

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 4:31 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman (by phone); Deputy First Selectman Christopher Kelly; Board members Michael Paine, Cheryl Cook, and Chris Peterson. Selectman Sean Askham was absent. Others in attendance included: Town Manager Maria Capriola; Deputy Town Manager Melissa Appleby; Interim Finance Director/Treasurer Christine Hutton; Human Resources Coordinator Eric Gomes; Director of Public Works Tom Roy; Town Clerk Ericka Butler; Town Engineer Jeff Shea; and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

None

SELECTMEN ACTION

a) Recommended Appointment of Finance Director/Treasurer

Ms. Capriola provided an overview of the recruitment process that took place following Sean Kimball's planned resignation from service. She noted that finalists participated in two rounds of interviews with stakeholders including: the Town Manager and Deputy Town Manager; Board of Finance members; the First Selectman; the Board of Selectman liaison to the Board of Finance; the leadership team; departmental staff; the Superintendent and School Business Manager; and external Finance Directors. Finalists were also required to complete writing samples and a DISC assessment, which evaluates how an individual's characteristics and traits impact their work and leadership style.

Ms. Capriola said that she identified Amy N. Meriwether as the preferred candidate for this position, and the Board of Finance unanimously approved that recommendation at a special meeting on May 17, 2018. She described Ms. Meriwether's strong background in municipal finance, her governmental auditing experience with Blum Shapiro, and her experience as an accountant in the private sector. She said that Ms. Meriwether is available to begin work on a part-time basis on June 26, and will begin working full-time on August 27.

Mr. Wellman said that Ms. Meriwether's skills will serve the Town well. Ms. Cook offered her congratulations, and noted that Mr. Askham sent his congratulations as well.

Ms. Cook made a motion to make a conditional offer of employment to Amy N. Meriwether for the position of Finance Director/Treasurer and to appoint Ms. Meriwether to the position effective June 26, 2018, with an annual starting salary of \$134,900 and employment-related benefits assigned to that position. Mr. Paine seconded the motion. All were in favor and the motion passed unanimously.

Ms. Meriwether thanked the Board for the opportunity to serve in this role, and said that she is looking forward to working together to serve the community.

Mr. Kelly thanked Ms. Hutton for her continued service as Interim Finance Director.

REVIEW OF MINUTES

a) Regular Meeting of May 14, 2018

There were no changes to the Regular Meeting Minutes of May 14, 2018, and, therefore, the minutes were adopted.

ADJOURN

Ms. Cook made a motion to adjourn the meeting. Mr. Paine seconded the motion and it passed unanimously. The meeting adjourned at 4:39 p.m.

Respectfully submitted,

Melissa Appleby, Deputy Town Manager