

Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Lisa L. Heavner - First Selectman

Watch Board of Selectmen meetings LIVE and rebroadcast on Comcast Channel 96, rebroadcast on AT&T U-verse Channel 99 and on-demand on www.simsburytv.org

SIMSBURY BOARD OF SELECTMEN

Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury

Regular Meeting – January 11, 2016 – 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

PRESENTATIONS

- Budget Update – Joseph Mancini, Director of Finance
- Simsbury Public Library Strategic Planning
- Shared Solar in Simsbury – Clean Energy Task Force
- Legislative Update – Senator Kevin Witkos and State Representative John Hampton

FIRST SELECTMAN'S REPORT

SELECTMEN ACTION

- a) Approve Tax Refunds
- b) Refer pursuant to CGS §8-24 Simsbury Meadows Performing Arts Center Office/Ticket Booth Proposal to the Planning Commission
- c) Approve Public Gathering Permit Applications for 2016 Events
- d) Approve submission of STEAP Grant Application for the Boundless Playground Renovation and Repairs
- e) Accept donation of \$5,000 from Garrity Asphalt Reclaiming, Inc. for the Keep Simsbury Warm Programs
- f) Approve 2016 Budget Workshop Dates

Telephone (860) 658-3230
Facsimile (860) 658-9467

LHeavner@simsbury-ct.gov
www.simsbury-ct.gov
An Equal Opportunity Employer

8:30 – 7:00 Monday
8:30 – 4:30 Tuesday through Thursday
8:30 – 1:00 Friday

OTHER BUSINESS

- a) Update on Senior Community Center Project

APPOINTMENTS AND RESIGNATIONS

- a) Acknowledge the resignation of Kevin M. Prell (R) as a regular member of the Planning Commission effective December 16, 2015

Aging & Disability Commission

- a) Reappoint Lorraine Doonan (D) and Arlene E. Zappile (D) as alternate members of the Aging & Disability Commission with an expiration date of January 1, 2018
- b) Reappoint Mona Herman (D) as a regular member of the Aging & Disability Commission with an expiration date of January 1, 2020

Building Code Board of Appeals

- a) Reappoint Richard Cortés (D) and Samuel A. Ziplow (D) as alternate members of the Building Code of Appeals with an expiration date of January 1, 2018

Conservation Commission / Inland Wetlands Agency

- a) Reappoint Donald F. Rieger, Jr. (D) as a regular member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2020

Culture, Parks & Recreation Commission

- a) Reappoint Dennis J. Fallon (D) and Steven J. Spalla (D) as regular members of the Culture, Parks & Recreation Commission effective January 1, 2020

Historic District Commission

- a) Reappoint Julie P. Carmelich (D) as an alternate member of the Historic District Commission with an expiration date of January 1, 2021

Water Pollution Control Authority

- a) Reappoint Paul N. Gilmore (D) as a regular member of the Water Pollution Control Authority with an expiration date of January 1, 2020

Community for Care Committee

- a) Reappoint Chery Cook, Candace Brohinsky, Woodrow W. Eddins Jr., Karen Gallagher, Sarah Gwinn, Richard Holden, Chris Kelly, David Kraveski, Edward J. LaMontagne, Sharon I. Lawson, Marc Lehman, Heather Mudano, Hannah Reynolds, Sally Rieger, Rebecca Rosenthal, Thomas Steen and Judy Sturgis as regular members of the Community for Care Committee with an expiration date of December 4, 2017
- b) Appoint Nancy Sheetz as a regular member of the Community for Care Committee with an expiration date of December 4, 2017

REVIEW OF MINUTES

- a) Regular Meeting of December 14, 2015

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

1. Personnel – Approval of Proposed Revisions to Business Resource Center Coordinator Position
2. Finance
3. Welfare
4. Public Safety
5. Board of Education

ADJOURN TO EXECUTIVE SESSION

- a) Discuss possible lease or purchase of property for Senior/Community Center including 828 Hopmeadow Street and other property adjacent to the Downtown Area

ADJOURN FROM EXECUTIVE SESSION

Possible action

ADJOURN

Most of the documents reviewed by the Board of Selectmen at this meeting can be located at:
<http://www.simsbury-ct.gov/board-of-selectmen>



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Simsbury Public Library Strategic Planning
2. **Date of submission:** December 14, 2015
3. **Date of Board Meeting:** January 11, 2016
4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

David Blume 860-651-8302

Marianne O'Neil, Simsbury Public Library Board of Trustees, Chair 860-658-0591

Gail Ryan, Simsbury Public Library Trustee 860-651-9133

Lisa Karim, Library Director 860-658-7663 ext 2103

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:

No Action Required – Purpose is inform Board of Selectman on the planning process which will be used to develop Simsbury Public Library's 5 year strategic 2017-2021 strategic plan which will be undertaken during the first half of 2016.

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

Brief presentation on the Simsbury Public Library's planning process which will be

used to develop the Library's 2017-2021 strategic plan

7. Financial Impact (Include a description of any impact on the finances of the Town of Simsbury):

No Financial Impact

8. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Tax Refunds
2. **Date of submission:** 1-5-2016
3. **Date of Board Meeting:** 01-11-2016
4. **Individual or Entity making the submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):

Colleen O'Connor- Tax Collector

5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):

Individual or Entity making the submission requests that the Board of Selectmen:

Tax refunds to be approved by State Statue 12-129. Some of the reasons for refunds on cars are –vehicle sold, destroyed, donated, moved out of state or appealed the taxes.

Real Estate refunds are due to the fact that both a bank and an attorney's office pay the taxes because of sale of house or re-finance.

