

From: SimsburyCT Postings July 20, 2012 10:44:15 AM
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Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES – Monday, July 16, 2012

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Joy Himmelfarb, Lydia Chiappetti, David Blume, Marianne O’Neil, Gail Ryan and Anne Erickson. Staff: Jennifer Keohane, Business Resource Center Librarian, Cheryl Donahue, Head of Children’s Services and Eileen Sickinger, Recording Secretary. Public Audience: George Boissard, Friends Liaison.

The meeting was called to order at 7:05 P.M. by Mrs. O’Neil, Chair. D. Blume moved that the minutes of the June 18, 2012 meeting be approved with the following correction: “Adopt-An-Author allows a patron to adopt a particular author and that patron would purchase and be first on the list to reserve books by that author.” Second: J. Himmelfarb. The minutes were accepted as corrected.

There were no additional agenda items.

BUSINESS RESOURCE CENTER: Mrs. Keohane, Business Resource Librarian, came before the Board to discuss her new position as Executive Director of the Connecticut Library Consortium. She thanked the Board for their support during her tenure in Simsbury and discussed the growth of the Business Resource Center since its inception. The Board reviewed the requirements needed to fill the position and Mrs. Keohane offered her time during the search process. It was emphasized that a Master’s Degree in Library Science, business experience and teaching/problem solving skills were essential for the position.

The Board thanked Mrs. Keohane for the valuable services she provided to the Town of Simsbury in developing and sustaining the Business Resource Center and for being such a valuable resource to the residents of Simsbury. There were no Communications.

REPORTS: Friends: Mr. Boissard reported Friends will have their next meeting in September and at the June Annual Meeting a new president and treasurer were installed.

Personnel: In Mrs. Bullock’s absence Mrs. Donahue reported on the new hours. The public is quite receptive and the staff is adjusting to the changes, in particular the Friday hours.

Decorating: Work on the interior lighting was started on July 16th.

Building: The air conditioning unit in the old section of the building has died. A temporary fix of a boost to the new system has been put in place. With the considerable heat present this summer, and since the Library is a cooling center for the Town, it is hoped that a hasty permanent solution

can be found. It was suggested that a sign be placed in strategic areas notifying the public that the Library is working with the Town to remedy the situation. The question of whether “counters” were being considered, as had been in place a few years ago, was brought up and this is something not on the agenda at this time.

Landscaping: There was discussion on the mulching/edging around the property and the tree work that Sav-A-Tree has proposed. Clarification about the quote is needed before any action can be taken and two additional quotes are needed before any decision is reached.

Parking: Mrs. O’Neil reported that the restriping and addition of the handicap space on the lower level has begun and the cost to the Library will be \$275, which she approved.

Budget: An update on the 2012 fiscal budget was not available because of the closing of the books on June 30th. The figures will be available in August.

There was a brief discussion and explanation on employee contributions (full and part-time) to health benefits.

At 8:45 P.M. Mr. Blume moved for adjournment. Second: Mrs. Himmelfarb. The meeting was adjourned.

Eileen Sickinger, Secretary Pro Tempore