

1
2 **MINUTES**
3 **CONSERVATION COMMISSION/INLAND WETLANDS AND WATERCOURSES**
4 **AGENCY – REGULAR MEETING**
5 **TUESDAY, December 5, 2023 at 7:30 P.M.**
6 **Simsbury Town Hall – Main Meeting Room**
7 **933 Hopmeadow Street, Simsbury, CT 06070**

8 **I. CALL TO ORDER & ROLL CALL**
9

10 Chairman Winters called the meeting to order at 7:30 P.M.

11
12 **Present:** Assistant Town Planner, Brittany MacGilpin, Jason Berman, Donald Eaton, Charles
13 Haldeman, Jason Levy, Margery Winters, Kyle Testerman (Alternate)

14
15 **Absent:** Andrew Bade, Joseph Campolieta, Cailyn Welsh (Alternate)

16
17 Kyle Testerman is seated as a full member in Mr. Campolieta’s absence.

18
19 **II. APPROVAL OF MINUTES**
20

21 November 21, 2023 regular meeting
22

23 **Motion:** Mr. Levy moved to approve the November 21, 2023 minutes for the regular meeting of
24 the Conservation Commission/Inland Wetlands and Watercourses Committee. Mr. Haldeman
25 seconded the motion.

26
27 All in favor, no opposed, no abstentions. (5-0-0)
28

29 **III. NEW APPLICATIONS FOR RECEIPT AND DETERMINATION OF**
30 **SIGNIFICANCE**

31
32 **None**
33

34 **IV. ACTION/PUBLIC HEARINGS ON APPLICATIONS**
35

36 **Application CC #23-42** of Keith Willis, Owner, for a wetland permit to allow for the
37 demolition of an existing home and two existing barns and for the construction of a new
38 residence and barn at 25 Holcomb Street (Assessor’s Map D05, Block 301, Lot 007)
39 Simsbury, CT 06070, Zone R-80. *(Presented on 11/21/2023 and determined to be*
40 *potentially non-significant)*

- 41
 - Planting plan was submitted with the application and incorporates native plantings.
42

43 **Motion:** Mr. Haldeman moved to approve Application CC #23-42 of Keith Willis, Owner, for a
44 wetland permit to allow for the demolition of an existing home and two existing barns and for
45 the construction of a new residence and barn at 25 Holcomb Street (Assessor’s Map D05, Block
46 301, Lot 007) Simsbury, CT 06070 based on the following findings:

- 47
48 a. The proposed construction will not adversely impact the wetlands and/or watercourses.
49 b. Short-term impacts from the proposed development will be controlled by installation and
50 maintenance of erosion and sediment controls and construction run-off controls.
51 c. Strict adherence to the terms and conditions imposed with this permit will protect the
52 quality of wetlands and surface waters on this property.
53

54 And subject to the following conditions:
55

- 56 1. The project shall be developed in substantial conformance to the plot plan dated October
57 03, 2023, titled, "Improvement Location Survey" prepared for Kemper Associates
58 Architects, LLC.
59 2. The landscape plan will include native plantings and the removal of invasive plant
60 species to the greatest extent possible.
61 3. Areas of disturbed soils shall be stabilized with the application of loam, seed, required
62 plantings and appropriate erosion control measures.
63 4. At all times during site work and until soil areas are stabilized, the applicant shall install
64 and maintain erosion and sediment control measures such as fabric filter fence, staked
65 hay bales or other measures deemed necessary by the Commission's agent to prevent
66 erosion and sedimentation impacts to wetlands and watercourses.
67 5. All erosion control and soil stabilization measures shall comply with the approved plans
68 and the guidelines as established in the Connecticut Guidelines for Soil Erosion and
69 Sediment Control, 2002, CTDEP Bulletin 34.
70 6. Upon direction of the Commission's agent, erosion and sediment control measures shall
71 be removed by the applicant following stabilization of the site.
72

73 Mr. Levy seconded the motion.
74

75 All in favor, no opposed, no abstentions. (5-0-0)
76
77

78 V. GENERAL COMMISSION BUSINESS 79

80 Revision to "*Guidelines for Conservation Commission/Inland Wetlands Agency*" to
81 reflect 2024 Regular Meeting Calendar time change
82

83 **Motion:** Mr. Levy moved to approve the 2024 calendar with a start time of 7:00 p.m. Mr.
84 Haldeman seconded the motion.
85

86 All in favor, no opposed, no abstentions. (5-0-0)
87

88 VI. AGENT ACTIONS 89

90 None
91

92 VII. CONSERVATION BUSINESS

93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117

- Ms. Winters noted that she will be attending the Open Space Work Group on 12/6/2023 and will discuss the proposal for an educational booklet that could be distributed to town property owners to assist with the identification of invasive plants. Simsbury Land Trust had applied for a grant for this project but did not receive the funds.
- Mr. Haldeman suggested alternative distribution methods if partial funding was received, including a more targeted mailing.
- Ms. Winters also commented that she hopes to discuss other CT town policies around invasive species management.

VIII. ADJOURNMENT

Motion: Mr. Levy moved to adjourn. Mr. Haldeman seconded the motion.

All in favor, no opposed, no abstentions. (5-0-0)

The meeting adjourned at 7:45 P.M.

Respectfully Submitted,
Cara Blackaby
Commission Clerk