

**TOWN OF SIMSBURY – BOARD OF SELECTMEN  
SPECIAL MEETING MINUTES – JULY 15, 2021  
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**CALL TO ORDER**

The Special Meeting of the Board of Selectmen was called to order at 5:35 p.m. in the Program Room of the Simsbury Public Library. Present were: Deputy First Selectman Sean Askham; Board members Mike Paine, Jackie Battos and Wendy Mackstutis. Mr. Wellman and Mr. Peterson were absent. Others in attendance included: Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Attorney Robert DeCrescenzo, Director of Planning and Community Development Mike Glidden; and Town Engineer Jeff Shea.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**PUBLIC HEARING**

- a) **Release of Existing Conservation Easements for Meadowood Subdivision and Acceptance of New Conservation Easements for Meadowood**
- Email [townmanager@simsbury-ct.gov](mailto:townmanager@simsbury-ct.gov) by 12:00 P.M. on Thursday, July 15, 2021 to register to address the Board of Selectmen live through Zoom; or
  - Citizens can participate live in-person
  - Written comments can be emailed to [townmanager@ct.gov](mailto:townmanager@ct.gov) by 12:00 P.M. on Thursday, July 15, 2021

Mr. Askham provided an overview of the purpose of the public hearing. Mr. Glidden said the public hearing is being held to release the existing conversation easements for the Meadowood subdivision and to accept the new conservation easements.

There were no public comments.

Ms. Battos made a motion to adjourn the Public Hearing at 5:38 p.m. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

**SELECTMEN ACTION**

- a) **Release of Existing Conservation Easements for Meadowood Subdivision and Acceptance of New Conservation Easements for Meadowood**

Attorney DeCrescenzo said if the Board approves the release of the existing conservation easements for Meadowood Subdivision and then accepts the new conservation easements, there will be no point in time when the Town is not covered by land easements. This will leave flexibility as the Town evolves.

Ms. Mackstutis made a motion, effective July 15, 2021, to release existing conservation easements for the Meadowood Subdivision as recorded in Volume 847 and pages 1079 to 1100 and to accept the revised conservation easements associated with the Town's acquisition of the Meadowood Property as depicted on the Meadowood Resubdivision Plan as approved by the Planning Commission at their July 13, 2021 meeting. Mr. Paine seconded the motion. All were in favor and the motion passed.

**b) Approval of Purchase and Sale Agreement with Trust for Public Land for the Meadowood Property and Authorization for the Town Manager to Enter into Other Related Meadowood Acquisition Transaction Documents**

Attorney DeCrescenzo said the Agreement version was reviewed by the Trust for Public Land and his office on behalf of the Town. It is close to final with possible language changes only. The Town contribution is contingent on other sources of funding coming through. The Town has the right not to go forward with the transaction until it is assured to its sole satisfaction that the other money is in place. Trust for Public Land has the same right.

After some discussion, Ms. Mackstutis made a motion, effective July 15, 2021, to authorize the Town Manager to execute a Meadowood purchase and sale agreement as approved to form by the Town Attorney. Further move to approve the attached resolution as presented. Mr. Paine seconded the motion. All were in favor and the motion passed.

**c) Construction Inspector Job Description Update**

Mr. Askham noted that this is an item that was tabled at the Regular Board of Selectmen meeting from July 12, 2021. This position was reviewed and endorsed by the Personnel Sub-Committee. If there are any substantive issues raised by the Union they will go back to the Personnel Sub-Committee.

Ms. Battos made a motion, effective July 15, 2021, to approve the revised job title and job description for the Construction Inspector position as presented. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

**ADJOURN**

Mr. Paine made a motion to adjourn the Special Meeting at 5:58 p.m. Ms. Mackstutis seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio  
Clerk