MINUTES
POLICE COMMISSION
SPECIAL MEETING
JANUARY 8, 2009

1.   CALL TO ORDER

The Special Meeting of the Police Commission was called to order at 8:02
A.M. in the Police Department Training Room. Present were Chairman Edward
Cosgrove, Commissioners Carl Eisenmann, Harvey Goodfriend, Michael Long and
Brendan Walsh; Chief Peter Ingvertsen, Captain Peter Sevetz and Captain
Matthew Catania.

2.   BUDGET FY – 08 - 09
      BUDGET FY – 09 -10   (Proposed)

Chief Ingvertsen informed the Commission that he would be purchasing four
new vehicles under state contract in either February or March. In response
to the Commission, Capt. Sevetz said the total number of cars in the
department is 20 which includes ten marked vehicles; eight marked vehicles
assigned to patrol, one to the School Resource Officer and one to the
Community Services Officer.

In response to the Commission, Chief Ingvertsen said that vehicles are
rotated based on mileage and that since 2001 a plan has been in place to
retire vehicles on or before the expiration of the 75,000 mile warranty to
avoid higher maintenance costs associated with older vehicles.

Chief Ingvertsen said that in keeping with directions from the First
Selectman and the Director of Finance, the proposed FY 09-10 Budget has
been decreased by five percent excluding personnel and energy costs.

Commissioner Long indicated that further reductions in the Police
Department budget may become necessary as the budget process continues.

Chief Ingvertsen stressed his support for current programs such as the
School Resource Officer and selective traffic enforcement and the impact
that reduction in services would have on the community.

Commissioner Goodfriend asked that Chief Ingvertsen prepare an impact/risk analysis resulting from possible further budget cuts.

In response to Commissioner Long, Chief Ingvertsen said the budget was prepared based on actual FY 08-09 to-date expenditures and actual expenditures of previous years.

In response to Commissioner Long's review of the department's staffing, Chief Ingvertsen said included in the proposed budget, there are eight current sergeant's positions and the differential for a ninth sergeant's position. The ninth position being a "jump" position to assist in maintaining Patrol supervision levels.

Commissioner Long asked that all possibilities for cost savings be explored.

In response to Commissioner Goodfriend, Chief Ingvertsen said there are five sworn personnel eligible for retirement.

In response to Chairman Cosgrove, Chief Ingvertsen said the negotiations for the Police Contract are still being discussed and will continue, but that the Town has filed for arbitration. Also in response to Chairman Cosgrove, Chief Ingvertsen said that there are contractual minimum staffing levels and shifts are staffed to be self-relieving.

The Commission discussed various regionalization possibilities and asked that for future budgeting all opportunities for regionalization of any function be explored.

Commissioner Goodfriend made a motion, seconded by Commissioner Eisenmann to approve the proposed budget with the understanding that further budget cuts may be necessary.

In response to Commissioner Walsh, Chief Ingvertsen said there is a process in place to continually monitor staffing requirements.

The motion to approve the proposed budget passed unanimously.

3.   PROPOSED MEETING SCHEDULE

The Commission discussed the proposed meeting schedule for calendar year 2009.

Commissioner Long made a motion, seconded by Commissioner Goodfriend to approve the Proposed Meeting Schedule of the fourth Tuesday of each month at 7:30 P.M. in the Police Department Training Room. The motion passed with Commissioner Eisenmann abstaining from the vote.

4.   ADJOURNMENT

Commissioner Goodfriend made a motion, seconded by Commissioner Long to adjourn the meeting at 8:53 A.M.

Respectfully submitted,

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Edward Cosgrove, Chairman

/jma