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

7. **Financial Impact** (Include a description of any impact on the finances of the Town of Simsbury):

Approve tax refunds per attached printout in the amount of **\$ 25,026.38**

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Tax Refunds.xls

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2008					
Johnson Andrew G	08-03-59328	\$129.52	\$0.00		\$129.52
					\$0.00
Total 2008		\$129.52	\$0.00	\$0.00	\$129.52
List 2012					
Lawrence Kevin D	12-03-60466	\$127.16	\$4.16		\$131.32
					\$0.00
Total 2012		\$127.16	\$4.16	\$0.00	\$131.32
List 2013					
Buckley Judith A	13-01-779	\$211.77			\$211.77
Hyundai Lease Titling	13-03-58664	\$223.59	\$7.17		\$230.76
Hyundai Lease Titling	13-03-58676	\$189.78	\$6.08		\$195.86
Nissan Infiniti LT	13-03-63440	\$179.68	\$5.76		\$185.44
Vault Trust	13-03-69069	\$83.79	\$2.69		\$86.48
Vault Trust	13-03-69086	\$219.12	\$7.02		\$226.14
Vault Trust	13-03-69087	\$378.27	\$12.12		\$390.39
Total 2013		\$1,486.00	\$40.84	\$0.00	\$1,526.84
List 2014					
Corcoran John D and Alice D	14-01-1632	\$3,558.88			\$3,558.88
Lereta LLC (Kaza Ramarao)	14-01-3987	\$2,525.46			\$2,525.46
Kreimann Herbert H and Ursula M	14-01-4268	\$5.00			\$5.00
Mathews kthleen V	14-01-5027	\$319.40			\$319.40
Lereta LLC (Peterson Christine)	14-01-6213	\$4,688.26			\$4,688.26
Peterson Christine Bilotti	14-01-6213	\$4,988.65			\$4,988.65
Lereta LLC (Tassinari Marisa)	14-01-6268	\$3,438.98			\$3,438.98
Chicago Title (Sellitto John)	14-01-7320	\$50.08			\$50.08
Silva Robert P	14-01-7464	\$18.84			\$18.84
Stevens Joanne M	14-02-40764	\$77.00			\$77.00
CAB East LLC	14-03-52345	\$514.52	\$16.49		\$531.01
Carpenter Beverly A	14-03-52632	\$68.41	\$2.19		\$70.60
Financial Ser Veh Trust	14-03-55690	\$951.76	\$30.51		\$982.27
Kelly Edward L Jr	14-03-59405	\$74.61	\$2.39		\$77.00
Knall Mark R	14-03-59679	\$428.73	\$13.75		\$442.48
Knall Mark R	14-03-59680	\$160.73	\$5.16		\$165.89
Koback Nicholas N	14-03-59716	\$43.25	\$1.38		\$44.63
Natcharian Matthew P	14-03-63077	\$22.80			\$22.80
Nissan Infiniti LT	14-03-63327	\$120.82	\$3.87		\$124.69
Nissan Infiniti LT	14-03-63383	\$300.11	\$9.62		\$309.73
Sakitis Paul E	14-03-66068	\$9.50	\$0.31		\$9.81
Toyota Lease Trust	14-03-68609	\$386.68	\$12.40		\$399.08
Ward Stuart G	14-03-69549	\$55.35			\$55.35
Williams Robert J	14-03-70020	\$129.88	\$4.17		\$134.05
Yokabaskas Vincent S	14-03-70359	\$229.40	\$7.36		\$236.76
Yokabaskas Vincent S	14-03-70360	\$23.92	\$0.72		\$24.64

Automotive Rentals Inc	14-04-80150	\$92.68			\$92.68
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
		\$23,283.70	\$110.32	\$0.00	\$23,394.02
TOTAL 2012		\$129.52	\$0.00	\$0.00	\$129.52
TOTAL 2012		\$127.16	\$4.16	\$0.00	\$131.32
TOTAL 2013		\$1,486.00	\$40.84	\$0.00	\$1,526.84
TOTAL 2014		\$23,283.70	\$110.32	\$0.00	\$23,394.02
					\$25,181.70
TOTAL ALL YEARS		\$25,026.38	\$155.32	\$0.00	\$25,181.70



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:**

SMPAC Office/Ticket Booth proposal 8-24 referral

2. **Date of submission:**

1/6/2016

3. **Date of Board Meeting:**

1/11/2016

4. **Individual or Entity making the submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):

David R. Ryan, Simsbury PAC, Inc.

5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):

The Individual or Entity making the submission requests that the Board of Selectmen: submit the proposal for an office/ticket booth at the SMPAC to the Simsbury Planning Commission for an CGS 8-24 referral.

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

This office/ticket booth is part of the Simsbury PAC, Inc capital requests, per the Facility Operating Agreement. The HSO and Premier, our customers, have been promised that actions will be taken to reduce the number of un-ticketed patrons at concerts. With this office/ticket booth in place, a ticket will be required to enter the SMAPC property.

7. **Financial Impact** (Include a description of any impact on the finances of the Town of Simsbury):

No financial impact on the Town of Simsbury.

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

Please see the letter of Jan 6th and attachments requesting the BOS action. It was directed to Lisa Heavner by e-mail and hand-delivery to JoAnn Martin..



January 6, 2016

Ms. Lisa Heavner,
First Selectman
PO Box 495
Simsbury, CT 06070

Dear Lisa,

In our 2016 capital request, Simsbury PAC, Inc. presents an important need. Our customers, the HSO and Premier Concerts, have been very concerned with the number of un-ticketed patron who crowd up close to the stage to watch without paying. We propose to install a new SMPAC office building placed along the split rail fence as shown on the attached plot plan. It will include ticket window(s) with access Iron Horse sidewalk. With this building, we will be able to require a ticket to enter the grounds.

Since the Town is the owner of the property, we request that the Board of Selectmen make a CT General Statutes 8-24 referral for this project to the Simsbury Planning Commission.

