

From: Rick Bazzano June 22, 2010 8:49:15 AM
Subject: Public Building Committee Minutes 06/14/2010
To: SimsburyCT_BuildMin
Cc:

PUBLIC BUILDING COMMITTEE
June 14, 2010

Chairman Ostop called the meeting to order at 7:00 p.m. in the Board of Education Conference Room in Simsbury Town Hall.

Present: Cortes, Derr, Dragulski, Laureno, Ostop, Patrina, Rowland, Salvatore

Absent: Kelly

Guests: LaClair, Sawitzke

1. Minutes – April 12, 2010

Mr. Cortes moved, Ms. Rowland seconded, to approve the minutes of April 12, 2010 as presented and the motion carried unanimously.

2. Public Audience – There was no one present.

3. Tootin' Hills School Roof

Mr. LaClair reported that they have received all of the paperwork they were awaiting from the GC, have released the last check that was owed from the Town and have requested a meeting with Mr. Petrucelli in order to complete the State paperwork. Some gutter work remains to be completed that is not part of the State project and will be completed by the Town. The final payment has not yet been released.

4. Tariffville School

Mr. LaClair and Mr. Sawitzke talked with Mr. Willis last week but the anticipated results did not happen. When Mr. Chow returns from vacation it is hoped that a meeting can be scheduled with everyone present in order to wrap up project issues. The 2.5% retainage is being held. The exterior grille work has not been completed. There was question raised and discussion re the ongoing need for Mr. Russo.

Mr. LaClair said that he has taken over the closeout matrix and that he and Mr. Chow are working on the all of the revisions. The Town has not been requesting much of Mr. Russo other than compiling the lien waivers. Mr. LaClair stated that the project is satisfactorily on budget. Mr. Sawitzke stated that the only significant item remaining is the screening on the roof. He stated that there are only a couple of lien waivers outstanding and that the closeout matrix is "pretty much completed"

Mr. Cortes moved, Ms. Rowland seconded, to approve for payment Invoice #2008-1-28, dated 4/30/2010, from J.R. Russo, LLC for the amount of \$600.00 for

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6 hours – Post Contract Administration Services from Month ending April 30, 2010. The motion carried unanimously.

Mr. Laurenno moved, Ms. Rowland seconded, to approve for payment Invoice #2008-1-29, dated 5/31/2010, from J.R. Russo, LLC for the amount of \$300.00 for 3 Hours – Post Contract Administration Services for Month ending May 31, 2010.

Mr. Salvatore moved, Ms. Patrino seconded, to authorize Mr. Sawitzke to call Mr. Secondino to establish a required date for submission of paperwork and completion of the Tariffville project. The motion carried unanimously.

Messrs. Sawitzke and LaClair distributed Project Status Report #25 – Tariffville School which addresses contract administration, proposed change order review, final contract close out and change order status and comments.

5. Simsbury Farms Main Building Design/Development

Mr. Sawitzke reported that he has requested (1) a separate proposal to get the building on a CAD basis using existing monies (2) a proposal to bring this project 100% through design/development for the principal items plus several add- alternates that have been discussed (3) to include a time schedule and to add several energy saving alternatives. There was discussion.

Mr. Cortes moved, Mr. Salvatore seconded, to request Mr. Sawitzke to obtain a full fee for all of the services and the motion carried unanimously. Mr. Sawitzke will write the architect to request the information on the time needed to provide the CAD, to complete the project and to present potential energy saving proposals.

6. Simsbury Farms Maintenance Building

Mr. Sawitzke reported that “as of last week” the work has been completed. The project will be removed from the PBC agenda.

7. Energy Efficiency and Conservation Block Grant

Mr. Sawitzke spoke to and distributed copies of the drawings submitted by

Kaestle Boos Associates, Inc. which address the architectural, structural and engineering facets of the project. He reported that he has finished the preliminaries. There are essentially three phases of the project, two of which are covered by OPM. He noted potential problems, issues to be addressed, lighting in the parking lot, et al.

The next step is the completion of the plans and to get them approved by OPM.

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8. Old Business – there was none.

9. New Business - Chairman Ostop reported that an FOI meeting scheduled for tomorrow has been postponed and anyone interested in attending should contact him for the rescheduled date.

10. Adourn

The meeting was adjourned at 7:35 p.m. on a motion by Mr. Derr, a second by Mr. Salvatore and a unanimously favorable vote.

Alice Rowland
Secretary