

**MINUTES**  
**SIMSBURY PUBLIC LIBRARY- BOARD OF TRUSTEES**  
**Town of Simsbury, Connecticut**  
**Special Meeting – Monday, February 26, 2024, at 7:00 P.M.**  
**Simsbury Public Library – Weatogue Room and Zoom**

**Present:** Director of Simsbury Public Library, Lisa Miceli; Chair of the Library Board of Trustees, Heather McGrath; President of the Friends, Greg Golinski; Library Board of Trustees Members: Anne Erickson, Tolly Gibbs, Mary Glassman, Marianne O’Neil, Laurie Shinaman, Rebecca Shultz, and Colleen Yates.

**Absent:** Vice Chair of the Library Board of Trustees, Polly Rice.

**I. CALL TO ORDER** – Ms. McGrath called the meeting to order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE**

All present stood for the Pledge of Allegiance.

**III. APPROVAL OF MINUTES FROM REGULAR MEETING – January 8, 2024**

**MOTION:** Ms. Gibbs made a motion, seconded by Ms. O’Neil, to approve the Minutes of the January 8, 2024, Regular Meeting, as written. Ms. Yates abstained. The motion carried unanimously.

**IV. PUBLIC AUDIENCE**

No public audience.

**V. COMMUNICATIONS**

Ms. Miceli stated that community member, Lori Boyko, wrote an email informing the Library that she had seen people fundraising in the program room which is not in accordance with the Library policy. To insure those that use the program room will not fundraise Adult Services Librarian, Chris Carney, is now reminding them and they will have to check off a box on the “Room Use” form that they understand the policy.

**VI. FRIENDS’ REPORT**

Mr. Golinski reported they are working on their next “The Doorway” newsletter, which should be out within the next few weeks.

**VII. CHAIR’S REPORT**

Mrs. McGrath reported she and Ms. Miceli have met with State Representative Melissa Osborne and Board of Selectmen Liaison to the Library Board Kevin Beal to discuss the budget and library services.

## **VIII. DIRECTOR'S REPORT**

Mrs. Miceli reported:

- The elevator is still not fixed but continues to have work done.
- The PEGPETIA Grant was submitted last week.
- Susan Ray's last day of work will be this Thursday, with Chris Carney being promoted to Acting Head of Adult Services until the end of this fiscal year. There will be a job posting for the Head of Adult Services position this April.
- Rachel Gravel's last day was this past Friday, with Stephanie Prato now being responsible for both Children's Services and Borrowing & Technology Services in the interim. There is already a job posting for Rachel's position.
- Cyn is working on the "Makers-in-Residence" Program. The Library will contract with 3 Makers who will provide training and classes for patrons March-May thanks to the generosity of the Friends.
- The Revolutionary War exhibit had about 300 people visit.
- There will be another hearing on the e-book bill within the next few weeks and need more advocates beyond librarians.

## **IX. FINANCE REPORT**

Ms. Miceli reported:

- "Equipment Maintenance" under "Library Administration" is still reflected as being over budget when it is not.
- "Cleaning Supplies" is over budget because there are more visitors to the Library than in the recent years and the cost of supplies has increased.
- "Equipment Maintenance" under "Library Buildings and Grounds" is over budget because of the elevator and the HVAC system repairs.

## **X. POSSIBLE DAVE BLUME MEMORIAL PROJECT**

Ms. Miceli stated that the Library received \$675, and Mr. Golinski stated that the Friends got over \$1,035 - \$1,710 in total. They would like to combine the contributions to do something together.

Ms. Miceli stated that because Dave Blume was so instrumental in the Innovators' Workshop Makerspace, they are considering purchasing a piece of equipment for it.

**MOTION:** Ms. O'Neil made a motion, seconded by Ms. Gibbs, to transfer \$675 from the 211 Funds to the Friends for the purpose of purchasing an item in remembrance of Dave Blume. The motion carried unanimously.

**XI. INNOVATOR’S WORKSHOP PRINTING CHARGES**

Ms. Glassman recommended asking for the compensation as a budget item.

**XII. BUDGET WORKSHOP – Saturday, March 9, 2024**

**XIII. BUDGET 2024-2025**

Will be updated after the Budget Workshop.

**XIV. EXECUTIVE SESSION**

No executive session necessary.

**XV. ADJOURNMENT**

**MOTION:** Ms. O’Neil made a motion, seconded by Ms. Gibbs, to adjourn the meeting.

Ms. McGrath adjourned the meeting at 7:23 P.M.

Respectfully Submitted,

Amanda Blaze  
Commission Clerk