

From: Rick Bazzano February 16, 2010 10:12:58 AM  
Subject: Public Building Committee Minutes 02/08/2010  
To: SimsburyCT\_BuildMin  
Cc:

PUBLIC BUILDING COMMITTEE  
February 8, 2010

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Chairman Ostop called the meeting to order at 7:00 p.m. in the Board of Education Conference Room in Simsbury Town Hall.

Present: Cortes, Derr, Dragulski, Kelly, Laureno, Ostop, Rowland, Salvatore

Absent: Patrino

Guests: LaClair, Sawitzke

1. Minutes – January 11, 2010

Mr. Kelly moved, Mr. Salvatore seconded, to approve the minutes of January 11, 2010 as presented and the motion carried unanimously.

2. Public Audience – There was no one present.

3. Tootin' Hills School Roof

Mr. LaClair requested approval of Change Order Number 1 submitted by Silktown Roofing, in order to allow submittal to the State for approval. The final pay requisition from Silktown will be presented at the next PBC meeting. Supportive information was provided to committee members.

Mr. Cortes moved, Ms. Rowland seconded, to approve Change Order Number 1, including Items #1 – 6, dated January 6, 2010, submitted by Silktown Roofing, for the amount of a \$43,505.72 increase to the contract sum. The motion carried unanimously.

4. Tariffville School

Chairman Ostop reported that he had been notified this afternoon that the Town has been served a notice of intent of claim re the mechanics fees. Mr. Sawitzke reported that it appears to be from the second tier and that it only states an intent. He has sent it to the Town Counsel. Secondino has been apprised of this issue.

Mr. Sawitzke reported that basically the only remaining work is the screen that goes around the roof. Mr. LaClair reported that the canopy is essentially complete.

Mr. Sawitzke stated that he is still withholding a check due to non receipt of lien waivers. Punch list items are 80-85% completed.

A letter, dated February 3, 2010, was sent to Secondino re plans for closing out of the project over the next two months. "To expedite this process, we want to advise

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you that, in accordance with section 4.3.2 of AIA A201, General Conditions, any, and all, claims must be submitted within 21 days".

According to Mr. Russo's Project Status Report #22, dated January 29, 2010 the approved change orders to date amount to \$247,617.35 and the pending cost proposals submitted by the general contractor amount to \$2,029.00.

Ms. Rowland moved, Mr. Laurenno seconded, to approve for payment Invoice #2008-1-25, Dated 1/29/2010, from J.R. Russo, LLC for the amount of \$400.00 for 4 Hours – Contract Administrative Services for the Month ending January 31, 2010. The motion carried unanimously.

#### 5. Simsbury Library

The issue of the roof, has been addressed. Mr. Sawitzke recommended to remove this item from the PBC agenda. He will release the \$18,577.00 retainage.

#### 6. Simsbury Farms Needs Assessment Study

Mr. Sawitzke reported that the square footage reduction to the building is sufficient so that the Fire Marshal assessed that there do not have to be sprinklers at this time. Mr. Sawitzke stated that he will, however, put in the sprinkler lines. He reported that the revised project cost accepted at the previous PBC meeting has been presented to the BOS.

#### 7. Simsbury Farms Maintenance Building

Mr. Sawitzke gave a project update. He distributed his Monthly Cost Control Report No 4 and the project Monthly Report No. 5 for the period ending February 1, 2010. The PBC portion of this Design/Build Project is completed. Overall the interior outfitting is about 55% complete. "The target is to have it all on line by the end of April", weather permitting. Mr. Sawitzke recommended to continue this item on the agenda for tracking purposes.

Mr. Derr moved, Mr. Salvatore seconded, to approve for payment Invoice Number 9298-C, dated Dec. 30, 2009, from Independent Materials Testing

Laboratories, Inc. for the amount of \$717.00 and the motion carried unanimously.

8. Energy Efficiency and Conservation Block Grant

Mr. Sawitzke reported that the grant was accepted and now is in the OPM processing cycle. He is going to check re allowing the hiring of a consultant to do

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the design of the lighting.

9. Old Business - There was none.

10. New Business - Mr. Sawitzke reported a potential new PBC project as Public Works is planning to redo the north entrance to Town Hall to eliminate various problems.

11. Adjourn

The meeting was adjourned at 7:30 p.m. on a motion by Mr. Derr, a second by Ms. Rowland and a unanimously favorable vote.

Alice G. Rowland  
Secretary