, 2024
- General Wage Increases
 - FY 24: 2.50%

6. Financial Impact:

The CSEA unions represent 59 full-time and part-time employees. When factoring in the general wage increase, step increases, and payroll taxes the total contract reflects an increase of \$5,968 or 0.46% for SCL, \$55,412 or 2.93% for A&P, and \$100,178 or 6.27% for Supervisors. The difference in costs is related to the recent switch of 6 employees moving from A&P to the Supervisors Union, positions being vacant and new employees being budgeted coming in at step 1, and a position in SCL moving from 40 hours to 25 hours.

State-wide, we are seeing negotiated settlements for FY24 (average) general wage increases at 2.45%. Non-Union staff were approved for a FY24 GWI of 2.40%.

During budget preparation in the spring 2.4% was budgeted in the contingency fund. After being settled at 2.5% for all 3 groups this reflects a difference of \$6,435 compared to the budgeted amount or a 0.13% difference. Staff is currently negotiating with another bargaining unit and once that is complete a supplemental appropriation might need to be made for that group plus these three groups.

7. Description of Documents Included with Submission:

- a) Total Contract Cost Analysis

	Total Base Salaries	FICA/Medicare	Total	% Change from FY 23
SCL				
Baseline (FY23)	\$ 1,217,767	\$ 93,159	\$ 1,310,926	
FY24 - 2.5% GWI	\$ 1,223,311	\$ 93,583	\$ 1,316,894	0.46%
A&P				
Baseline (FY23)	\$ 1,757,365	\$ 134,438	\$ 1,891,804	
FY24 - 2.5% GWI	\$ 1,808,840	\$ 138,376	\$ 1,947,216	2.93%
Supervisors				
Baseline (FY23)	\$ 1,484,357	\$ 113,553	\$ 1,597,910	
FY24 - 2.5% GWI	\$ 1,577,416	\$ 120,672	\$ 1,698,088	6.27%
TOTAL				
Baseline (FY23)	\$ 4,459,490	\$ 341,151	\$ 4,800,640	
FY24 - 2.5% GWI	\$ 4,609,566	\$ 352,632	\$ 4,962,198	3.37%
	Total Base Salaries	FICA/Medicare	Total	% Change
Budgeted (2.4%)	\$ 4,603,589	\$ 352,175	\$ 4,955,764	
FY24 - 2.5% GWI	\$ 4,609,566	\$ 352,632	\$ 4,962,198	0.13%
Difference from Budget	\$ 5,977	\$ 457	\$ 6,435	



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Donation from the Daughters of the American Revolution (DAR)
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Thomas Roy, Director of Public Works / Town Engineer, Daniel Gannon, Project Engineer
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports acceptance of the DAR donation, the following motion is in order:

Move, effective September 11, 2023, to accept a donation from the Daughters of the American Revolution in the amount of \$1,100 for the purpose of planting an Elm Tree and relocating the existing "George Washington" plaque/monument from Town Hall to the landscaped median of Iron Horse Boulevard nearest the intersection with Jim Gallagher Way.
5. **Summary of Submission:**
The Abigail Phelps Chapter Daughters of the American Revolution would like to donate \$1,100 to the Town of Simsbury to plant a Valley Forge Elm Tree within the landscaped median of Iron Horse Boulevard to replace the dead Pine Tree which was removed in June 2023. Additionally, the existing George Washington plaque/monument currently located on Town Hall property will be relocated to an area adjacent to the sidewalk in the Iron Horse Boulevard median with a rededication marker.
6. **Financial Impact:**
The \$1,100 donation from DAR will be used to purchase and plant a Valley Forge Elm Tree, relocate the George Washington Monument, and fill in the existing Tree Well at the median of Iron Horse Boulevard. This monetary donation will be paired with Town Resources to accomplish the work as proposed.
7. **Description of Documents Included with Submission:**
 - a) Photograph 1: Existing George Washington Monument (photo taken 06/07/2023)
 - b) Photograph 2: Existing Tree Well (photo taken: 06/29/2023)



Photograph 1: George Washington Monument



Photograph 2: Location of Proposed Tree and Monument



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Amendment to Connecticut Recreation Trails Program (CRTP) Grant – Multi-use Trail to Curtiss/Pattison Parks
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Thomas J. Roy, Director of Public Works / Town Engineer; Daniel Gannon, Project Engineer
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports authorization of the Amendment to extend the CRTP Grant to 1/13/2026 the following motion is in order:

Move, effective September 11, 2023, to authorize Lee C. Erdmann, Interim Town Manager, to execute the contract amendment from the State of Connecticut Department of Energy and Environmental Protection (DEEP) to be in effect from 1/13/2017 to 1/13/2026.
5. **Summary of Submission:**
This project is the design of the multi-use trail connecting to the Farmington Canal Heritage Trail at the intersection of Hopmeadow Street and Tariffville Road. to Curtiss Park. The trail will be located on the north side of the road and end in the vicinity of the existing driveway and crosswalk on Tariffville Road. The DEEP Recreational Trails Grant was secured in 2016 to fund 80% of the design phase of the project. Multiple extensions to the grant deadline have been required as a result of permitting reviews.

Staff is working with DOT to initialize the project as a Transportation Alternative Set-Aside project to fund 80% of the construction costs. The grant extension is necessary to include this review process with DOT and any necessary design revisions.

