

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Sean Askham, Cheryl Cook, Michael Paine, Christopher Kelly, Chris Peterson, and Acting Town Manager Tom Roy. Town Manager Maria Capriola and Deputy Town Manager Melissa Appleby were absent. Others in attendance included Mike Glidden, Planning and Development Director; Kristen Formanek, Director of Community and Social Services, Amy Meriwether, Finance Director/Treasurer; Robin Newton, Code Compliance Officer; Sarah Nielson, Main Street Partnership and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC HEARING

a) Proposed Water Shortage Ordinance

Mr. Wellman opened the Public Hearing, which is set to receive public comment concerning a proposed ordinance called Water Shortage Ordinance.

Ms. Coe, 26 Whitcomb Drive, said the Board must be mindful of the consequences and neighbors should be here to help neighbors, not hurt them.

Mr. Kalechman, 781 Hopmeadow Street, spoke about the Constitution and infringement of Federal and State Statutes. He feels there are good people in this Town and they should be left alone.

Margery Winters, 111 Old Farms, said she supports the ordinance. She spoke about the environmental impact and about the severe drought Simsbury already went through. She commended everyone who worked on this proposed ordinance.

Ms. Cook made a motion to adjourn the Public Hearing at 6:12 p.m. Mr. Paine seconded the motion. All were in favor and the motion passed.

PUBLIC AUDIENCE

Ms. Coe spoke about drug and alcohol addiction and reviewing the policy of selling alcohol at Town events. She also spoke about marijuana, vaping, and jewelery. She also spoke about the September 7th Simsbury Meadows Festival and the fees for exhibitors.

Mr. Kalechman spoke about the marijuana factory and their relocation. He also spoke about obtaining grants to protect our schools from those who try to harm our children.

Sarah Nielson, Simsbury Main Street Partnership, spoke about economic development, which has been funded by Simsbury since 1996. She spoke about obtaining grants, marketing, publicity, fund raising, and advocacy for businesses and the residents, etc.

FIRST SELECTMAN’S REPORT

First Selectman Wellman, reviewed his First Selectman’s report.

TOWN MANAGER’S REPORT

Acting Town Manager Roy, reviewed the Town Manager’s report.

SELECTMEN ACTION

a) Proposed Water Shortage Ordinance

Mr. Kelly said he and Mr. Paine were appointed as a sub-committee to work on drafts of the Water Shortage Ordinance. He spoke about the catalyst and history of the ordinance. He said the Ordinance provides framework for the Town to be able to respond to possible water shortage issues.

Mr. Paine said they had Town staff, the Town Engineer, Town Planner, Tariffville Water Authority, etc. address specific issues and he felt they had a good process to come up with this proposed Ordinance.

Mr. Roy said the Town could put out information, if there is a drought, informing residents and businesses what they could do to conserve water.

Mr. Kelly made a motion, effective September 24, 2018, to adopt the proposed Water Shortage Ordinance as presented, which shall be effective 21 days after publication in a newspaper having circulation within the Town of Simsbury. Further move to authorize a summary of the adopted ordinance be published. Ms. Cook seconded the motion. Mr. Wellman, Mr. Kelly, Ms. Cook, and Mr. Peterson were in favor with Mr. Paine and Mr. Askham objecting. Therefore, the motion passed.

b) Local Prevention Council Grant

Mr. Wellman said the Community and Social Services Department applies for a local prevention council grant each year to provide funds for substance abuse prevention.

Mr. Formanek said the Department of Mental Health and Addiction Services grant is \$5,817.50, in which they purchase Narcan for the Police Department and will have two distinctive driving campaigns. The Department is also working on a presentation on SCTV on alcoholism.

Ms. Cook made a motion, to accept the FY 18/19 local prevention council grant should it be awarded to the Town, and to authorize Town Manager, Maria E. Capriola to execute all documents related to the grant award. Mr. Askham seconded the motion. All were in favor and the motion passed.

c) Tax Refund Requests

Mr. Askham made a motion, effective September 24, 2018 to approve the presented tax refunds in the amount of \$4,825.41, and to authorize Town Manager, Maria E. Capriola to execute the tax refunds. Mr. Paine seconded the motion. All were in favor and the motion passed.

d) Purchasing Ordinance and Purchasing Policy Work Group

Mr. Wellman said the last Purchasing Policy was adopted about 25 years ago. He asked that members of the Board be part of this work group.

Mr. Roy said Purchasing Policy has been commonly referred to as an ordinance and is included in the appendix of our code of ordinances. After review by legal counsel, it was determined that the Purchasing Ordinance is actually a policy, not an ordinance.

