

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
SPECIAL MEETING MINUTES – September 21, 2021**

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CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 5:16 p.m. and was held via Zoom. Present were: First Selectman Eric Wellman; Deputy First Selectman Sean Askham; Board members Mike Paine, Wendy Mackstutis and Jackie Battos. Mr. Peterson was absent. Others in attendance included: Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Finance Director Amy Meriwether; and Patricia (Trish) Munroe.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

SELECTMEN ACTION

a) Meadowood Acquisition - Acceptance of Grants and Supplemental Appropriations

Mr. Wellman said that the closing on the Meadowood property is scheduled for this Friday. He said that in order for that to happen, we need to accept and appropriate the remaining incoming funds. Ms. Capriola reviewed the appropriations that have been made to-date for the Meadowood acquisition, and explained that additional grant funds need to be accepted and appropriated. Mr. Askham emphasized that these additional appropriations are related to outside sources of funding, and that the total amount of Town funds appropriated for this project has not changed.

Mr. Askham made a motion effective September 21, 2021, to accept approximately \$886,500 from the state Department of Agriculture and/or the Trust for Public Land to be applied towards the acquisition of Meadowood. Further move to authorize Town Manager Maria E. Capriola to execute all documents related to accepting these funds. This motion replaces the motion made on June 28, 2021. Ms. Battos seconded the motion. All were in favor and it passed unanimously.

Mr. Askham made a motion effective September 21, 2021, to accept approximately \$280,000 from the George Dudley Seymour Trust and/or the Trust for Public Land to be applied towards the acquisition of Meadowood. Further move to authorize Town Manager Maria E. Capriola to execute all documents related to accepting these funds. Ms. Mackstutis seconded the motion. All were in favor and it passed unanimously.

Ms. Mackstutis made a motion effective September 21, 2021, to accept approximately \$1,400,000 from the federal Highlands Conservation Program and/or the Trust for Public Land to be applied towards the acquisition of Meadowood. Further move to authorize Town Manager Maria E. Capriola to execute all documents related to accepting these funds. Further move to approve a supplemental appropriation in the amount of \$2,566,500 for the Meadowood purchase as presented and recommend its approval to the Board of Finance. The total Town appropriation will be \$5,466,500. Mr. Askham seconded the motion. All were in favor and it passed unanimously.

b) Appointment of Town Clerk

Mr. Wellman said that a recruitment process for the Town Clerk position was initiated following the announcement of Ericka Butler's resignation. He said Ms. Trish Munroe was selected as the preferred candidate following a competitive recruitment and interview process. Ms. Munroe

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introduced herself and thanked the Board for this opportunity. Ms. Capriola provided an overview of Ms. Munroe’s education, experience, and qualities that she will bring to the position.

Ms. Battos made a motion to appoint Ms. Trish Munroe to the position of Town Clerk effective October 4, 2021, with a salary and employment-related benefits assigned to that position. Mr. Askham seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Askham made a motion to adjourn the Special Meeting at 5:27 p.m. Ms. Battos seconded the motion. All were in favor and the motion passed.

Respectfully submitted,
Melissa Appleby
Deputy Town Manager