Simsbury Technology Task Force
Special Meeting
May 8, 2023 – 5:30pm
Engineering Conference Room, 933 Hopmeadow Street

Pledge of Allegiance

1. Approval of Minutes
   a. February 6, 2023

2. Cyber Security Update

3. Projects Update
   a. Network Infrastructure
   b. Other

Adjourn

Technology Task Force
Monday, February 6, 2023, 5:30 p.m.
Engineering Conference Room, Town Hall, 933 Hopmeadow Street

Regular Meeting Minutes

Members Present: Evan Marks, John Jahne, Elizabeth Peterson, Steve Alexander, Rob Perissi, Mike Doyle, Harald Bender
Staff Present: Jason Casey, Rick Bazzano (by phone), Melissa Appleby

The meeting was called to order at 5:31pm.

Everyone stood for the pledge of allegiance.

1) **Minutes – November 7, 2022**
   The minutes of November 7, 2022 were approved as presented by consensus.

2) **Cyber Security Update**
   Mr. Marks said that at the last meeting, members discussed sharing sample cyber assessments with Mr. Bazzano. Mr. Jahne said that he provided Mr. Bazzano with a sample. Mr. Bazzano let the committee know that he attended a cyber exercise facilitated by the state, and that he used the sample provided by Mr. Jahne to cross-reference with what the state is offering for cyber assessments. He told the members that we are scheduled to have an on-site assessment on February 23, and that this will be conducted by the state, free of charge. He said we have already received some good feedback through the questions sent in advance.

   Mr. Marks asked whether the state would help fund any recommendations that arise from the assessment, or whether we will need to self-fund the remedy of any identified exposures. Mr. Bazzano said that we do not expect direct funding as a result of the assessment, but that there should be grant funding available moving forward that we can pursue. Mr. Perissi inquired about the turnaround time on the report, and both he and Mr. Marks reinforced that this committee is available to assist with analyzing the results and implementing any necessary remediations.

3) **Projects Update**
   a. **Network Infrastructure**
      Mr. Bazzano reviewed the IT department's current priorities for network infrastructure, pointing specifically to updating the network switches. He said that this is the first priority for funding in the fiscal year 2023-2024 budget. Multiple members noted that there has been an increase in the price of switches, as well as a significant lead time for procurement. Mr. Jahne said that it can take up to nine months to receive them.

The group briefly discussed the deployment and management of various WiFi solutions. Mr. Bazzano described the current WiFi environment, noting that the solution used by the police department needs to be compliant with public safety standards. He also reviewed the improvements made to our fiber connectivity, noting that we are moving away from Comcast as the primary back-up to the CEN connection.

b. **Other**

Ms. Peterson raised the issue of "smart" lighting, as there have been reports of faulty shutoff controls. She asked whether this type of technology would be used in the Latimer Lane renovation. Mr. Casey said that beyond the implementation of LED lighting, he is not aware of smart controls being used. A broader discussion ensued regarding the internet of things (IOT), and the benefits and drawbacks of this type of technology.

Mr. Jahne made a motion to adjourn the meeting at 6:01pm. Mr. Perissi seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,
Melissa Appleby
Deputy Town Manager