



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## **Review of Appointment Process of Unaffiliated Voters Workgroup**

Monday, August 6, 2018

Board of Education Conference Room, Town Hall, 933 Hopmeadow Street

### **MINUTES – Approved**

Members Present: First Selectman Eric Wellman, Mike Paine (by Phone)

Staff Present: Maria Capriola, Ericka Butler

The meeting was called to order at 5:40 pm

#### **1) Review of Minutes:**

The minutes from July 2<sup>nd</sup> 2018 were approved by consensus.

#### **2) Review of progress report/presentation to be presented to Board of Selectmen at August 13, 2018 meeting**

Town Clerk Ericka Butler conducted an overview of the draft presentation for the August 13<sup>th</sup> Board of Selectmen meeting. The presentation provides a status update on the work of the Committee to date. General topics covered included: purpose of work group; review of current appointment process; benchmarking results from other towns; findings and process improvements; and next steps. A number of online forms have been created and were reviewed; the online forms utilize modern technology to expedite the appointment and resignation processes.

#### **3) Next steps**

The presentation will be given at the August 13<sup>th</sup> Board of Selectmen meeting. Work will continue to build online committee profile pages, to implement the online forms, to collect contact information for committee members, and to determine a vetting process for interested unaffiliated voters

The meeting adjourned at 6:28 pm.

Respectfully Submitted,  
Maria E. Capriola  
Town Manager  
Town of Simsbury