



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, June 17, 2019, 5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

## **Special Meeting Minutes - Draft**

**Members Present:** Mike Doyle, Evan Marks, and Ray Rosati

**Staff Present:** Melissa Appleby

The meeting was called to order at 5:30pm by Mike Doyle.

### **1) Discussion of 2016 Blum Shapiro Report**

The group discussed the recommendations made in the 2016 Blum Shapiro report. This included a review of the items that have already been addressed, such as patch management, virtualization efforts and the Simplivity solution, as well as potential areas to explore further. The group identified the following areas that should be explored further:

- Data security/encryption (identify levels of security based on types of data)
- Potential service to monitor activity on all devices, detect and provide alerts for anomalies, and store activity logs
- Mobile device management
- School Dude/help desk ticket metrics

The group also discussed a need to focus on long-term IT strategy and direction, as well as the development of additional policies and procedures. In addition, the group will be requesting staff for additional detail on the items marked as no longer being an issue.

Members will provide the above list of items to the IT department.

### **Adjourn**

The meeting adjourned at 6:35pm.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager