

**TOWN OF SIMSBURY – BOARD OF SELECTMEN  
REGULAR MEETING MINUTES – JANUARY 22, 2018  
“Subject to Approval”**

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**CALL TO ORDER**

The Regular Meeting of the Board of Selectmen was called to order at 6:40 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Sean Askham, Michael Paine, Christopher Kelly, Chris Peterson and Cheryl Cook. Others in attendance included: Sean Kimball, Interim Town Manager; Melissa Appleby, Deputy Town Manager; Attorney Robert DeCrescenzo; James Rabbitt, Director of Planning and Community Development; and other interested parties.

Ms. Cook made a motion to add item b) to Other Business for a discussion on the 350<sup>th</sup> Anniversary Celebration. Mr. Kelly seconded the motion. All were in favor and the motion passed.

**PUBLIC AUDIENCE**

Joan Coe, 26 Whitcomb Drive, spoke about the Simsbury Performing Arts Center, FOI complaints she made, redundancies on commissions, and other issues.

**PRESENTATIONS**

**• Aquarion Water Company Conservation**

Jeff Ulrich, Director of Supply Operations, spoke about the water conservation program for 2019. He said the Bargh Reservoir is drying out. The last drought of record was in 1960. The new stream flow regulations mean there will be more water released. Aquarion needs to find a way to address this.

Mr. Ulrich said they will concentrate on high and very high users. There is a new two day a week irrigation policy. People have to be supportive of the compliance as they know it is the right thing to do. Aquarion does need the Town's support to enforce their policies.

Mr. Ulrich said they will be having meetings and mailings to help educate the residents about their new policies.

**SELECTMEN ACTION**

**a) Approve Tax Refunds**

Ms. Cook made a motion to approve tax refunds in the amount of \$41,803.27, as requested and approved by the Tax Collector. Mr. Paine seconded the motion. All were in favor and the motion passed.

**b) Approval of Application and Acceptance of Revisiting the Founding Era Grant**

Mr. Wellman said the Library is applying for a \$1,000 Revisiting the Founding Era Grant.

Ms. Karim, Library Director, said the primary goal of this project is to encourage an appreciation of the founding era through community conversations based on themes and historical documents of enduring importance.

Ms. Cook made a motion to approve to apply for and receive the Revisiting the Founding Era Grant, a project of the American Library Association and the Gilder Lehman Institute of American History, supported by the

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National Endowment for the Humanities. Mr. Peterson seconded the motion. All were in favor and the motion passed.

**c) Acceptance of Donations to the Simsbury Farms Golf Course**

Mark Deming, President of the Friends of Simsbury Farms, said the first donation is for the purchase and installation of a solar powered aerator for the pond on the 15<sup>th</sup> hole. The second donation is for the purchase and installation of a weather station unit that would be used in conjunction with the golf course irrigation system.

Mr. Askham made a motion to accept donations from the Friends of Simsbury Farms and the Simsbury Farms Men's Golf Club toward two projects at the Simsbury Farms Golf Course. Mr. Paine seconded the motion. All were in favor and the motion passed.

**d) Authorize the use of Halloran and Sage to provide legal services to the Town of Simsbury on matters associated with 200 Hopmeadow Street**

Mr. Rabbitt said the Town used attorney Mike Zizka to advise the Town on matters associated with the development and permitting of 200 Hopmeadow due to conflicts with Town Counsel. Mr. Zizka is leaving the firm of Murtha Cullina, LLP and moving to Halloran and Sage, LLP and the Town has an option to either stay with Murtha Cullina, LLP or move with Mr. Zizka to Halloran and Sage, LLP. He is asking that the Town stay with Mr. Zizka as it would be the most cost-efficient and time-efficient course at this point.

Mr. Askham made a motion to authorize the use of Halloran and Sage to provide legal services to the Town of Simsbury on matters associated with 200 Hopmeadow Street. Mr. Kelly seconded the motion. All were in favor and the motion passed.

