

From: SimsburyCT Postings July 1, 2010 2:30:19 PM  
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To: SimsburyCT\_LibraryMin  
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Monday, May 10, 2010

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Charmaine Glew, Diane Madigan, Anne Erickson, Joy Himmelfarb, Gail Ryan and Marianne O'Neil. Susan Bullock, Director and Eileen Sickinger, Recording Secretary. George Boissard, Friends Liaison.

The meeting was called to order at 7:05 P.M. by Mrs. Glew, Chair.

Approval of Minutes: M. O'Neil moved the minutes of the April 19, 2010 meeting be accepted with the following change: "The Luise Bernkopf memorial was held on May 8, 2010." Second: A. Erickson. The minutes were accepted as corrected.

Public Audience: Rich Sawitzke, Town Engineer/Director of Capital Projects, was present to discuss the proposed access to Scout Hall/First Church parking. Mr. Sawitzke distributed a letter describing three stream crossing and access alternates from the Library to Boy Scout Hall. He had drawings showing the proposed plans. Discussion centered on the pros and cons of each alternative. Environmental issues were reviewed, the amount of additional parking that would become available for both the Library and First Church, and what type of adjustments might have to be made to accommodate a bridge/walkway. His three alternates were:

1. Footbridge: estimated cost of \$109,710
2. 18' wide bridge/walkway: estimated cost of \$251,177
3. 28' wide bridge/walkway: estimated cost of \$316,114

These estimates include surveying, engineering, permitting and contingencies for each alternate. The traffic patterns of one- or two-way bridges were reviewed. Approximately \$190,000 remains unencumbered in the Library expansion project account. Some adjustments could probably be made in the types of materials used to bring the cost in line with the money available. Before going forward discussion will be held with representatives from First Church.

Mr. Sawitzke also addressed the outdoor sign and informed the Board he had spoken with a representative from the State DOT and as long as a new sign stays within the same footprint as the current sign, it is all right to go ahead and replace the old one. The State does want the sign moved about one

sign width back (toward the building).

The Board, with Mr. Sawitzke, visited the sites of the sign and the proposed walkway/bridge. The 18' and 28' roads would be more assessable to traffic lights and opens the area to more options for the future - something that just a footpath would not do. The effect on the environment, cost and adequacy of the project were discussed.

D. Madigan moved that the Board pursue the 18' bridge/walkway between the Library and Boy Scout Hall. Second: G. Ryan. Four (4) voted in favor and two (2) opposed. The motion passed.

M. O'Neil moved that the Library Board ask the Board of Finance keep the remaining appropriated funds from the Library Expansion for the 2010/2011 fiscal year. Second: A. Erickson. So moved.

Mrs. Glew will write to Mrs. Glassman, Mr. Kane and Mr. Sawitzke about the two motions.

Communications: Mrs. Glew shared an unsigned letter requesting that Library hours that have been reduced because of budget restraints be restored.

Reports: Friends: G. Boissard reported that the Friends Finance Committee reported that plans to spend \$500,000 in unexpended funds are being formulated.

The breakfast by the staff for Friends and volunteers was much appreciated. The Annual Meeting is Thursday, May 13th with Dr. Bernie Siegel as the main speaker.

Personnel: Chris Fleming has been hired as a new part-time custodian to fill the vacancy created by the move of the week-end custodian.

Celia Roberts is recuperating from surgery and the Board will send her get well wishes.

Decorating: All Herman Miller chairs are here.

Building: Pierce Builders will look at the carpeting that is in storage room to see if it can be used in the new conference/staff room. The VCT will remain in the hallway and will also be in the kitchen area. Work on the project will begin shortly.

Landscaping: Mulch has arrived. The memorial tree has been planted.

Parking: Discussed earlier.

Chair's Report: The long-range plan task force met and the notes were distributed to the Board. They will meet again on May 24th at 6:30.

Director's Report: Mrs. Bullock received a request from John Wilcox, Assistant Finance Director and Assistant Town Treasurer, for a listing of expenditures from Friends for 2009.

She asked the Board about hours for Memorial Day weekend and it was the consensus of the Board that the building be closed Memorial Day as well as

Sunday of that weekend.

The various April programs held at the Library were all successful. The Hartford Foundation for Public Giving requested that libraries submit technology grant requests for technology funds. This is a means to celebrate their 85 years of public giving. Mrs. Bullock has written a grant for a Floating User Experience Technologist. This is modeled on The Computer Professor Is In program. The results will be known in September. RFID is moving along with 60% of the collection tagged. Staff training will start at the staff work stations then progress to the automated book drop component, then the self checkout.

Budget: The referendum is scheduled for Tuesday, May 18 at Henry James School.

At 9:45 P.M. J. Himmelfarb moved for adjournment. Second: D. Madigan. So moved.

Anne Erickson, Secretary