

**TOWN OF SIMSBURY – BOARD OF SELECTMEN  
SPECIAL MEETING MINUTES – NOVEMBER 30, 2022  
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**CALL TO ORDER**

The Special Meeting of the Board of Selectmen was called to order at 5:02 p.m., with the meeting held in a virtual format via Zoom. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Amber Abbuhl; Board members Sean Askham, Eric Wellman Chris Peterson and Heather Goetz. Others in attendance included: Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Finance Director/Treasurer Amy Meriwether; Director of Public Works/Town Engineer Tom Roy; and Director of Infrastructure and Technology Jason Casey.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**PUBLIC AUDIENCE**

- email [townmanager@simsbury-ct.gov](mailto:townmanager@simsbury-ct.gov) by noon Wednesday, November 30, 2022, to register to address the Board of Selectmen live through Zoom
- written comments can be emailed to townmanager@Simsbury-ct.gov. Written comments will not be read into the record, but will be forwarded to all Selectmen via email

There was no one for public audience at this meeting.

**SELECTMEN ACTION**

- a) **Approve Referendum Questions and Set Referendum Date for Latimer Lane Elementary School Project and Infrastructure Grants for the Firetown Road Sidewalk, North End Sidewalk, and Tariffville-Bloomfield Multi-Use Trail**

Ms. Mackstutis said we have resolutions to correspond to the referendum on the information that was done at the November 28, 2022 Board of Selectmen meeting and the Board of Finance meeting on November 29, 2022. We also need to set a referendum date. There are two items for the referendum with two resolutions.

Ms. Abbuhl read the following:

**RESOLVED,**

Upon motion duly made, seconded and adopted, the reading into the minutes of the full text of the resolutions set out below is waived, copies of the resolutions having been made available to those in attendance, and recorded in these records immediately preceding these minutes,

**RESOLVED, that the Board of Selectmen recommends and approves the following:**

**ONE**

Renovation and Expansion of Latimer Lane School (Capital Reserve Fund)	\$ 2,261,837
Various Multi-Use Trail and Sidewalk Projects comprised of:	\$3,961,272.12

Bloomfield to Tariffville Multi-Use Trail (LOTICIP)  
Grant (\$1,254,200)  
North End Sidewalk Construction (LOTICIP) Grant  
(\$913,072.12)  
Firetown Road Sidewalk Construction (LOTICIP) Grant  
(\$1,200,000) and Community Connectivity Grant Program  
Grant (\$594,000)

**RESOLUTION APPROPRIATION FROM THE CAPITAL RESERVE FUND IN THE AMOUNT OF \$2,261,837 FOR THE RENOVATION AND EXPANSION OF LATIMER LANE ELEMENTARY SCHOOL**

**RESOLVED,**

- a) That the Town of Simsbury appropriate from the Capital Reserve Fund in the amount of TWO MILLION TWO HUNDRED SIXTY ONE THOUSAND EIGHT HUNDRED THIRTY-SEVEN DOLLARS (\$2,261,837) for the renovation and expansion of Latimer Lane Elementary School, including outdoor learning spaces. The appropriation may be spent for planning, design, architectural, engineering and other consultants fees, equipment costs, construction costs, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its' financing. The Board of Selectmen may determine the particulars and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the reduced or modified project.
- b) That, pursuant to Section 809 of the Town Charter, the Resolution be presented to a referendum vote under the following caption:

**SHALL THE TOWN OF SIMSBURY APPROPRIATE \$2,261,837 FROM THE CAPITAL RESERVE FUND FOR THE RENOVATION AND EXPANSION OF LATIMER LANE ELEMENTARY SCHOOL?**

**RESOLUTION APPROPRIATING LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM GRANT FUNDS AND COMMUNITY CONNECTIVITY GRANT FUNDS IN THE AMOUNT OF \$3,961,272.12 FOR MULTI-USE CONNECTION/TRAIL DEVELOPMENT AND SIDEWALK CONSTRUCTION AND IMPROVEMENTS**

**RESOLVED,**

- a) That the Town of Simsbury appropriate \$3,367,272.12 from Local Transportation Capital Improvement Program (LOTICIP) grant funds and \$594,000 from Community Connectivity grant funds for aggregate appropriation of THREE MILLION THREE HUNDRED SIXTY-ONE THOUSAND TWO HUNDRED SEVENTY TWO AND 12/100 DOLLARS (\$3,961,272.12) FOR (1) improvement to the Multi-Use Connections/Trails Development (Bloomfield to Tariffville), including for construction costs, land or easements acquisition and other expenses related to the project (\$1,254,200 from Local Transportation Capital Improvement grants funds; (2) the design and construction of sidewalks in the business district of the North End of the Town of Simsbury, including for construction costs, land or easement acquisition and other expenses related to the project (\$913,072.12 from Local Transportation Capital Improvement Program grant funds); and (3) the design and construction of sidewalks on Firetown Road, including for construction costs, materials, land or easement acquisition, demolition

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and removal of materials and other expenses related to the project (\$1,200,000 from Local Transportation Capital Improvement grant funds and \$594,000 from Community Connectivity grant funds). The Board of Selectmen may determine the particulars and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the reduced or modified projects.

- b) The Pursuant to Section 809 of the Town Charter, this Resolution be presented to a referendum vote under the following caption:

**SHALL THE TOWN OF SIMBURY APPROPRIATE \$3,961,272.12 OF LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM GRANT FUNDS AND COMMUNITY CONNECTIVITY GRANT FUNDS FOR MULTI-USE CONNECTIONS/TRAIL DEVELOPMENT AND SIDEWALK CONSTRUCTION AND IMPROVEMENTS?**

Ms. Mackstutis made a motion, effective November 30, 2022, to approve the resolutions that were presented and the wording for the Referendum. Mr. Wellman seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion, effective November 30, 2022, to set the Referendum date of Saturday, January 7, 2023 pursuant to Section 809 of the Town Charter from 6:00 a.m. to 8:00 p.m. at the Simsbury Town Hall, 933 Hopmeadow Street, Simsbury, CT. Mr. Wellman seconded the motion. All were in favor and the motion passed.

**ADJOURN**

Mr. Askham made a motion to adjourn the Special Meeting at 5:12 p.m. Ms. Abbuhl seconded the motion. All were in favor and the motion passed

Respectfully submitted,

Kathi Radocchio  
Clerk