

MINUTES
SIMSBURY PUBLIC LIBRARY- BOARD OF TRUSTEES
Town of Simsbury, Connecticut
Regular Meeting – Monday, March 18, 2024, at 7:00 P.M.
Simsbury Public Library – Weatogue Room and Zoom

Present: Director of Simsbury Public Library, Lisa Miceli; Chair of the Library Board of Trustees, Holly McGrath; Vice Chair of the Library Board of Trustees, Polly Rice; Secretary of the Library Board of Trustees, Mary Glassman; Library Board of Trustees Members: Anne Erickson, Marianne O’Neil, Laurie Shinaman, Rebecca Schultz, and Colleen Yates; and Board of Selectman Liaison, Kevin Beal.

Absent: President of the Friends, Greg Golinski; and Library Board of Trustees Member, Tolly Gibbs.

I. CALL TO ORDER – Ms. McGrath called the meeting to order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

All present stood for the Pledge of Allegiance.

MOTION: Ms. O’Neil made a motion, seconded by Ms. Rice, to approve the amendment of adding the “Sustainability Fair” and “Staff Support” after the “Approval of Minutes”. The motion carried unanimously.

III. APPROVAL OF MINUTES FROM SPECIAL MEETING – February 26, 2024

Ms. Schultz stated that her last name was misspelled.

MOTION: Ms. Yates made a motion, seconded by Ms. O’Neil, to approve the Minutes of the February 26, 2024, Special Meeting, as amended. Ms. Rice abstained. The motion carried unanimously.

IV. SUSTAINABILITY FAIR

Ms. Miceli stated that the Sustainability Fair will take place on May 4th in partnership with the Sustainability Committee. She made the Library Board aware that there will be a local farmer selling honey, and according to policy since the event is Library Board sanctioned the sale of goods is acceptable.

V. STAFF SUPPORT

Ms. Miceli stated that the Library is training its staff on how to support one another during potential uncomfortable interactions with patrons.

VI. PUBLIC AUDIENCE

No public audience.

VII. COMMUNICATIONS

The Board discussed the correspondence between a non-resident and Ms. Miceli concerning the Library's temperature during a Sunday concert.

Ms. Miceli encouraged the Board to reach out to the State Representatives in support of the eBook bill.

VIII. FRIENDS' REPORT

No Friends' Report.

IX. CHAIR'S REPORT

No Chair's Report.

X. DIRECTOR'S REPORT

Ms. Miceli stated:

- The Human Library event is Saturday, March 23rd from 10 A.M. – 2 P.M.
- The elevator is in service.
- Teen Services Librarian, Mary Richardson, was nominated for the Connecticut Library Association Outstanding Youth Services Award.
- This week leadership staff are interviewing for Head of Borrowing & Technical Services, and Part Time Library Services Assistant in the Adult Department.
- Next week they are interviewing for Full Time Library Services Assistant in the Circulation Department, and Part Time Library Services Assistant in the Children's Department.
- The "Meet the Merchant" program promotes local businesses and helps support economic development.
- On April 3rd Chef Prosperi from Metro Bis will be cooking on the Charlie Cart.

XI. FINANCE REPORT

Ms. Miceli stated:

- "Equipment Maintenance" under "Administration" is still seen as over budget even though it is not because there are still elevator costs listed there that have not been removed by the Finance Department.

- The Library is over budget in “Buildings and Grounds” because of the facilities costs and the price of oil to fill the generator.

XII. ART EXHIBITS/DISPLAYS

The Board discussed the allowance of listing the prices of artwork on the items with instruction to reach out to the artist for the transaction.

XIII. EXECUTIVE SESSION

No Executive Session necessary.

XIV. ADJOURNMENT

MOTION: Ms. Yates made a motion, seconded by Ms. O’Neil, to adjourn the meeting. The motion carried unanimously.

Ms. McGrath adjourned the meeting at 7:24 P.M.

Respectfully Submitted,

Amanda Blaze
Commission Clerk