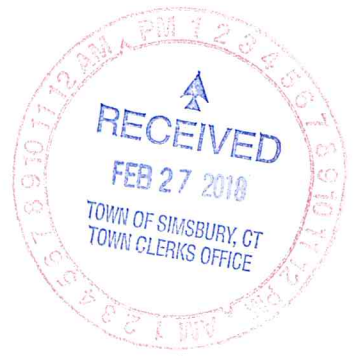


**Simsbury Technology Task Force (STTF)
Regular Meeting
February 5, 2018**

Engineering Conference Room – Simsbury Town Hall
5:30pm



Meeting Minutes

Attendees: Melissa Appleby, Rick Bazzano, Harald Bender, Jason Casey, Larry DiSciacca, Mike Doyle, Chris Kelly, Mark Orenstein, Bill Rucci.

The meeting was called to order at 5:36 by Mike Doyle.

Discussions:

- The group discussed the Google Drive organization. Final folders for each policy with approved version saved as PDF.
- Policy Framework - Mike Doyle will send policies to Harald to aid in creating a template. Mr. Casey pointed out that the Simsbury BOE policies are public on the web.
- Remote Access Policy – Mr. Bazzano is going to review it for the next meeting.
- Municipal Email Service options were discussed.

A motion to amend the agenda to discuss Wireless infrastructure at Eno Hall was made by Mr. Orenstein and seconded by Mr. Bender. With no further discussion the motion passed unanimously.

- Mr. Orenstein expressed the need for Wireless in Eno Hall on the second floor to support assisted hearing devices and improve wireless coverage. The Technology Task Force June 2017 Wifi Recommendation Letter requesting any public project include provisions for WiFi was offered as a starting point to address the issue.

Next Steps:

A Google Drive presentation, The Remote Access Policy and Policy Framework / Template were identified as items for our next meeting.

Larry DiSciacca made a motion to adjourn. Harald Bender seconded the motion which passed unanimously. The meeting adjourned at 6:33pm.