

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
REGULAR MEETING MINUTES – OCTOBER 16, 2019**

“Approved”

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CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Sean Askham, Cheryl Cook, Michael Paine, Christopher Kelly and Chris Peterson. Others in attendance included: Town Manager Maria Capriola; Deputy Town Manager Melissa Appleby; Library Director Lisa Karim; Town Engineer Jeff Shea; and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

PUBLIC AUDIENCE

Joan Coe, 26 Whitcomb Drive, spoke about the State Labor Board hearing held at the Simsbury Library on October 7, 2019, the Board of Selectmen meeting held on October 10, 2019 (a Jewish holiday), and other issues.

PRESENTATION

a. Clean Energy Task Force: Proposed Energy Plan

Mark Scully and Tom Roy presented on what has been done in the past 10 years on clean energy in Simsbury. Mr. Roy reported that the Town has saved over \$100,000 a year with the purchase of streetlights from Eversource re-lamped with LEDs.

Mr. Scully provided an update on the work of the “Sustainable Simsbury” team, and noted that we will find out in a few weeks if we qualify for Sustainable Connecticut. He reported that they would like to have an energy plan in place with the hope that it creates broader support from the Town. The plan was endorsed by the Clean Energy Task Force on August 19, 2019, and he would like to engage the broader community, including Town staff, businesses, and other stakeholders. Mr. Scully gave an overview of the proposed Energy Plan.

Mr. Askham made a motion, effective October 16, 2019 to support the concept of an Energy Plan for the Town of Simsbury and to respectfully request that the Clean Energy Task Force gather stakeholder input on a proposed Energy Plan. Mr. Paine seconded the motion. All were in favor and the motion passed.

FIRST SELECTMAN’S REPORT

First Selectman, Wellman, reviewed his First Selectman’s report.

TOWN MANAGER’S REPORT

Town Manager, Capriola, reviewed her Town Manager’s report.

Ms. Capriola shared that Representative John Hampton requested to utilize the Town Hall parking lot this Saturday for a food drive for the Simsbury Food Closet. She suggested that the Board of Selectmen add this item to the agenda.

Mr. Peterson made a motion to add Selectmen Action (i.) Representative Hampton’s request to use Town Hall’s parking lot for a food drive. Ms. Cook seconded the motion. All were in favor and the motion passed.

SELECTMEN ACTION

a. Tax Refund Requests

Mr. Askham made a motion, effective October 16, 2019, to approve the presented tax refunds in the amount of \$11,161.89, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds. Mr. Peterson seconded the motion. All were in favor and the motion passed.

b. Proposed Friends of Simsbury Farms Donation

Mr. Kelly made a motion, effective October 16, 2019, to accept a donation of two water chillers from the Friends of Simsbury Farms. Mr. Paine seconded the motion. All were in favor and the motion passed.

c. Proposed Stop & Shop Feed A Friend Donation

Ms. Cook made a motion, effective October 16, 2019, to accept a donation from Stop & Shop in the amount of \$3,456.11 for the purposes of supporting our Cheese Day Program and Food Closet, which support residents in need. Mr. Paine seconded the motion. All were in favor and the motion passed.

d. Proposed Archdiocese of Hartford Donation

Ms. Cook made a motion, effective October 16, 2019, to accept a donation from the Archdiocese of Hartford in the amount of \$1,565 for the purpose of supporting our Food Closet Program. Mr. Askham seconded the motion. All were in favor and the motion passed.

e. Proposed Public Gathering Permit – Trinity Church 2019 Trunk or Treat Event

Mr. Askham made a motion, effective October 16, 2019, to approve the public gathering application for Trinity Church’s 2019 Trunk or Treat event as presented and to authorize the issuance of the public gathering permit. Mr. Peterson seconded the motion. All were in favor and the motion passed.

f. Proposed Revisions to Library Job Descriptions

Mr. Askham made a motion, effective October 16, 2019, to approve the proposed modifications to the job descriptions for the Library Technical Assistant and Library Technician positions as presented. Mr. Kelly seconded the motion. All were in favor and the motion passed.

g. Proposed Contract Amendment and Extension for Eastside of Barndoor Hills Road (Agriculture/Ground License)

