

**POLICE COMMISSION SPECIAL MEETING  
SEPTEMBER 4, 2019**

**1. CALL TO ORDER**

The meeting of the Police Commission was called to order by Chairman Cosgrove, at 7:00 pm in the Police Department Training Room of the Simsbury Town Offices. Present were Commissioner Michael Long, Commissioner James Fleming, Town Labor Attorney Michael Harrington, Chief Nicholas Boulter, Lt. Fred Sifodaskalakis and Lt. Thomas Sheehan.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Commissioner Long read the summary of letters received since the last meeting of the Commission on August 12, 2019.

**4. APPROVAL OF MINUTES**

After a motion was made by Commissioner Long and seconded by Commissioner Fleming, it was unanimously:

**VOTED:** To approve the minutes of the August 12, 2019 Meeting.

**5. PUBLIC AUDIENCE**

Joan Coe, of 26 Whitcomb Dr, expressed her concern that due to the growth in elderly population in town upon the completion of Anthology Assisted Living facility and the new facility at McLean that there is need for additional officers to handle the increased number of predicted calls. She believes that the ambulance service should be switched away from a volunteer organization to a fully staffed service to avoid rerouting and stress on the dispatchers. Ms. Coe stressed the need to plan ahead for the increased demand in services by adding police officers and dispatchers in the department.

**6. OLD BUSINESS**

The Chief announced that the new uniforms have been approved for wear and the video produced by Sergeant Chase and filmed by SCTV was posted on Facebook. Both uniforms can be worn for a grace period of about 2 months. (The video was shown)

**7. REPORTS**

- **Chairman's Report**  
None
- **Chief's Report**
  - CALEA On-line assessment began August 23, 2019 and ended August 30, 2019. We have not seen the report yet, but the assessor seemed impressed.

Commissioner Long asked The Chief if he believed the CALEA accreditation was worth all the time and effort that it requires annually. The Chief responded that the Department continues to strive for excellence and it was well worth the time devoted to the process. Simsbury is one of only 19 towns in the State to be nationally accredited by CALEA. The amount of time dedicated to the process reflects the need for an additional administrator in the Department.

- Overtime update- year over year presented by Lt. Sifodaskalakis:
  - Sergeants Durkin and Soule retired last year and were replaced with new officers that needed to attend the Academy. Field training will be completed in Mid-October by Officer Gronski and Officer Arnold will graduate in late September.
  - Non-supervisory overtime is down 23% with 181 shifts compared to 234 in fiscal year 2018.
  - Supervisory shifts are up 5% from 106 to 111 in fiscal year 2019 due to vacation time taken and a sergeant retirement.
  - Dispatch is up 10% due to maternity leave and vacation time taken.
- Pension negotiation mediation took place last month and arbitration is anticipated.
- Personnel update:
  - Officer JP Lessard's promotion to Sergeant Ceremony was held on August 19. He completed the 2 week in-house training and has been assigned to the midnight shift.
  - Officer Jamie Ball was selected for the Community Services assignment. He moved into that role from Patrol Monday of this current week.
  - Dispatcher maternity leave is creating 2-3 overtime shifts per week for an estimated 12 weeks.
  - Sergeant Mark Critz retired in August. We will conduct a second round of interviews next week from the certified list. We will look at non-certified list soon.
  - Sergeant Sagan conducted a brief meeting with the crossing guards to go over their role and responsibilities and training from ACO Rudewicz. All positions have been filled.
  - Commissioner Fleming requested that the animal control officer attend an upcoming meeting to discuss coyotes and bears in town.
- Special Olympics Over the Edge fundraiser is taking place on Friday and Lt. Sifodaskalakis will be participating this year.
- **Consolidated Monthly Report for July, 2019**

No significant issues were noted.

**8. NEW BUSINESS**

Commissioners Long and Fleming are in the process of reviewing the 20 applications to fill the commission's vacancy.

**9. EXECUTIVE SESSION – Personnel Matters**

After a motion was made by Commissioner Cosgrove and seconded by Commissioner Fleming, it was unanimously:

**VOTED:** To adjourn to Executive Session at 7:36 pm.

At 8:28 pm, Executive Session concluded.

**10. ADJOURNMENT**

Commissioner Long made motion to adjourn at 8:30 pm, seconded by Commissioner Fleming. All were in favor and the motion passed.

Respectfully submitted,

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Edward Cosgrove, Chairman

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