

From: Rick Bazzano August 18, 2010 11:55:33 AM  
Subject: Public Building Committee Minutes 08/09/2010  
To: SimsburyCT\_BuildMin  
Cc:

PUBLIC BUILDING COMMITTEE  
August 9, 2010

Chairman Ostop called the meeting to order at 7:00 p.m. in the Board of Education conference room in Simsbury Town Hall.

Present: Cortes, Dragulski, Laureno, Ostop, Parina, Salvatore

Absent: Derr, Kelly (excused), Rowland

Guests: LaClair, Sawitzke

1. Minutes – July 12, 2010

The minutes should reflect that Mr. Kelly was excused.

Ms. Patrino moved, Mr. Salvatore seconded, to approve the minutes of July 12, 2010 as amended and the motion carried unanimously.

2. Public Audience – There was no one present.

3. Tootin' Hills School Roof

Mr. LaClair reported that he is still working on the ineligible costs that have been submitted.

4. Tariffville School

Mr. LaClair reported that the grilles were delivered the afternoon of August 6, 2010. Mr. Willis informed Mr. LaClair via telephone this afternoon that the subcontractor will be on site on Monday to commence installation. Mr. LaClair anticipates installation "should take no more than 2 or 3 days". Mr. Salvatore reported on his follow up on, and the reasons for, the delay of the delivery of the grilles which was consistent with what Mr. LeClair had been told.

The Project Status Report #27 prepared by Mr. Sawitzke and Mr. LaClair stated that the approved change orders now total \$216,149.80 down from \$238,226.45. There are now 3 PCO's remaining. Action Air has agreed to have a new air balancing report completed. ASI has also filed with the Building Inspector's Office for a final certificate of occupancy. The focus for the GC this month was the submission of Close-Out Documents and resolving the remaining Punch list and Warranty items.

Following explanations by Messrs. LaClair and Sawitzke, of the work

included, Mr. Salvatore moved, Ms. Patrino seconded, to approve for payment PCO

No. 00034R, dated 3/22/2010, from A. Secondino And Son Inc. for the amount of \$16,157.02 and no days added to the contract. The motion carried unanimously.

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Mr. LaClair reviewed the status of the punch list items. Mr. Sawitzke stated that the two remaining items are completion of the punch list items and the installation of the grilles.

#### 5. Latimer Lane Roof Replacement

Mr. Sawitzke had distributed copies of the Request For Qualifications – Architectural Services with a return date of Sept. 2, 2010 at 11:00 a.m. (EDT).

He noted that care was taken to include some specifics needed such as roof top unit experience and heavy experience in change order documentation for the Town and the State Board of Education. The PBC requested an addendum for four hard copies of the proposals. Additional copies and replies are to be sent electronically in PDF format. Replies are to be sent to PBC members as they are received.

#### 6. Simsbury Farms Main Building Design Development

Mr. Sawitzke reported contacting the architect (per PBC request) re not pursuing Leed certification and instead going for energy star or high performance but being cognizant that pursuing geo thermal potentially could have additional costs. There was discussion re the contract. The Basis of Compensation should include with PBC approval. Payments on account of Services should include that invoices must be presented to the PBC by the second Monday of the month for them to be payable within 30 days of receipt. The Schedule needs to replace approximately ten weeks with a specific date.

Mr. Lauren moved, Mr. Cortes seconded, to approve the “Professional Services Agreement between Owner and Architect” as amended and the motion carried unanimously.

There was general discussion re management of this project. Chairman Ostop requested copies of the minutes of Culture Parks and Recreation Commission of July 22, 2010 for information re their ideas for this project and to remind

Mr. Hopper that he is responsible to the PBC for any actions taken on this project.

7. Energy Efficiency Project and 8. Conservation Block Grant

The consultants have completed the design work and the project manual for the parking lot lighting and some interior lighting. The invitation to bid was published Aug. 4, 2010. There will be a mandatory pre bid walk through on Aug. 19, 2010 with bid receipts due on Aug. 26, 2010. The entryway portion of the project is

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currently on hold due to code issues and an issue of a service stairway from the boiler area.

9. Old Business - There was none.

10. New Business -The agenda will be changed to show the Energy Efficiency/ Block Grant as one agenda item and the Town Office Entry as a separate item.

11. Adjourn

Chairman Ostop appointed Mary Lou Patrina secretary pro tem.

Mr. Salvatore moved a 7:30 p.m. adjournment, Mr. Cortes seconded and there was a unanimously favorable vote.

Mary Lou Patrina  
secretary pro tem