Ms. Cook made a motion, effective September 24, 2018 to establish a work group of the Board of Selectmen to review and assess the proposed Purchasing Ordinance and the proposed Purchasing Policy as presented and to include Mr. Kelly and Mr. Askham in the work group. Mr. Paine seconded the motion. All were in favor and the motion passed.

e) Proposed Capital Project Transfers

Mr. Wellman said the completed capital projects have been reviewed as part of the year end closing and staff is requesting funding transfer to close out the remaining balances in each of the capital funds.

Mr. Askham made a motion, effective September 24, 2018 to recommend to the Board of Finance the capital project transfer requests as presented: Mr. Paine seconded the motion. All were in favor and the motion passed.

f) Proposed Public Gathering Permit – Gifts of Love Fall Festival

Mr. Wellman said the Public Gathering Committee approved the Fall Festival for Gifts of Love at the Community Farm property on September 29, 2018 from 9 a.m. to 6 p.m.

Ms. Newton said the Farmington Valley Health District vendor permits were reviewed two weeks in advance and there is a Fire Marshall condition for this event.

Ms. Cook made a motion, effective September 24, 2018 to approve the public gathering application for Gifts of Love, Fall Festival as presented and to authorize the issuance of the public gathering permit. Mr. Kelly seconded the motion. All were in favor and the motion passed.

g) Proposed Public Gathering Permit – Trinity Church Pumpkin Patch

Mr. Wellman said the Public Gathering Committee approved the Trinity Church Pumpkin Patch at First Church on September 29, 2018 through November 3, 2018.

Ms. Newton said there were trash and parking conditions on this event.

Mr. Askham made a motion, effective September 24, 2018 to approve the public gathering application for Trinity Church Pumpkin Patch as presented and to authorize the issuance of the public gathering permit. Mr. Paine seconded the motion. All were in favor and the motion passed.

h) Hunting Ridge Conservation Easement

Ms. Newton said there were easement restrictions on certain lots within the Hunting Ridge Development. The language states that in order to remove any trees larger than 4” in caliper, the owner needs permission from the Board of Selectmen. She said the owner will replace the pine trees with native trees that go with the neighborhood.

Mr. Paine made a motion, effective September 24, 2018 to allow Greg Maglieri of Maglieri Construction to remove 3 trees greater than 4” in caliper located in the front conservation easement at 29 Hunting Ridge Drive with Ms. Alice Daley’s approval. In the event that the trees are not removed until Maglieri Construction is the owner of the property, Ms. Daley’s approval will not be needed. Mr. Kelly seconded the motion. All were in favor and the motion passed.

i) Discussion on Work Plan for Economic Development Commission

Mr. Wellman said no action needs to be taken on this item, but the Board needs to give the new EDC directions and goals on an annual basis on or before the thirtieth day of November each year.

Mr. Kelly said the work group is currently recruiting and interviewing potential EDC members. The work group hopes to bring recommended candidates to this Board at the October 10th meeting.

Mr. Wellman said they should concentrate on business expansion, creations and attractions. The Board made the following list of potential activities for the new EDC to work on:

Creating an infrastructure fund; a response protocol and follow-up; framework for time allowed for approvals; parking and signage; technology investments; up-to-date data for traffic, lease rates, etc.; a development guide; obtaining cell service; reviewing all past studies and what has already been done; business formalization for upcoming new businesses; capturing what businesses have and spotting trends; a package about living and bringing a new business to Simsbury; the cultures of businesses; formalizing exit interviews (business and property owners); how to work with neighboring Towns, etc.

APPOINTMENTS AND RESIGNATIONS

a) Resignation of Darren Cunningham from the Board of Ethics

Mr. Askham made a motion to accept the resignation of Darren Cunningham from the Board of Ethics retroactive to September 14, 2018 with our thanks. Mr. Kelly seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Special Meeting of September 12, 2018

There were no changes to the Special Meeting of September 12, 2018 and, therefore, the minutes were adopted.

b) Regular Meeting of September 12, 2018

There were no changes to the Regular Meeting minutes of September 12, 2018 and, therefore, the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel** – no report at this time.
- b) Finance** – no report at this time.
- c) Welfare** – no report at this time.
- d) Public Safety** – no report at this time.

e) **Board of Education** – no report at this time.

Mr. Wellman spoke about Melissa Millan, the jogger who was killed 4 years ago. He said a suspect is in custody. He gave his condolences to her family and friends during this difficult time and said they are in everyone's thoughts and prayers.

COMMUNICATIONS

- a) **Memo, re: Process for Requesting Sanitary Sewer Extensions, from T. Roy, dated September 20, 2018**
– there was no discussion at this time.
- b) **Memo, re: Hearing Officers; Appointment Authority, from M. Glidden, dated September 11, 2018** –
there was no discussion at this time.
- c) **Memo, re: Appointment of Ex-Officio Members to Economic Development Commission, dated September 13, 2018** – there was no discussion at this time.

ADJOURN

Mr. Askham made a motion to adjourn at 8:00 p.m. Ms. Cook seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk