



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Personnel Subcommittee

Regular Meeting

Thursday, March 14, 2024

MINUTES

Members Present: Wendy Mackstutis, Heather Goetz, Steven Antonio

Staff Present: Marc Nelson, Eric Gomes, Tom Fitzgerald, Lisa Miceli

The meeting was called to order at 9:03 AM.

1) Approval of Minutes

Minutes were approved by consensus

2) Classification and Compensation Study Update

Staff provided an update to the Personnel Sub-Committee on the ongoing Classification and Compensation Study being done by GovHR.

3) Draft Revisions to Head of Borrowing & Technical Services; Head of Children's Services; and Head of Adult Services

Ms. Miceli provided a background on the three proposed changes to the job descriptions. After brief discussion between committee members and staff Mr. Antonio made a motion to forward these proposed changes to the full Board of Selectmen. Ms. Goetz seconded the motion and all were in favor.

4) Appointment to Technology Task Force

Mr. Fitzgerald explained that the Tech Task Force chair was approached by a community member with interest in serving on the committee. After discussing with staff they were directed to submit a volunteer form on the town's website. This is a committee that is coterminous with the BOS and appointed usually at the December organizational meeting of the Board.

Mr. Antonio motioned to forward this appointment to the full Board of Selectmen. Ms. Goetz seconded the motion and all were in favor.

5) Discussion of Proposed Retirement Plan Changes

The group discussed the proposed retirement plan changes that staff and the town labor attorney are working on. After discussion it was agreed to have this item on the March 25th BOS agenda to schedule a public hearing on the proposed amendments.

6) Other Business

Ms. Mackstutis mentioned that upcoming items will be Town Manager Goals and the Fair Rent Commission interviews.

Adjourn

Ms. Goetz made a motion to adjourn the meeting at 10:42 AM. Mr. Antonio seconded the motion. All were in favor and the motion passed.

Respectfully Submitted,

Tom Fitzgerald
Deputy Town Manager