

From: Lois Laczko January 12, 2010 10:02:15 AM
Subject: Historic District Commission Minutes 12/03/2009 ADOPTED
To: SimsburyCT_HistComm
Cc:

ADOPTED

HISTORIC DISTRICT COMMISSION
MINUTES – REGULAR MEETING
December 3, 2009

I. CALL TO ORDER

Elizabeth Woollacott, Chairman, called the Historic District Commission to order at 7:52 p.m. in the Main Meeting Room of the Simsbury Town Offices. The following members were also present: Marc Lubetkin, Kenneth Feder and Diane Mead. Evan Woollacott was present via telephone for Item V. Also in attendance were Lynn Charest, Zoning Enforcement Officer and other interested parties.

II. APPOINTMENT OF ALTERNATES

Chairman Woollacott appointed Marc Lubetkin to serve in the absence of David Freitas.

III. APPROVAL OF MINUTES of November 5, 2009 regular meeting and November 12, 2009 special meeting

Ms. Mead made a motion to approve the November 5, 2009 and the November 12, 2009 minutes as written. Dr. Feder seconded the motion, which was unanimously approved.

IV. APPROVAL OF 2010 REGULAR MEETING SCHEDULE

Ms. Mead stated that they will be including an August meeting this year. It can be canceled if there is nothing on the agenda.

Mr. Lubetkin questioned why the meeting in December has been changed. Ms. Charest stated that it has been changed because of Hanukkah.

Mr. Lubetkin made a motion to approve the 2010 Regular meeting schedule as presented. Dr. Feder seconded the motion, which was unanimously approved.

Ms. Mead recused herself from the Commission for the following discussion.
V. APPLICATION(s) FOR CERTIFICATE OF APPROPRIATENESS/DISCUSSION AND POSSIBLE VOTE

09 – 06 Application of Dianne L. Mead, Owner, for a Certificate of Appropriateness for a kitchen renovation on property located at 73 East Weatogue Street.

Ms. Mead stated that this renovation will be a minor alteration to the north side of the house. She would like to create a small bump-out. There will not be a foundation; it will be all cantilevers. The existing side of the house has miss-matched windows. She is also proposing more appropriate windows to tie in with the other windows. Ms. Mead stated that there are already other existing bump-outs in the house.

Mr. Lubetkin questioned if Ms. Mead had selected windows yet. Ms. Mead stated that she has not; she wanted to get the Commission's approval first.

Ms. Mead stated that the bump-out will have a shed roof that comes out approximately 2 feet.

Dr. Feder stated that this renovation will look great and he feels it is appropriate for the house.

Dr. Feder made a motion to approve the application of Dianne L. Mead, Owner, For a Certificate of Appropriateness for a kitchen renovation on property located at 73 East Weatogue Street, as presented. Mr. Lubetkin seconded the motion, which was unanimously approved.

Ms. Mead returned to the Commission.

VI. DISCUSSION ITEMS

a. Supplemental Certified Local Government Grant Consultant – Lucas Karmazinas

Mr. Karmazinas thanked the Commission for hiring him; he is very excited to start working on this project. He stated that this will be a collaborative project. It will be a focus on Simsbury, on the community and on its resources.

Mr. Karmazinas stated that he has set up a survey specific e-mail account to serve as his information center for this project. Information

can be shared with everyone through this site.

Dr. Feder questioned how to make the community aware that this project is taking place. Mr. Karmazinas suggested writing something in a Town newsletter or on the Town's website. The Commission agreed that they would write a press release for the local newspaper along with Mr. Karmazinas' picture.

Mr. Lubetkin suggested that a letter also be sent from the Town to the residents that have been selected for the survey.

Mr. Lubetkin stated that there is information that has already been compiled. He questioned how Mr. Karmazinas would be selecting the most appropriate properties; how he would be alerting the homeowners; and how he would apply that to whether it is appropriate to put them on the National Historic Registry. Mr. Lubetkin also suggested that the properties identified in the Charrette, as possible National Historic Registered places, be included in this survey.

In response to questions from Mr. Lubetkin, Mr. Karmazinas stated that he has already started taking the current surveys and putting them on the database in order to compile a list of everything that has already been researched. He stated that it would probably start as a windshield survey; once he gets a list of these, he would then drive the Town, take input from others, and identify land records to see which areas have potential houses and add them to the database.

Mr. Karmazinas stated that notification is not required; properties can be listed on the State register without prior permission, although the national register is different. He stated that if this Commission feels that individuals should be addressed, that can be done. Mr. Lubetkin stated that he feels the homeowners should be alerted and should be able to make the choice if they would like to be put on the registry. Mr. Karmazinas stated that the HRI has no affect on any property; it does not limit anything.

Mr. Karmazinas asked that the Commission contact him with any additional questions or comments. He stated that he looks forward to getting started on this project.

Ms. Charest stated that the Town will be receiving money for the GIS from the Historic Preservation Enhancement Grant. She stated that she would like to use the same company that has been putting the Town's Assessor's records onto GIS.

VII. OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMISSION

Ms. Charest stated that she will be receiving a new updated quote from the contractor for the wooden signs.

Ms. Mead questioned if this Commission has a full membership. Ms. Charest stated that there is a full membership, although there are some changes that need to be made in order to be compliant with the Ordinance. The Ordinance stated that at least two regular members have to be residents of the Historic District.

Ms. Charest stated that the Public Works Department will be doing some tree trimming on Terry's Plain Road in order to get the invasive vines cut away. She stated that trimming is allowed on Scenic roads for utilities and for any kind of hazard. She stated that this tree trimming will also be continuing at the intersection of Riverside and East Weatogue.

VIII. ADJOURNMENT

Mr. Lubetkin made a motion to adjourn the meeting at 8:37 p.m. Ms. Mead seconded the motion, which was unanimously approved.

Elizabeth Woollacott, Chairman