Mr. Kelly made a motion, effective October 16, 2019, to amend and extend the license agreement between Daren P. Hall and the Town of Simsbury for 17 acres of land for agricultural use and the storage of produce in an existing town own barn located on Parcel ID E042070011 (aka the “Barndoor Hills Triangle”). Mr. Askham seconded the motion. All were in favor and the motion passed.

h. Proposed Eversource Easement- Ryan Circle

Mr. Paine made a motion, effective October 16, 2019, to refer the disposition of property for a permanent access road easement owned by the Town of Simsbury to the Connecticut Light and Power Company d/b/a Eversource Energy for the purposes of accessing their existing right of way on the east side of Ryan Circle and Hunting Ridge Road on Parcel ID 109 106 000 to the Planning Commission in accordance with requirements under Section 8-24 of the Connecticut General Statutes. Ms. Cook seconded the motion. All were in favor and the motion passed.

i. Proposed Representative Hampton’s request to use Town Hall’s parking lot on October 19, 2019 for a food drive

Mr. Kelly made a motion, effective October 16, 2019, to grant permission to State Representative John Hampton to use the Simsbury Town Hall Paring Lot (933 Hopmeadow Street) for a food drive on October 19, 2019. Ms. Cook seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a. Resignation of Chris Kelly from the Retirement Plan Sub-Committee

Mr. Askham made a motion to accept the resignation of Chris Kelly as a member of the Retirement Plan Sub-Committee retroactive to October 8, 2019. Mr. Paine seconded the motion. All were in favor with Mr. Kelly abstaining and the motion passed.

b. Resignation of Joe Buda as the Simsbury Representative to the Capital Region Tourism Committee

Ms. Cook made a motion to approve the resignation of Joe Buda (D) as the Simsbury Representative to the Central Regional Tourism District Board of Directors. Mr. Kelly seconded the motion. All were in favor and the motion passed.

c) Resignation of Anneliese Frank from the Design Review Board

Mr. Paine made a motion to approve the resignation of Anneliese Frank as a regular member of the Design Review Board retroactive to October 7, 2019. Mr. Kelly seconded the motion. All were in favor and the motion passed.

d) Resignation of Cheryl Lauben as an Alternate Member of the Aging and Disability Commission

Ms. Cook made a motion to approve the resignation of Cheryl Lauben as an alternate member of the Aging and Disability Commission retroactive to September 25, 2019. Mr. Paine seconded the motion. All were in favor and the motion passed.

e) Appointment of Sheree Landerman as the Simsbury Representative to the Capital Region Tourism Committee

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Mr. Paine made a motion, effective October 16, 2019, to appoint Sheree Landerman as Simsbury's representative to the Central Regional Tourism District Board of Directors for a term expiring on November 13, 2020. Mr. Peterson seconded the motion. All were in favor and the motion passed.

f) Appointment of Jennifer Caulfield to the Police Commission

Ms. Cook made a motion, effective October 16, 2019, to appoint Jennifer Caulfield (U) as a regular member to the Police Commission, with an expiration date of January 1, 2021. Mr. Paine seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting of September 23, 2019

There were no changes to the minutes of the Regular Meeting of September 23, 2019, and, therefore, the minutes were adopted.

b) Special Meeting of September 30, 2019

There were no changes to the minutes of the Special Meeting of September 30, 2019, and, therefore, the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a. Personnel** – no report at this time.
- b. Finance** – no report at this time.
- c. Welfare** – no report at this time.
- d. Public Safety** – Mr. Askham reported on the Police Commission's meeting last night, which included a pre-termination hearing.
- e. Board of Education** – no report at this time.

Ms. Cook said the Aging and Disability Commission is holding a Sensory-friendly Halloween Party on October 28th. She said that interested individuals can visit the website for more information.

Ms. Cook shared that there is a great program November 6th for our Veterans at the Library.

Ms. Cook said that there is a great need for food donations this time of year. Ms. Capriola shared where drop off sites are located around Town, and the types of items that are most needed.

Mr. Askham thanked the Board for the LGBTQ+ event last Friday.

COMMUNICATIONS

- a) Letter from the Connecticut Association of Street & Highway Officials RE: 2019 Distinguished Service Award.** – no discussion at this time.

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Mr. Askham made a motion to adjourn the meeting at 7:15p.m., Mr. Kelly seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Heather Taylor
Clerk