



Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

Technology Task Force

Monday, December 7, 2020, 5:30 p.m.
Zoom Conference & SCTV Live Stream

Regular Meeting Minutes - Approved

Members Present: Harald Bender, Mike Doyle, Paul Kelley, Ray Rosati, Bill Rucci, John Jahne, Liz Peterson, Evan Marks

Liaisons Present: Wendy Mackstutis (Board of Selectmen), Brian Watson (Board of Education)

Staff Present: Rick Bazzano, Jason Casey, Melissa Appleby

Guests Present: Mark Orenstein

The meeting was called to order at 5:31 pm by chair Mike Doyle. All stood for the pledge of allegiance.

1) Minutes

The minutes of November 2, 2020 were approved by consensus.

2) Appointment of Chair and Vice Chair

Mr. Rosati made a motion to appoint Evan Marks as chair and Paul Kelley as vice chair for December 2020-December 2021. Mr. Jahne seconded the motion. All were in favor and the motion passed unanimously.

3) Shared Services Study

Mr. Rucci provided an overview of the work of the subgroup. He said that between the survey and follow-up phone calls, there were no major changes that we need to consider. However, he noted that one area of improvement for us is in regards to documentation of our existing shared services. He said that the next steps will be to share our findings, and identify the areas for which we can better define our shared arrangement.

Discussion ensued regarding why the subgroup is not recommending consolidation between the Town and BOE departments. Members discussed the need to start with simply documenting what is already in place, the benefits and drawbacks of a single CIO position, and enhancing the governance structure. Regarding the governance structure, Mr. Rucci noted that we should better define how decisions are made through the Steering Committee.

The subgroup will put together an outline of a memorandum of understanding that can be used by the Town and BOE.

4) Next Steps/Agenda items for next meeting

The group briefly discussed 5G expansion, and the FirstNet program for public safety services.

Mr. Marks made a motion to adjourn the meeting at 6:01 pm. Mr. Bender seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,
Melissa Appleby
Deputy Town Manager