**e) Authorize the Town Manager to execute FY2017 Homeland Security Grant Program Application and approve acceptance of such grant if awarded**

Mr. Wellman said each year the Federal Government, Homeland Security provides funds for training and other operations for homeland security. We have directed those funds to the Capital Region, for regional projects, over the last several years. This way we can take advantage of those funds.

Mr. Peterson made a motion:

**AUTHORIZING RESOLUTION OF THE**  
**TOWN OF SIMSBURY**

**CERTIFICATION:**

I, Ericka Butler, the Town Clerk of the Board of Selectmen, do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Selectmen at its duly called and held meeting on January 22, 2018 at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

**RESOLVED**, that the Board of Selectmen may enter with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that Maria Capriola, as Town Manager of Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Maria Capriola now holds the office of Town Manager and that she has held that office since January 29, 2018.

**IN WITNESS WHEREOF:** The undersigned has executed this certificate this \_\_\_\_ day of \_\_\_\_.

Ericka Butler, Town Clerk

Ms. Cook made a motion to amend the Resolution motion to authorize Maria Capriola to execute the Resolution on behalf of the Town of Simsbury on January 29, 2018, once she takes office. Mr. Paine seconded the motion. All were in favor and the motion passed.

**f) Approve Waiver of Permit Fee for Simsbury Housing Authority**

Mr. Wellman said the Housing Authority was awarded a 2017 Small Cities Grant for the replacement of the generator and the replacement of the underground storage tank at the Virginia Connolly Residence.

Ms. Cook made a motion to approve the waiving of the Building Permit Fee for the replacement of the generator, in the amount of \$1036, and for the Underground Storage Tank, in the amount of \$616, at the Virginia Connolly Residence. Mr. Askham seconded the motion. All were in favor and the motion passed.

**g) Approve 2018 Budget Workshop Schedule**

Mr. Askham made a motion to approve the budget workshop dates of March 10<sup>th</sup> at 8:a.m. and 15<sup>th</sup> at 6:00 p.m., if needed. Mr. Kelly seconded the motion. All were in favor and the motion passed.

**OTHER BUSINESS**

**a) Discussion on Historic Tobacco Agricultural Structures at 45 Hoskins Road**

Attorney DeCrescenzo said the Board asked him to obtain more information on this property at the January 8<sup>th</sup> meeting. He said he contacted the developer on delaying the demolition of the structure to allow the Town to do a study on the property and to obtain a possible grant for this property.

The developers explained that there was no historic value to the structure according to their study. They have no interest in developing the property, they are just interested in selling it. Attorney DeCrescenzo did tell the developer that the Town was not interested in purchasing the property without having public purpose to support it. He said the Town could play a facilitating role for the entity that might want to purchase the property. After some discussion, the Board agreed to play a facilitating role in this matter.

**b) 350<sup>th</sup> Anniversary Celebration**

Ms. Cook said the Town's 350<sup>th</sup> anniversary will not be until 2020, but there is a lot of work that goes in to a celebration. She wants to involve every entity in Town for their thoughts and ideas about the celebration. She feels there might be some grants that can be used to help with the costs.

Mr. Wellman said the Board could establish a committee at a future meeting. Ms. Cook will discuss this with the Historic Society and come back to the Board with some ideas.

**APPOINTMENTS AND RESIGNATIONS**

**a) Reappoint Donald Kipetz (U) and Robert R. Moran (U) as Hearing Officers with an expiration date of December 2, 2019**

Mr. Askham made a motion to reappoint Donald Kipetz and Robert Moran as Hearing Officers with an expiration date of December 2, 2019. Ms. Cook seconded the motion. All were in favor and the motion passed.

**Aging & Disability Commission**

**a) Reappoint Victor Bible III (U), Lorraine Doonan (D) and Arlene E. Zappile (D) as alternate members of the Aging & Disabilities Commission with an expiration date of January 1, 2020**

Mr. Askham made a motion to reappoint Victor Bible III, Lorraine Doonan, and Arlene Zappile as alternate members of the Aging & Disabilities Commission with an expiration date of January 1, 2020. Mr. Kelly seconded the motion. All were in favor and the motion passed.

