

From: SimsburyCT Postings October 19, 2012 10:19:44 AM
Subject: Library Board of Trustees Minutes 10/15/2012
To: SimsburyCT_LibraryMin
Cc:

SIMSBUY PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, October 15, 2012

THESE MINUTES ARE FROM MINUTES NOT YET APPROVED BY THE LIBRARY BOARD

PRESENT: Marianne O'Neil, Gail Ryan, David Blume, Diane Madigan, Anne Erickson, Lydia Chiappeti, Charmaine Glew and Diana Fiske. Susan Bullock, Director and Eileen Sickinger, Recording Secretary

The meeting was called to order at 7:07 P.M. by Mrs. O'Neil, Chair. With the correction of Dr. Johnston's name, Mrs. Madigan moved that the minutes of the September 19, 2012 meeting be accepted. Second: Mrs. Glew. The minutes were accepted as corrected.

PUBLIC AUDIENCE: George Boissard, Friends Liaison and Laura Riley, President of Friends.

There were no additional agenda items.

COMMUNICATIONS: An article from The Hartford Courant regarding the use of library cards was shared.

Mrs. Glew received an e-mail from the Simsbury Junior Women's Club regarding the use of the Library's workspace from the second week in November to December 2nd.

She also received a request for suggestions for Eagle Scout projects at the Library. Ideas encompassing signage for the new parking at Boy Scout Hall both on Hopmeadow Street and within the parking area were suggested. The walkway to the pond could also use more clean-up. The bike rack spot on the upper level will need preparation before the rack is moved up there.

Mrs. Bullock had a newspaper article regarding the October 7th program on paranormal phenomena, "Our Haunted Connecticut."

REPORTS: Friends: Mr. Boissard reported that the Used Book Sale raised \$42,500. The Board took this opportunity to thank both Mrs. Glew and Mrs. Wallack for their hard work in making this sale, and all previous sales, so successful.

Friends' Finance Committee has budgeted \$57,500 for Library activities.

Mr. Boissard also reported that the final pledge for the building fund has been made. Ninety-nine percent of the pledges have been received.

Personnel: Mrs. Bullock reported that staff member Gertrude Owusu's position has been raised a level and she is working well with her new

responsibilities. The other two positions have not yet been filled. She briefly discussed a new focus taken at some libraries of hiring people with more business experience and with MBA's for administrative positions instead of individual's with just library science degrees.

Decorating: Mrs. Glew is handling the carpet being considered for the Program Room(s). Samples shown at last month's meeting were not satisfactory.

Mr. Blume was thanked for his work on the wall patching on the lower level.

Building: The keypad in the 'Maine Room still has not been installed and the lighting work has not been done. Mrs. Glew will speak with Mr. Cutler about the lighting.

The request from the Simsbury Junior Women's Club to use the workroom was discussed and based on past practice; Mrs. Madigan moved that the Library Board allow the Simsbury Junior Women's Club to store luminaries in the building workroom from the second week of November to December 2nd. Second: Mr. Blume. The motion passed unanimously.

Landscaping/Parking: Cones and leaves are obstructing parking spaces and Mrs. Bullock will look into this, as well as the standing water in the lower parking lot and entrance to the lower level.

Paving is complete and the lights are on in the new path from Boy Scout Hall.

CHAIR'S REPORT: Mrs. O'Neil noted the fine adult programming Mrs. Bullock put together the last few months.

The Mark Twain programs at Simsbury High School and the Library were very successful.

Mrs. Bullock will send in the forms for the Leadership Program on October 25th.

DIRECTOR'S REPORT: Mrs. Bullock is working with Congressman Murphy's office to finalize the receipt of the 2008 HUD Grant of \$147,000.

A new program, "Get Carded", for SHS and Henry James students is being instituted so that these students will all have library cards.

Ms. Nagy is working with the Teen Center regarding the improvement of next summer's teen programs.

The e-book situation, including the cost of these books to libraries, whether libraries should cease buying e-books from certain publishers and whether libraries should even be in the e-book market at all, was discussed.

Those attending the CT. Library Association meeting will learn more about what is being done and what more can be done.

Increasing places where people can learn about the Library's programs is an ongoing project.

Statistics show that circulation has dropped and part of this is attributed to the completion of Avon's remodel.

The Board asked Mrs. Bullock to look into the possibility of getting or re-installing a "counter" to evaluate the number of people coming into the building.

A sketch of the mural honoring Dr. Johnston was reviewed.

BUDGETS: The Expenditure Status Report was reviewed. Mrs. O'Neil, Mrs. Bullock and Mr. Blume will be scheduling a meeting with Mrs. Glassman and Ms. Harris to review the budget process.

For the 2013-2014 budget, Mrs. O'Neil would like a list of priorities so that there can be a general consensus of how funding and budgeting can be prepared for the new fiscal year. The budget process will start in December.

MAKERS-HACKERS-SPACES: Mrs. Bullock reviewed new technology coming to libraries soon. She recently attended a Web seminar, Learn About Makerspaces from the Innovators at Westport Public Library. She will be sharing the recording with the Board and will let them know when there will be another one.

UNATTENDED CHILDREN: It has come to the Board's attention that a parent is very unhappy about the way her child was treated by a staff member. Mrs. Bullock will pursue this.

At 9:15 P.M. Mr. Blume moved for adjournment. Second: Mrs. Madigan. So moved.

Diane Madigan/es
Secretary