

**HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
BOARD OF COMMISSIONERS – SPECIAL MEETING MINUTES
APRIL 26, 2016
SUBJECT TO APPROVAL**

A special meeting of the Housing Authority of the Town of Simsbury, Connecticut was held on April 26, 2016 at the Virginia Connolly Residence, 1600 Hopmeadow St., Simsbury, Connecticut. The meeting was called to order by Chairman Ron Zappile at 3:30 P.M. Also in attendance were Commissioners Cheryl Cook, Woody Eddins, Oliver Dickins and Kay Coffey; and Executive Director Ed LaMontagne.

GUESTS: Nancy Wagner, Wagner and Associates; Tim Coons, J.R. Russo; Dale Cutler, DCarchitecture

The Pledge of Allegiance was recited.

No one was in attendance at the public audience.

SMALL CITIES GRANT UPDATE

Dale Cutler of DCarchitecture provided a review of the four bids for the replacement of the VCR roof. In question was the reason for the extreme difference between the high and low bid. Mr. Cutler provided an explanation. Additionally, there were elements of the low bidders application that were absent from the packet, which may disqualify the contractor. It was also believed that the contractor made have made errors with his estimate. Mr. Cutler will give the contractor until Friday, April 29th to respond to his call for clarification. If there is no response the next lowest bidder will be contacted.

Tim Coons of J.R.Russo stated that only two bids were received for the road project. Both bids came in over the projected cost of the project. It was decided to proceed with the VCR roof project first to determine final cost. A decision will then be made to either re-bid the roadway project or cut back on the job specifications.

DRAFT OF 2016-17 BUDGET

Executive Director LaMontagne distributed a draft of the FY 2016-17 Budget/Management Plan that will be forwarded to CHFA and DOH. He explained line-by-line the projected revenue and expenses for the coming year and answered questions put forth by the Commission. The FY 16-17 budget is approximately 3.14% higher than the current budget. A motion to accept the budget as presented was made by Commissioner Eddins, seconded by Commissioner Zappile. Motion carried.

ADJOURNMENT

There being no further business to discuss, a motion to adjourn the meeting was made by Commissioner Dickins and seconded by Commissioner Eddins. Motion carried. Chairman Zappile adjourned the meeting at 5:45 p.m.

Submitted by,

EQ LaMontagne

Edward J. LaMontagne
Executive Director