

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:04 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Michael Paine, Cheryl Cook, Christopher Kelly, and Chris Peterson. Absent was Sean Askham. Others in attendance included Town Manager Maria Capriola; Deputy Town Manager Melissa Appleby; Director of Culture, Parks & Recreation Gerard Toner, Chairman of Aging and Disability Commission Ed LaMontagne, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

Ferg Jansen, 3 Fox Den, invited everyone to Eno Memorial Hall at 9:00 a.m. tomorrow, for the unveiling of the Hidden Sculpture Event. He gave the Board the brochure on the beautiful 32 life-sized bronze sculptures around Town that were done by Seward Johnson. For more information, go to SimsburyArtTrail.com.

He also thanked Mr. Paine and the Gerard family who worked two 10 hour days to place the statutes.

Joan Coe, 26 Whitcomb Drive, spoke about the budget referendum, the Henry James School costs, Simsbury Farms, personnel files, the ticket booth at the Performing Arts Center, a Podiatrist closing and other issues.

PRESENTATION

a) AARP Age Friendly Community Designation

Mr. LaMontagne spoke about the charge of the Aging and Disability Commission and how they are interested in establishing an age-friendly community. He said the application for an Age Friendly Community Designation requires a letter of commitment from the Board of Selectmen.

Mr. LaMontagne said the World Health Organization has identified eight domains of livability that influences the quality and health of older adults. After obtaining a commitment, they will need to conduct assessments to identify needs and establish an advisory committee, which will include older adults. They will also need to develop a three-year community action plan based on the findings. One of the things they will be looking at is walking accessibility to the Town center.

Mr. Wellman and the Board felt this a good idea, but they would like to get more information on how Town resources will be used.

FIRST SELECTMAN’S REPORT

Selectman Wellman reviewed his First Selectman’s Report.

TOWN MANAGER’S REPORT

Town Manager, Ms. Capriola reviewed her report.

SELECTMEN ACTION

a) Tax Refund Requests

Ms. Cook made a motion, effective May 14, 2018, to approve the presented tax refunds in the amount of \$2,085.13, and to authorize Town Manager Maria E. Capriola, to execute the tax refunds. Mr. Paine seconded the motion. All were in favor and the motion passed.

b) Proposed Contract Extension for Household Hazardous Waste Collections

Mr. Wellman said Simsbury has been managing a regional program for household hazardous waste collections for the past three years. This proposal is to extend the contract for six months to allow the June and October collections to take place as scheduled.

Ms. Cook made a motion, effective May 14, 2018, to authorize Town Manager Maria E. Capriola to execute the contract extension with Clean Harbors Environmental Services for household hazardous waste collections as presented. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Wellman noted that the next Household Hazardous Waste Collection is on June 9th from 8 a.m. – 1p.m. at the Department of Public Works.

c) Proposed Stormwater Connection Ordinance

Mr. Wellman said this is a State mandated ordinance which establishes legal authority for compliance with the new MS4 Stormwater General Permit. This would regulate what goes into the storm drain system and provides an enforcement mechanism.

Ms. Capriola said this ordinance is required to be in place by July 1, 2018 in accordance with the DEEP MS4 General Permit. A plan will need to come before the Board, which will include what additional resources will be needed to comply with this ordinance.

Mr. Kelly made a motion to schedule a Public Hearing for 6:00 p.m. at the Board of Selectmen’s Regular Meeting on May 30, 2018 to solicit public comment regarding the proposed adoption of the Stormwater Connection Ordinance as presented. Ms. Cook seconded the motion. All were in favor and the motion passed.

d) Proposed Public Gathering Permits for 2018 Events

Mr. Wellman said these are all annual events that have been approved in the past.

Ms. Cook made a motion, effective May 14, 2018, to approve the public gathering applications as presented for the Simsbury Police Union’s Cruisin with Cops Car and Bike Show and the Connecticut Children’s Medical Center Foundation’s Vie for the Kids Ethel Walker Trial Run, and to authorize issuance of those public gathering permits. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Mr. Paine made a motion, effective May 14, 2018, to approve the public gathering application as presented for the Gifts of Love Farm to Table Dinners and to authorize Issuance of the public gathering permit contingent upon the event sponsors receiving final approvals from the Zoning Commission to serve liquor and the Farming Valley Health District to serve food. Ms. Cook seconded the motion. All were in favor and the motion passed.

e) Proposed Simsbury Meadows Performing Arts Center (SMPAC) Sign Structure Donations

Missy Dinunno, Executive Director of the SMPAC showed the Board what the signs looked like and where they were going. They feel the signs will better market the facility and their events.

Ms. Cook made a motion, effective May 14, 2018 to accept the four sign structure donations from the Simsbury Performing Arts Center as presented. Mr. Kelly seconded the motion. All were in favor and the motion passed.

f) Request for Temporary Liquor Permit Fee Waiver for Burgers on the Bridge Event

Mr. Wellman said the Town doesn't have a fee waiver policy in place. However, from time to time the Town has granted fee waivers to non-profit organizations.