**b) Appoint Cheryl Lauben (R) as an alternate member of the Aging & Disabilities Commission with an expiration date of January 1, 2020**

Mr. Askham made a motion to appoint Cheryl Lauben as an alternate member of the Aging & Disabilities Commission with an expiration date of January 1, 2020. Ms. Cook seconded the motion. All were in favor and the motion passed.

**c) Appoint Susan Krinsky (R) as a regular member of the Aging & Disabilities Commission with an expiration date of January 1, 2019**

Mr. Paine made a motion to appoint Susan Krinsky as a regular member of the Aging & Disabilities Commission within expiration date of January 1, 2019. Mr. Askham seconded the motion. All were in favor and the motion passed.

**d) Appoint Kathryn Robbins (R) as a regular member of the Aging & Disabilities Commission with an expiration date of January 1, 2020**

Mr. Askham made a motion to appoint Kathryn Robbins as a regular member of the Aging & Disabilities Commission with an expiration date of January 1, 2020. Ms. Cook seconded the motion. All were in favor and the motion passed.

### **Building Code Board of Appeals**

- a) Reappoint Richard Cortes (D) and Samuel Ziplow (D) as alternate members of the Building Code of Appeals with an expiration date of January 1, 2020**

Mr. Paine made a motion to reappoint Richard Cortes and Samuel Ziplow as alternate members of the Building Code of Appeals with an expiration date of January 1, 2020. Mr. Askham seconded the motion. All were in favor and the motion passed.

### **Clean Energy Task Force**

- a) Reappoint Robert Beinstein (R), Regina Pynn (D), Mark Scully (D) and Susan Van Kleef (D) as regular members of the Clean Energy Task Force with an expiration date of December 2, 2019**

Mr. Askham made a motion to reappoint Robert Beinstein, Regina Pynn, Mark Scully and Susan Van Kleef as regular members of the Clean Energy Task Force with an expiration date of December 2, 2019. Mr. Paine seconded the motion. All were in favor and the motion passed.

- b) Appoint Timothy Walczak (R) as a regular member of the Clean Energy Task Force with an expiration date of December 2, 2019**

Mr. Askham made a motion to appoint Timothy Walczak as a regular member of the Clean Energy Task Force with an expiration date of December 2, 2019. Mr. Paine seconded the motion. All were in favor and the motion passed.

### **Community for Care**

Mr. Askham made a motion to table this item as requested by Ms. Cook. Mr. Paine seconded the motion. All were in favor and the motion passed.

### **Conservation Commission / Inland Wetlands Agency**

- a) Reappoint James I. Morrison (D) and Margery C.B. Winters (R) as regular members of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2022**

Mr. Paine made a motion to reappoint James Morrison and Margery Winters as regular members of the Conservation Commission / Inland Wetlands Agency. Mr. Kelly seconded the motion. All were in favor and the motion passed.

- b) Appoint Chad J. Thompson (R) as a regular member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2020**

Mr. Paine made a motion to appoint Chad Thompson as a regular member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2020. Mr. Kelly seconded the motion. All were in favor and the motion passed.

- c) Appoint Jill G. Powilatis (R) as a regular member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2022**

Mr. Askham made a motion to appoint Jill Powilatis as a regular member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2022. Mr. Paine seconded the motion. All were in favor and the motion passed.

- d) Reappoint Charles W. Haldeman (D) as an alternate member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2022**

Mr. Askham made a motion to reappoint Charles Haldeman as an alternate member of the Conservation Commission / Inland Wetlands Agency with an expiration date of January 1, 2022. Ms. Cook seconded the motion. All were in favor and the motion passed.

