

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
SPECIAL MEETING MINUTES – JANUARY 22, 2024
“ DRAFT ”**

Page | 1

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 5:02 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Wendy Mackstutis; Deputy First Selectman Steven Antonio; members Heather Goetz, Diana Yeisley, Curtis Looney, and Kevin Beal. Others in attendance included: Town Manager Marc Nelson; Deputy Town Manager Fitzgerald; Police Commission Chairman Jen Caulfield and Commissioners Tenesha Grant, Travis Schweizer, Eric Lemke, and Mike Long. Police Chief Nicholas Boulter and Deputy Chief Chris Davis were also in attendance.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

SIMSBURY POLICE COMMISSION BUDGET PROPOSAL

Ms. Caulfield and Mr. Long provided background on the Police Commission and its history and relationship between the Board of Selectmen and the Simsbury Police Department.

Ms. Caulfield started the presentation saying this is the minimum budget they feel comfortable with. They are asking for 2 full time police clerks for the records office.

Ms. Caulfield said there is an increase in overtime as well. They are asking for 3 cruisers and 3 administrative vehicles. Due to current vacancies no additional officers are being requested for this year's budget. Ms. Caulfield explained the general duties of what a police clerk does in their day-to-day work.

Ms. Caulfield informed the Board of Selectmen of an increase in over time. Due to vacancies, vacations, training and other extended leave overtime costs increase due to required staffing levels needed for each shift. Ms. Caulfield said the current patrol force is down 25%. Ms. Caulfield said that overtime is also used for community events such as the Citizen Police Academy, and others.

Ms. Caulfield said they are also asking for three new hybrid patrol cars and one new administrative vehicle.

For Capital Non-Recurring items Ms. Caulfield talked about stated mandated services such as body worn cameras, the Police Department also has ballistic vest replacements, contracted cost of taser maintenance and is also asking for renovations to the Records work space to help with adding storage and workspaces for the new additional records clerk.

There were some questions and discussion on the items asked for by the Police Commission.

The meeting adjourned at 5:54 p.m.

Respectfully submitted,

Thomas Fitzgerald
Deputy Town Manager