The contract amendment extends the deadline for the CRTP Grant from 1/13/2024 to 1/13/2026.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Letter from the Department of Energy and Environmental Protection with the Amendment



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Daniel Gannon - Project Engineer

September 15, 2023

Kimberly Bradley
CRTP Coordinator
Connecticut Department of Energy & Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

Subject: Connecticut Recreation Trails Program Grant: Contract PSA #2017-165
Multi-Use Trail Connection – Curtiss & Pattison Parks

Dear Ms. Bradley:

The Town of Simsbury received a CRTP Grant on January 13, 2017 from the Connecticut Department of Energy and Environmental Protection in the amount of \$305,000 under the Connecticut's Recreational Trails Program for the 0.6-mile multi-use trail connection from the Farmington Valley Greenway (at Routes 10/202 & 315) to Curtiss/Pattison Parks. With a total estimated cost of \$385,000, the grant of \$305,000 provides an 80% share of project costs with the Town matching with a 20% share of \$80,000. The Town share of the project was approved as part of the FY 2015/2016 Capital Improvement Program under the Multi-Use Connections and Master Plan Updates project.

The project is currently in the final design phase and awaiting issuance of a permit from the US Army Corps of Engineers (USACOE), whose application was submitted on June 8, 2021. Initial review by DOT agencies is underway as part of the Transportation Alternative Set-Aside program, which will provide the majority of the construction funding.

We hereby request an extension to the active contract by 24 months to a new contract deadline of 01/13/2026. The reason for this request is a result of the USACOE permit remains pending and the anticipated revisions necessary as a result of the Transportation Alternative Set-Aside grant program will require additional time. A 24-month extension is beneficial over a 12-month extension due to the possibility that construction may not commence immediately in Spring 2024 due to further permit and review delays.

Please contact me if you have any questions at (860) 658-3260 or via email at dgannon@simsbury-ct.gov.

Sincerely,

Daniel Gannon
Project Engineer

Telephone (860) 658-3260
Facsimile (860) 658-3205

www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Schedule a Public Hearing for Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Tom Fitzgerald, Acting Deputy Town Manager
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports scheduling a public hearing, the following motion is in order:

Move, effective September 11, 2023 to set a public hearing to receive public comment on the proposed Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property for 6:00pm on Wednesday, September 27, 2023.
5. **Summary of Submission:**
A workgroup consisting of Deputy First Selectman Abbuhl and Selectman Goetz has been meeting to review an ordinance prohibiting the use of tobacco, vaping and cannabis products on public property.

A public hearing is required for new ordinances. If the Board does approve the ordinance at their next meeting the ordinance will need to be published in a newspaper within 10 days of approval. The ordinance would then become effective 21 days after publication in a newspaper.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
 - a) Draft Ordinance Prohibiting the Use of Tobacco, Vaping and Cannabis Products on Public Property



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

**TOWN OF SIMSBURY
AN ORDINANCE PROHIBITING
THE USE OF TOBACCO, VAPING AND CANNABIS PRODUCTS ON PUBLIC
PROPERTY**

Adopted by the Board of Selectmen on Month Day, 2023

I. Purpose

The purpose of this ordinance is to protect the health and safety of all individuals who use public property. This ordinance prohibits the use of Tobacco, vaping, and cannabis products on all public property owned and/or controlled by the Town of Simsbury, including sidewalks, trails, parks, playgrounds, and government buildings.

II. Scope

This ordinance applies to all public property owned or operated by the Town of Simsbury. This includes all property that is open to the public, such as sidewalks, trails, parks, playgrounds, and government buildings.

III. Definitions

- **Tobacco Product:** Any product that contains tobacco, including cigarettes, cigars, pipes, hookahs, and electronic cigarettes.
- **Vaping Product:** Any product that uses an electronic device to heat a liquid nicotine solution, creating an aerosol that is inhaled by the user, as defined in General Statutes section 19a-342a
- **Cannabis Product:** Any product that contains cannabis, as defined in General Statutes section 21a-420(3)

IV. Use of Tobacco, Vaping and Cannabis Products on Public Property

It shall be unlawful for any person within the Town of Simsbury to consume Tobacco or Cannabis Products of any kind, or to use an electronic nicotine or cannabis delivery system or vaping product of any kind or any other form or manner of ingestion of Tobacco or Cannabis products on any property owned or controlled by the Town of Simsbury.

V. Violations and Penalties

Whenever the authorized enforcement agency determines that a person has violated this ordinance, the authorized enforcement agency is authorized to issue a fine to the violator in the amount of one hundred dollars (\$100.00) for each offense.

VI. Appeals

Any person receiving a fine may appeal the determination of the authorized enforcement agency. The notice of appeal must be received in writing and filed with the Town Clerk's Office within ten (10) business days from receipt of the notice of the fine. The appeal shall be deemed received by the Town on the first business day following the day it is filed with and received by the Town Clerk's Office. Hearing on the appeal before the Hearing Officer shall take place within thirty (30) business days from the date of receipt of the notice of appeal. The decision of the Hearing Officer may be appealed to Superior Court.

VII. Severability

Should any provision of this Article be declared invalid for any reason, such declaration shall not affect the validity of other provisions of this Chapter as a whole, it being the legislative intent that the provisions of this Ordinance shall be severable and that the remainder shall be valid.



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Appointment to Aging & Disability Commission
2. **Date of Board Meeting:** September 11, 2023
3. **Individual or Entity Making the Submission:**
Lee C. Erdmann, Interim Town Manager; Trish Munroe, Town Clerk
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports the appointment as presented, the following motion is in order:

Move, effective September 11, 2023, to appoint Sue Fitzgerald as an Alternate Member of the Aging & Disability Commission.
5. **Summary of Submission:**
The Town Clerk has received from the Democratic Town Committee the recommendation of Sue Fitzgerald (D) as an Alternate Member of the Aging & Disability Commission. The appointee will fill the vacancy created by the resignation of Ed LaMontagne (U) from this position effective July 22, 2023. Since the original appointee to this position was unaffiliated, the replacement appointee may either be affiliated with a party or unaffiliated. The appointee will serve until January 1, 2024, which is the end of the 2-year term.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
None

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Chris Peterson, Eric Wellman, Sean Askham and Heather Goetz. Others in attendance included: Interim Town Manager Lee Erdmann, Acting Deputy Town Manager Tom Fitzgerald; Director of Parks and Recreation Tom Tyburski; Fire Chief Jim Baldis; Fire District President Gary Wilcox; Tax Collector Colleen O’Connor, Town Attorney Robert DeCrescenzo, Town Planner George McGregor, Director of Public Works/Town Engineer Tom Roy, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

- **Participants can address the Board of Selectmen in person at the meeting**
- **Email townmanager@simsbury-ct.gov by Monday, July 10, 2023, to register to address the Board of Selectmen live through Zoom**
- **Written comments can be emailed to townmanager@simsbury-ct.gov. Written comments will not be read into the record, but will be forwarded to all Selectmen**

Joan Coe, 26 Whitcomb Drive, spoke about political campaigns and governing the Town, cannabis sales, the Silverman Group, food truck liquor permits, the Book Shop being sold and what future plans could be, Police vests, and other items.