#### **Culture, Parks & Recreation Commission**

- a) Reappoint David W. Bush (R), Lori A. Coppinger (D), Sarah K. Cramer (R), Kelly J. Kearney (R), William K. Mullen (D) and Gerard H. Wetjen (R) as regular members of the Culture, Parks & Recreation Commission with an expiration date of January 1, 2022**

Mr. Askham made a motion to reappoint David Bush, Lori Coppinger, Sarah Cramer, Kelly Kearney, William Mullen and Gerard Wetjen as regular members of the Culture, Parks & Recreation Commission with an expiration date of January 1, 2022. Mr. Kelly seconded the motion. All were in favor and the motion passed.

#### **Fair Rent Commission**

- a) Reappoint Cornelia Mason (R), Helen Peterson (D) and David Richman (R) as regular members of the Fair Rent Commission with an expiration date of November 30, 2021**

Ms. Cook made a motion to reappoint Cornelia Mason, Helen Peterson, and David Richman as regular members of the Fair Rent Commission with an expiration date of November 30, 2021. Mr. Askham seconded the motion. All were in favor and the motion passed.

#### **Historic District Commission**

- a) Reappoint Marguerite Carnell (D) as a regular member of the Historic District Commission with an expiration date of January 1, 2023**

Mr. Askham made a motion to reappoint Marguerite Carnell as a regular member of the Historic District Commission with an expiration date of January 1, 2023. Ms. Cook seconded the motion. All were in favor and the motion passed.

- b) Appoint Heather Goetz (U) as a regular member of the Historic District Commission with an expiration date of January 1, 2022**

Mr. Askham made a motion to appoint Heather Goetz as a regular member of the Historic District Commission with an expiration date of January 1, 2022. Ms. Cook seconded the motion. All were in favor and the motion passed.

- c) Appoint Peter Adamowicz (U) as an alternate member of the Historic District Commission with an expiration date of January 1, 2023**

Mr. Askham made a motion to appoint Peter Adamowicz as an alternate member of the Historic District Commission with an expiration date of January 1, 2023. Mr. Kelly seconded the motion. All were in favor and the motion passed.

#### **Insurance Committee**

- a) Reappoint Thomas Gilmore (D), Paul H. Mikkelson (R) and Edward F. Sparkowski (R) as regular members of the Insurance Committee with an expiration date of December 2, 2019**

Ms. Cook made a motion to reappoint Thomas Gilmore, Paul Mikkelson, and Edward Sparkowski as a regular member of the Insurance Committee with an expiration date of December 2, 2019. Mr. Askham seconded the motion. All were in favor and the motion passed.

#### **Open Space Committee**

- a) Reappoint Helen Peterson (D) as a member at large of the Open Space Committee with an expiration date of December 2, 2019**

Mr. Peterson made a motion to reappoint Helen Peterson as a member at large of the Open Space Committee with an expiration date of December 2, 2019. Mr. Askham seconded the motion. All were in favor and the motion passed.

- b) Appoint Robert Heagney (R) as a member at large of the Open Space Committee with an expiration date of December 2, 2019**

Mr. Askham made a motion to appoint Robert Heagney as a member at large of the Open Space Committee with an expiration date of December 2, 2019. Ms. Cook seconded the motion. All were in favor and the motion passed.

#### **Public Building Committee**

- a) Reappoint Richard Cortes (D), Richard A. Derr (R), Francis Kelly (D) and Richard E. Ostop (D) as regular members of the Public Building Committee with an expiration date of January 1, 2022**

Mr. Kelly made a motion to reappoint Richard Cortes, Richard Derr, Francis Kelly and Richard Ostop as regular members of the Public Building Committee with an expiration date of January 1, 2022. Mr. Peterson seconded the motion. All were in favor and the motion passed.

### **Recycling Committee**

- a) Reappoint Lori P. Fernand (D), Rosemary V. Fusco (R), Carol Miller (R) and Mary N. Turner (R) as regular members of the Recycling Committee with an expiration date of December 2, 2019**

Mr. Paine made a motion to reappoint Lori Fernand, Rosemary Fusco, Carol Miller, and Mary Turner as regular members of the Recycling Committee with an expiration date of December 2, 2019. Mr. Askham seconded the motion. All were in favor and the motion passed.

- b) Appoint Andrea Penta (D) as a regular member of the Recycling Committee with an expiration date of December 2, 2019**

Ms. Cook made a motion to appoint Andrea Penta as a regular member of the Recycling Committee with an expiration date of December 2, 2019. Mr. Askham seconded the motion. All were in favor and the motion passed.

### **Tourism Committee**

- a) Reappoint Dominique Avery (D), Joseph Buda (D), Patricia Carbone (D), Paulette Clark (D), Joyce R. Howard (R), Michael Long (D), Katherine A. Oakes (R), Diane Phillips (D), Charmaine I. Seavy (D) and Richard D. Wagner Jr. (R) as regular members of the Tourism Committee with an expiration date of December 2, 2019**

Ms. Cook made a motion to reappoint Dominique Avery, Joseph Buda, Patricia Carbone, Paulette Clark, Joyce Howard, Michael Long, Katherine Oakes, Diane Phillips, Charmaine Seavy, and Richard Wagner Jr. as regular members of the Tourism Committee with an expiration date of December 2, 2019. Mr. Kelly seconded the motion. All were in favor and the motion passed.

### **Water Pollution Control Authority**

- a) Reappoint Lucian M. Dragulski (R), Thomas J. Hickey (R), Michael A. Park (D), and Jerry G. Sheehan (D) as regular members of the Water Pollution Control Authority with an expiration date of January 1, 2022**

Ms. Cook made a motion to reappoint Lucian Dragulski, Thomas Hickey, Michael Park, and Jerry Sheehan as regular members of the Water Pollution Control Authority with an expiration date of January 1, 2022. Mr. Askham seconded the motion. All were in favor and the motion passed.

### **Technology Task Force Committee**

- a) Reappoint Michael T. Doyle (R), Harald Bender (U), Lawrence A. DiSciaccia (D), John W. Jahne (U), Mark A. Orenstein (D), Ramon W. Rosati (D), William J. Rucci (U), and Jeremy B. Waltman (U) to the Technology Task Force Committee**

Ms. Cook made a motion to reappoint Michael Doyle, Harald Bender, Lawrence DiSciaccia, John Jahne, Mark Orenstein, Ramon Rosati, William Rucci, and Jeremy Waltman to the Technology Task Force Committee. Mr. Paine seconded the motion. All were in favor and the motion passed.



### **Zoning Board of Appeals**

- a) **Appoint Kathryn Robbins (R) as an alternate member of the Zoning Board of Appeals with an expiration date of December 2, 2019**

Mr. Askham made a motion to appoint Kathryn Robbins as an alternate member of the Zoning Board of Appeals with an expiration date of December 2, 2019. Mr. Paine seconded the motion. All were in favor and the motion passed.

### **Zoning Commission**

- a) **Appoint Gavin Schwartz (R) as an alternate member of the Zoning Commission with an expiration date of December 2, 2019**

Mr. Askham made a motion to appoint Gavin Schwartz as an alternate member of the Zoning Commission with an expiration date of December 2, 2019. Mr. Paine seconded the motion. All were in favor and the motion passed.

### **REVIEW OF MINUTES**

- a) **Regular Meeting of January 8, 2018**

There were no changes to the Regular Meeting Minutes of January 8, 2018, and, therefore, the minutes were adopted.

### **SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS**

1. **Personnel** – no report at this time.
2. **Finance** – no report at this time.
3. **Welfare** – no report at this time.
4. **Public Safety** – no report at this time.
5. **Board of Education** – no report at this time.

### **ADJOURN**

Mr. Askham made a motion to adjourn at 8:00 p.m. Ms. Cook seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio  
Clerk