

**CLEAN ENERGY TASK FORCE MINUTES**  
**SUBJECT TO APPROVAL**  
**March 19, 2018**  
**REGULAR MEETING**

The meeting was called to order at approximately 6:39 p.m. by Commissioner Pynn in the Room 103 of Simsbury Town Hall, with the following members present: Mark Scully, Regina Pynn, Susan Van Kleef.

**1. REVIEW AND APPROVAL OF MINUTES FROM MEETING ON 11 December 2017:**

The minutes from the December 11 meeting were reviewed by all. A motion was made, seconded, and voted on. All voted in favor and the motion passed.

**2. PUBLIC AUDIENCE:**

No topics were discussed as part of public audience

**3. TOWN ENERGY PLAN**

The Commissioners explored the possibility of making a new Town Energy Plan as the main activity for the Task Force in the near term. Commissioner Scully shared a draft of a 2013 plan which was not finalized or approved by the Board of Selectmen, but which included some work started to support a final plan and report. Commissioner Scully also shared a published report by the town of Fairfield as an example of a recent best-in-class energy plan. The sense is that the task force is “between projects” at the moment and filling some recent vacancies, so this would be valuable not only for the town but also to rebaseline the strategic goals for the CETF.

-Get some other town plans to review- action Commissioner Scully

-Let BoS, Tom Roy know this activity is beginning, see if there are any specific requests for areas to include and focus on-

-Review current funds of CETF, including any designated or restricted use funds- action Commissioner Van Kleef

**7. OPEN FORUM:**

No additional topics were discussed.

**8. NEXT MEETING:**

Next meeting date will be April 23<sup>th</sup>- action Commissioner Van Kleef to reschedule with the town

**9. ADJOURNMENT:**

A motion, second, and vote to adjourn the meeting at occurred at approximately 7:19pm. The motion was unanimously approved.