With the Planning Commission's response, we can apply for the needed site plan approval with the Zoning Commission. This new office needs to be in place by May 31 so we request that the application be made at the next BOS Meeting to allow time for land use board approvals and Simsbury PAC, Inc. funding arrangements.

The specs for the building are given in the attached description. We are working on the detailed building design at present. We will have a design to present with the Zoning Application.

Thank you for your support of our efforts to add to Simsbury's quality of life.

Sincerely yours,

David R. Ryan
President

cc by e-mail: Simsbury PAC, Inc. Board, Tom Cooke, Director of Admin Svcs,
Joe Mancini, Finance Director, Gerry Toner, Director, Culture, Parks and Recreation;
Jaimie Rabbitt, Director of Community Planning.

Encl. (1)



Office with Ticket Window Adjacent to Sidewalk

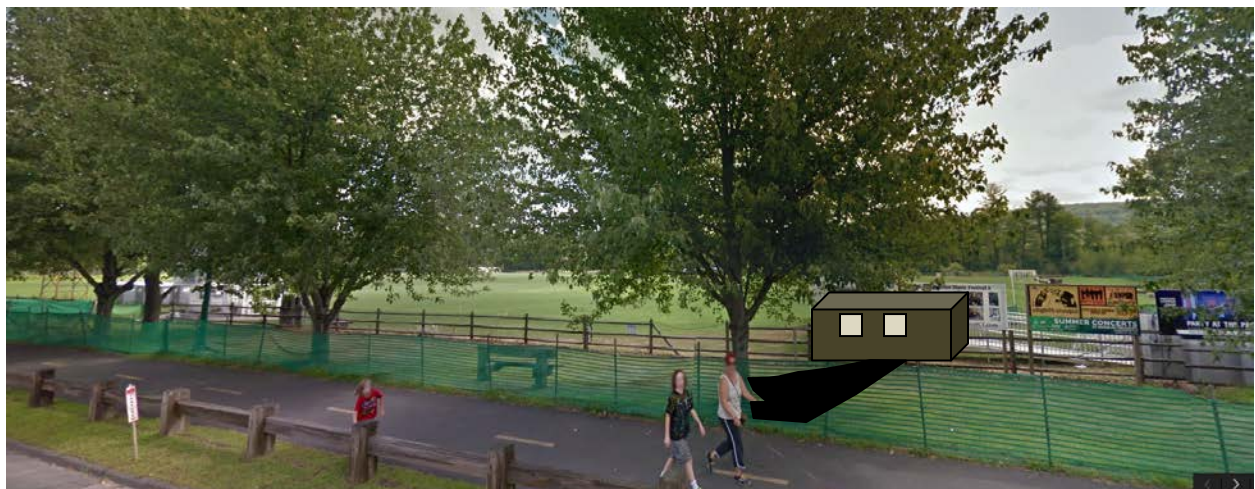
Simsbury PAC, Inc. plans to require a ticket to enter the grounds from the Iron Horse Boulevard sidewalk.

In implementing this change it is necessary to have a ticket window accessible from Iron Horse boulevard. A small purchased building would provide office space for the Facility Manager so that the ticket window could be covered at the times the office is open. It would require power, (electric) heat, like the existing building, and a cable conduit for telephone and internet lines from the office to the communications gear in the rear of the bandshell building.

A purchased building might cost \$15,000. Interior finishing and power would cost an additional \$5,000. The concrete pad for the building, sidewalk connection, power hookup and a underground conduit to the bandshell could add \$10,000.

Simsbury PAC, Inc. will raise funds for this project. The building must be in place by May 31, 2016.

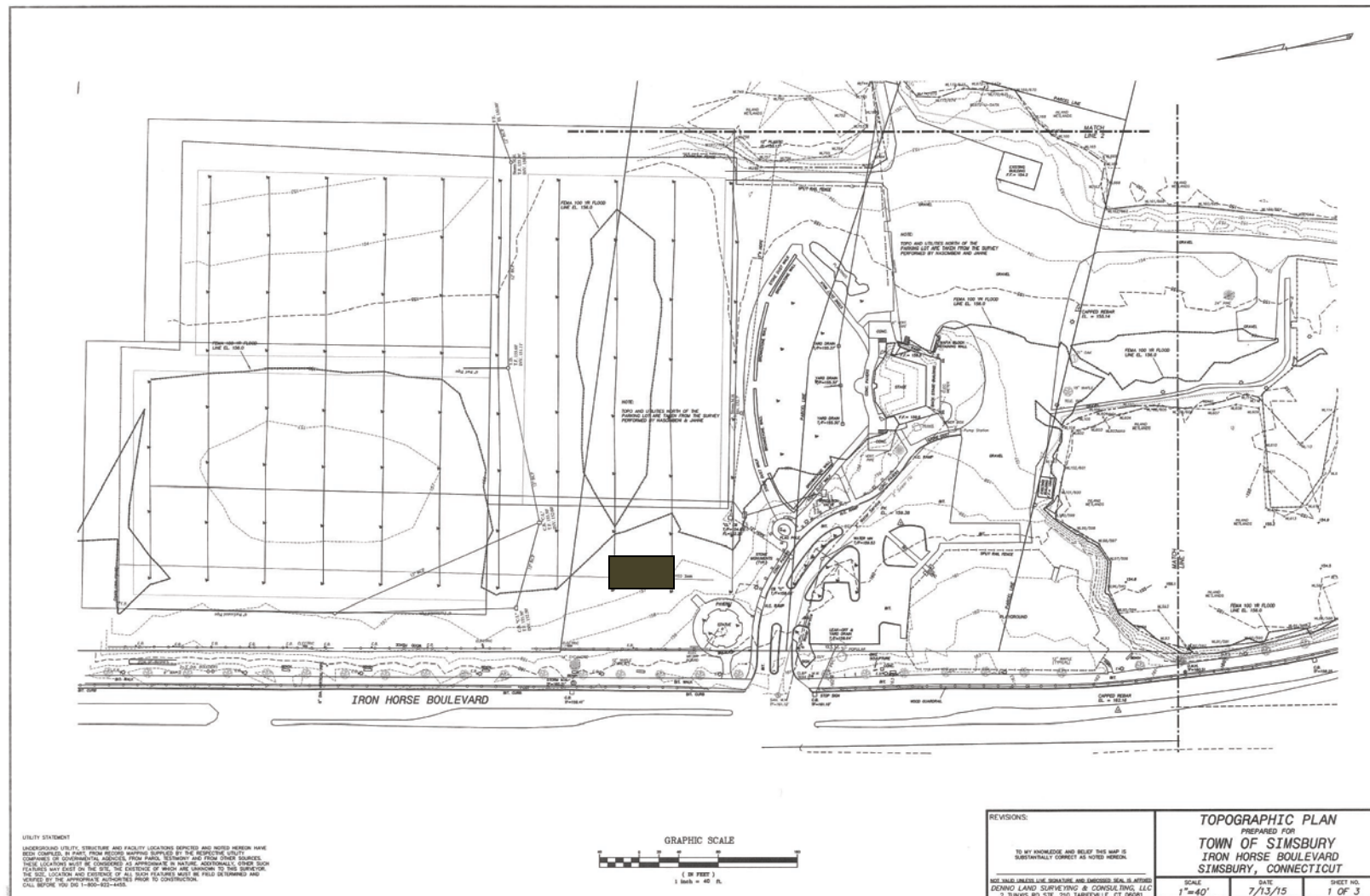
The photo below shows a sketch of a 16' x 22' office whose westerly wall would replace the split rail fence and offer a ticket window accessible from outside the venue.





