

From: SimsburyCT Postings March 23, 2009 10:55:59 AM
Subject: Library Board of Directors Minutes 02/09/2009
To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF DIRECTORS

Monday, February 9, 2009

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Joy Himmelfarb, Carol Bingham, Anne Erickson and Gail Ryan. Susan Bullock, Director, Eileen Sickinger, Recording Secretary. George Boissard, Friends Liaison.

The meeting was called to order at 7:15 P.M. by C. Bingham, Vice-Chair. G. Ryan moved the minutes of the January 5, 2009 meeting be approved with one correction: "...chairs that have been ordered have been delivered." Second: J. Himmelfarb. So moved.

There were no Communications.

REPORTS: Friends: G. Boissard reported for Friends. Mrs. Glew and Mrs. Bullock met with the Friends Finance Committee to discuss the wish list for additional items for the Library. Approval of the list will be voted on at the Friends February Board meeting.

Personnel: Mrs. Bullock reported that all union contracts for the Library have been settled. There is still one issue to be resolved before the job description for the Technology Center clerk is approved. When this is done approval of the Board of Selectmen's Personnel Sub-committee and then the Board of Selectmen will be needed.

A copy of the Annual Report was included in the Director's packet.

Forms for the Director's annual review will be sent out to the Board.

Decorating: Some more decorating needs are being discussed and are on the "wish-list" to be presented to Friends.

Building: It has become apparent that additional guttering is needed in some areas. The ice melt system is not working properly and the installer will be coming to review its operation as well as discuss having additional wiring installed. It is hoped the ideas for fixing the problem will make for a leak-free winter next year.

Batt insulation was displaced and not reinstalled when construction was completed. It appears the interconnection of the attic spaces was not done during construction and this is necessary for the proper ventilation of the attic area. These problems are being addressed.

There was nothing to report on Landscaping.

There was no Chair's Report.

DIRECTOR'S REPORT: Mrs. Bullock and Mrs. Ryan attended the Board of Selectmen Budget Workshop when this year's proposed budget was discussed. The BOS asked questions about what's happening at the Library and some of the specific issues they talked about was the lack of a Young Adult Section, could there be more interaction with the schools and their libraries, and the outdoor maintenance. The bottom line of the proposed budget is \$1,375,901 - a 1% increase.

ART DONATION: Christine Sullivan's art work is on display in the Program Room. She wishes to donate a picture to the Library and the decorating group will choose a piece and get back to Ms. Sullivan about the donation in the spring.

LIBRARY POLICIES: A chart prepared by Jennifer Keohane on the usage and fees for the conference rooms was distributed. Discussion of the Library policies was tabled until next month.

At 8:30 P.M. G. Ryan moved for adjournment. Second: A. Erickson. So moved.

Anne Erickson, Secretary