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MINUTES
POLICE COMMISSION
SPECIAL MEETING
JANUARY 12, 2010

1. CALL TO ORDER

The Special Meeting of the Police Commission was called to order at 6:07 P.M. in the Police Department Training Room of the Simsbury Town Offices. Present were Chairman Edward Cosgrove, Commissioners Carl Eisenmann and Harvey Goodfriend; Board of Selectmen Liaison to the Police Commission Robert Hensley; Chief Peter Ingvertsen and Captain Matthew Catania. Commissioner Long joined the meeting at 6:12P.M.

2. ELECTION OF OFFICERS

Commissioner Goodfriend nominated Carl Eisenmann as Chairman and Edward Cosgrove as Clerk. Commissioner Eisenmann seconded the nomination of Edward Cosgrove as Clerk.

Commissioner Cosgrove declined the nomination as Clerk. Commissioner Goodfriend withdrew the nomination for Clerk. Commissioner Eisenmann withdrew his second for the nomination for Clerk.

Commissioner Goodfriend made a motion to nominate Brendan Walsh as Clerk. Commissioner Eisenmann seconded the nomination.

With no further nominations, Commissioner Long made a motion, seconded by Commissioner Eisenmann and passed unanimously to close the nominations.

Commissioner Long made a motion, seconded by Commissioner Goodfriend to approve the nominations of Carl Eisenmann for Chairman and Brendan Walsh for Clerk. The motion passed unanimously.

3. BUDGET FY 10-11 (Proposed)

The Commission reviewed the Police Department FY 10-11 Budget Proposal noting the increases in contractual items.

Board of Selectman Liaison Hensley reported that no specific guidelines for the FY 10-11 budget had been set by the Board of Finance and that no information was available on State funding for the Town.

In response to the Commission, Chief Ingvertsen said that the Full-Time Salary budget included contractual step raises for sworn personnel but did not include step raises for civilian personnel.

Minutes
Police Commission
Special Meeting
January 12, 2010
Page 2

He further stated that 35 sworn personnel is the minimum number required to maintain the department current level of service and programs.

In response to the Commission, Chief Ingvertsen said the proposed Overtime budget does not include Private Duty. He reported on revenue generated by Private Duty both from the charges for the officer hours and the vehicle hours.

He further reported on revenue generated by items such as tickets, permits, false alarms, etc.

Commissioner Long asked Chief Ingvertsen to project FY 10-11 revenue from Private Duty and miscellaneous fees.

Chief Ingvertsen said he would bring fee increases to the Commission for approval for FY 10-11.

Chairman Cosgrove noted the cooperation by the Unions during the FY 09-10 budget process.

In response to Commissioner Eisenmann, Chief Ingvertsen noted that the budget included a Sergeant/Lieutenant differential.

Chief Ingvertsen reviewed the Gasoline item noting that gasoline is purchased on a contractual basis and that the department consistently drives approximately 29,000 miles per FY.

The Commission asked the Chief to project revenues for Private Duty and miscellaneous fees for FY 10-11.

Commissioner Long made a motion, seconded by Commissioner Goodfriend and

passed unanimously to recommend the adoption of the Police Department's proposed budget with the inclusion of projected revenue.

4. CONSOLIDATED MONTHLY REPORTS - October 2009

November 2009

The Commission reviewed the October and November 2009 Consolidated Monthly Reports.

Minutes
Police Commission
Special Meeting
January 12, 2010
Page 3

5. ADJOURNMENT

Commissioner Goodfriend made a motion, seconded by Commissioner Long and passed unanimously to adjourn the meeting at 6:47 P.M.

Respectfully submitted,

Edward Cosgrove. Chairman

/jma