



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

**Personnel Sub-Committee**  
**Regular Meeting**  
Thursday, February 9, 2023  
Zoom

**MINUTES**

**Members Present:** Wendy Mackstutis, Amber Abbuhl, Sean Askham

**Staff Present:** Maria Capriola, Tom Fitzgerald

The meeting was called to order at 8:00am.

**1) Board of Assessment Appeals Appointment Recommendations**

Ms. Mackstutis gave a background on the process so far including that candidates were interviewed on January 24, 2023. Mr. Askham moved, effective February 9, 2023, to endorse the appointment of Sheree Landerman, and Kenneth Kats as alternate members to the Board of Assessment Appeals with terms expiring December 4, 2023. Further move to endorse the appointment Shannon Shinskie as an alternate member to the Board of Assessment Appeals with a term expiring December 1, 2025. Further move, to forward appointments to the full Board of Selectmen for review and consideration. Ms. Abbuhl seconded the motion. All were favor and the motion passed unanimously.

**2) Community for Care (C4C) Recruitment**

Ms. Capriola gave background information on the Community for Care recruitment. 4 of the 17 candidates that were contacted submitted written responses to the questions sent out. There are 5 open spots on the committee at the moment. There was discussion on the interview date and time for the 4 respondents.

**3) Employee Satisfaction Survey CNR Request and RFQ**

Ms. Mackstutis described this item including examples from communities across the country that she has found. There was group discussion on the process, price, and where it might fit in the upcoming budget environment. It was discussed that the number of employees intended to survey would affect the total cost.

**4) Approval of Minutes**

The minutes of the January 12, 2023 regular meeting and the January 24, 2023 special meeting were approved by consensus.

**Adjourn**

Mr. Askham made a motion to adjourn the meeting at 8:16am. Ms. Abbuhl seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,  
Thomas Fitzgerald  
Management Specialist