

Library Building Committee Meeting
Thursday, March 29 1 pm
Simsbury Public Library FSPL Program Room
Minutes

Present:

Committee Members: Richard Ostop, Francis (Bud) Kelly, David Blume (Chair), Tom Roy, Jeff Shea, Lisa Karim, Charmaine Glew

Butler Rowland Mays Architect Representatives: Paul Mays, Meghan Brennan

Town Staff: Rick Bazzano

Absent: Bridgett Herzog, Marianne O'Neil, Lauren Miller

The meeting was called to order at 1pm by Chair Dave Blume.

Ms Glew requested an alternate be appointed to the Committee to replace Ms Herzog as she is relocating. Ms Karim noted that Committee members must be appointed by the Board of Selectmen.

Ms Glew made a motion, seconded by Mr Kelly, to accept the minutes of the January 10th meeting. Mr Ostop abstained. The motion carried.

Mr Mays reported on his meeting earlier that day with Consulting Engineer Services (CES).

- In converting the unfinished area to an assembly space air handling requirements will need to be addressed. Existing systems do not have the capacity to meet these requirements. Proposed: An indoor air handling unit suspended from the ceiling in the rear of the space where the Friends will continue to store material, exterior louvers for intake and exhaust of the air, ductwork also located on the ceiling and an exterior condenser located on the wall where the oil fill is currently located.
- To relocate the door into the space, the current condenser will need to be moved or replaced. Mr Roy proposed this could be an opportunity to replace the pneumatic system to a digital system with multiple heating/cooling zones. It would be more cost effective to maintain and run. Mr Ostop asked whether or not that that could be broken out into a separate project. This could be decided at a later meeting.

Mr Ostop indicated that next steps in the very near future are to meet with the Fire Marshall and Code Enforcement Officer. Mr Mays agreed and will schedule that meeting.

Mr Ostop made a motion, seconded by Ms Glew, to install 2 barn doors which would close a 16 foot opening rather than sliding panels to separate the program space from the Friends sorting area. The doors would be latched open and covered with protective padding during Friends sorting season. The motion carried unanimously.

Mr Ostop made a motion, seconded by Ms Glew, to floor the space with luxury vinyl tile (LVT) from a standard color palette throughout the new construction, including the closets, but excluding the existing conference room which will be carpeted. The motion carried unanimously.

Mr Ostop made a motion, seconded by Ms Glew, to update the finishes in the family restroom with 12" by 12" tile on both the walls and floor. The motion carried unanimously. Mr Roy asked

if possibly the restroom finish upgrade might be a separate project. This will be discussed and decided at a later date.

Mr Roy will provide the acoustical tile manufacturer and model to Ms Brennan.

Mr Bazzano reported that currently the technology proposal is approximately \$30,000 over budget. He will meet with library staff and SCTV representatives to evaluate the requirements to bring the technology costs more in line with the budget. The technology requirements must be conveyed to Mr Mays so they're accommodated in the design documents.

A letter from Ed LaMontagne regarding assisted listening devices was discussed. The Town Building Committee is currently discussing the possibility of using a WiFi assisted listening system in other other projects. This would require a server costing approximately \$1,000, as well as having devices, such as ipads available for those who don't have smartphones. There is also some concern that this technology has a delay in transmitting sound. It was agreed that this could be discussed at a future meeting.

Mr Roy indicated that the Library would be getting a permanent on site generator. This is a separate project from the lower level renovation.

Ms Karim noted that the funding for the State Library Construction Grant of \$405,525 was approved by the Bond Commission on February 16 and the contract was signed by the State Librarian on March 26.

There was no old business to discuss.

New Business/Next Steps: Mr Mays will send a memo which includes the update from Consulting Engineer Services. Construction documents will be started. Decisions regarding the IT portion of the project coming in on budget must be made in the very near future and communicated to Mr Mays. Mr Mays will coordinate a meeting with the Fire Marshall and Code Enforcement Officer.

The next meeting will be Tuesday, May 15, 1pm in the Library's Program Room 2.

Mr Ostop made a motion, seconded by Mr Kelly to adjourn at 2:10pm.

Respectfully submitted,
Lisa Karim