Simsbury Meadows

Performing Arts Center



22 Iron Horse Blvd
P.O. Box 33
Simsbury, CT 06070

(860) 651-4052
12/15/2015



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission: Public Gathering Permits – Recommendation for Approval**
2. **Date of submission:** January 6, 2016
3. **Date of Board Meeting:** January 11, 2016
4. **Individual or Entity making the submission:**

Gerard G. Toner, Director of Culture, Parks and Recreation
5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve the Public Gathering Permit Applications for the 2016 events listed on the following page.

6. **Individual(s) responsible for submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Gerard G. Toner, Director of Culture, Parks and Recreation
860-408-4682
gtoner@simsbury-ct.gov

7. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

On January 6, a Public Gathering Permit meeting was held for organizations interested in securing permission for an event utilizing town owned property.

Those attending included Lieutenant Fred Sifodskalakis, Assistant Town Planner Mike Glidden, Public Works Director Tom Roy, FV Health District Supervisor Elaine Milardo, and me. The Performing Arts Center Board has an application with the Zoning Commission for approval to serve beer and wine at their events.

The following have submitted completed applications with all required signoffs and are ready for Board of Selectmen approval:

MS Society Annual Walk	Sunday, April 17
Simsbury Granby Rotary Club River Run	Sunday, April 24
SMPAC - Mainly Marathon	Friday, May 20
Tootin Hills PTO Duck Race – Flower Bridge	Friday, May 20
Strut Your Mutt Dog Park Fundraiser	Saturday, May 21
Simsbury Try-athlon	Sunday, May 22
Party at the PAC **	Friday, May 27
Iron Horse Half-Marathon	Sunday, June 5
SMPAC Summer Solstice Jazzfest **	Friday, June 10 or 24
Talcott Mountain Music Festival **	Fridays, July 1 – July 29
	Saturdays, July 2 – July 30
Valley Car Club Show	Sunday, July 17
Vie for the Kids Race	Saturday, October 1

** Pending Zoning Commission approval to the SMPAC to serve beer and wine at their events.

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

NA



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Approval to Submit STEAP Grant Application
2. **Date of submission:** January 6, 2016
3. **Date of Board Meeting:** January 11, 2016
4. **Individual or Entity making the submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):

Gerard G. Toner, Director of Culture, Parks and Recreation

5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve the submission of a STEAP Grant application through the State of Connecticut Office of Policy and Management

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

The Small Town Economic Assistance Program (STEAP) annually funds economic development, community conservation and quality of life projects for towns that are ineligible to receive Urban Action bonds. The program is managed by the Office of Policy and Management and grants are administered by state agencies.

The application submitted for Board of Selectmen approval is for renovation and repairs to the Boundless Playground located at Simsbury Meadows. The Boundless Playground was a joint venture of the Town of Simsbury and the Simsbury-Granby Rotary Club and was completed in 2001. It is an entirely handicapped and wheelchair accessible facility and heavily used by the public.

The Simsbury-Granby Rotary Club fundraised for the initial construction and has assisted with minor equipment repairs over the past 14 years. This major renovation is solely the responsibility of the Town and needs to be addressed in the 1-2 years. The total amount of the application is \$244,790 and maybe reduced by in-kind services supplied by Town staff.

7. Financial Impact (Include a description of any impact on the finances of the Town of Simsbury):

Funding of this project through the STEAP Grant program will reduce the request for funding through the normal budget process.

8. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

NA



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Social Services Department

BOARD OF SELECTMAN MEETING AGENDA SUBMISSION

1. **Title of Submission:** Garrity Asphalt Reclaiming, Inc. donation
2. **Date of Submission:** December 21, 2015
3. **Date of Board Meeting:** January 11, 2016
4. **Entity making Submission:** Social Services Department
5. **Action Requested:** Acceptance of financial donation from Garrity Asphalt Reclaiming, Inc. in the amount of \$5,000 for the Keep Simsbury Warm Program.
6. **Summary of Submission:** Garrity Asphalt Reclaiming Inc. has donated the sum of \$5,000 to be used to assist needy Simsbury residents with keeping their homes warm during the cold winter months.
7. **Financial Impact:** Donation to Simsbury Social Services Department



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Budget Workshop Schedule

2. **Date of submission:** January 7, 2016

3. **Date of Board Meeting:** January 11, 2016

4. **Individual or Entity making the submission**

Thomas F. Cooke – Director of Administrative Services

5. **Action requested of the Board of Selectmen**

The Individual or Entity making the submission requests that the Board of Selectmen:

Adopt a schedule for budget workshop dates and times based on the available date described herein

6. **Summary of Submission**

Pursuant to the Charter, the Director of Finance, at the direction of the First Selectman, is required to present the budget to the Board of Selectmen no later than the first day of March (Section 805). In order to ensure that the Board of Selectmen has adequate opportunity to meet, the First Selectman, Town Staff and the Director of Finance will accelerate the budget preparation process so that the budget is available to this Board by February 29th.

The following dates are presented for your consideration:

- Wednesday 3/2: Budget presentations by Town Staff
- Saturday, March 5: Budget presentations by Town Staff – day-long workshop
- Additional dates as necessary:
 - Monday, 3/7 – evening meeting
 - Wednesday 3/9 – evening meeting

In total, this schedule offers three (3) evening meetings and one (1) Saturday meeting.

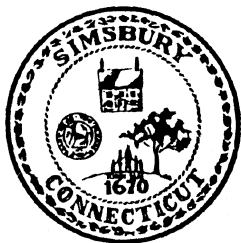
7. **Financial Impact**

N/A

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Schedule for the Budget Meetings & Workshops
Key Budget Dates



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Lisa L. Heavner - First Selectman

Schedule for the Budget Meetings & Workshops

Monday evening, February 29th / 5:30 pm:

- First Selectman's Budget presented to Board of Selectmen

Wednesday evening, March 2nd / 5:30 pm:

- General Government
 - First Selectman's Office/Central Administration
 - Town Clerk
- Finance
 - Tax Collector
 - Assessor
 - Information Technology
- Social Services
- Culture, Parks and Recreation
- Planning/Economic Development

Saturday, March 5th / 8:00- 4:00 pm:

- Public Works
- Engineering
- Water Pollution Control
- Library
- Public Safety
- CIP
- CNR

Monday, March 7th and Wednesday, March 9th – 5:30 pm*

All scheduled meetings will be in the Main Meeting Room at Town Hall

**Additional dates if needed*

Telephone (860) 658-3230
Facsimile (860) 658-9467

L.Heavner@simsbury-ct.gov
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 - 1:00 Friday

<i>Budget Preparation Calendar</i>	
Friday – 1/29/2016	Dept. Estimates Due to the First Selectman
Monday – 2/8/16	Initial Meetings with Department Heads Begin
Monday – 2/15/16	Initial Meetings with Department Heads End
Wednesday – 2/17/16	Finance Director Follow up with Department Heads Begin
Tuesday – 2/23/16	Finance Director Follow up with Department Heads End
Wednesday – 2/24/16	Final Meetings with Department Heads
Monday – 2/29/16	First Selectman Presents Budget to BOS
Wednesday – 3/2/2016 Saturday – 3/5/2016 Monday – 3/7/2016 Wednesday – 3/9/2016	BOS Budget Workshops
Tuesday – 3/8/2016	BOE Presents Budget to the BOF
Monday – 3/28/2016	BOS Presents Budget & Capital to BOF
Wednesday 4/6/2016	BOF Public Hearing on the Budget
Tuesday – 5/10/2016	Referendum



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Resignation
2. **Date of submission:** December 17, 2015
3. **Date of Board Meeting:** January 11, 2016
4. **Individual or Entity making the submission:** Kevin M. Prell, 3 Clearfield Road, West Simsbury
5. **Action requested of the Board of Selectmen:**
The Individual or Entity making the submission requests that the Board of Selectmen: Accepts the resignation of Regular Member Kevin M. Prell from the Planning Commission effective December 16, 2015.
6. **Summary of Submission:**
Resignation: Kevin M. Prell, Regular Member
Board: Planning Commission
Party: Republican
Effective: 12/16/2015
Term of Office: 12/2/2013 to 12/4/2017
7. **Financial Impact:** None
8. **Description of documents included with submission:**
The following documents are included with this submission and attached hereto:

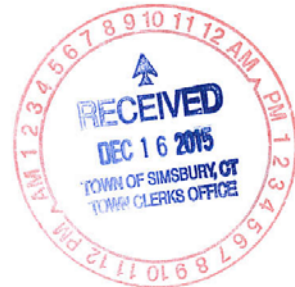
Letter of resignation

December 16, 2015

To whom it may concern:

I hear by resign my positon from the planning commission for the Town of Simsbury on this day
December 16, 2015.


Kevin M Prell





Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Democratic Party Nominations
2. **Date of submission:** December 17, 2015
3. **Date of Board Meeting:** January 11, 2016
4. **Individual or Entity making the submission:** Simsbury Democratic Town Committee, Alan Needham, Chair, Nominations Committee, 2 Basswood Lane, Weatogue, CT 06089

5. **Action requested of the Board of Selectmen:**

The Entity making the submission requests that the Board of Selectmen:

Respectfully request approval of the following **re-appointments** to the Boards and Commissions indicated, following nomination by the Simsbury Democratic Town Committee on 12/16/15.

Everyone on this list of nominees is a registered voter enrolled in the Democratic Party.

Lorraine M. Doonan, 4 Pine Glen Rd, Simsbury, CT 06070 (**alternate**, Aging and Disability with a term ending 1/1/2018)

Arlene E. Zappile, 2 Powers Court, Simsbury, CT 06070 (**alternate**, Aging and Disability with a term ending 1/1/2018)

Mona Herman, 45 Fox Den Road, West Simsbury, CT 06092 (**reg. member**, Aging and Disability with a term ending 1/1/2020)

Richard Cortés, 17 Rosewood Dr., Simsbury, CT 06070 (**alternate**, Building Code Board of Appeals with a term ending 1/1/2018)

Samuel A. Ziplow, 64 East Weatogue St., Simsbury, CT 06070 (**alternate**, Building Code of Appeals with a term ending 1/1/2018)

Donald F. Rieger, Jr., 9 Stodmor Rd., Simsbury, CT 06070 (**reg. member**, Conservation Commission / Inland Wetlands with a term ending 1/1/2020)

Dennis J. Fallon, 1 High Hill Circle, Weatogue, CT 06089 (**reg. member**, Culture Parks and Rec. with a term ending 1/1/2020)

Steven J. Spalla, 52 Canal St., Weatogue, CT 06089 (**reg. member**, Culture Parks and Rec. with a term ending 1/1/2020)

Julie P. Carmelich, 62 Hilltop Dr., Weatogue, CT 06089 (**alternate**, Historic Dist. Comm. with a term ending 1/1/2021)

Paul N. Gilmore, 6 Bradley Rd., Simsbury, CT 06070 (**reg. member**, Water Pollution Control Authority with a term ending 1/1/2020)

6. **Summary of Submission:** Simsbury Democratic Town Committee requests approval of the above named individuals to the offices and terms indicated.
7. **Financial Impact:** None known
8. **Description of documents included with submission:**
The following documents are included with this submission and attached hereto:

None



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Community for Care Re-Appointments and Appointments
2. **Date of submission:** January 7, 2016
3. **Date of Board Meeting:** January 11, 2016
4. **Individual or Entity making the submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting): Chris Kelly – B.O.S.
5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
Respectfully request approval of the following re-appointments and appointment to the Community for Care Committee for the 2016 – 2017 term. List is attached.
6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):
7. **Financial Impact** (Include a description of any impact on the finances of the Town of Simsbury):
8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.): List of members
The following documents are included with this submission and attached hereto:

Community for Care Committee Membership Re-Appointments

Cheryl Cook	15 Newbury Court, Simsbury Ct. 06070
Candace Brohinsky	299 Old Farms Road, Simsbury Ct. 06070
Pastor Woodrow W. Eddins Jr.	7 Meadow Brook Road, Simsbury Ct. 06070
Karen Gallagher	41 Fawnbrook Lane, Simsbury Ct. 06070
Sarah Gwinn	28 Clifdon Drive, Simsbury Ct. 06070
Richard Holden	7 Crane Place, Simsbury Ct. 06070
Chris Kelly	10 East Tomstead Road, Simsbury Ct. 06070
David Kraveski	
Edward J. LaMontagne	4 George Street, Simsbury Ct. 06070
Sharon I. Lawson	18 Neal Drive, Simsbury Ct. 06070
Marc Lehman	15 North Main Street, West Hartford, Ct. 06107
Heather Mudano	10 Robin Road, Simsbury Ct. 06070
Hannah Reynolds	
Sally Rieger	9 Stodmor Road, Simsbury Ct. 06070
Rebecca Rosenthal	10 Farmstead Lane, Simsbury Ct. 06070
Thomas Steen	7 Hunting Ridge Drive, Simsbury Ct. 06070
Judy Sturgis	15 Surry Circle, Simsbury Ct. 06070

Community for Care Appointments

Nancy Scheetz	15 Harvest Hill Road, West Simsbury Ct. 06092
---------------	---

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 7:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Lisa Heavner; Board members Michael Paine, Christopher Kelly, Sean Askham, Cheryl Cook and Elaine Lang. Others in attendance included: Thomas Cooke, Director of Administrative Services, Tom Roy, Director of Public Works; Jerome Shea, Town Engineer; Joseph Mancini Director of Finance; Gerry Toner, Director of Culture, Parks and Recreation, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

Ms. Heavner asked everyone to join her in a moment of silence for the anniversary of Sandy Hook.

Ms. Heavner mentioned the pictures of former Selectmen that were now on the wall. She thanked Tom Roy, Mary Glassman and Joyce Howard for their great job. She said they are looking for pictures of other previous Selectmen also.

PUBLIC AUDIENCE

Dominique Avery, 12 Madison Lane, said she is a member of the SCTV Board, who broadcast this meeting live. She said the SCTV fund raising drive is now in progress. She read a letter from the Valley Press. She said Simsbury is a great place to live, great schools and open government.

Ms. Avery said SCTV is facing a crisis due to changes in broadcast and media technology. As technology grows funding gets less. She said their fundraising efforts are very important and she thanked everyone for their donations. The SCTV address is PO Box 767, Simsbury CT 06070.

Joan Coe, 26 Whitcomb Drive, said the Charter Revision Commission will be holding a meeting on December 17th to discuss and possibly voting on a change in the Town Charter to a professional town manager form of government.

Ms. Coe also spoke about SCTV, the Senior Center building, staff being on committees and being sure the Board of Ethics approves this, the swearing in meeting before the Board meeting, and her campaign.

Steve Mitchell, 165 Old Farms Road, spoke about someone spreading slander about him and his business. He said Mitchell Auto Group employees 259 people and he supports many other Farmington Valley businesses. He is not sure why they keep getting attacked, but he would like

it stopped. They are not perfect, but they do the best they can do while carrying about the community.

Mr. Mitchell also spoke about The Greenway. He has served 6 years on Board and he wants the Town to keep going with the great work they are doing on this project.

Diana Moody, 7 Elsie Way, said she has had numerous dealings with Mr. Mitchell and the Mitchell Dealership and they are truthful, straightforward people, who are a value of Simsbury. She feels Mr. Mitchell is so positive and a very kind person.

