

From: Brett Marchand March 23, 2011 1:00:04 PM
Subject: Public Building Committee Minutes 02/24/2011
To: SimsburyCT_BuildMin
Cc:

Simsbury Public Building Committee
SENIOR CENTER/ENO MEMORIAL NEEDS ASSESSMENT SUB COMMITTEE
Special Meeting
Simsbury Town Offices – Main Meeting Room
933 Hopmeadow Street
February 24, 2011

In Attendance: See Attached List

Opening

Deputy First Selectman John Hampton opened the meeting at 4:00 p.m., and welcomed everyone. He expressed the importance of input from members during the Senior Center/Eno Memorial Hall Needs Assessment Process.

Documents

Richard Sawitzke distributed copies of the status report for the Architect selection process, a summary of the 4 Architect firms selected for interviews by the PBC, including an outline of services to be provided and the selection process, and the Request for Qualifications document.

Public Building Committee

Public Building Committee (PBC) Chairman Richard Ostop reviewed the charge of the Board of Selectman to the PBC to complete a Senior Center/Eno Memorial Hall Needs Assessment. He described the requirements for an architect to develop the program and space needs for a Senior Center, and to investigate the ability of Eno Memorial Hall to accommodate the programs, and depending on the feasibility and cost, to look at alternate sites if deemed necessary.

Architect interviews will be on March 14th, 6:30 p.m., in the Board of Education meeting room. He indicated that sub-committee member's attendance and input at the meeting is desired. Mr. Ostop outlined the selection process and the services desired of the architect (see handout), selection of 2 top architects after the interviews, fee negotiations, and final selection.

During the preparation of the Needs Assessment, the selected architect will meet with, and obtain input from, building users, seniors, staff, social

services, subcommittee and officials such as the Fire marshal and Building Official.

Sub-Committee Member Comments

- Edna Schreindorfer expressed concerns with parking at Eno, and a preference for a 1 floor senior center.
- Mike Jennings asked if other locations would be looked at, and asked who hires the construction co. Richard Ostop indicated other sites, as necessary, would be looked at, and that a contractor would be selected by the PBC, following a public bid. He also said that actual contractor selection would follow a design process, if authorized by the Board of Selectman.
- Joe Loewy asked who selects the architect. Mr. Ostop said the full PBC membership selects, and also negotiates a fee.
- Sarah Nielson commented on the feasibility of other sites regarding utilities, size, access, availability and cost. Expressed concern if a private site were to be removed from the tax rates.
- Mike Jennings commented on Eno being on the Historic Register.
- Edna Schreindorfer mentioned some other potential sites.
- Mark Orenstein expressed the possibility of adding a Senior Center to a school, especially with the benefits of shared use, diverse population, and with a declining school population.
- Richard Ostop reminded everyone to forward any specific architect selection questions to Mickey Lecours-Beck.

Closing

John Hampton thanked everyone for attending, and closed the meeting at 4:45 p.m.

Report prepared by:

Richard L. Sawitzke, P.E.
Town Engineer/Director of Capital Projects