Pat Weisbrich, 3 Lenora Drive, spoke about Attorney DeCrescenzo. She spoke about possible public audience changes as she feels the work is against the 1st Amendment. She said she doesn’t even know how to get on the agenda. She didn’t like some of the proposed changes and wanted more discussion on this. She also spoke about the Pride flag painted across the road, the sign in sheet to talk at public audience, and other issues.

Katie Barslow, 106 Cambridge Court, and her in-laws who are under contract for a house on Cambridge Road, spoke about tax foreclosures on Cambridge Crossing. They understand that action needs to be taken if taxes are owed, but are concerned about two units that are totally complete and occupied. This brings financial burdens on those who are being penalized through no fault of their own. What assurance do they have that the new developer, etc. will take care of all of the issues there.

Gary Sanchez, agrees with Katie. He is building a work horse home at Cambridge Crossing.

Lori Boyko, 15 Oakhurst St., spoke about the right for free speech. She spoke about the Town being in a Federal Lawsuit several years ago on this issue. She said the Board has no right to limit what people say or think and the proposed changes in the rules and procedures are unconstitutional.

Lori Fernand, 15 Camille Lane, said she appreciated the Board of Selectmen and understands that they don’t get a lot of respect from the public. She said they are doing difficult work and everyone needs to be civil and kind. She also thanked the staff as she knows it is difficult to engage with the public.

Julie Patrick, 87 Cambridge Crossing, whose house is going into a tax foreclosure. It will cause a great deal of concern for her and her two children. They are battling a lot there and she does appreciate the Town trying to help them. She has a lot of questions about how it is going to directly affect them.

Marion Barsilow, Riley Road, and someone who is supposed to be purchasing a house at Cambridge Crossing asked if that house was foreclosed is there any option for her to still purchase her house and how would they go about it.

John, from Cambridge Court, spoke about the challenges they have had there. They have been taken advantage of. How can the Town stop this from happening. There are a lot of lawsuits out there. There was no financial securities or bonds put on the developer. If resold, this should take place. They really need the Town's support on all these issues.

Mr. Elamaran, who was online, said he has been waiting two years for his closing. He has many issues there at this house. He doesn't know what the future looks like for him. They do need the Town's help.

PRESENTATIONS

a) Plan of Conservation and Development Update

Erin Leavitt-Smith said they started the POCD last year as they are trying to update the language before their 10 years is up. She said Glen Chalder, the consultant, did an online survey with over 600 people responding. They also had many workshops and several meetings for people to discuss this issue. There was also a Public Hearing and a meeting tomorrow to look at all of the changes that were discussed.

Mr. Chalder said they prepared the draft and then made some suggested changes. They have cataloged all of the comments. He said under State Law, The Planning Commission is the statutory authority to adopt the plan. They just need to refer to the Board of Selectmen for comments. He spoke about doing a prioritization of the plan. After discussion, no motion was made at this time.

b) Fees Schedules for Permits and Inspections for the Fire District

Gary Wilcox explained that the Fire District is a separate municipality and taxing authority by Charter of the Town. They have their own budget and tax base, etc. They always work well with the Town. In looking at their budget, they targeted some areas of time and labor of inspecting and reviews that have to be done with the business community. They are asking that they be able to share expenses of tax collection bills be sent out with the Town's tax bills to save money and residents can just mail in one check for both bills. They did look at other Towns to compare to. After discussion, no motion was made.

c) Farmington Valley Visiting Nurse Association

There was no presentation at this time.

d) Proclamation for Parks and Recreation Month

Mr. Askham made a motion, effective July 10, 2023, to endorse a Proclamation in honor of Parks and Recreation Month. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

The following Proclamation was read by the Selectmen:

Designation of July as Parks and Recreation Month in Simsbury

WHEREAS, Parks and Recreation is an integral part of communities throughout this country, including Simsbury; and
WHEREAS, Parks and Recreation promotes health and wellness, improving the physical and mental health of people who live near parks, and
WHEREAS, Parks and Recreation promotes time spent in nature, which positively impacts mental health increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer’s; and
WHEREAS, Parks and Recreation encourages physical activities by providing space for popular sports hiking trails, swimming pools, and may other activities designed to promote active lifestyles; and
WHEREAS, Parks and Recreation is a leading facilitator exciting and engaging community and cultural events; and
WHEREAS, Parks and Recreation programming and educational activities such as out-of-school times programs, youth sports, and environmental education, are critical to childhood development; and
WHEREAS, Parks and Recreation increases a communities economic property through increasing values, expansion of the local tax base, increasing tourism, the attraction to of businesses and crime reduction; and
WHEREAS, Parks and Recreation is fundamental to environmental well-being of our community; and
WHEREAS, Parks and Recreation is essential and adaptable infrastructure that makes our community resilient in the face of natural disasters and climate change; and
WHEREAS, Parks and Recreation natural recreation areas ensure the ecological beauty of our community and promotes a place for children and adults to connect with nature and recreate outdoors; and
WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and
WHEREAS, Simsbury recognizes the benefits derived from parks and recreation resources;
NOW, THEREFORE, BE IT RESOLVED, by the Simsbury Board of Selectmen that July is recognized as Parks and Recreation Month in the Town of Simsbury.

FIRST SELECTMAN’S REPORT

Ms. Mackstutis, First Selectman, reviewed her First Selectman’s report.

TOWN MANAGER’S REPORT

Mr. Erdmann, Interim Town Manager, reviewed his Town Manager’s report.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) **Personnel** – there was no report at this time.
- b) **Finance** – there was no report at this time.
- c) **Public Safety** - there was no report at this time.
- d) **Board of Education** – there was no report at this time.

Ms. Abbuhl said there will be a community conversation on July 17th from 5:30 -7 p.m. at Eno Hall and from 1:30 – 3 on July 20th. This is to discuss how the State money received from ARPA funds can be used for the Senior Center and the lasting effects from the pandemic and the isolation of seniors.

Mr. Askham made a motion to add item f to the agenda to appoint Ed LaMontagne to the Aging and Disability Commission. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

SELECTMEN ACTION

a) Tax Lien Sale

Mr. Erdmann spoke about the proposed tax lien sale and tax foreclosures at different properties. He said the Town has not done Tax Lien sales before but has tried Tax Sales which haven't been very successful.

Ms. O'Connor explained what the difference between a Tax Lien Sale and Tax Foreclosure was. She said the previous Tax Sale wasn't very successful. She feels the Tax Lien Sale would be much better as a lot of times an investment company comes in and purchases the bundle as they can collect 18% interest. She said the Town has more control of the Foreclosures.

Attorney DeCrescenzo also spoke on these issues. He explained how they determined what to do at Cambridge Crossing. The Tax Foreclosure gives the Town more discretion on timing and really serves to bring parties together. This is only for land with taxes due.

After a lot of discussion, Mr. Askham made a motion effective July 10, 2023, to approve the Town of Simsbury to conduct a tax lien sale through a public bid process for the following properties:

Walther Andersen, MA, - 77 Wolcott Road

Michael Budlong, Trustee – 120,122, 124,126, 128, 130 Tariffville Road

Simsbury Real Estate Holdings – Parcel Nod Road 112-140 Nod Road

Ali Zahedi – Wolcott Road

Fyler Inc. – Woodchuck Hill Road

Timothy Martin – Lark Road

Owen Murphy – 50 Great Pond

Ms. Goetz seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion, effective July 10, 2023, to approve tax foreclosures on the following properties:

Sunlight Construction – Parcel Cambridge Court 58, 59, 69, 85, 87 100, 108 101

Cambridge Court Parcel Hoskins Road – 42 Hoskins Road, 274 West Mountain Road

Iskra Ann – 9 Mountain View Road

Mr. Wellman seconded the motion. All were in favor and the motion passed.

b) Department of Agriculture Farm Viability Grant

Mr. Roy said he submitted a \$30,000 grant from the Department of Agriculture Farm Viability Program for Community Farm. After submission, the Department called and said we could submit for additional money. They added a few more items and now the total grant, in which we will receive is \$35,500.

After discussion, Mr. Askham made a motion, effective July 10, 2023, to authorize resubmission of the 2023 Agriculture Farm Viability Grant to fund repairs to the Town-Owned Community Farm at 73 Wolcott Road with a value of \$35,500. Ms. Goetz seconded the motion. All were in favor and the motion passed.

c) Proposed 2023 Bulky Waster (Transfer Station) Fee Schedule

Mr. Roy talked about the cost for the “Landfill.” On Wolcott Road. The Town has no labor cost in the operations as it is contracted through Paines. With the increase cost in recyclables, Paines is asking to increase the permit fee from \$25 to \$40 per year and \$10 - \$15 per week. He did check with other facilities in other regions and they are inline.

Mr. Askham made a motion, effective July 10, 2023, to adopt the 2023 Bulky Waste (transfer station) Fee Schedule as presented. Mr. Wellman seconded the motion. All were in favor and the motion passed.

d) Proposed Revisions to the Board of Selectmen Rules and Proceedings

Mr. Askham said these proposed changes are not to cross anyone’s 1st amendment rights. The verbalization is used across the State. People are not required to abide by them. The intent is to start the actual Town business first and then have public comments at the end of the meeting. He noted that there are several ways to get on the agenda. He also said the Board needs to support Town staff and they also need to be respected.

Attorney DeCrescenzo also spoke about what needs to be done in the Charter to change this issue.

After a lot of discussion on this item, Mr. Askham made a motion, effective July 10, 2023, to table this discussion and bring it back to the workgroup for revisions and then bring the revisions back to the Board of Selectmen again. Mr. Wellman seconded the motion. All were in favor and the motion passed.

e) Certification to Petition to Add Questions to the November Ballot

Mr. Askham made a motion, effective July 10, 2023, to acknowledge receipt of a petition that met the minimum statutory request of not less than ten percent of qualified electors in the Town of Simsbury. Further move, to authorize staff to publicize the Board of Selectmen’s warning to the electors of Simsbury as approved by the Town Attorney. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Resignations from Various Boards and Commissions

Mr. Askham made a motion, retroactive to June 16, 2023, to accept the resignation of Diane T. Duran as an Alternate Member of the Planning Commission with our thanks. Retroactive to June 16, 2023, to accept the resignation of Victor Bible as a Regular Member of the Aging and Disability Commission with our thanks; retroactive to June 22, 2023, to accept the resignation of Edward LaMontagne as an Alternate Member of the Aging and Disability Commission with our thanks; and retroactive to July 5, 2023, to accept the resignation of Linda Schofield as a Regular Member of the Board of Finance with our thanks. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion, effective July 10, 2023, to appoint Ed LaMontagne as a Regular Member of the Aging and Disability Commission with a term ending January 1, 2027. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting Minutes of June 12, 2023

There were no changes to the Regular Meeting Minutes of June 12, 2023 , and, therefore, the minutes were adopted.

COMMUNICATIONS

a) Letter from Conservation Commission re: Complex Projects and Revisions to Chapter 85-6.1 of Town Code

Mr. McGregor said he doesn't think this is a request to change the Town Code, but just to share information with the Board.

ADJOURN

Mr. Askham made a motion to adjourn the regular meeting and to move to Executive Session at 8:14 p.m. Item a) to include Attorney DeCrescenzo, Mr. McGregor, the Interim Town Manager and Acting Deputy Town Manager. Item b: to include Attorney DeCrescenzo, Interim Town Manager and the Acting Deputy Town Manager. Item c: to include the Interim Town Manager and attorney DeCrescenzo; item d: to include the Labor Attorney, the Interim Town Manager and the Acting Deputy Town Manager. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

EXECUTIVE SESSION

- a) Pursuant to CGS Section 1-200 (6)(B) and (E): pending claim 442 Hopmeadow Street**
- b) Pursuant to CGS Section 1-200(6)(C): Discussion of Draft Memorandum of Understanding with Simsbury Main Street Partnership**
- c) Pursuant to CGS 1-200(6)(E): Discussion of Draft Memorandum of Understanding with Simsbury Volunteer Ambulance Association**
- d) Pursuant to CGS 1-200(6)(E): Discussion of Strategy and Negotiations with respect to Collective Bargaining for Units Represented by AFSCME and CSEA**

ADJOURN

Mr. Askham made a motion to adjourn executive session at 9:15 p.m. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion to adjourn the meeting at 9:15 p.m. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 9:00 a.m. via Zoom. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Chris Peterson, Eric Wellman, Sean Askham and Heather Goetz. Others in attendance included: Interim Town Manager Lee Erdmann, Acting Deputy Town Manager Tom Fitzgerald; Director of Planning and Community Development George McGregor, Director of Public Works/Town Engineer Tom Roy, Director of Finance Amy Meriwether and members of the Board of Finance.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

SELECTMEN ACTION

a) Supplemental Appropriation – Erosion and Sediment Control Repairs at Cambridge Crossing

Ms. Mackstutis gave background on the topic with Mr. Erdmann going more in depth on why this item was before the Board of Selectmen. After questions from members of the Board of Selectmen Mr. Roy said this project would address immediate needs of the area but would not fix everything.

Mr. Wellman made a motion, effective August 3, 2023, to approve a supplemental appropriation for erosion and sediment control measures at Cambridge Crossing in the amount of \$30,000 to be funded via a called \$25,000 letter of credit and \$5,000 cash bond and to recommend this to the Board of Finance. Mr. Askham seconded the motion. All were in favor and the motion passed.

b) Simsbury Public Library Grant Application for Thinking Money for Kids Program Kits

Ms. Mackstutis said this item was before the Board of Selectmen today because it is time sensitive for the deadline to apply for the grant. Mr. Erdmann gave background information on this item for the group.

Mr. Askham made a motion, effective August 3, 2023, to authorize the Library to submit a grant application to ALA and the FINRA Investor Education Foundation for Thinking Money for Kids Program Kits (valued at \$2,000) and to authorize Interim Town Manager Lee Erdmann to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the grant and to authorize the Interim Town Manager to execute all documents related to the grant award.

Mr. Wellman seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Appointment of Marianne O’Neil to the Library Board of Trustees

Mr. Wellman moved effective August 3, 2023, to appoint Marianne O’Neil as a Regular Member of the Library Board of Trustees. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting Minutes of April 7, 2021

Ms. Mackstutis explained that the group were reviewing minutes from 2021 because of a typo in the minutes. She confirmed that staff reviewed the meeting video to confirm that the correct amount was stated at the meeting. Mr. Askham moved to correct the minutes on Page 4 for the North End Sidewalk Construction to be for \$810,000. Mr. Wellman seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Askham made a motion to adjourn the meeting at 9:19 a.m. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Thomas Fitzgerald
Acting Deputy Town Manager

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 9:02 a.m. via Zoom. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Chris Peterson, Eric Wellman, and Heather Goetz. Others in attendance included: Interim Town Manager Lee Erdmann and Acting Deputy Town Manager Tom Fitzgerald.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

SELECTMEN ACTION

a) Tax Refund Requests

Mr. Wellman made a motion, effective August 30, 2023 to approve the presented tax refunds in the amount of \$64,172.05, and to authorize Interim Town Manager, Lee C. Erdmann, to execute the tax refunds. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

b) Tai Ji Quan: Moving for Better Balance® Program and Instructor Training

Ms. Mackstutis gave background on this item to the group.

Ms. Abbuhl made a motion, effective August 30, 2023 to submit the Tai Ji Quan: Moving for Better Balance® application and to authorize Lee C. Erdmann, Interim Town Manager, to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the Tai Ji Quan: Moving for Better Balance® grant and to authorize Lee C. Erdmann, Interim Town Manager, to execute application and to authorize Lee C. Erdmann, Interim Town Manager, to execute all documents related to the grant award.

Ms. Goetz seconded the motion. All were in favor and the motion passed.

c) Proposed Updates to Administrative Secretary – WPCA Job Description and Classification

Town staff gave background of the position update to the Board of Selectmen.

Mr. Wellman made a motion, effective, August 30, 2023 to approve the updated job description for the Administrative Secretary I - WPCA as presented. Further move to establish the position at grade T6 of the CSEA SCL employees pay plan. Further move to endorse authorization of the Town Manager to enter into a memorandum of agreement codifying the terms of the tentative agreement on the matter with the union. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

d) Proposed Updates to Land Use and Building Clerk Job Description and Classification

Town staff gave background of the position update to the Board of Selectmen.

Ms. Abbuhl made a motion, effective, August 30, 2023 to approve the updated job description for the Land Use and Building Clerk as presented. Further move to establish the position at grade T7 of the CSEA SCL employees pay plan. Further move to endorse authorization of the Town Manager to enter into a memorandum of agreement codifying the terms of the tentative agreement on the matter with the union.

Mr. Wellman seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Appointment of Suzanne Sinacori to Board of Directors for the Farmington Valley Health District

Ms. Goetz moved effective August 30, 2023 to appoint Suzanne Sinacori to the Farmington Valley Health District Board of Directors for a three-year term set to expire on April 24, 2026.

b) Appointments to Economic Development Commission

Ms. Abbuhl made motions, effective August 30, 2023 to appoint Matthew Natcharian to the Economic Development Commission for a term set to expire on October 10, 2024.

And, effective August 30, 2023 to appoint Matt Arthur to the Economic Development Commission for a term set to expire on October 10, 2023.

Mr. Wellman seconded the motion. All were in favor and the motion passed.

c) Resignation and Appointment to the Zoning Commission

Ms. Abbuhl made motions, retroactive to August 13, 2023, to accept the resignation of Melissa E. Osborne as an Alternate Member of the Zoning Commission.

And, effective August 30, 2023, to appoint David M. Moore as an Alternate Member of the Zoning Commission.

Mr. Wellman seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Wellman made a motion to adjourn the meeting at 9:15 a.m. Ms. Abbuhl seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Thomas Fitzgerald
Acting Deputy Town Manager



Town of Simsbury

754 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Social Services Department

To: Board of Selectmen
From: Kristen Formanek
Date: July 31, 2023
Re: Youth Service Bureau Grant

The Department of Children and Families coordinates the state's Youth Service Bureau grant. The Town of Simsbury applies for and receives this grant annually. We have been made aware that there will not be a formal application process for this year. Simsbury will be awarded a total of \$32,155 for SF 2024. This is \$117 more than last year. The Town provides a match of \$14,000 with \$8,000 in cash. The application process will resume in SF 2025.

Cc: Lee Erdmann
Tom Fitzgerald

Telephone (860) 658-3283
Facsimile (860) 408-7046

kformanek@simsbury-ct.gov
www.simsbury-ct.gov

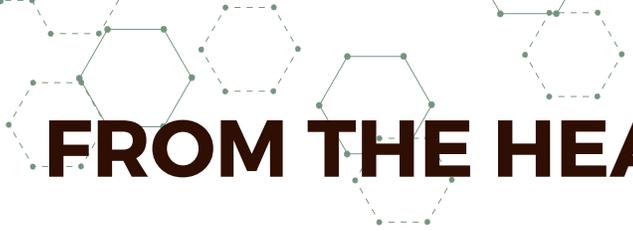
Office: Eno Memorial Hall
An Equal Opportunity Employer



**FARMINGTON VALLEY
HEALTH DISTRICT**

2022-2023

**ANNUAL
REPORT**



FROM THE HEALTH DIRECTOR

Recover. Refocus. Recharge.

These are words that best describe this past year as the FVHD team, along with our communities, transitioned to a “new normal” as the pandemic waned. This historic event left much to reflect upon, including not only sacrifices and losses, but experiences and lessons to carry forward. As I write this message, I am filled with gratitude for the FVHD team. Throughout the pandemic they were steadfast in their commitment, working long hours and weekends, taking on new challenges and supporting members of the community during the darkest of days.

Recovery has meant taking time to celebrate the many accomplishments of the past two and a half years - weekly surveillance reports, regular updates to town leadership and partners, vaccination clinics, contact tracing, volunteer coordination, investigating clusters and more. While these successes brought a sense of pride and accomplishment, they did not come without cost to our physical and mental health. While mental health has long been our priority, we are now seeing how the isolation, uncertainty and fear brought on by the pandemic exacerbated mental health challenges at all levels of our communities. As a public health agency, our focus will be on how best to create environments that support good mental health while simultaneously breaking down the stigma that inhibits early treatment.

Refocusing allows us to reapply our skills, knowledge and passion to the broader work of public health. In September, FVHD completed a community health assessment that will provide the blueprint for our disease prevention and health promotion work. We have begun to engage community partners as we develop a community health improvement plan to address the health issues that are presenting the most significant impacts on our communities. Mental health, substance use, and healthy eating/active living are among those priorities. By engaging subject matter experts and community members, we will lay out strategies with a goal of reversing these negative public health trends over time.

If there is one thing that stands out most from our pandemic response, it is the partnerships that were established and strengthened during some of the most challenging times. These partnerships are recharging us as we contemplate the incredible progress we can make in improving the health of our communities. As we advance our community health improvement plan, we hope to hear from many of these community partners who share our vision for healthy communities.

Yours in Health,



Jennifer C. Kertanis, MPH
Director

THE FVHD TEAM

ADMINISTRATION

Jennifer C. Kertanis, MPH
Director of Health

Stephanie Johnson, MT
(ASCP), MPH
Assistant Director

Samantha Carter
Office Manager

ENVIRONMENTAL PROTECTION

Dianne Harding, RS
Chief Sanitarian

Patricia Gigliotti, RS
Senior Sanitarian

Kristin Kula, RS
Registered Sanitarian

FOOD PROTECTION

Jason Brown, RS
Food Program Coordinator

Kristin Olsson, RS
Registered Sanitarian

Miranda Arnold, BS
Sanitarian

Deidra James, BS
Sanitarian

EMERGENCY PREPAREDNESS

Melissa Marquis, MS, RN
Public Health Emergency Response Specialist

COMMUNITY HEALTH

Justine Ginsberg, BSN, RN
Community Health Coordinator

Kate Glendon, MPH, CHES, CPS
Community Health Coordinator

Amanda Hubbard, MSN, RN
Public Health Nurse

Kirsten Carew, MPH
Epidemiologist

Anna Larson, MPH
Community Health Program Associate

Olivia Morris, BS
Community Health Program Associate



PREVENTING

Disease outbreaks and conditions that give rise to poor health outcomes.

The Farmington Valley Health District is responsible for inspecting restaurants, salons, bathing areas, and childcare centers in our towns to ensure the health and safety of the public. We also inspect and permit work done on wells and septic systems to protect the public water supply.

170

Salons Inspected



1,563

Restaurant
Inspections
Conducted

160

Temporary Food
Permits Issued

379

Public Swimming
Pool Inspections

30

Town-Owned
Natural Swimming
Areas Tested

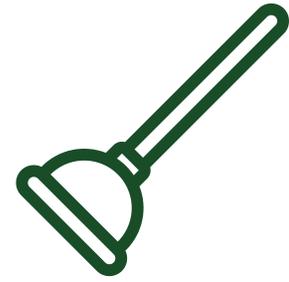


280

Vaccines Administered

248

New Construction
Septic System
Inspections
Conducted



122

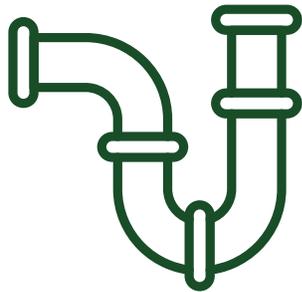
New Construction
Septic System Plans
Reviewed

69

New Construction
Lots Tested

19

New Construction
Septic System
Permits Issued



578

Septic System
Repair
Inspections
Conducted

379

Septic System
Repair Sites
Evaluated

265

Septic System
Repair Permits
Issued

119

New Well Permits
Issued

499

Building Additions
Reviewed

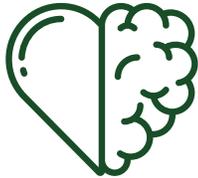




PROMOTING

Health programs & policies that support good health.

The Farmington Valley Health District runs various community health programs aimed at promoting the physical, mental, and emotional well-being of our community in all walks of life.



QPR & Mental Health First Aid

Teaching community members to recognize signs of a mental health crisis.

9

QPR Classes Taught

16

Mental Health First Aid Classes Taught

339

Participants Reached

Year of Resilience

Building a foundation for lifelong mental wellness for children and teens.

3

School Districts Participating

2000+

Students Participating



No Wrong Doors

An annual event held in collaboration with Tunxis Community College to support veteran mental health.

70

Attendees

Prevent T2

Delaying or preventing the onset of Type 2 Diabetes for individuals at risk.

20

Participants Reached

36.2

Total Pounds Lost



A Matter of Balance

Helping seniors build strength and confidence to prevent falls.

6

Courses Taught

115

Participants Reached

Communications

4

Health Matters Newsletters Released

32

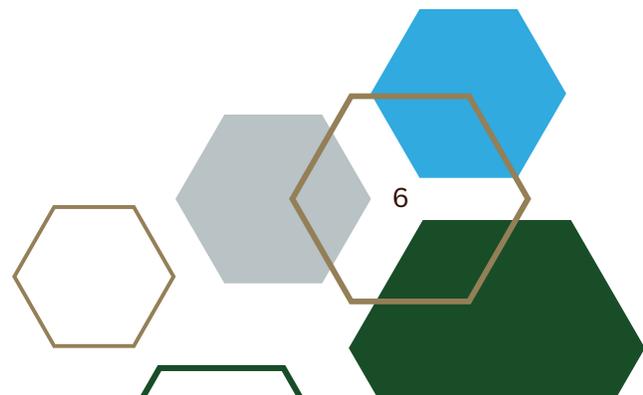
Newsletter Articles Published

334

Social Media Posts Made

170

New Facebook & Instagram Followers



PROTECTING

Members of our community from health threats—the everyday and the exceptional.

The Farmington Valley Health District is charged with monitoring and investigating disease outbreaks and environmental hazards that may threaten the health of our community. This includes routine monitoring of health data and responding to reports of new outbreaks.



13

Foodborne Illness Investigations Conducted

4

Infectious Disease Investigations Conducted

6

Exposed Traveler Interviews Conducted

51

Surveillance Data Reports Generated

1000+

COVID Test Kits Distributed



75

Radon Test Kits Distributed

140

Housing Complaints Investigated



NOTABLE ACHIEVEMENTS

COMPLETED A COMMUNITY HEALTH ASSESSMENT

This collaborative, systematic, data-driven report helped us better understand the health gaps in our community.

PERMIT APPLICATIONS ARE ONLINE AND EASIER THAN EVER

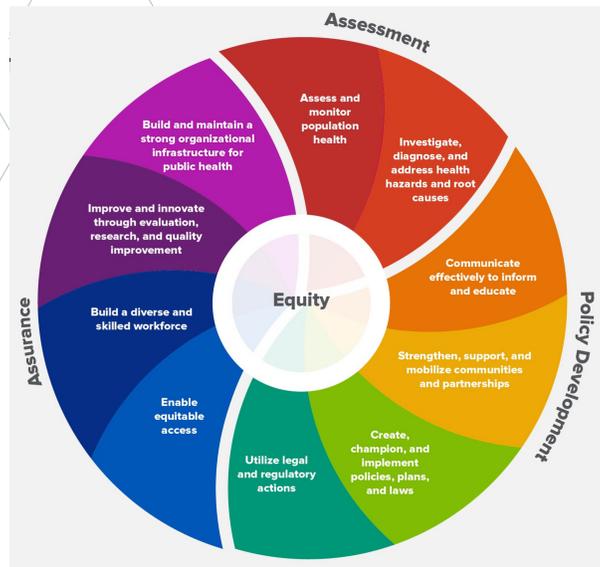
We have continued to expand what permits can be applied for and renewed on our online OpenGov portal to include food, temporary events, salons, pools, and more.

RECOGNIZED AS SUBJECT-MATTER EXPERTS

From advising our towns on allocation of opioid settlement dollars to our staff being invited as keynote speaker at a national conference, the FVHD continues to be your resource for public health expertise.

10 ESSENTIAL SERVICES OF PUBLIC HEALTH

The Farmington Valley Health District is responsible for delivering the 10 Essential Services of Public Health. The Essential Services outline the functions that should be expected of a local health department to improve and protect the health of the public.



MISSION

PREVENT disease outbreaks and conditions that give rise to poor health outcomes,
PROMOTE health programs and policies that support good health, and
PROTECT community members from health threats.

VISION

Exceptional health and well-being for all people who work, live, learn, and play in the Farmington Valley.

VALUES

Equity
 Excellence
 Data-Driven
 Professionalism
 Collaboration
 Integrity

BOARD MEMBERS

AVON

Brandon Robertson, Chair
Maura Shea

BARKHAMSTED

Debra Brydon

CANTON

Warren Humphrey
Tim Murphy

COLEBROOK

Christopher Johnstone

EAST GRANBY

Angela Ciottone

FARMINGTON

Kathleen A. Blonski
Jadwiga Gocłowski
Mary Jane Parlow

GRANBY

Erica Robertson
Jean Donihee-Perron

HARTLAND

VACANT

NEW HARTFORD

Daniel V. Jerram

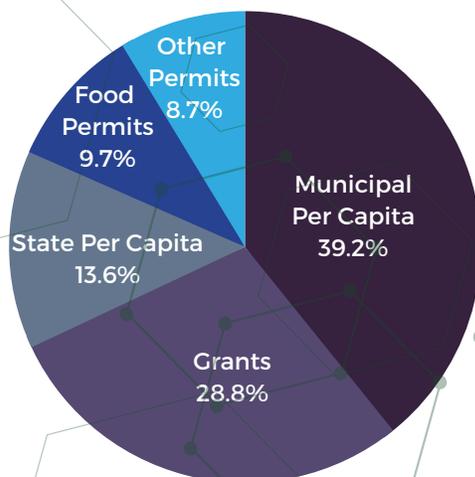
SIMSBURY

Susan Beardsley
Maria Capriola
Tom Fitzgerald
Melissa Appleby

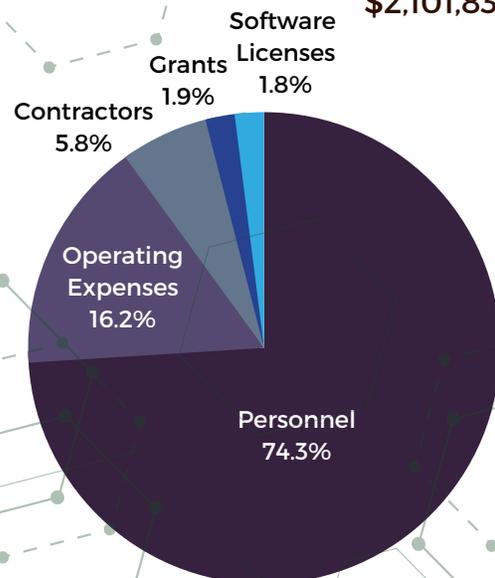
BUDGET

FISCAL YEAR '22-'23

REVENUE
\$2,101,831



EXPENDITURES
\$2,101,839





Farmington Valley Health District
95 River Road, Canton CT 06019
(860) 352-2333



FVHD.ORG



FarmingtonValleyHealthDistrict



FarmValleyHD

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

**TOWN OF SIMSBURY ANNUAL REPORT
JULY 1, 2022-JUNE 30, 2023**

The Farmington Valley VNA continues to provide Public Health Nursing initiatives to the residents of Simsbury, thanks to the shared funding that Human Services supports. This year, we were all fortunate to see the public health emergency state of our state concluded. The various programs continue to see consistently high levels of participation, and in most cases, significant increases in utilization from the previous year. We continue to serve both Social and Senior services when special needs arise. We were also requested to add a Blood pressure and Blood Glucose monitoring clinic at the Skating Center, as many residents are now using their athletic facilities. Here are some of the program highlights from this past year:

SERVICE/PROGRAM	Clients Served: FY 2022-2023
Blood Pressure Screenings	1125 (up from 975 prior year)
Blood Glucose Screenings	106 (70-prior year)
Flu Vaccinations Given	472 (416-prior year)
Health Supervision	89 (up from 68 prior year)
Wellness Visits (number of residents)	7 (same- prior year)

Year in Summation:

Simsbury remains our largest utilizer of our health and wellness programs. The program growth seen in the numbers above show how the residents have come to count on our services. We serve the town in additional ways by participating on the Public Safety committee, the Chamber of Commerce, and the Community for Cares Committee. This year as well, we are partnering with Emergency Preparedness, the Farmington Valley Health District, Ambulance, and the town Social and Senior Services to develop a comprehensive program on reducing Fall Risks. It has been noted and tracked that there are an increasing number of residents that are reaching out via 911 calls for fall/lift assists. Falls are a potentially avoidable event and much has been done to help reduce them. Despite this, EMS and Ambulance crews are noting an increase in the number of incidents, which lead to injuries, take up time from resources and continue to pose health concerns in the community with disabled and seniors that may be alone. This project will continue into the following year and will hopefully prove to provide enhanced programs and services that can bring about reductions in these events. We are in the process of being reviewed for a grant from the Hartford Foundation for Public Giving, sponsored by the Simsbury Greater Together Community Fund. The Farmington Valley VNA values the partnership that we have with the Town of Simsbury, and we will remain committed to assisting those in need, regardless of financial capacity. The Community Health Programs team is proud to serve under the Public Health Contract with the Town of Simsbury.

Submitted: Nancy Scheetz, Chief Executive Officer

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit www.farmingtonvalleyvna.org