Mr. Kelly made a motion, effective May 14, 2018 to approve a temporary liquor permit fee waiver for the Old Drake Hill Flower Bridge in the amount of \$290 for the 2018 Burgers on the Bridge fundraising event. Mr. Paine seconded the motion. All were in favor and the motion passed.

g) Neighborhood Assistance Act Program Proposals

Mr. Wellman said the Town announced that the 2018 Neighborhood Assistance Act applications were available to tax-exempt organizations. This program provides a tax credit to businesses that make cash investments in qualifying community programs conducted by tax-exempt or municipal agencies. We received two applications. A Public Hearing is required before approving those applications.

Mr. Paine made a motion to schedule a Public Hearing at 6:05 p.m. at the Board of Selectmen's regular meeting on May 30, 2018 to solicit public comment regarding potential program applications to the Neighborhood Assistance Act Program. Ms. Cook seconded the motion. All were in favor and the motion passed.

h) Town Manager Performance Review Process and Goals

Mr. Kelly gave a PowerPoint presentation on the initial proposals and goals for the Town Manager. He said they are looking for structuring, scheduling of the review and what the goals are. They discussed design values, the performance review process and instrument.

Mr. Kelly said the Committee also discussed the frequency of the reviews and ratings. He discussed an annual subscription to Survey Monkey, which is used to administer the performance evaluation instrument.

After discussion, Mr. Kelly made a motion, effective May 14, 2018, to adopt the Town Manager's Goals for February 2018-June 2019 as presented. Ms. Cook seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Library Building Committee Resignation and Proposed Appointment

Mr. Paine made a motion to accept the resignation of Bridgett Herzog as a member of the Library Building Committee retroactive to April 4 2018 with our thanks. Ms. Cook seconded the motion. All were in favor and the motion passed.

Mr. Kelly made a motion, effective May 14, 2018, to appoint Tolly Zonenberg as a member of the Library Building Committee. Ms. Cook seconded the motion. All were in favor and the motion passed.

b) Proposed Appointments to the Technology Task Force

Mr. Kelly made a motion, effective May 14, 2018, to appoint Evan Marks (U), Dennis Kearns (R), and Liz Peterson (R) as regular members of the Technology Task Force with terms expiring December 2, 2019. Mr. Paine seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting of April 23, 2018

There were no changes to the Regular Meeting Minutes of April 23, 2018, and, therefore, the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel** – no report at this time.
- b) Finance** – no report at this time.
- c) Welfare** – no report at this time.
- d) Public Safety** – no report at this time.
- e) Board of Education** – no report at this time.

Mr. Paine said the Juvenile Review Board met this morning. There might be two upcoming openings, which will be brought to the Board of Selectmen for approval.

Ms. Cook said Community for Care had a successful book discussion last week, which was thoughtful and informative.

Mr. Wellman said the Tourism Committee is working on their vision document with specific things that they can do within the next two years to promote tourism.

COMMUNICATIONS

a) Results of Local Referendum May 1, 2018

No discussion at this time.

b) Letter re: Memorial Day Parade Information, dated April 23, 2018

No discussion at this time.

c) Memo re: “Carry In, Carry Out” Policy, dated May 10, 2018

There was some discussion on the “Carry In, Carry Out” Policy and how it doesn’t always work. Mr. Wellman does feel that they should follow the policy for now and do more advertising of this policy so people know what they need to do when going to the different parks.

Mr. Wellman talked about the May 1st referendum, which had a higher turnout than last year. He has been thinking of a more formal communication plan to better get the word out about the budget.

ADJOURN TO EXECUTIVE SESSION

a) Pursuant to CGS §1-200(6)(B) concerning Pending Claims and Litigation – Deepwater Wind Appeal, Petition 1313

Mr. Paine made a motion to adjourn to Executive Session pursuant to CGS §1-200(6)(B) concerning pending claims and litigation – Deepwater Wind Appeal, Petition 1313 and to include Town Manager Maria Capriola, Deputy Town Manager Melissa Appleby, Jesse Langer, and Assistant Planner Mike Glidden in the meeting at 7:32 p.m. Ms. Cook seconded the motion. All were in favor and the motion passed.

ADJOURN FROM EXECUTIVE SESSION

Mr. Kelly made a motion to adjourn from Executive Session. Mr. Paine seconded the motion and it passed unanimously. Executive Session adjourned at 7:46 pm.

ADJOURN

Mr. Peterson made a motion to adjourn the meeting. Mr. Paine seconded the motion and it passed unanimously. The meeting adjourned at 7:46 pm.

Respectfully submitted,
Kathi Radocchio
Clerk