

**POLICE COMMISSION REGULAR MEETING
SEPTEMBER 11, 2023**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chairperson Jenna Caulfield at 5:00 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Chairperson Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Chief Nicholas Boulter, Deputy Chief Chris Davis and Ofc. Sean Crowley. Absent was Commissioner Michael Long and Commissioner Travis Schweizer.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Grant read the summary of letters received since the last meeting of the commission on August 14, 2023.

4. APPROVAL OF MINUTES

- a. After a motion was made by Commissioner Lemke and seconded by Commissioner Grant it was unanimous:

VOTED: To approve the minutes of the August 14, 2023 Regular Meeting.

5. REPORTS

a. Chairperson's Report

- The Chair has received many positive comments on the SRO back to school videos.
- The Chair attended the Senior Picnic. Not only was well attended, it was a great success.
- Staffing study report has been finalized and will be distributed to the Police Commission soon.
- Facility study update- Town Engineer, Town Manager, Police Chief, Police Commission Chair and members of town planning department all met to see what can be done with the current building to meet the immediate needs for the police department. There will be another meeting in 2 weeks.

**b. Chief's Report
General**

- Personnel- The department currently has three sworn members on extended leave and one working on modified duty. All 4 sworn members on extended leave are assigned to the patrol division. There are also 3 sworn vacancies that the department is trying to fill. That leaves the police department with a patrol staffing shortage between 16 and 21%. Minimal patrol staffing requirements are being met and subsidizing needs with overtime. One sergeant recently provided a letter announcing his retirement after 25 years of service and that will create another sworn vacancy. Bruce Catania is finishing up his 4th week of training and progressing through the program.
- Recent/Upcoming Events- The Senior Picnic was Wednesday September 6 at Simsbury Farms. It was another fantastic event with attendance around 150 seniors.
- Trends- There have been 26 vehicle thefts since January 1, none in August or September to date.

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TOWN OF SIMSBURY, CT
2023 SEP 13 P 12:01

TOWN CLERK'S OFFICE

- Ofc. Sean Crowley spoke to the Commission on the increase in fraud cases. He explained that a large number of these fraud cases are unemployment fraud. Another fraud that has been seen is where someone impersonating an actual police officer from an agency, tells the caller that they need to pay money to the police department. The police department is working with Homeland Security to help on a federal level to work these cases.
- **Consolidated Monthly Report – July 2023**
- **Preliminary Monthly Activity Report – August 2023**

6. NEW BUSINESS

- a. Deputy Chief Davis introduced Jarod Emirzian to the Police Commission for the role of Police Officer and gave an overview on his education and work experience. Jarod answered questions from the Commissioners.

The police commission moved to enter executive session at 5:48 pm to discuss the application of police officer candidate. In attendance at executive session were Chair Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Chief Nicholas Boulter, Deputy Chief Chris Davis and Jennifer Wellington.

Public Session reconvened at 5:52 pm and after a motion was made by Commissioner Grant and seconded by Commissioner Lemke, it was unanimous:

VOTED: To approve the hiring of Jarod Emirzian effective September 18, 2023.

- b. Approval of General Order 13-1- Changes were made to reflect a minor language change by CALEA and to reflect the current command structure of the police department.

After a motion was made by Commissioner Lemke and seconded by Commissioner Grant it was unanimous:

VOTED: To approve the changes made to General order 13-1.

These changes came after our year 2 CALEA review of 117 standards. The department is please to inform the police commission that Simsbury Police Department passed with flying colors. Kudos to the accreditation specialist, Christina DelTatto as well as Lt. Christian and Deputy Chief Davis for their hard work. Compliments were also given to the entire department as it is a team effort.

7. OLD BUSINESS

- a. none

8. ADJOURNMENT

Commissioner Grant made a motion to adjourn at 5:57 P.M., seconded by Commissioner Lemke. All were in favor and the motion passed.