

**POLICE COMMISSION  
SUBJECT TO APPROVAL  
SPECIAL MEETING  
JANUARY 8, 2018**

**1. CALL TO ORDER**

The Special Meeting of the Police Commission was called to order at 7:02 P.M. in the Police Department Training Room of the Simsbury Town Offices. Present were Chairman James Fleming, Commissioner Michael Long, Commissioner Peter Tedone, Chief Peter Ingvertsen, Captain Nicholas Boulter and Lt. Fred Sifodaskalakis. Commissioner Edward Cosgrove and Commissioner Brendan Walsh were not in attendance.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Commissioner Long read the Summary of Letters received since the last Regular Meeting of the Commission on December 11, 2017.

**4. APPROVAL OF MINUTES**

Commissioner Long made a motion, seconded by Commissioner Tedone and passed unanimously to approve the minutes of the December 11, 2017 Regular Meeting.

**5. PUBLIC AUDIENCE**

None

**6. OLD BUSINESS**

Chairman Fleming asked that Town Attorney, Robert DeCrescenzo come to a future meeting of the Police Commission and provide the Commission with a thorough explanation of the scope of their responsibility now that the Town has moved to a Town Manager form of government.

**7. REPORTS**

**a. Chairman's Report**

None

**b. Chief's Report**

None

**c. Consolidated Monthly Report for November 2017**

No significant issues were noted.

**8. NEW BUSINESS**

- a. Chief Ingvertsen introduced candidate for Probationary Patrol Officer, Joseph Halt to the Commission. Captain Boulter then presented a short biography of the candidate. The Chief noted that the pre-employment testing and background report were complete and the results were excellent. The Commission followed with some brief questions for the candidate.

Commissioner Long made a motion, seconded by Commissioner Tedone and passed unanimously to approve the appointment of Joseph Halt as a probationary patrol officer. Joseph thanked the Commission and stated that he is looking forward to working for the Simsbury Police Department.

- b. Commissioner Long made a motion, seconded by Commissioner Tedone and passed unanimously to elect Commissioner James Fleming as the Police Commission Chairman.

Commissioner Long made a motion, seconded by Commissioner Tedone and passed unanimously to elect Commissioner Cosgrove as the Police Commission Clerk.

- c. The Commission discussed the upcoming retirement of Police Chief Ingvertsen. Town Attorney, Robert DeCrescenzo then provided the Commission with the details of the procedure necessary to create an "executive search committee" to find the Chief's replacement.

Commissioner Long made motion "**WHEREAS**, the Simsbury Chief of Police has indicated his intention to retire, effective **March 2, 2018**; and

**WHEREAS**, under the Simsbury Town Charter, the Simsbury Police Commission and the Town Manager are required to jointly recommend to the Board of Selectmen a candidate for appointment for Chief of Police; and

**WHEREAS**, the Police Commission finds it in the best interest of the Town to undertake the search and selection process through an executive search committee as that term is defined in General Statutes § 1-202.

**NOW, THEREFORE, BE IT RESOLVED:**

The Simsbury Police Commission hereby designates James Fleming, Michael Long, Edward Cosgrove, Brendan Walsh and Peter Tedone as an executive search committee as the term is defined by General Statutes § 1-200(2)

Commissioner Tedone seconded the motion. All were in favor and the motion passed.

**9. AJOURNMENT**

Commissioner Long made motion to adjourn at 7:42 P.M. Commissioner Tedone seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

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James Fleming, Chairman

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