



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Technology Task Force

Monday, December 9, 2019, 5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

Special Meeting Minutes - Approved

Members Present: Bill Rucci, Paul Kelley, Mike Doyle

Staff Present: Melissa Appleby, Jason Casey

The meeting was called to order at 5:30pm by chair Mike Doyle. All stood for the pledge of allegiance.

1) Approval of Minutes

a. November 4, 2019

This item was tabled.

2) Work Group Discussions

a. Study of Shared Services (Town/Board of Education)

Mr. Rucci presented the final list of questions, which were reformatted and realigned. The group reviewed the list of questions, and discussed the tool that will be used to distribute the survey (likely Google Docs). Mr. Doyle volunteered to load the survey onto the online form. Once the survey is ready, Mr. Bazzano and Mr. Casey will fill it out in order to get the baseline data. Mr. Bazzano, Mr. Casey and Ms. Appleby will split up the list of towns and will distribute the survey once the link is ready.

b. 2016 Blum Shapiro Report

This item needs final closeout from Mr. Bazzano and Mr. Marks.

3) 2020 Meeting Schedule

This item was tabled.

4) Selection of Chair and Vice Chair

This item was tabled.

5) Next Steps/Agenda items for next meeting

Close out Blum Shapiro work group; begin collecting feedback on shared services survey.

Adjourn

The meeting adjourned at approximately 5:55pm.

Respectfully Submitted,
Melissa Appleby
Deputy Town Manager