

**POLICE COMMISSION REGULAR MEETING
AUGUST 14, 2023**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chair Jenna Caulfield at 5:05 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Chair Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Lemke, Commissioner Michael Long, Commissioner Travis Schweizer, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

Moment of silence was recognized to remember Retired Chief Peter N. Ingvertsen for his almost 18 years of service to this department and community as chief of police, to his 48 years of service in law enforcement and to his many years of friendship.

For those who would like to attend his services, his wake is this Thursday, August 17th at Ahern Funeral Home at 111 Main Street in Unionville from 3 pm to 7 pm.

The funeral is this Friday, August 18th at West Avon Congregational at 280 Country Club Road in Avon starting at 10 am. His burial will immediately follow at Greenwood Cemetery at 640 Lovely Street in Avon.

There will be a reception following the cemetery for everyone at The Farmington Club, starting at noon. The club is located at 162 Town Farm Road in Farmington.

4. CORRESPONDENCE

Commissioner Schweizer read the summary of letters received since the last meeting of the commission on June 12, 2023

5. APPROVAL OF MINUTES

- a. After a motion was made by Commissioner Long and seconded by Commissioner Schweizer it was unanimous:

VOTED: To approve the minutes of the June 12, 2023 Regular Meeting.

6. REPORTS

a. **Chairperson's Report**

- i. Commissioner Schweizer spoke on behalf of the police commission at the promotion ceremony of Sgt. May.
- ii. Chair Caulfield spoke on behalf of police commission at promotion ceremony of Sgt. Russell.
- iii. Chair Caulfield, Commissioner Long, and Chief Boulter met with the acting town manager to review the staffing study. Absent was the first selectman and no alternative member of the board of selectman was able to attend.

b. **Chief's Report**

i. **General**

- **Personnel-** Officer Kenney successfully completed his field training and has joined the patrol schedule. Sworn staffing numbers are looking better with the

return of 2 sergeants from extended leave and adding the two newest officers. There are currently two officers still out on extended leave and three sworn officer vacancies to fill. The department is currently in the hiring and selection process. If you are interested in a position with Simsbury Police Department as a police officer, contact Lt. Matt Christian at 860-658-3107 and visit the CT Police Chiefs Association (the CPCA) website for testing and application information.

- **Recent/Upcoming Events-** The police department hosted Storytime at the Police Department with the Library on July 18. The event had an estimated 100 attendees, which created opportunities to meet and greet many very young kids and their caregivers. There were photo opportunities and time to answer questions from both the kids and the adults. Thank you to Ms. Stephanie of the Simsbury Library for coordinated the event. The Cadets attended a week-long academy in July at Westfield State University, accompanied by two Simsbury SROs, with visits from Officer Mike Lantiere, Officer Jamie Ball and Clifton, Deputy Chief Davis and Chief Boulter. The Junior Police Academy was held in August and was a big success. The department members worked hard to provide this great program to our youth and a special thanks goes to the fire department and ambulance association for their active involvement during the week. The Senior Picnic is Wednesday September 6 from noon until 2 pm at the Simsbury Farms Rink. It is always a great time. If you are a senior and would like to attend, please contact the Senior Center at 860-658-3273.
- **Trends-** There have been 26 vehicle thefts since January 1 – Most are left unlocked with key fobs/keys left in the vehicle. This is a 550% increase compared to last year.
- **Grants-** The department has not received notice on whether or not they were granted an award for the Congressionally Directed Spending request to upgrade our Emergency Medical Dispatch system from a hand-held card system to a digital system and funds to update and enhance the Town Hall and Police Department access system. The grant request is for 100% coverage and is for \$112,000. An application has been submitted and there has not been any updates from the federal government yet. There has not been notice on whether or not the police department has been granted an award for the COPS grant to support funding up to \$42,000 for each new officer over the next 3 fiscal years.
- **Budget Items-** A scheduling software has been chosen and is in the infant stages of set up with a projected date of October.

ii. Consolidated Monthly Report – May and June 2023

iii. Preliminary Monthly Activity Report – June and July 2023

7. NEW BUSINESS

- a. Chief Boulter introduced Bruce Catania to the Police Commission for the role of Police Dispatcher and gave an overview on his education and work experience. Bruce answered questions from the Commissioners.

The police commission moved to enter executive session to discuss the application of police dispatcher candidate. In attendance at executive session were Chair Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Commissioner

Michael Long, Commissioner Travis Schweizer, Chief Nicholas Boulter, and Deputy Chief Chris Davis.

Public Session reconvened and a motion was made by Commissioner Long and seconded by Commissioner Schweizer, the motion carried by four in favor and one abstention:

VOTED: To approve the hiring of Bruce Catania effective immediately.

8. ADJOURNMENT

Commissioner Long made a motion to adjourn at 6:15 P.M., seconded by Commissioner Lemke. All were in favor and the motion passed.

TOWN CLERK'S OFFICE

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