John Dragon, 432 Hopmeadow Street, Weatogue, said he is employed by the Mitchell Auto Group and also rents a home from them. He feels Mr. Mitchell always treats him fairly and the statement from last week affects his family and it couldn't be further from the truth.

Ed Swakowski, 18 Westledge Drive, said he worked at the Mitchell Auto Group when he was younger and they always treat everyone fairly. He said he appreciates all the tax revenue that they contribute to the Town.

Robert Kalechman, 971 Hopmeadow Street, said he felt Mr. Mitchell shouldn't attack anyone. He wanted to know how much time Mr. Mitchell took also. He feels these attacks are just wrong. He said the State had called Mr. Mitchell several times about the tent that blocked the walkway.

Mr. Kalechman spoke about the appointment of a Commission member, and he thanked Ms. Veith from the Aging and Disabilities Committee for her many years of service. He said the Town will miss her.

Susan Mitchell, 165 Old Farms Road, spoke about the personal attacks on her husband. She said she isn't sure why this is happening to them, not sure why there is so much anger. She said Steve is such a wonderful person and has done so much for this Town. She wants all of this to stop. She thinks people need to do something positive with all of their negative energy.

Ms. Heavner said this this is a fairly prescribed agenda which mostly follows Roberts Rules of Order. However, during public audience, the public has 5 minutes time to speak on any topic. The Board cannot, but law, limit what the public says.

PRESENTATIONS

- **Iron Horse Boulevard – Security Improvements**

Mr. Roy introduced Don Massey of 6 Elaine Drive. His group is looking into whether video

cameras can be used on Iron Horse Boulevard. He is hoping that the cameras can be included with the street light purchase.

Mr. Massey spoke about the tragic death on Iron Horse Boulevard. He said he had a meeting with the Chief of Police and discussed the security of Iron Horse Boulevard. They spoke about security cameras to enhance security. This would be done by a not-for-profit enterprise. Reed Hill Associates and helping with this idea. There are many people who have welcomed this idea and more information will be forthcoming. They have filed with the IRS as to eliminate the cost and maintenance of these cameras to the Town.

Ms. Heavner noted that there will be no voting tonight as this item is still evolving and more information is needed.

Ms. Cook asked if the cameras would be just for recording or for actually monitoring live. Mr. Massey said they do record for a certain period and then there is an automatic ride-over. These are also expandable units.

Ms. Lang asked about a call box being placed in certain spots. Mr. Massey said certain things should just be discussed in an executive session instead of in public for deterrent reasons.

- **Clean Energy Communities Award**

Mr. Roy spoke about the 20% by 2010 campaign. He said the Clean Energy Task Force has done a lot for the Town. Due to their efforts there are now 57 homes in Simsbury that are now solar. There is also the CPACE Program which allows for energy audits and low interest loans for businesses. Mr. Roy said the Clean Energy Task force has just received their second \$10,000 Bright Ideas Grant that can be used to improve energy efficiency in Simsbury.

Mr. Roy presented the Clean Energy Communities Award to the Clean Energy Task Force members in the audience. This award is presented by Energize Connecticut.

The Task Force said they will also be having workshops for small businesses soon.

FIRST SELECTMAN’S REPORT

Ms. Heavner thanked the Abigail Phelps Chapter of the Daughters of the American Revolution, as well as local Veterans of Foreign Wars and American Legion members for the wonderful wreath laying ceremony at Simsbury Cemetery on Plank Hill Road. The ceremony was to honor our veterans as part of National Wreaths Across America Day and she thanked all who participated in the ceremony.

Ms. Heavner said the Town of Simsbury’s offices will be closed on Thursday, December 24th, Friday, December 25th, and January 1st in observance of the holidays. She also wished everyone a safe and happy holiday season.

Ms. Heavner also congratulated those who were chosen to serve the Town. She said there are 38 newly elected Board and Commission members who were sworn in on Monday, December 7, 2015. She also thanked all of the residents who ran for office for their willingness to serve the Town.

SELECTMEN ACTION

a) Approve Tax Refunds

Mr. Askham made a motion to approve tax refunds in the amount of \$20,427.77 as requested and approved by the Tax Collector. Mr. Kelly seconded the motion. All were in favor and the motion passed.

b) Approval of Year End Entries for Capital Projects

Mr. Mancini said bonding expenses are authorized for capital projects. These projects are long since passed. This is strictly an accounting adjustment. Mr. Mancini went through the changes.

Mr. Askham made a motion to approve additional appropriations in the amount of \$132,085 for capital projects. Ms. Lang seconded the motion. All were in favor and the motion passed.

c) Approve 2016 ground Licenses for various Town owned Agricultural Properties

Ms. Heavner said Mr. Shea is asking for a one year extension of ground leases for Daren Hall, Anthony Napolitano and Tim Ryan.

Mr. Shea gave the Board further information and maps on these properties. He said they have been good to the land and feels the extensions are warranted.

Mr. Shea said there are two other properties that are not active and not offered for lease in the past. There are some issues that need to be overcome before offering leases.

Mr. Askham asked about the Flower Farm on Terry’s Plain and the possible land swap.

Ms. Heavner said the Open Space Committee is just about completing their analysis of open spaces. They have been cataloging all of the open space properties. They are also working on a stewardship policy and ordinance policy for open space.

Mr. Paine and the Board thanked the Open Space Committee and staff for all their hard work.

Mr. Kelly made a motion to authorize a one year extension of ground licenses for Daren P. Hall, Anthony Napolitano (dba Anthony's Family Farm) and Tim Ryan (dba The Ryan Family Flower Farm) and to consider possible agricultural uses on two other Town owned properties. Ms. Lang seconded the motion. All were in favor and the motion passed.

d) Authorized the First Selectman to execute and submit application for Local Transportation Capital Improvement Grant Program, Bloomfield to Tariffville Multi-use Trail Connector (East Coast Greenway)

Ms. Heavner said the Governor has been promoting bicycling transportation. This will not be on any homeowner's property. This basically connects Bloomfield to Tariffville.

