

**POLICE COMMISSION REGULAR MEETING
February 15, 2023**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Commissioner Long at 5:00 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Commissioner Michael Long, Commissioner Tenesha Grant, Commissioner Travis Schweizer, Commissioner Lemke, Chief Nicholas Boulter, and Deputy Chief Chris Davis. Absent was Chairperson Jenna Caulfield

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Schweizer read the summary of letters received since the last meeting of the commission on January 9, 2023.

4. APPROVAL OF MINUTES

- a. After a motion was made by Commissioner Schweizer and seconded by Commissioner Grant it was unanimous:

VOTED: To approve the minutes of the January 9, 2023 Regular Meeting.

5. REPORTS

a. Chief's Report

i. General

- **Personnel-** The department is still trying to fill the three vacancies, 1 officer, 1 dispatcher and 1 animal control officer. Applications for each position have been received and are currently being processed. The department is still experiencing many shift vacancies due to illness, injury leave, and 2 vacancies. 5 officers or 13% of sworn officers are out on extended leave. There is still one officer in the police academy with an expected graduation in April and an expected completion of field training in September.
- **Trends-** Thefts from mailboxes (5 in the last 3 weeks), washing the checks and altering the payee information and amount. Suggestion, if you are going to mail a check, drop the checks off at your local post office. Call in suspicious activity. 6 vehicle thefts since January 1 – At least 4 of the 6 vehicles were left unlocked with key fobs/keys left in the vehicle.

ii. Consolidated Monthly Report – November 2022

iii. Preliminary Monthly Activity Report – December 2022

7. NEW BUSINESS

- a. After a motion was made by Commissioner Grant and seconded by Commissioner Schweizer it was unanimous:

VOTED: To approve the changes made to General order 41-3.

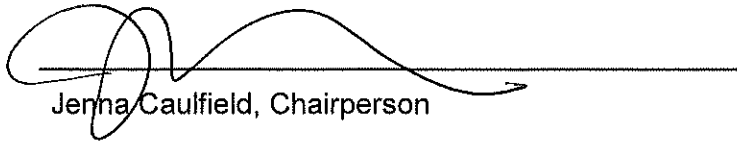
b. After a motion was made by Commissioner Grant and seconded by Commissioner Long it was unanimous:

VOTED: To approve Jenna Caulfield for a consecutive 1-year term as Chairperson and Travis Schweizer for a consecutive 1-year term as Clerk.

9. ADJOURNMENT

Commissioner Long made a motion to adjourn at 5:41 P.M., seconded by Commissioner Schweizer. All were in favor and the motion passed.

Respectfully Submitted,

A handwritten signature in black ink, consisting of a large, stylized 'J' followed by a series of loops and a long horizontal stroke extending to the right.

Jenna Caulfield, Chairperson

/jw