

**Simsbury Public Library – Board of Trustees  
TOWN OF SIMSBURY REGULAR MEETING AGENDA  
Monday, March 20, 2017 at 7:00PM  
Simsbury Public Library – Program Room 2  
725 Hopmeadow Street, Simsbury, Connecticut**

**PRESENT:** Chairman Marianne O'Neil, David Blume, Charmaine Glew, Linda Johnson  
Mark Orenstein, Polly Gardow Rice, and Gail Ryan;  
Friends of the Library Liaison Vinod Gadhia and Library Director Lisa Karim.

**ABSENT:** Anne Erickson and Lauren Miller.

**1. Call to Order – Establish Quorum.**

Chairman Marianne O'Neil called the meeting to order at 7:04PM.

**2. Pledge of Allegiance.**

All present stood for the Pledge of Allegiance.

**3. Approval of Minutes – February 6, 2017.**

The February 6, 2017 Minutes should include the following changes:

- Second Page, Second Paragraph, the portion of text that reads, "...the Friends' Book Sale this year has been scheduled during Labor Day weekend..." should instead read, "...Friends' Book Sale this year has been scheduled for the weekend after Labor Day...";
- Second Page, Fifth Paragraph, the portion of text that reads, "...She reported that the Head of Children's Services began working this date..." should instead read, "...She reported that the Head of Children's Services Stephanie Prato began working this date...";
- Second Page, Fifth Paragraph, the portion of text that reads, "...noted that this individual joins Simsbury..." should instead read that "...noted that Ms. Prato joins Simsbury...";
- Second Page, Seventh Paragraph, the portion of text that reads, "...She noted that a small unit appears likely..." should instead read, "...She noted that a smaller unit appears likely...";
- Third Page, Second Paragraph, the portion of text that reads, "...paving the parking lot as well upgraded exhaust fans..." should instead read, "...paving the parking lot as well as upgraded exhaust fans..."; and
- Third Page, Third Paragraph, the portion of text that reads, "...She noted that the painting of the entire interior of the library and re-flooring were moved into the Capital projects..." should instead read, "...She noted that the painting of the entire interior of the library and re-flooring of the library is in the proposed Capital Improvement Budget...".

**MOTION:** Mr. Blume, Ms. Gardow Rice second, to approve the February 6, 2017 Minutes as amended; unanimously approved.

**4. Public Audience.**

None.

**5. Communications.**

Copies of recent newspaper articles were shared with the Board including the following: artists exhibiting their work, *Michael and Ruriko Wheeler Performing in Simsbury* from the March 2,

2017 Valley Press, *As a Girl She Spent Time in the Library. Now She's Giving it \$20 Million* from the March 11, 2017 New York Times, and *Library Holds Immigration Discussion* from the February 23, 2017 Hartford Courant.

#### **6. Friend's Report.**

Mr. Gadhia reported that the Friends have been quite active. He provided details on upcoming events including a talk featuring Board member David Blume on March 21, 2017 at 1:00PM about South Africa, a talk with First Selectman Lisa Heavner and Finance Director Sean Kimball on a Citizens Guide to the Budget on March 29, 2017 at 6:30PM, Author Anne Garrels' visit on March 30, 2017, Makers' Faire on April 1, 2017, Night of A Thousand Stars on April 20, 2017, Friends' Luncheon featuring Guest Speaker Christina Baker Kline on May 10, 2017, and the beginning of book sorting on May 30, 2017.

#### **7. Chair's Report.**

Ms. O'Neil urged the Board to attend the Board of Finance meeting scheduled for the following evening, March 21, 2017 at 5:45PM. She also reported that State Representative John Hampton is hosting office hours beginning at 7:00PM on Wednesday, March 22, 2017 at Eno Hall.

Ms. O'Neil reminded the Board that last year they agreed to pay for and provide two tickets to be presented to staff of the Library, awarded through a raffle, for the annual luncheon. It was noted that this will be an annual tradition.

#### **8. Director's Report.**

Ms. Karim noted that her Director's Report had been previously emailed to board members. She reported that Ms. Prato will be present for the next regular meeting of this Board.

Ms. Karim reported that the Veterans are planning a large celebration for the Memorial Day Parade as this year marks the 100<sup>th</sup> anniversary of the first Memorial Day Parade in Simsbury. She noted that the Library put together a series of programs for April through May.

Ms. Karim noted that there are thirty-one registered makers for the Maker Faire, with Friday, March 24, 2017 being the cutoff date. She also noted that those wanting to volunteer to help at the Maker Faire may do so by visiting: <http://simsbury.makerfaire.com/volunteer/>

Ms. Karim explained of the thirty-one registered makers, five would like to sell their products the on the day of the event.

**MOTION:** Mr. Blume, Ms. Ryan second, to add to the agenda, *Enabling Makers to Sell Their Wares at the Mini Maker Faire Sponsored by the Library*; unanimously approved.

Ms. Karim reported that the AC that replaced the AC for the server room is a smaller unit which is more cost effective and energy efficient.

#### **9. Budget.**

Ms. Karim noted that she had sent to Board members the February Finance Statement and Income Statement via email. She noted that the cost for the equipment replacement was not paid in February and will instead be reflected in the March statement.

**10. Budget FY2018.**

Ms. Karim noted that concerns lay with budget cuts on both the state and federal levels. She distributed talking points when talking to the Town's legislative representatives. Contact information for the United States Senators Chris Murphy and Richard Blumenthal and Congresswoman Elizabeth Esty was also distributed to implore them that funding should go forward for the Institute of Museum and Library Services, National Endowment for Humanities and National Endowment for the Arts.

**11. Internet Service Options (CT State Library).**

Ms. Karim reported that she has learned that after the RFPs came in, CEN was still the most economical for libraries in Connecticut.

**12. Circulation Policy Identification Requirement Revision.**

The Board discussed the identification requirement for obtaining a library card, deeming that requiring two forms was excessive.

**MOTION:** Ms. Glew, Ms. Johnson second, to modify the Circulation Policy so that one form of identification is adequate to be presented at the time of library card registration as proof of identity and residence; unanimously approved.

**13. Innovators' Workshop.**

No business discussed.

**14. Enabling Makers to Sell Their Wares at the Mini Maker Faire Sponsored by the Library.**

**MOTION:** Ms. Ryan, Mr. Blume second, to sanction the Mini Maker Faire; unanimously approved.

**15. Executive Session (if needed).**

No executive session occurred.

**MOTION:** Mr. Blume, Ms. Linda Johns Erickson second, to adjourn at 7:46PM; unanimously approved.

**Respectfully submitted,**

**Pamela Colombie  
Commission Clerk**