Mr. Shea said they have been work with the Town of Bloomfield. He said Bloomfield has funding to do a 1.8 mile section of road from Day Hill Road to St. Andrews Church in Tariffville. It would be a .82 mile section within the Town of Simsbury. It would be a great project to do with the Town of Bloomfield. He said 100% of the design and a portion of the construction would be funded by Simsbury.

Mr. Shea said the funding is actually identified in capital projects for 2017. This is why they are asking the Board to submit the application and have the First Selectman sign it. Ms. Heavner said the grant application is due by January 5, 2016.

Mr. Roy said this is one of the places where cyclists really shouldn't ride as it is very dangerous as well.

Mr. Askham made a motion to authorize submission of a grant application and authorization to execute application to the Capital Region Council of Governments (CROG) to construct multi-purpose trail from Tariffville to the Town of Bloomfield adjacent to State Route 187. This application is a joint application with the Town of Bloomfield. Mr. Paine seconded the motion. All were in favor and the motion passed.

e) Authorize the First Selectman to execute and submit application for Local Transportation Capital Improvement Grant Program, Pavement Rehabilitation of Nod Road from State Route 185 to Avon Town Line

Ms. Heavner noted that this is a very complicated grant. She thanked Mr. Shea, Mr. Roy and Chief Ingvertsen for their hard work on it.

Mr. Shea said this is the same grant program but a different category. This grant only allows for one million dollars for construction. The Town would pay for design. Right now they are

redefining their estimates to make sure they have the right budget funding in mind. They are preparing a concept plan right now. There was discussion issues on different parts of the road.

Ms. Cook made a motion to authorize submission of a grant application and authorization to execute application to the Capital Regional Council of Governments (CRCOG) to complete pavement rehabilitation of a portion of Nod Road from State Route 185 up to the limits at the Avon Town line. Ms. Lang seconded the motion. All were in favor and the motion passed.

f) Approve agreement between the Town of Simsbury and Sharon McHale, the Simsbury Triathlon Race Director

Mr. Toner said the Triathlon has had two successful years. Mr. Toner said Bill Harnick has now moved out of the area and Ms. McHale would be a great race director moving forward.

Ms. Lang made a motion to approve the agreement between the Town of Simsbury and Sharon McHale, the Simsbury Triathlon Race Director, subject to final approval by Town Counsel. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Ms. Heavner thanked all of the volunteers for a great event.

g) Approve the appointment of the following members to the Friends of Simsbury Farms: Gerard Wetjen, Mark Deming, Arthur Emmons, and John Brighenti

Ms. Heavner said this is similar appointment process to the Performing Arts Center. Mr. Toner said they are working on the 501 (3) process at this time.

Mr. Toner said the Committee will be matching donors with projects needed. They will also be talking and soliciting the Farms.

Ms. Cook made a motion to approve the appointment of Gerard Wetjen, Mark Deming, Arthur Emmons and John Brighenti as board members to the Friends of Simsbury Farms. Ms. Lang seconded the motion. All were in favor and the motion passed.

OTHER BUSINESS

a) Update on Senior Community Center Project

Mr. Cooke said the architect and Mr. Shea are working on designs and discussing the sites and other concerns. He said there seems to be a consensus of the Performing Arts Center property. Mr. Cooke said they will soon have the final work of the program consultant over to the architect. Mr. Shea said it is a complicated, ongoing project.

b) Update on The Hartford Property

Ms. Heavner recused herself and turned the chair over to Mr. Kelly.

Mr. Cooke said the Hartford confirmed that they are still planning on closing by the end of this year.

Ms. Heavner rejoined the meeting.

APPOINTMENTS AND RESIGNATIONS

Mr. Askham made a motion to amend the agenda to appoint Andrew T. Brazer, Jr. to the Board of Ethics. Ms. Cook seconded the motion. All were in favor and the motion passed.

Ms. Cook made a motion to appoint Andrew T. Brazer, Jr. as a member of the Board of Ethics to fill the position vacated by Barbara A. Petijean. Mr. Paine seconded the motion. All were in favor and the motion passed.

a) Acknowledge the resignation of Patrick S. Spaulding (R) as a regular member of the Conservation Commission/Inland Wetlands & Watercourses Agency effective December 7, 2015

Mr. Askham made a motion to acknowledge the resignation of Patrick Spaulding as a regular member of the Conservation Commission /Inland Wetlands & Watercourses Agency effective December 7, 2015 with our thanks. Mr. Kelly seconded the motion. All were in favor and the motion passed.

b) Acknowledge the resignation of Lynn R. Veith (R) as a regular member of the Aging & Disability Commission effective January 1, 2016

Ms. Cook made a motion to acknowledge the resignation of Lynn Veith as a regular member of the Aging & Disability Commission effective January 1, 2016 with special thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting of November 23, 2015

No action was taken and therefore, the minutes were adopted.

b) Special Meeting of December 7, 2015

Ms. Heavner made a motion to approve the Special Meeting Minutes of December 7, 2015 as amended. Ms. Lang seconded the motion. All were in favor and the motion passed.

- Amendment to page 3, 4th paragraph to change Ms. Long seconded the motion to Ms. Lang seconded the motion.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

1. **Personnel** - no report at this time.
2. **Finance** - no report at this time.
3. **Welfare** - no report at this time.
4. **Public Safety** - no report at this time.
5. **Board of Education** - no report at this time.

ADJOURN

Mr. Askham made a motion to adjourn at 8:40 p.m. Mr. Paine seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk